

**BUILDING BOARD
MEETING
OCTOBER 23, 2018**

MEMBERS PRESENT: Jeffery Masters, Chairman
Suzy Hackett, Robert Haynes,
Lawrence Gotfredson, Lisa Kellythorne,
Thomas "TJ" Thornberry

MEMBERS ABSENT: Sean Howard

OTHERS PRESENT: Suz Russell, License & Permit Supervisor
Randy Cole, Chief Building Official
Board Attorney David Jackson
Jice Stokes

CALL TO ORDER/ANNOUNCEMENTS

- A. Roll Call
- B. Next Scheduled Meeting
- 1. November 27, 2018

CITIZENS COMMENTS ON AGENDA ITEMS ONLY

- There were none.

APPROVAL OF MINUTES

- A. September 25, 2018
- Mr. Thornberry MOVED, Ms. Hackett SECONDED to approve the September 25, 2018 minutes. MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS

- Recording Secretary Welch swore in all participants.
- A. Certificate of Competency - Jice L. Stokes
- Ms. Suz Russell, License & Permit Supervisor, announced Mr. Jice Stokes' general and roofing State licenses were on probation with the Department of Business and Professional Regulation, explaining Mr. Stokes had applied for a permit to construct a carport, which would require a Certificate of Competency (COC) for general contracting and roofing.
- Mr. Masters confirmed Mr. Stokes previously held a COC for roofing only, then inquiring as to the nature and outcome of Mr. Stokes' State violations.
- Mr. Stokes explained his license was placed on probation two years earlier for aiding and abetting, stating his final probation hearing was scheduled for November 15, 2018. He asserted he had complied with his probation, noting he sought to complete

work at his wife's property. He noted his probation was set to end on December 31, 2018.

- Mr. Thornberry expressed concern for the citizens of Punta Gorda, requesting further clarification regarding Mr. Stokes' probation.
- Mr. Stokes explained his aiding and abetting violation resulted from pulling a permit for an unlicensed contractor.
- Mr. Thornberry questioned if the Board could approve permitting privileges for this job only.
- Board Attorney David Jackson advised action regarding a COC was within the Board's purview.
- Mr. Randy Cole, Chief Building Official, confirmed Mr. Stokes had engaged in aiding and abetting on multiple occasions. He noted he was comfortable issuing permits for this job only, asking Mr. Stokes if he intended to perform additional work in the City.
- Mr. Stokes replied in the negative.
- Ms. Hackett confirmed a demolition permit was required for the existing carport.
- Ms. Hackett MOVED, Mr. Thornberry SECONDED to grant Mr. Stokes permitting privileges for demolition of the existing carport and replacement of the roof and carport structure at 465 Booth Street. MOTION CARRIED UNANIMOUSLY.

UNFINISHED BUSINESS

- A. Certificate of Competency - Michele Lee Tauscher (continued)
- Ms. Russell announced Ms. Michele Tauscher, qualifier, had advised by written correspondence that she was unable to attend as she was out of State, recommending denial of the COC application at this time.
 - Mr. Thornberry MOVED, Ms. Hackett SECONDED to deny Ms. Tauscher's COC application. MOTION CARRIED UNANIMOUSLY.
 - Mr. Cole then provided an update on the status of Casas del Sol, pointing out significant progress was made on the exterior of the property. He explained Casas del Sol was scheduled to reappear at the November 27, 2018, meeting.
 - Mr. Masters questioned if Mr. Cole believed Casas del Sol would complete the job on time.
 - Mr. Cole replied he was not concerned with the home's interior provided the exterior of the structure was complete and the property was maintained.

STAFF COMMENTS

- Mr. Cole announced the Building Division's hire of Mr. Nick Genna, Technician I. He expressed uncertainty as to how certain inspections would be scheduled.
- Mr. Thornberry questioned if Mr. Genna would perform box culvert inspections.

- Mr. Cole replied he would perform some.
- Mr. Thornberry inquired if the right-of-way could be painted to indicate whether a box culvert or culvert pipe was required for drainage.
- Mr. Cole responded affirmatively, or the line and grade sheet could be placed in the box at the job site or faxed/emailed to the contractor.
- Ms. Russell requested members provide her a definitive response regarding their attendance upon receipt of each agenda.
- Mr. Masters asked if the Board would meet on November 27, 2018, to follow up on Casas del Sol.
- Ms. Russell replied if the home received a Certificate of Occupancy by November 15, 2018, and there was no other business, the meeting would be cancelled.

ADJOURNMENT

- Meeting Adjourned: 9:30 a.m.

Jeffery Masters, Chairman

Sara Welch, Recording Secretary