

**HISTORIC PRESERVATION ADVISORY BOARD
MEETING
NOVEMBER 15, 2018**

MEMBERS PRESENT: Donna Peterman, Chairman
Adrienne Andreae, Martha Bireda, Robert Burns,
Sushila Cherian, Bradford Gamblin, Karen Lyons

MEMBERS ABSENT: James Williams

OTHERS PRESENT: David Hilston, Chief Planner
Natalie Romelo

CALL TO ORDER/ANNOUNCEMENTS

- A. Roll Call
- B. Next Scheduled Meeting
- 1. December 27, 2018

CITIZENS COMMENTS ON AGENDA ITEMS ONLY

- There were none.

APPROVAL OF MINUTES

- A. October 25, 2018
- Mr. Gamblin MOVED, Ms. Lyons SECONDED approval of the October 25, 2018 minutes.
MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS

- A. CA-25-18 – 321 Harvey Street – Certificate of Appropriateness – New Roof
- Mr. David Hilston, Chief Planner, reviewed the information considered during staff's evaluation of CA-25-18, as delineated in the agenda material, concluding the request was approved administratively.
- B. CA-26-18 – 312 Sullivan Street – Certificate of Appropriateness – Roof
- Mr. Hilston reviewed the information considered during staff's evaluation of CA-26-18, as delineated in the agenda material, concluding the request was approved administratively.
- C. CA-27-18 – 507 West Marion Avenue – Certificate of Appropriateness – Dumpster Enclosure
- Mr. Hilston reviewed the information considered during staff's evaluation of CA-27-18, as delineated in the agenda material, concluding the request was approved administratively.

Note: Item D was presented following Item E.

- D. CA-28-18 – 307 Taylor Street – Certificate of Appropriateness – Signage
- Mr. Hilston reviewed the CA-28-18 application, as delineated in the agenda material.

Note: The following discussion was heard following Item F.

- Mr. Hilston concluded staff recommended approval of the request.
- Ms. Natalie Romelo, applicant’s representative, stated an artist had been obtained to develop a new creative sign to be installed at the property.
- Mr. Gamblin MOVED, Ms. Cherian SECONDED to approve CA-28-18. MOTION CARRIED UNANIMOUSLY.

Note: Item E was heard following Item C.

- E. CA-29-18 – 507 West Marion Avenue – Certificate of Appropriateness – Roof Repairs
- Mr. Hilston reviewed the information considered during staff’s evaluation of CA-29-18, as delineated in the agenda material, concluding the request was approved administratively.

Note: Item F was heard following presentation of Item D.

- F. Proposal for Grant to Celebrate the 100th Anniversary of the Founding of Charlotte County
- Ms. Bireda spoke in favor of installing interpretive markers at various sites throughout the historic district, reviewing a number of locations of significance and the individuals to be denoted by same. She opined the project would not be costly, explaining she intended to explore grant opportunities.

Note: Ms. Price entered at 9:10 a.m.

- Discussion ensued with members confirming the following: anticipated expenses of \$30,000 for creation of 20 markers; the City would only fund markers within City limits; markers would be similar to those in front of the Office of the Supervisor of Elections; Ms. Bireda would coordinate with Mr. Hilston to secure funding from the Florida Department of State Division of Historic Resources; the City might be able to produce informational booklets in-house; no permitting difficulties were expected.
- Board members made the following suggestions: (1) Ms. Bireda to coordinate with Ms. Lisa Hannon, Zoning Official, or former Mayor Rachel Keesling about fundraising; (2) determine local organizations’ interest in sponsoring markers; (3) Ms. Cathy Getz might provide assistance; (4) Mayor Nancy Prafke could recommend vendors for printing services.

UNFINISHED BUSINESS

Note: Unfinished Business was heard following discussion of Item D, New Business.

- Mr. Hilston reported the Community Redevelopment Agency reviewed the historic sign toppers project and approved the third option at a cost of \$10,600, advising Mr. Mitchell Austin, Urban Design Planner, would provide another update at the Board's December 27, 2018 meeting.

COMMITTEE/BOARD COMMENTS

- Ms. Peterman inquired as to any progress relocating the Ice House foundation rock.
- Ms. Price stated the property owners would be in town next week, explaining the City required their permission to relocate the rock before further action could be taken.
- Ms. Cherian confirmed Board members could not discuss details of the County Centennial event outside a noticed public meeting.

ADJOURNMENT

- Meeting Adjourned: 9:35 a.m.

Donna Peterman, Chairman

Sara Welch, Recording Secretary