

**BURNT STORE ISLES
CANAL ADVISORY COMMITTEE
MEETING
FEBRUARY 12, 2019**

MEMBERS PRESENT: Sean Harrigan, Chairman
John Forr, Bill Hughes, Mike McIntosh

MEMBERS ABSENT: Jack Pryor

OTHERS PRESENT: Cathy Miller, Canal Maintenance Supervisor
Gary Disher, Mapping, Permitting and Compliance Manager

CALL TO ORDER/ANNOUNCEMENTS

- A. Roll Call
 - 1. Election of Chairman and Vice Chairman
 - Recording Secretary Welch announced Mr. Hughes was not eligible to serve as Chairman, opening the floor for nominations for Chairman.
 - Mr. Forr NOMINATED Mr. McIntosh for Chairman.
 - Mr. McIntosh declined nomination.
 - Mr. Forr NOMINATED Mr. Harrigan for Chairman.
 - Recording Secretary Welch confirmed there were no other nominations; thus, Mr. Harrigan was appointed Chairman by acclamation. She then announced Mr. McIntosh was not eligible to serve as Vice Chairman, opening the floor for nominations for Vice Chairman.
 - Mr. Forr NOMINATED Mr. Hughes for Vice Chairman.
 - Recording Secretary Welch called for any other nominations. As there were none, Mr. Hughes was appointed Vice Chairman by acclamation.
 - B. Next Scheduled Meeting
 - 1. March 12, 2019

CITIZEN COMMENTS ON AGENDA ITEMS ONLY

- There were none.

APPROVAL OF MINUTES

- A. January 8, 2019
 - Mr. Hughes requested clarification of the “sonar assessment” mentioned on page 2.
 - Ms. Cathy Miller, Canal Maintenance Supervisor, indicated same likely referred to assessment of the seawalls.
 - Mr. Hughes pointed out the date denoted for the staff meeting on the rewrite of Chapter 6, Article II, Punta Gorda Code, was erroneous.

- Ms. Miller noted Ms. C. J. Metcalf's neighbors lived at 3500 Di Leuca Street.
- Mr. McIntosh MOVED, Mr. Hughes SECONDED approval of the January 8, 2019, minutes as amended. MOTION CARRIED UNANIMOUSLY.

REPORTS

A. Finance Reports - January 2019

- Ms. Miller reviewed the January 2019 reports, as delineated in the agenda material, confirming there were no questions.

B. Budget Utilization Report - January 2019

- Ms. Miller drew members' attention to the January 2019 report, as delineated in the agenda material, offering to answer any questions.
- Discussion ensued regarding consulting services funds denoted in the Budget Utilization Report and the Capital Improvement Status Update in addition to the possibility of applying for funds from the Marine Advisory Council for the Burnt Store Isles (BSI) Inlet Widening Project, with members confirming pursuit of consulting services for the BSI Channel Corner Widening project had been scheduled for Fiscal Year 2019/2020.

C. Irma 17 - Production Levels January 2019

- Mr. Gary Disher, Mapping, Permitting and Compliance Manager, reviewed the January 2019 report, as delineated in the agenda material, confirming there were no questions.

D. Seawall Replacement Status Reports - January 2019

- Ms. Miller drew members' attention to the January 2019 report, as delineated in the agenda material, confirming there were no questions.

E. BSI Capital Improvement Status - Update

- Mr. Disher presented the Capital Improvement Program update, as delineated in the agenda material, offering to answer any questions.
- Members' discussion confirmed the following: (1) an estimated date for conclusion of the BSI Inlet Widening project was not available; (2) width had not yet been determined; (3) debris would only be removed from the lock infrastructure's southern side; (4) the Seawall Alternative Materials project and BSI Inlet Widening project would likely be awarded by the March 12, 2019 meeting; (5) Mr. Disher would verify whether milestones were incorporated into the BSI Inlet Widening project.

F. Marine Patrol Update

- Ms. Miller stated the marine patrol boat was damaged, explaining reports would not be created for the time being. She advised no updates regarding repairs to the boat or the state of the Marine Patrol program were available.

- Discussion ensued regarding patrol of canals by police officers and Marine Volunteers in Policing.
- G. Permits Authorized by City Staff - January 2019
 - Ms. Miller drew attention to the January 2019 report, as delineated in the agenda material, confirming there were no questions.

NEW BUSINESS

- A. 3500 Di Leuca Street Boat Lift
 - Ms. Miller reported on the conditions of the canal at 3500 Di Leuca Street, explaining the City's permit did not allow for the removal of rock from the canal.
 - Members' discussion confirmed the following: (1) the property owner would need to coordinate with the City if a permit for removal of rock from the canal was sought; (2) only Marine Contracting Group was currently contracted to dredge the canals; (3) the property owner could pursue other boat lift designs which would allow the installation of a structurally sound boat lift; (4) staff was uncertain of the dock's permit status; (5) the Building Division would address any violations discovered during inspection; (6) the property owner had been directed to speak with Parr Marine Construction regarding the dock; (7) staff could not locate a shell bed spanning the width of the canal adjacent to the property.

UNFINISHED BUSINESS

- A. Chapter 6 Rewrite - Update
 - Ms. Miller announced staff had been meeting weekly regarding the Chapter 6 rewrite, stating the Board should receive the draft of Article II and the revised draft of Article I prior to the March 12, 2019 meeting.

STAFF COMMENTS

- Ms. Miller announced the mangrove trimming contractor had been put on notice and had until the end of this date to complete their projects, noting staff would inspect same the following week.

COMMITTEE/BOARD COMMENTS

- Mr. McIntosh noted a hearing for the seawall assessment methodology lawsuit would be held March 8, 2019.
- Mr. Hughes thanked staff and Committee members for their support during his term as Chairman.

ADJOURNMENT

- Meeting Adjourned: 2:08 p.m.

Sean Harrigan, Chairman

Sara Welch, Recording Secretary