

**DEVELOPMENT REVIEW COMMITTEE
MEETING
MARCH 22, 2019**

MEMBERS PRESENT: David Hilston, Chairman
Randy Cole, Chief Building Official
Lisa Hannon, Zoning Official
Tom Jackson, Utilities Director
Jennifer Molnar, Fire Marshal
Norman Nahra, Police Lieutenant
Linda Sposito, Senior Project Manager

OTHERS PRESENT: Geri Waksler, Robin Palmer, Kevin Rainey

CALL TO ORDER/ANNOUNCEMENTS

- A. Roll Call
- B. Next Scheduled Meeting
- 1. April 12, 2019

CITIZENS COMMENTS ON AGENDA ITEMS ONLY

- There were none.

APPROVAL OF MINUTES

- A. March 8, 2019
- Ms. Molnar MOVED, Mr. Jackson SECONDED approval of the March 8, 2019 minutes.
MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS

- A. PD-01-19 – An Ordinance of the City of Punta Gorda, Florida, amending the conceptual site plan previously adopted with Ordinance No. 1904-18, which rezoned properties generally described as 900 W. Marion Avenue, Punta Gorda, Florida, and more particularly described as “All of Block 13, City of Punta Gorda, according to the map or plat thereof as recorded in Plat Book 1, Page 1 and 23, Public Records of Charlotte County, Florida”, from Neighborhood Residential 15 units per acre (NR-15) to Planned Development Neighborhood (PDN), the amendment is to allow for the expansion of existing parking areas, and amending permitted uses and structures to include site specific signage, outside display areas and flagpoles for the museum use; providing for conflict and severability; and providing an effective date.
- Ms. Hannon announced this request would allow additional signage and parking at the planned development, concluding staff recommended approval with the following conditions: (1) banners be maintained without missing letters, fading, tattering or tearing; (2) requirement of a building permit prior to construction or demolition related to changes to the parking configuration and/or removal of the property’s security

building.

- Ms. Geri Waksler, applicant's attorney, advised the Military Heritage Museum had no concerns.
- Ms. Hannon MOVED, Mr. Jackson SECONDED to recommend approval of this request to City Council. MOTION CARRIED UNANIMOUSLY.

B. DRC-02-19 - 2720 Magdalena Drive

- Ms. Hannon reviewed the staff report, as delineated in the agenda material, requesting call out of certain setbacks in the plans. She noted the landscape plan had deficiencies.
- Ms. Sposito advised driveway box culvert/pipe elevations would be set by the City during construction, adding swaled driveways and continuous lot piping were not permitted.
- Ms. Robin Palmer, applicant's representative, acknowledged same.
- Ms. Hannon advised the applicant had three months to obtain required signatures, concluding with an explanation of the approval process.

C. DRC-03-19 478 Berry Street - Church Portico

- Ms. Hannon announced the applicant proposed a portico over the parking and a new parking configuration for the Peace River Baptist Church, then reviewing the staff report, as delineated in the agenda material.
- Mr. Kevin Rainey, applicant's representative, confirmed Computer-Aided Design and Drafting deliverables were not required.

ADJOURNMENT

- Meeting Adjourned: 9:07 a.m.

David Hilston, Chairman

Sara Welch, Recording Secretary