

**DEVELOPMENT REVIEW COMMITTEE  
MEETING  
NOVEMBER 30, 2018**

**MEMBERS PRESENT:** Lisa Hannon, Acting Chairman  
Tom Jackson, Utilities Director  
Jennifer Molnar, Fire Marshal  
Norman Nahra, Police Lieutenant  
Linda Sposito, Senior Project Manager

**MEMBERS ABSENT:** David Hilston, Chief Planner  
Randy Cole, Chief Building Official

**OTHERS PRESENT:** Jennifer Daumann, Executive Assistant  
John Wright, Robin Adair

**CALL TO ORDER/ANNOUNCEMENTS**

- A. Roll Call
- B. Next Scheduled Meeting
- 1. December 14, 2018

**CITIZENS COMMENTS ON AGENDA ITEMS ONLY**

- There were none.

**APPROVAL OF MINUTES**

- A. November 9, 2018
- Ms. Molnar MOVED, Ms. Sposito SECONDED approval of the November 9, 2018 minutes. MOTION CARRIED UNANIMOUSLY.

**NEW BUSINESS**

- A. DD-02-18 – Downtown Gatorz
- Ms. Hannon announced the request would allow doggie dining in the outdoor patio area, explaining adherence to City and State regulations was required.
- Ms. Molnar MOVED, Ms. Sposito SECONDED approval of DD-02-18. MOTION CARRIED UNANIMOUSLY.
- B. Event Permit: 18-150267; 14th Annual Punta Gorda Wine & Jazz Festival; February 23, 2019; Laishley Park
- Ms. Daumann displayed an overhead of the proposed site plan, as delineated in the agenda material, requesting a Certificate of Insurance naming the City as additional insured, a current Consumer's Certificate of Exemption, a copy of the alcoholic beverage license, a Laishley Park Rental contract, Fire Safety Checklist, Off-duty Fire contract, Off-duty Police contract and a Facilities Maintenance contract. She advised the Harborwalk Condominium entrance must be staked or fenced, noting the event organizer was

responsible for a public safety announcement regarding the Harborwalk's closure. She confirmed the applicant desired the City to provide and install detour signs.

- Mr. Nahra stated one officer was scheduled from 12:00 p.m. to 6:00 p.m. and a second from 8:00 a.m. to 6:00 p.m.
  - Ms. Molnar advised a tent permit was required, noting a Fire Department standby detail was scheduled from 1:00 p.m. to 6:00 p.m.
  - Mr. John Wright, event organizer, confirmed detour signage could be installed the evening prior to the event, further confirming the interactive fountain at Laishley Park would be turned off.
  - Ms. Molnar MOVED, Ms. Sposito SECONDED approval of Event Permit #18-150267 contingent upon comments made this date. MOTION CARRIED UNANIMOUSLY.
- C. Event Permit: 18-150455; 12th Annual Taste of Punta Gorda; March 3, 2019; Laishley Park
- Ms. Daumann displayed an overhead of the proposed site plan, as delineated in the agenda material, requesting a Certificate of Insurance naming the City as additional insured, a current Consumer's Certificate of Exemption and a copy of the alcoholic beverage license. She advised the Harborwalk Condominium entrance must be staked or fenced.
  - Mr. Nahra stated a one-officer police detail would be scheduled.
  - Ms. Molnar advised a Fire Department detail was not required at this time, noting a tent permit would be necessary.
  - Ms. Molnar MOVED, Ms. Sposito SECONDED approval of Event Permit #18-150455 contingent upon comments made this date. MOTION CARRIED UNANIMOUSLY

#### **ADJOURNMENT**

- Meeting Adjourned: 9:09 a.m.

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Lisa Hannon, Acting Chairman

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Sara Welch, Recording Secretary