

**BURNT STORE ISLES  
CANAL ADVISORY COMMITTEE  
MEETING  
MARCH 12, 2019**

**MEMBERS PRESENT:** Sean Harrigan, Chairman  
John Forr, Sean Harrigan, Bill Hughes, Mike McIntosh

**OTHERS PRESENT:** Cathy Miller, Canal Maintenance Supervisor  
Kristin Simeone, Finance Director  
Gary Disher, Mapping, Permitting and Compliance Manager  
Macalle Finkle, Paralegal

**CALL TO ORDER/ANNOUNCEMENTS**

- A. Roll Call
- B. Next Scheduled Meeting
  - 1. April 9, 2019
  - Mr. McIntosh noted he would not be able to attend the meeting on April 9, 2019.

**CITIZEN COMMENTS ON AGENDA ITEMS ONLY**

- There were none.

**APPROVAL OF MINUTES**

- A. February 12, 2019
- Mr. Hughes MOVED, Mr. McIntosh SECONDED approval of the February 12, 2019, minutes. MOTION CARRIED UNANIMOUSLY.

**REPORTS**

- A. Finance Reports - February 2019
  - Ms. Cathy Miller, Canal Maintenance Supervisor, drew members' attention to the reports for February 2019, as delineated in the agenda material, confirming there were no questions.
- B. Long Range Financial Plan - Fiscal Year 2019 - Fiscal Year 2023
  - Ms. Kristin Simeone, Finance Director, provided an in depth review of the Long Range Financial Plan.
  - Discussion ensued regarding the Punta Gorda Isles and Burnt Store Isles (BSI) Canal Maintenance Assessment District assessments, with members requesting the "Tentative Rate" be altered to communicate which upcoming projects would be funded by same.
  - Ms. Simeone confirmed same would be applied to budget documents going forward.

- C. Budget Utilization Report - February 2019
- Ms. Miller reviewed the February 2019 report, as delineated in the agenda material, announcing completion of the 2018 mangrove trimming. She expressed desire to schedule a second trimming in July 2019 or August 2019 and to perform mangrove trimming biannually in the future.

**Note: Mr. Hughes left the meeting at 1:53 p.m. and returned at 1:54 p.m.**

- D. Irma 17 - Production Levels February 2019
- Mr. Gary Disher, Mapping, Permitting and Compliance Manager, reviewed the report for February 2019, as delineated in the agenda material, noting all seawall had been set in BSI-South and approximately 700 feet of seawall remained to be set in BSI-North.
- E. Seawall Replacement Status Reports - February 2019
- Ms. Miller drew members' attention to the February 2019 report, as delineated in the agenda material, offering to answer any questions.
  - Discussion ensued regarding regular seawall maintenance, with members confirming the following: (1) selection of a consultant for the Seawall Alternative Materials project was in progress at this time and as such could not be discussed; (2) there was not a regular seawall maintenance contract in place; (3) regular seawall maintenance contract was being advertised; (4) regular seawall maintenance program would begin October 1, 2019; (5) a date was not set for implementation of an alternate seawall repair methodology.
- F. BSI Capital Improvement Status Report - Update
- Mr. Disher noted negotiations were ongoing with the firm for the BSI Inlet Widening project, offering to answer any questions.
  - Mr. Forr questioned if staff would dictate the desired width for the inlet or if the contractor would determine same.
  - Mr. Disher replied the latter.
  - Mr. McIntosh suggested the City seek funding from the Marine Advisory Council for the BSI Inlet Widening Project if same approved funds for Buckley's Pass.
- G. Permits Authorized by City Staff - February 2019
- Ms. Miller announced 1 permit had been issued.

#### **NEW BUSINESS**

- A. Rewrite of Chapter 6 "Boats, Docks and Waterways", Article II "Construction in Waterways"
- Ms. Macalle Finkle, Paralegal, reviewed Chapter 6, Article II, as delineated in the agenda material, advising staff was still discussing the definition of "navigable channel."

- Discussion ensued regarding “navigable channel,” the degree to which docks and extensions to aid in boarding vessels could protrude into the canal, the distance between boatlifts on lots with at least 85 feet of seawall, finger docks, waterward limits for construction in the waterway, the requirement for boat lifts and davits in BSI and floating lifts.

**UNFINISHED BUSINESS**

- A. Hurricane Irma Seawall Failure Updates
- No discussion.

**STAFF COMMENTS**

- Mr. Disher confirmed staff was arranging to fill the current vacancy.

**ADJOURNMENT**

- Meeting Adjourned: 2:22 p.m.

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Sean Harrigan, Chairman

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Sara Welch, Recording Secretary