

**UTILITY ADVISORY BOARD
MEETING
SEPTEMBER 25, 2018**

MEMBERS PRESENT: Bill Schindler, Chairman
Thomas Feneran, James Hoffman
Haskell Rhett, Christopher Pflaum, Bil Tucker

MEMBERS ABSENT: Mike Dougherty

OTHERS PRESENT: Tom Jackson, Utilities Director
Kristin Simeone, Financial Analyst

CALL TO ORDER/ANNOUNCEMENTS

- A. Roll Call
- B. Next Scheduled Meeting
- 1. Monday, October 22, 2018

CITIZENS COMMENTS ON AGENDA ITEMS ONLY

- There were none.

APPROVAL OF MINUTES

- A. Review and Approval of Minutes from August 27, 2018
- Mr. Pflaum MOVED, Mr. Hoffman SECONDED approval of the August 27, 2018 minutes.
MOTION CARRIED UNANIMOUSLY.

REPORTS

- A. Utilities Operational Data: Review of Water and Wastewater Flows August 2018
- Mr. Tom Jackson, Utilities Director, reviewed operational data reports, as delineated in the agenda material, announcing the Shell Creek Reservoir stage elevation level remained above the 50-year average. He reported transfer of 61.1 million gallons to the Aquifer Storage & Recovery system and 32.3 million gallons to the Peace River Manasota Regional Water Supply Authority during August 2018.
- Mr. Feneran questioned the increase in wastewater and average daily flows.
- Mr. Jackson replied inflow and infiltration (I&I) accounted for same, pointing out the City was below the national average for same. He explained the City performed regular maintenance on clay sewer pipes in order to reduce I&I.
- Discussion ensued regarding efforts to reduce I&I.
- B. City Council Action on Utilities Agenda: Utilities Agenda Items Presented to City Council in August/September 2018
- Mr. Jackson reviewed the following items presented to City Council in August 2018 and September 2018: bill of sale, release of liens/affidavit of no liens and warranty from D.R.

Horton; Amendment #1 for engineering services for the Jones Loop forcemain to Johnson Engineering; award of agreement for construction of the Jones Loop forcemain to Gianetti Contracting Corporation; Reverse Osmosis (RO) Water Treatment Plant update. He then commented favorably on a suggestion to request homeowners flush their spigots for 10–15 minutes upon their return after extended absences.

- Mr. Pflaum questioned how residents would be informed to do so.
 - Mr. Jackson replied he intended to request Councilmembers include this advice in their weekly newsletters, noting he would discuss other options with Ms. Melissa Reichert, Communications Manager.
- C. Utilities Financial Report: Report of Monthly and Year Revenue and Expenses for Utilities August 2018
- Ms. Kristin Simeone, Interim Finance Director, drew members' attention to the August 2018 financials, as delineated in the agenda material, announcing the final transfer for the RO project and a transfer for the Automated Meter Installation project would be made in September 2018.

UNFINISHED BUSINESS

- Mr. Jackson reviewed the history of the 1775, LLC, developer's agreement, as delineated in the June 25, 2018, and August 27, 2018, Board minutes, reporting the Florida Department of Environmental Protection would not require the mobile home parks to connect to City sewer facilities. He further noted the mobile home parks were not interested in connecting to the City's wastewater system. He concluded this project was tabled until January 2019 or February 2019, at which time he would meet with the homeowners associations once the seasonal population returned.
- Discussion ensued with regard to the proposed project and developer's agreement.

NEW BUSINESS

- Mr. Jackson announced construction of the blending basin was in progress.

COMMITTEE/BOARD COMMENTS

- Mr. Pflaum asked why water usage remained limited.
- Mr. Jackson replied the water usage structure and schedule were set up in compliance with the Southwest Florida Water Management District, noting the City was typically the last to undergo rationing and the first to have same lifted.

ADJOURNMENT

- Meeting Adjourned: 1:32 p.m.

Bill Schindler, Chairman

Sara Welch, Recording Secretary