

## INFORMATION SHARING REPORT May 27, 2019

## **Community Outreach**

## Public Works/Parks & Grounds Worker "Lends a Helping Hand"

Public Works sends out kudos to David Gardner, Public Works Parks & Grounds Worker II for "lending a helping hand" to Punta Gorda resident, Glenn Smith, who had a flat tire. He stated that David stopped and asked if he could be of assistance and even got an old jack to work! He wanted to let David's Supervisor know how considerate, kind and helpful David was. David, your contribution to the City is greatly appreciated. Thank you and all of the City of Punta Gorda staff members who take customer service to the highest level.



## **HR Insurance Reminders**

Children added due to birth, adoption or fostering must be added within 30 days of the event, to be added without cost for those 30 days. Children added from the 31<sup>st</sup> to 60<sup>th</sup> day are billed from the date of the event. After the 60<sup>th</sup> day you must wait until the next open enrollment to add the child.

If you would like to add your new spouse, you must add them within 30 days of the date your marriage. After the 30<sup>th</sup> day you must wait until open enrollment to add your new spouse to coverage.

If you should divorce let your HR department know right way. Your ex-spouse and/or stepchildren must be dropped from coverage. Coverage for your ex-spouse and/or stepchildren will end at the end of the month in which the divorce was final. Both will be offered COBRA through the carrier.

If you or a dependent loses other medical coverage, you have 30 days from the coverage end date to enroll in your employer's plan. If you or a dependent gains medical coverage elsewhere, you have 30 days from the effective date to drop your employer's plan.

If you have any questions please reach out to Jeff Payne, Benefits Coordinator at <a href="mailto:jpayne@cityofpuntagordafl.com">jpayne@cityofpuntagordafl.com</a> or (941)575-3303.