



Florida's Harborside Hometown

WEEKLY HIGHLIGHTS REPORT JUNE 7, 2019

City Manager

- **Seawall Restoration** – City staff held a conference call with FEMA and State officials regarding mitigation reimbursement progress related to riprap permitting and installation in areas affected by Hurricane Irma. The City has 109 miles of seawalls and 10.4 miles damaged by Hurricane Irma. There are 9.5 miles of existing riprap along the walls and 0.3 miles impacted by Irma. There are also 640 outfalls in our canal system and 67 were affected by Irma. FEMA and State officials continue to keep an open mind pertaining to riprap reimbursement.
- **Buckley's Pass** – The City received three bids for construction of the navigational channel. The low bid came in \$400,000 under the engineer's estimate and will be placed on the Jun. 19 Council agenda for consideration and award. Prepayments to-date total \$850, 576.91.
- **Bed & Breakfast** – City Council approved the special exceptions request for a Bed and Breakfast to be located at 751 W Retta Esplanade. The approval included multiple conditions that must be met including: licenses, limited food service to lodging guests, signage, a limit of 8 rooms, structures included, limited pool hours, employee residing onsite full time, no special events with the exception of a one-time ribbon cutting ceremony by the Chamber of Commerce, no trailers, recreational vehicles or boats may be parked on the site. Additional conditions such as safety, security, hours, deliveries, lighting and landscaping must also be met.
- **Citywide Master Plan Community Engagement Event** – On June 18 from 5 p.m. - 6 p.m., the City will be having a Citywide Master Plan Preview Community Engagement Event at the Charlotte Harbor Event Center. Our Urban Design Senior Planner will be sharing an update of visual images and an overview of ideas from Dover, Kohl & Partners. The intent is to:
 - View work in progress images provided by Dover Kohl & Partners
 - Understand the impact of proposed ideas
 - Garner feedback for Dover Kohl & Partners
 - Get public input on the prioritization of projects.

There is no charge to attend and no need to pre-register.

- **Preview of Upcoming Agenda Items** – As part of the next three City Council meetings leading up to the Council recess, the following topics will be discussed:
 - ✓ FY 2020 Punta Gorda Isles (PGI) and Burnt Store Isles (BSI) Canal Maintenance Funds budget proposals
 - ✓ FY 2020 Community Redevelopment Agency budget proposal
 - ✓ FY 2020 General Fund budget update and setting of not-to-exceed millage rate
 - ✓ FY 2020 lot mowing and canal maintenance tentative assessments
 - ✓ Fair Share impact fee study results
 - ✓ Pickleball Committee fact finding study
 - ✓ Hounds on Henry small dog area expansion
 - ✓ Ponce Park Utility Upgrade

- **Economic Development Partnership Luncheon** – Mayor Prafke and Vice-Mayor Matthews attended the EDP Luncheon on Jun. 6. This month’s meeting featured speakers from Mosaic.

Upcoming Events

| Date | Event | Location | Contact |
|------|--|------------------------|--|
| 6/8 | 2 nd Annual Southwest Florida Attractions Association | Fishermen’s Village | www.fishville.com/events/ |
| 6/15 | Monthly Car Show | Muscle Car City | http://musclearcity.net/events/ |
| 6/15 | Bluegrass Festival | Fishermen’s Village | www.fishville.com/events/ |
| 6/17 | Community Open House | PGI Civic Association | http://www.pgica.org |
| 6/18 | PGI Car Club Cars & Coffee | 1133 Bal Harbor Blvd | billtucker@earthlink.net |
| 6/20 | Third Thursday Wine Walk | Downtown Punta Gorda | frontdesk@puntagorda-chamber.com |
| 6/20 | Tails from the Harbor Mural Dedication | Punta Gorda Harborwalk | kgaylord320@gmail.com |
| 6/23 | Route 66 | The Women’s Club | www.swfloridawalkingtours.com |
| 6/30 | Monthly Auto Flea Market | Muscle Car City | http://musclearcity.net/events/ |

Lot Mowing Program

- City mowers will completed trimming the following areas; Colony Point (Colony Point Dr., W. Marion Ave., Socorro Dr., and Coronado Dr.), PGI (Magdalena Drive, Via Veneto, W. Henry Street, Appain Drive, and Columbian Drive), PGI Bird Section (Almar Dr., Albatross Dr., Whippoorwill Blvd, and Turtle Dove Blvd), East Side and the area behind Dunkin Donuts (E. Marion Ave, E. Olympia Ave, Narranja St, E. Henry St, and Cooper St.), Downtown and Historic District (W. Marion Ave., W. Olympia Ave., Shreve St., and Harvey St.), Burnt Store Isles (Monaco Dr., Tripoli Blvd., Madrid Blvd., and Macedonia Dr.), and Burnt Store Meadows (Areas of Tamiami Tr., N. Blue Sage, S. Blue Sage, Royal Poinciana, and Gold Tree).

