

**DEVELOPMENT REVIEW COMMITTEE
MEETING
MARCH 9, 2018**

MEMBERS PRESENT: Lisa Hannon, Acting Chairman
Randy Cole, Chief Building Official
Steve Adams, Utility Engineering Manager
Jennifer Molnar, Fire Marshal
Linda Sposito, Senior Project Manager
Norman Nahra, Police Lieutenant

MEMBERS ABSENT: David Hilston, Chief Planner

OTHERS PRESENT: Jennifer Daumann, Executive Assistant
James Herston, Todd Mathes, Royce Dockrill

CALL TO ORDER/ANNOUNCEMENTS

- A. Roll Call
- B. Next Scheduled Meeting
- 1. March 23, 2018

CITIZENS COMMENTS ON AGENDA ITEMS ONLY

- There were none.

APPROVAL OF MINUTES

- A. February 23, 2018
- Ms. Molnar MOVED, Ms. Sposito SECONDED approval of the February 23, 2018 minutes. MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS

- A. Event Permit: 18-146634; Peace River Revival; April 6-8, 2018; Lashley Park
- Ms. Jennifer Daumann, Executive Assistant, displayed an overhead of the proposed site plan, as delineated in the agenda material, requesting a copy of the Certificate of Insurance and the alcoholic beverage license. She noted closure of the Harborwalk would require City Council action.
- Ms. Hannon emphasized the applicant would need to provide justification for closure of the Harborwalk.
- Ms. Molnar confirmed a tent permit would be required.
- Mr. Nahra stated a two officer detail would be required.
- Ms. Molnar MOVED, Ms. Sposito SECONDED approval of Event Permit #18-146634 contingent upon comments made this date. MOTION CARRIED UNANIMOUSLY.

- B. DRC-01-18 – 1500 Tamiami Trail – Rocket Shine Carwash
- Ms. Hannon reviewed the Urban Design and Sanitation Divisions’ concerns and comments from the staff report, adding a copy of same would be sent to Mr. James Herston, project engineer.
 - Ms. Sposito noted slope requirements were included in the staff report.
 - Mr. Adams stated Mr. Herston was making changes to the project to address concerns from the Utilities Department.
 - Mr. Cole noted the minimum elevation for the habitable area was base flood elevation plus one.
 - Ms. Hannon reminded Mr. Herston of the DRC application sign-off process. She then reviewed the City’s requirements regarding dumpsters.
- C. DRC-02-18 – 615 Cross St – Cross Trails Outparcels
- Ms. Hannon reviewed the Zoning and Urban Design Divisions’ comments and concerns from the staff report.
 - Ms. Sposito confirmed Mr. Todd Mathes received a request for additional information from the Southwest Florida Water Management District.
 - Mr. Adams requested Mr. Mathes ask WRA Consultants to work directly with the Utilities Department to address the Department’s concerns.
 - Mr. Cole noted the minimum elevation for the habitable area was base flood elevation plus one.
 - Mr. Mathes confirmed the Urban Design Division would clarify issues related to parking and sidewalks.
 - Mr. Cole noted the Americans with Disabilities Act required an accessible pedestrian route to the right-of-way (ROW).
 - Ms. Sposito advised Mr. Mathes should contact the Florida Department of Transportation due to the site’s close proximity to the ROW.
- D. SE-02-18 – A request by Royce Dockrill, as agent, for Valiant PG Corp, property owner, for a Special Exception pursuant to Chapter 26, Section 16.8, Punta Gorda Code, to allow a detoxification and substance abuse treatment center not primarily associated with a primary medical facility within the Medical Overlay district as a use permitted by Special Exception pursuant to Chapter 26, Section 3.17(f)(4), Punta Gorda Code, on property zoned Neighborhood Center (NC).
- Ms. Hannon stated the applicant was seeking to establish a substance abuse and detoxification center within the Medical Overlay District without association with a primary medical facility. She added there were plans to remodel the interior of the house.

- Mr. Cole confirmed there would be accessibility upgrades during renovations.
- Ms. Molnar advised permitting through the Fire Department was required to modify the existing fire alarm and sprinkler system.
- Ms. Molnar MOVED, Ms. Sposito SECONDED to move forward with SE-02-18. MOTION CARRIED UNANIMOUSLY.
- Ms. Hannon announced the SE-02-18 Public Hearing would be held at the March 26, 2018, Planning Commission meeting.

ADJOURNMENT

- Meeting Adjourned: 9:21 a.m.

Lisa Hannon, Acting Chairman

Sara Welch, Recording Secretary