

**HISTORIC PRESERVATION ADVISORY BOARD
MEETING
APRIL 25, 2019**

MEMBERS PRESENT: Donna Peterman, Chairman
Adrienne Andrae, Martha Bireda, Sushila Cherian,
Brad Gamblin

MEMBERS ABSENT: Julie Price, Michael Wooster

OTHERS PRESENT: Mitchell Austin, Urban Design Planner
Nancy Johnson

CALL TO ORDER/ANNOUNCEMENTS

- A. Roll Call
- B. Next Scheduled Meeting
- 1. May 23, 2019

CITIZENS COMMENTS ON AGENDA ITEMS ONLY

- There were none.

APPROVAL OF MINUTES

- A. February 28, 2019
- Mr. Gamblin MOVED, Ms. Cherian SECONDED approval of the February 28, 2019 minutes. MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS

- A. CA-08-19 - 334 West Olympia Avenue - Certificate of Appropriateness - Action Required - Signage
 - Mr. Mitchell Austin, Urban Design Planner, reviewed the CA-08-19 application, as delineated in the agenda material, concluding staff recommended approval of this request.
 - Ms. Cherian clarified the sign was located at the entrance to the driveway on West Olympia Avenue.
 - Ms. Bireda MOVED, Ms. Cherian SECONDED to approve CA-08-19. MOTION CARRIED UNANIMOUSLY.
- B. CA-10-19 - 139 W Marion Ave - Certificate of Appropriateness - Action Required - Signage
 - Mr. Austin reviewed the CA-10-19 application from the agenda material, concluding staff recommended approval of this request.
 - Mr. Gamblin MOVED, Ms. Andrae SECONDED to approve CA-10-19. MOTION CARRIED UNANIMOUSLY.

- C. CA-11-19 – 320 Cross St. – Certificate of Appropriateness – Action Required – Signage
 - Mr. Austin reviewed the CA-11-19 application detailed in the agenda material, concluding staff recommended approval of this request.
 - Mr. Gamblin MOVED, Ms. Bireda SECONDED to approve CA-11-19. MOTION CARRIED UNANIMOUSLY.
- D. CA-09-19 – 513 Palm Ave – Certificate of Appropriateness – Info Only – New Roof
 - Mr. Austin reviewed the information considered during staff’s evaluation of CA-09-19, as denoted in the agenda material, concluding the request was approved administratively.

UNFINISHED BUSINESS

- A. County Centennial – Planning Session
 - Ms. Peterman noted board members might schedule additional meetings to discuss details of the Charlotte County Centennial (Centennial) celebrations.
 - Ms. Nancy Johnson reported she had met with Mr. Gamblin and Ms. Bireda for workgroup planning sessions; however, she had not yet met with Ms. Price. She then recommended creation of a joint budget, requesting workgroup leaders consider their potential costs. She noted she and Ms. Peterman would meet with City Manager Howard Kunik and Mayor Nancy Prafke regarding the Centennial plans and then present same to City Council. She suggested a board member or their designees collaborate with Charlotte County regarding their plans.
 - Ms. Peterman agreed to contact Messrs. Brian Gleason and Scott Shively, Charlotte County, to request their presence at an upcoming board meeting.
 - Ms. Johnson summarized members’ next steps as follows: recruit volunteers; develop a fundraising plan; develop goals and plans within each workgroup; survey other organizations’ plans; approve a final plan for the Centennial celebrations.
 - Ms. Cherian confirmed members could not discuss Centennial plans outside of a noticed, public board meeting nor could others communicate on behalf of members.
 - Mr. Gamblin reported the fundraising workgroup had discussed details of the fundraising campaign including a target amount, funding sources, an elevator speech and a timeline.
 - Discussion ensued regarding State and local grant opportunities, with Ms. Johnson advising members must remain mindful of application timeframes.
 - Ms. Bireda announced her workgroup was clarifying the scope of the historical marker and souvenir booklet projects, particularly the design, location and number of markers and associated costs. She stated “Golden Gate of the Gulf” was selected as the theme.

- Ms. Peterman suggested Ms. Bireda contact Ms. Lauren Robie about the project, confirming a concept paper regarding the historical markers would be produced within the next two months.

STAFF COMMENTS

- A. Election of Vice Chair
 - Ms. Peterman spoke in favor of electing a Vice Chair at the May 23, 2019, meeting.
 - Consensus of members was to do so.
- B. Appointment of Donation Review Committee member
 - Ms. Peterman suggested appointment of a member to the Donation Review Committee be delayed until the May 23, 2019, meeting.
 - Consensus of members was to do so.
- C. Historic District Sign Toppers
 - Mr. Austin stated he had not yet received a proof for the Historic District sign toppers, expressing optimism same would be installed by winter 2019.
 - Ms. Peterman requested continued updates on the project, speaking in favor of holding an event publicizing installation of the sign toppers.
 - Mr. Austin then noted Ms. Price was communicating with the Shepherd family regarding a hold harmless agreement to relocate the Ice House foundation rock.

COMMITTEE/BOARD COMMENTS

- Ms. Bireda recommended signage read "Welcome to Historic Punta Gorda, the Golden Gate of the Gulf." She then questioned if the Public Works Department could install the historic markers.
- Mr. Austin replied contractors might be required for same.

ADJOURNMENT

- Meeting Adjourned: 10:05 a.m.

Donna Peterman, Chairman

Leah Pues, Recording Secretary