Urban Design

- Staff attended the monthly meeting of the Gulf Coast Partnership where the following items were discussed:
 - ✓ The upcoming Gulf Coast Partnership Contract and Performance Roundtable for grant recipients. This roundtable meeting with grantees will discuss topics including homeless crisis response, system performance measures, coordinated entry, timekeeping, invoicing, landlord agreements, tenant rights, fair market rents and outcomes reporting.
 - ✓ Received a funding status update from the Executive Director.
 - ✓ Received a review of a recent training session put on by the Florida Housing Coalition concerning case management.
 - ✓ Discussion of creating a new position at the Gulf Coast Partnership (GCP) for a Director of Landlord Engagement. The GCP will be applying to the Charlotte Community Foundation, Gulf Coast Community Foundation and the Southwest Florida Community Foundation for support of this vital position.
 - ✓ Discussion of applying for a Homeless Youth Demonstration Project grant.

Public Works Department

Canal Maintenance

- An estimated 52,932 feet of seawall was damaged during Hurricane Irma. There has been a 4.5% length increase of replaced seawall due to unforeseen damage. The additional damage brings the estimated total up to 55,318 feet. To date, 98.4% of this seawall has been replaced with new wall; 82.8% of the project has been closed out with grading and sod complete. The current combined pace (three month average) of the contractors is 3,380 feet per month.

| Zone | Work underway on Projects | Work not yet started on Projects | Number of Projects Per Zone |
|-------------|--------------------------------------|----------------------------------|-----------------------------|
| PGI-NE1 | 57 – 62, 65 - 80, 82 - 86, 88 | 56, 81, 87, | 90 |
| PGI-NE2 | 79 -82 | 0 | 82 |
| PGI-NW1 | 0 | 0 | 54 |
| PGI-NW2 | 47 – 52, 54, 55, 57, 59 -61, 80 - 84 | 58 | 87 |
| PGI-SE | 0 | 0 | 55 |
| PGI-SW | 0 | 0 | 47 |
| Harbor walk | 0 | 0 | 1 |
| BSI-N | 8, 10, 11 | 9 | 11 |
| BSI-S | 0 | 0 | 11 |

Paving Program

- The paving contractor will begin paving the following streets Jul. 8- Jul. 19 Ida Ave. from Mary St. to Martin Luther King Boulevard, Elizabeth St. from north of Myrtle to Taylor St., Philodendron, Coco Plum and Carissa.

Engineering

- City wide Drainage Swale Regrading** – To date JRL Underground has completed work at 415 properties totaling 301,900 square feet of grading/sodding. Work was scheduled to be completed this week at 517-547 Philodendron and 7530-7550 Carambola. Work scheduled for next week includes 7528-7540 Carissa and 7502-7524 Pon Kan.
- AC Freeman House ADA Ramp Installation** – The ADA handrail is scheduled to be installed by the end of the week. Final invoice will be submitted completing this project.
- Gilchrist Area 1-Restrooms** – Hardee board installation and painting is near complete. Interior fixtures, plumbing and electrical continue. Roof installation is near complete. Construction is greater than 90% complete. Substantial completion tentatively scheduled by Jun. 19.
- Veterans Park Phase II** – Public Works Engineering staff is working on engineering plans for the project and has an estimated date to complete plans by Jun. 14
- Historic District Street Sign Toppers** – Right of Way staff continues assembly and installation of the street signs and the toppers.
- Paving Program** – Staff is working with the Utilities Division on pave ready roads and preparing Statements of Work to be issued to the Paving Contractor.
- US 41 Roadway Lighting FDOT Project** – Project is complete.
- Goldstein Street curb and street bricking between Marion and Olympia Ave.** – The road closure is in place. The Media Release and Notices have been issued. Concrete curb removal and disposal is near complete. Formwork and new concrete curb placement is occurring.



- **Alligator Creek pedestrian Bridges along US 41 NB - FDOT ROW** – City Council approved the contract Award Recommendation to proceed to construction. A Pre-Construction Meeting will be scheduled upon receipt of all necessary documents to be provided by Purchasing to Engineering staff for construction over sight.

Fire Department

Special Needs Program for Hurricane/Emergency Evacuation – In accordance with Florida Statute 252.355, registration is for residents who have physical, mental or sensory disability and require assistance during an emergency. Charlotte County Emergency Management along with the Florida Department of Health in Charlotte County will strive to provide special needs sheltering and/or transportation to a general shelter in accordance with the statute. There are three levels of care that may be available for an emergency:

1. **Public Shelters** - Public Shelters are places to go if you have no other choice. There is no need to register for the public shelter unless you have no transportation to get there. Public shelters require that **evacuees provide their own bedding, food, and water.**
2. **Special Needs Shelters** - Special Needs Shelters are available for those individuals that require medical assistance that is not available at a public shelter. Only basic medical assistance and monitoring will be available. Oxygen will be provided to those persons who require it. **All persons must be accompanied by a caregiver and provide their own bedding, food, water, medications, and transfer oxygen devices.** No pets are allowed unless they are a service animal. All service animals must have vaccination records and be caged. You must also provide their food, water, leash, and litter box.
3. **Hospital** - Any person with conditions that cannot be cared for in the special needs shelter must be admitted to a hospital and arrangements should be made prior via your personal physician before Jun. 1st.

