

**DEVELOPMENT REVIEW COMMITTEE
MEETING
JANUARY 11, 2019**

MEMBERS PRESENT: David Hilston, Chairman
Steve Adams, Utilities Engineering Manager
Justin Davoult, Police Lieutenant
Lisa Hannon, Zoning Official
Jennifer Molnar, Fire Marshal
John Smith, Plans Examiner
Linda Sposito, Senior Project Manager

OTHERS PRESENT: Jennifer Daumann, Executive Assistant
Rainer Ruhland, Matt Nemec, Michael Haymans

CALL TO ORDER/ANNOUNCEMENTS

- A. Roll Call
- B. Next Scheduled Meeting
- 1. January 25, 2019

CITIZENS COMMENTS ON AGENDA ITEMS ONLY

- There were none.

APPROVAL OF MINUTES

- A. December 28, 2018
- Ms. Molnar MOVED, Ms. Hannon SECONDED approval of the December 28, 2018 minutes.
MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS

- A. Event Permit: 18-151030; Sandra's Febtoberfest; February 22-24, 2019; Sandra's Restaurant
- Ms. Jennifer Daumann, Executive Assistant, displayed an overhead of the proposed site plan, as delineated in the agenda material, requesting a Certificate of Insurance naming the City as additional insured, a copy of the alcoholic beverage license's extension of premises, an Off-duty Police contract and requests for a temporary street closure and service from the Public Works Department's Right-of-Way Division. She then advised the applicant to coordinate with Mr. Dave Meyers, Traffic Control Technician, regarding the alleyway's closure.
- Mr. Rainer Ruhland, applicant, stated extension into the alleyway would allow a stage to be erected, noting one tent would be placed in the alleyway.
- Ms. Molnar advised any more than a single tent/canopy would require a permit.

- Mr. Nahra stated a one-officer detail was required each day, explaining same was scheduled from 6:00 p.m. to 11:30 p.m. on February 22, 2019, from 12:00 p.m. to 11:30 p.m. on February 23, 2019, and from 12:00 p.m. to 6:00 p.m. on February 24, 2019.
 - Ms. Molnar MOVED, Ms. Hannon SECONDED approval of Event Permit #18-151030 contingent upon comments made this date. MOTION CARRIED UNANIMOUSLY.
- B. Event Permit: 19-151044; Funk Fest Punta Gorda; February 13-17, 2019; City Marketplace
- Ms. Jennifer Daumann, Executive Assistant, displayed an overhead of the proposed site plan, as delineated in the agenda material, requesting a letter of authorization from the property owner and a copy of the alcoholic beverage license. She noted the restrooms would require either a buffer or relocation.
 - Ms. Molnar stated a tent permit and a Fire Department standby detail were required.
 - Mr. Davoult stated police officer details were scheduled as follows: one officer from 4:00 p.m. to 11:30 p.m. and a second from 6:00 p.m. to 11:30 p.m. on February 15, 2019; one officer from 12:30 p.m. to 11:30 p.m., a second from 4:30 p.m. to 11:30 p.m. and a third from 6:00 p.m. to 11:30 p.m. on February 16, 2019.
 - Mr. Matt Nemeč, applicant's representative, questioned if the officers should be scheduled later as the event would not end until 12:00 a.m.
 - Mr. Davoult replied the officers could be scheduled until 12:00 a.m.
 - Ms. Daumann pointed out the event application denoted end times of 11:30 p.m.
 - Mr. Nemeč requested approval for end times of 12:00 a.m.
 - Ms. Molnar MOVED, Ms. Hannon SECONDED approval of Event Permit #19-151044 contingent upon comments made this date. MOTION CARRIED UNANIMOUSLY.
- C. Event Permit: 19-151045; Peace River Revival; March 29-31, 2019; Laishley Park
- Ms. Jennifer Daumann, Executive Assistant, displayed an overhead of the proposed site plan, as delineated in the agenda material, requesting a copy of the alcoholic beverage license and a written request for closure of the Harborwalk. She noted Laishley Park was unavailable for set-up on March 28, 2019.
 - Ms. Molnar advised a tent permit was required.
 - Mr. Davoult stated a two-officer detail was scheduled for March 30, 2019, with one officer scheduled from 12:00 p.m. to 10:00 p.m. and a second scheduled from 4:00 p.m. to 10:00 p.m.
 - Mr. Nemeč confirmed he was permitted to have exclusive use of Laishley Park for the event.
 - Ms. Hannon noted Mr. Nemeč could request closure of the Harborwalk for this particular event in perpetuity.

- Ms. Molnar MOVED, Ms. Hannon SECONDED approval of Event Permit #19-151045 contingent upon comments made this date. MOTION CARRIED UNANIMOUSLY.
- D. DRC-01-19 – Villa Grande Phase II – 3720 Albacete Circle
 - Ms. Hannon displayed an overhead depicting the subject property, as delineated in the agenda material, explaining the development was originally approved in 2005 (DRC-23-05); however, a portion had not been completed due to the economic downturn. She then read the staff report, as delineated in the agenda material, into the record.
 - Mr. Michael Haymans, applicant’s attorney, stated the landscape plan would be revised to meet the native tree and shrub requirements, adding he believed the stormwater permit had been provided. He noted an engineer was not involved in the project at this time, then explaining impact fees would be paid as each unit was built.
 - Ms. Hannon replied she would review the stormwater permit.
 - Mr. Adams reported the approved plans were still on file with the Utilities Department, noting any utilities adjustments denoted in the new plans would be required.
 - Mr. Smith stated any issues found by the Building Division would be addressed during plans review.
 - Mr. Hilston concluded the landscape and Sanitation Division signatures were still required on the approval sheet.
 - Ms. Hannon advised the applicant had three months to obtain same.

ADJOURNMENT

- Meeting Adjourned: 9:17 a.m.

David Hilston, Chairman

Sara Welch, Recording Secretary