

**HISTORIC PRESERVATION ADVISORY BOARD
MEETING
FEBRUARY 22, 2018**

MEMBERS PRESENT: Donna Peterman, Chairman
Robert Burns, Sushila Cherian,
Brad Gamblin, Julie Price, Jack Pryor

MEMBERS ABSENT: Jason Green

OTHERS PRESENT: Mitchell Austin, Urban Design Planner
Martha Bireda, Cathy Getz, Marilyn Boon

CALL TO ORDER/ANNOUNCEMENTS

- A. Roll Call
- B. Next Scheduled Meeting
- 1. March 22, 2018

CITIZENS COMMENTS ON AGENDA ITEMS ONLY

- There were none.

APPROVAL OF MINUTES

- A. January 25, 2018
- Mr. Brad Gamblin MOVED, Mr. Jack Pryor SECONDED approval of the January 25, 2018 minutes. MOTION CARRIED UNANIMOUSLY.

PUBLIC HEARINGS

- A. ZA-01-18 An Ordinance of the City of Punta Gorda, Florida, amending Chapter 26 of the Punta Gorda Code, known as “the Land Development Regulations”, amending Article 3, “Regulating Districts”, Section 3.9, “CC, City Center District”, Subsection (a)(8) and (15), “Permitted Principal Uses and Structures”, renaming the “Trabue Woods Historic Overlay District”; amending Subsection (f), “Special Exceptions”; Paragraph (5), “Trabue Woods Historic Overlay District”; amending Section 3.14 Paragraph (k), renaming the “Trabue Woods Historic Overlay District”; amending Article 7, renaming the “Trabue Woods Historic Overlay District”; providing for conflict and severability; and providing an effective date.
- Mr. Mitchell Austin, Urban Design Planner, drew attention to the proposed Ordinance, as delineated in the agenda material, displaying a map of the City’s three historic overlay districts. He explained the need to have three separate districts for zoning purposes.
- Ms. Martha Bireda spoke in favor of removing the name Trabue Woods from the subject overlay district, opining it was not historically correct.

- Ms. Cathy Getz agreed, opining there was a need to unite the three historic districts of the City.
- Ms. Marilyn Boon expressed her desire to see the east and west historic districts united.
- Ms. Price clarified the City had not specified a name to be used in place of Trabue Woods.
- Mr. Austin explained City Council would provide same.
- Ms. Cherian inquired as to possible names.
- Mr. Austin replied “East Historic District” and “Local Historic District” had been proposed. He explained “National Historic Register District” and “Downtown Commercial Historic Overlay District” were the names of the City’s other historic overlay districts, noting staff preferred to use generic names.
- Ms. Peterman clarified the City would have a single historic district publicly, adding this amendment would only impact the City Code regarding zoning. She announced the Planning Commission would review ZA-01-18 on February 26, 2018.
- Mr. Burns MOVED, Ms. Price SECONDED to find ZA-01-18 consistent with the City’s Comprehensive Plan and to recommend to City Council approval of this request. MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS

- A. CA-03-18 – 612 West Marion – Certificate of Appropriateness (CA) – Information Only
 - Mr. Austin announced staff approved the CA which allowed the applicant to install a replacement lanai screen enclosure to the rear of the Ranch-style structure within the Punta Gorda National Register District, noting same would have no adverse impact on the architectural or historic character of the structure or district.
- B. CA-04-18 – Larry Roberts – 361 West Marion Avenue – Certificate of Appropriateness – Signage
 - Mr. Austin displayed an overhead of the proposed signage, as delineated in the agenda material, stating the Frame Vernacular subject property constructed in 1895 contributed to the Punta Gorda National Register District. He noted the property had never been used as a business previously, but was located in the City Center zoning district which permitted commercial use. He concluded staff recommended approval based on the evidence provided by the applicant as the proposed signage met all City Code requirements.
 - Ms. Price noted the signs’ similarity to other approved signage.
 - Ms. Price MOVED, Mr. Burns SECONDED approval of CA-04-18 based upon the evidence presented this date.

UNFINISHED BUSINESS

- A. Historical Award Program
 - Ms. Peterman confirmed the program was still on hold, noting the Board appreciated continued updates on the status of same.
- B. Historic Fund Raising Account Balance
 - Mr. Austin announced the balance remained unchanged.
 - Ms. Peterman requested the balance of the City funding for the Historical Award Program and potential retention of a consultant be rolled forward if it remained unspent through the current fiscal year.
- C. Florida Master Site File (FMSF) Review
 - Mr. Austin provided a PowerPoint presentation, as delineated in the agenda material, reviewing the architectural styles of 39 properties in the Punta Gorda Isles (PGI) Survey Area, all of which had been constructed between 1958 and 1965. He noted City Council did not wish to place further regulations on the properties in PGI; thus, staff recommended only five structures of individual merit be considered for inclusion on a local register of historic places.
 - Ms. Peterman confirmed certain properties would benefit from historical designation as it would allow property owners to rebuild structures which did not meet current City Code if they were damaged.
 - Mr. Austin outlined the next steps in the City's FMSF review.
 - Ms. Cherian questioned the process for approval or denial of properties.
 - Mr. Austin stated the Board could propose changes when reviewing the short list.
 - Ms. Price confirmed there was no need to hire a consultant at this point.
 - Ms. Peterman pointed out City Council expected the Board to make recommendations.
 - Mr. Austin clarified after the local register list was created the Board could make a motion directing staff to draft the appropriate ordinance language.

STAFF COMMENTS

- A. Election of Chairman and Vice Chairman
 - Recording Secretary Welch opened the floor for nominations for Chairman.
 - Ms. Price NOMINATED Ms. Peterman for Chairman.
 - Recording Secretary Welch called for any other nominations.
 - As there were no other nominations, Ms. Peterman was appointed Chairman by acclamation.
 - Recording Secretary Welch opened the floor for nominations for Vice Chairman.
 - Mr. Pryor NOMINATED Ms. Price for Vice Chairman.
 - Recording Secretary Welch called for any other nominations.

- As there were no other nominations, Ms. Price was appointed Vice Chairman by acclamation.

COMMITTEE/BOARD COMMENTS

- Ms. Price inquired as to the status of the Gilchrist Park playground.
- Mr. Austin explained the shade structure had been delayed due to a manufacturing error, and the fencing would be installed after the shade structure was in place.

ADJOURNMENT

- Meeting Adjourned: 9:32 a.m.

Donna Peterman, Chairman

Sara Welch, Recording Secretary