

**BUILDING BOARD
MEETING
MAY 28, 2019**

MEMBERS PRESENT: Jeffery Masters, Chairman
Charles Brox, Suzy Hackett, Robert Haynes,
Sean Howard, Lisa Kellythorne,
Thomas "TJ" Thornberry

OTHERS PRESENT: Board Attorney David Jackson
Randy Cole, Chief Building Official
Suz Russell, License & Permit Supervisor

CALL TO ORDER/ANNOUNCEMENTS

- A. Roll Call
- B. Next Scheduled Meeting
 - June 25, 2019

CITIZENS COMMENTS ON AGENDA ITEMS ONLY

- There were none.

APPROVAL OF MINUTES

- A. March 26, 2019
 - Mr. Thornberry MOVED, Ms. Hackett SECONDED approval of the March 26, 2019 minutes. MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS

Note: Staff Comments was heard before New Business.

- A. Ronald R. Marra - Request to reappear for Certificate of Competency
 - Mr. Randy Cole, Chief Building Official, suggested proceeding to Staff Comments to allow the applicant additional time to appear.

STAFF COMMENTS

Note: Staff Comments was heard following Approval of Minutes.

- Mr. Cole reported the Public Works Department agreed to hire a full-time employee to perform residential line and grade inspections, explaining the Building Division would pay half of the employee's salary.
- Discussion ensued regarding the new position.
- Mr. Brox inquired as to how a Certificate of Competency (COC) related to suspension of a contractor's license.
- Discussion ensued regarding the above.
- Mr. Howard questioned how much longer Mr. Marra should be given to appear.
- Mr. Masters inquired as to the history of Mr. Marra's application for a COC.

- Mr. Cole replied the application had been withdrawn during Mr. Marra's previous appearance as he did not have a job to perform within City limits. He noted Mr. Marra did not have a permit pending at this time; however, he was interested in working in the City.
- Board Attorney David Jackson cautioned members against discussing the specifics of this request while Mr. Marra was not present.
- Ms. Suz Russell, License and Permit Supervisor, distributed a list of members' email addresses, as requested by Mr. Brox.
- Board Attorney Jackson advised members should not contact each other regarding items related to the Board.
- Ms. Russell distributed information related to next month's meeting, informing members not to discuss same.
- Mr. Cole stated the Board would meet in June 2019 and July 2019.
- Discussion ensued regarding the Sunshine Law, with members returning the email address lists.

ADJOURNMENT

- Meeting Adjourned: 9:24 a.m.

Jeffery Masters, Chairman

Leah Pues, Recording Secretary