

**DEVELOPMENT REVIEW COMMITTEE
MEETING
NOVEMBER 9, 2018**

MEMBERS PRESENT: David Hilston, Chairman
Lisa Hannon, Zoning Official
Jennifer Molnar, Fire Marshal
Norman Nahra, Police Lieutenant
Linda Sposito, Senior Project Manager

MEMBERS ABSENT: Randy Cole, Chief Building Official
Tom Jackson, Utilities Director

OTHERS PRESENT: Jennifer Daumann, Executive Assistant
Jim Finch

CALL TO ORDER/ANNOUNCEMENTS

- A. Roll Call
- B. Next Scheduled Meeting
- 1. November 30, 2018

CITIZENS COMMENTS ON AGENDA ITEMS ONLY

- There were none.

APPROVAL OF MINUTES

- A. October 26, 2018
- Ms. Molnar MOVED, Ms. Sposito SECONDED approval of the October 26, 2018 minutes. MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS

- A. OD-06-18 – 117 Herald Court #115 – Coffee & Tea Inc.
- Ms. Hannon announced this request would allow eight tables and sixteen chairs to be used for outdoor dining, stating no alcoholic beverages would be sold at this location. She advised sufficient pedestrian access must be maintained at all times in accordance with the Americans with Disabilities Act and Fire Department regulations.
- Ms. Hannon MOVED, Ms. Sposito SECONDED to approve OD-06-18. MOTION CARRIED UNANIMOUSLY.
- B. VH-01-18 Pedal Punta Gorda
- Ms. Hannon announced Pedal Punta Gorda, applicant, proposed to offer a pedi-cab service to operate Wednesday through Sunday along the approved Nickel Ride route, explaining alcohol would not be served in the pedi-cab. She stated pedi-cab equipment would be stored at an offsite location, and would be subject to inspection by the Police Department. She noted additional regulations were outlined in Punta Gorda Code, Section 26-8.28, as delineated in the agenda material.

- Mr. Nahra stated he would discuss applicable traffic laws with the applicant.
- Ms. Hannon MOVED, Ms. Sposito SECONDED to approve VH-01-18. MOTION CARRIED UNANIMOUSLY.
- C. SV-01-18 – 751 West Retta Esplanade
 - Ms. Hannon announced this was a request to vacate a 10-foot-wide alley between Lots 6- 10, 21 and 26 of Block 11, stating the Planning Commission would hear SV-01-18 in December 2018, and City Council would hear the request in January 2019. She reported all utilities were contacted, noting TECO believed a gas line was located in the vicinity of the alley and planned to mark same. She advised staff would address TECO’s comments.
 - Ms. Sposito MOVED, Ms. Hannon SECONDED to recommend approval of SV-01-18. MOTION CARRIED UNANIMOUSLY.

UNFINISHED BUSINESS

- A. Event Permit: 18-150003; Big Boy Toyz Expo, February 15-17, 2019; Charlotte Harbor Event & Conference Center
 - Ms. Daumann displayed an overhead of the proposed site plan, as delineated in the agenda material, reporting all required paperwork had been submitted.
 - Ms. Molnar requested emergency vehicle access be maintained. She confirmed the anticipated attendance of 2,500 was the total of all 3 days of the event, advising a Fire Department standby detail would not be required.
 - Mr. Nahra asked if two Police Officers would be needed.
 - Mr. Jim Finch, applicant, replied he believed so.
 - Ms. Molnar MOVED, Ms. Hannon SECONDED approval of Event Permit #18-150003 contingent upon comments made this date. MOTION CARRIED UNANIMOUSLY

ADJOURNMENT

- Meeting Adjourned: 9:09 a.m.

David Hilston, Chairman

Sara Welch, Recording Secretary