Completion of an application does not guarantee the availability of a shelter or medical treatment during an event. Whenever possible, alternate plans for evacuation that do not include public shelters should be made. Charlotte County Emergency Management will stop processing applications when Charlotte County enters the five-day forecast cone, so submit your application early in the season.

Visit <https://www.charlottecountyfl.gov/services/emergencymgmt/Pages/Special-Needs-Shelters.aspx> to register for the special needs program if needed.

Police Department

Beware of Scams – The Punta Gorda Police Department would like to remind residents that you should never send cash or gift cards in the mail to someone you don't know. Legitimate organizations or government entities will never ask you to send cash or purchase gift cards to make payments, but scammers will!

Utilities Department

Groundwater R.O. Construction Update



Week 49- Overview of plant site.

Jones Loop Force Main Project

The contractor installed the discharge piping and valves in new lift station. Workers also began the asphalt restoration at Knights Drive and the Pilot gas station.



Wastewater Treatment Plant 20 inch Force Main Replacement Project



Approximately 3,600 linear feet of the old ductile iron pipe has been removed and replaced with new C900 PVC pipe. The project should be completed in Jun. 2019.

Vasco Street Sewer Project

- Culvert pipe has been installed for new lift station driveway.

Water Treatment Plant Operations

- 41 MG of water was delivered to the distribution system with a 5.8 MG daily average.
- During the rainy season the plant treats low total dissolved solids water from the creeks and stores approximately 200 million gallons in Aquifer Storage and Recovery (ASR) wells located at the plant site. This is known as the injection cycle. The last injection cycle began June 7, and ended Sept. 6; Injection Total 198 Million Gallons. Current condition is Storage. Storage started Apr. 24. ASR 3 stopped at 50% Recovery. ASR 4 stopped at 57%. 108 MG recovered.
- Rainfall in May 2018 16.70” May 2019 6.20” Jun. 2018 5.30” Jun. 2019 2.5”
- Hardness is a measurement of calcium and magnesium ions naturally occurring in the raw water. Current Condition “hard” – Grains of Hardness 14 ppm – Total hardness 239 ppm
- TDS for Jun. 6– Current 434 ppm, Low 310 ppm, High 581 ppm, 10 Year Avg. 475 ppm
- Reservoir Information for Jun. 6 – Current 5.21’, Record Low 4.36’, Record High 6.60’, 54 Year Average 5.23’

Water Distribution

- **AMI Meter Change Outs** – City of Punta Gorda Water Distribution Division forces have taken over completion of the AMI meter change out program. Last week crews changed out 45 meters with the new AMI meters. Of the 13,204 total water meters in the city, only 184 remain (residential and approximately 10 large meters) to complete the project. The project is 99% complete.

City Clerk

Current Board & Committee Vacancies ([Volunteer Appointment Information Form](#))

- Planning Commission (Two vacancies) - Meets the 4th Monday at 2 p.m. in City Council Chambers. Must be City resident. Seven member board with two alternate members. Three year terms – maximum of three terms. Makes recommendations to City Council with regard to amending, extending or adding to the comprehensive plan for the physical development of the City, platting or subdividing land within the City and adopting and amending a zoning ordinance.
- Police Officers' Pension Board (One vacancy) - Meets quarterly and as called in Council Chambers. Five members – two City residents at large, two police officers and one member appointed by the Board. Four year terms – no maximum. Charged with management of the Police Officers' Pension Fund.
- Punta Gorda Housing Authority (One Resident Commissioner vacancy) - Meets the third Thursday at 8:30 a.m. at the PGHA Community Room, 340 Gulf Breeze Avenue, Punta Gorda. Must be a resident of Charlotte County. At least one commissioner shall reside within the Housing Authority's jurisdiction and receive rent subsidy through a program administered by the Authority. Seven member board. Four-year terms – no maximum. Financial disclosure required. The mission of the Housing Authority is to provide decent, safe and sanitary affordable housing.
- Utility Advisory Board – (Two vacancies) meets the fourth Monday at 9 a.m. in City Council Chambers. Must be City resident. Seven member board. Three-year terms – maximum of two terms. Makes recommendations to City Council with regard to, but not limited to, revisions to the utility construction standards, alleged billing discrepancies and review of utility drawings and specifications.

New Businesses

- All persons, firms or corporations engaging in business or occupation within the City of Punta Gorda are required to obtain a Local Business Tax (LBT) Receipt in accordance with Chapter 12 of the Punta Gorda City Code. As part of our effort to promote economic development and vitality in our area, we offer the following list of new or transferred business within our community this week:
 - ✓ Jule Rutherford, Elysium Tattoo, 1205 Elizabeth Street, F1