

**DEVELOPMENT REVIEW COMMITTEE  
MEETING  
DECEMBER 28, 2018**

**MEMBERS PRESENT:** David Hilston, Chairman  
Randy Cole, Chief Building Official  
Lisa Hannon, Zoning Official  
Tom Jackson, Utilities Director  
Norman Nahra, Police Lieutenant  
Linda Sposito, Senior Project Manager

**MEMBERS ABSENT:** Jennifer Molnar, Fire Marshal

**OTHERS PRESENT:** Eric Greene

**CALL TO ORDER/ANNOUNCEMENTS**

- A. Roll Call
- B. Next Scheduled Meeting
- 1. January 11, 2019

**CITIZENS COMMENTS ON AGENDA ITEMS ONLY**

- There were none.

**APPROVAL OF MINUTES**

- A. December 14, 2018
- Mr. Jackson MOVED, Ms. Hannon SECONDED approval of the December 14, 2018 minutes. MOTION CARRIED UNANIMOUSLY.

**NEW BUSINESS**

- A. DRC-13-18 - 809 East Marion Avenue - Bayfront Health Addition
- Ms. Sposito confirmed Mr. Eric Greene, applicant's agent, received the Public Work Department's comments, noting plans required certain revisions along Booth Street.
- Mr. Jackson stated Mr. Steve Adams, Utilities Engineering Manager, sent comments to Mr. Michael Schwartz, indicating resubmittal was required to correct several issues.
- Ms. Hannon provided a detailed review of the Urban Design Division's comments from the staff report, as delineated in the agenda material, concluding with an explanation of the approval process, including the DRC sign-off/concurrency sheet.
- Mr. Cole confirmed a contractor had not been hired, expressing preference not to review building plans far in advance of a contractor's hire.
- Ms. Sposito stated the Engineering Division desired to see the site plan amendments.
- Mr. Greene questioned if a fee could be paid in lieu of the required number of trees.
- Ms. Hannon requested Mr. Greene speak to Messrs. Mitchell Austin, Urban Design Planner, and Nick Falkner, Code Compliance Officer, regarding possible solutions.

**UNFINISHED BUSINESS**

A. 2019 Meeting Dates

- Mr. Hilston presented the Committee's 2019 meeting dates, confirming there were no conflicts.

**ADJOURNMENT**

- Meeting Adjourned: 9:15 a.m.

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David Hilston, Chairman

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Sara Welch, Recording Secretary