

**DEVELOPMENT REVIEW COMMITTEE
MEETING
APRIL 12, 2019**

MEMBERS PRESENT: David Hilston, Chairman
Randy Cole, Chief Building Official
Lisa Hannon, Zoning Official
Tom Jackson, Utilities Director
Norman Nahra, Police Lieutenant
Linda Sposito, Senior Project Manager

MEMBERS ABSENT: Jennifer Molnar, Fire Marshal

OTHERS PRESENT: Jennifer Daumann, Executive Assistant

CALL TO ORDER/ANNOUNCEMENTS

- A. Roll Call
- B. Next Scheduled Meeting
- 1. April 26, 2019

CITIZENS COMMENTS ON AGENDA ITEMS ONLY

- There were none.

APPROVAL OF MINUTES

- A. March 22, 2019
- Ms. Hannon MOVED, Ms. Sposito SECONDED approval of the March 22, 2019 minutes. MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS

- A. Event Permit: 19-152468; May Downtown Bash; May 25, 2019; Downtown Taylor Street
- Ms. Jennifer Daumann, Executive Assistant, displayed an overhead of the site plan, as delineated in the agenda material, requesting a copy of the alcoholic beverage license and Certificate of Insurance naming the City as additional insured, Fire Safety Checklist, Off-duty Police contract and a road closure form.
- Ms. Sposito confirmed the event did not have an admissions fee.
- Mr. Nahra stated a one-officer detail was required.
- Ms. Hannon advised a tent permit was required, requesting same be secured at least two weeks prior to the event.
- Ms. Hannon MOVED, Mr. Jackson SECONDED approval of Event Permit #19-152468 contingent upon comments made this date. MOTION CARRIED UNANIMOUSLY.
- Mr. John Wright noted staff had approved the Sullivan Street Craft Fair in November and Ms. Molnar had advised him same did not require a medical standby.

ADJOURNMENT

- Meeting Adjourned: 9:02 a.m.

David Hilston, Chairman

Sara Welch, Recording Secretary