

**DEVELOPMENT REVIEW COMMITTEE
MEETING
JULY 13, 2018**

MEMBERS PRESENT: David Hilston, Chairman
Randy Cole, Chief Building Official
Lisa Hannon, Zoning Official
Tom Jackson, Utilities Director
Jennifer Molnar, Fire Marshal
Norman Nahra, Police Lieutenant
Linda Sposito, Senior Project Manager

OTHERS PRESENT: Jennifer Daumann, Executive Assistant
Jason Kenny

CALL TO ORDER/ANNOUNCEMENTS

- A. Roll Call
- B. Next Scheduled Meeting
- 1. July 27, 2018

CITIZENS COMMENTS ON AGENDA ITEMS ONLY

- There were none.

APPROVAL OF MINUTES

- A. June 22, 2018
- Ms. Molnar MOVED, Mr. Jackson SECONDED approval of the June 8, 2018, minutes.
MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS

- A. DRC-06-18 - 3905 Tamiami Trail - AutoZone
- Ms. Hannon provided an in depth review of staff's comments and requirements, as delineated in the agenda material, requesting additional information regarding the bicycle rack and mechanical equipment. She noted the landscape plan was in compliance.
- Ms. Sposito inquired as to contact with the Florida Department of Transportation (FDOT) regarding driveway access.
- Mr. Jason Kinney, Kinney Engineering, replied he filed only for a drainage permit as the driveway would be internal, announcing his firm and FDOT intended to enter into a construction agreement regarding a sidewalk.
- Ms. Hannon advised the applicant had three months to obtain all the required signatures, recommending he work with staff directly to avoid a continuance. She noted new Computer-Aided Design and Drafting (CADD) deliverables would be required after

obtaining the signatures, after which the approval letter would be issued and the applicant could apply for a building permit.

- Mr. Kenny inquired as to the definition of tinted glass and the allowed opacity.
 - Ms. Hannon responded City Code specified same, indicating she would contact Mr. Kenny with more information.
 - Mr. Kenny questioned a comment from Charlotte County regarding signal interconnects.
 - Ms. Sposito responded Mr. Andy Amendola, Charlotte County, could clarify same.
 - Mr. Kenny noted changes to the size of the two dumpster enclosures in addition to the construction materials for the gate.
 - Ms. Sposito requested the applicant follow up with Ms. Jenna Blackway, Sanitation Division Manager, regarding the changes.
 - Mr. Kenny questioned a Building Division comment regarding preliminary plan review.
 - Mr. Cole explained the Building Division could review complete construction plans along with the DRC files.
 - Mr. Kenny then provided a bicycle rack specification sheet to Ms. Hannon.
 - Ms. Hannon stated the site plan must designate the location of same.
 - Mr. Kenny replied the bicycle racks would be located near the front door, adding same would be powder coated red.
- B. DRC-07-18 – 350 East Marion Avenue – Charlotte County Justice Center
- Ms. Hannon stated the proposed cul-de-sac at the corner of Dr. Martin Luther King Jr. Boulevard and East Retta Esplanade did not meet City Code, requesting a traffic turning diagram.
 - Mr. Steven Sonberg, Charlotte Engineering, replied he would submit same with the response letter.
 - Mr. Nahra requested clarification regarding emergency vehicle access, stating he understood some type of code pass system would be implemented.
 - Mr. Karl Bernhard, Sweet Sparkman Architects, replied a keypad and call box system was proposed; however, he inquired regarding the Police Department's preference.
 - Mr. Nahra replied a code pass system would be the simplest.
 - Mr. Bernhard concluded he would confirm the final decision regarding emergency access with the Police Department.
 - Ms. Hannon advised the applicant had three months to obtain all the required signatures, recommending he work with staff directly to avoid a continuance. She noted new CADD deliverables would be required after obtaining the signatures, after which the Approval Letter would be issued and the applicant could apply for a building permit.

ADJOURNMENT

- Meeting Adjourned: 9:16 a.m.

David Hilston, Chairman

Sara Welch, Recording Secretary