

**BURNT STORE ISLES
CANAL ADVISORY COMMITTEE
MEETING
APRIL 10, 2018**

MEMBERS PRESENT: Bill Hughes, Chairman
John Forr, Sean Harrigan,
Mike McIntosh, Jack Pryor

OTHERS PRESENT: Cathy Miller, Canal Maintenance Supervisor
Sharon Knippenberg, Controller
Rick Keeney, Public Works Director
Irene Ploskina, Community Outreach Coordinator
Gary Disher, Public Works Analyst
Bob Fritz

CALL TO ORDER/ANNOUNCEMENTS

- A. Roll Call
- B. Next Scheduled Meeting
- 1. Next Scheduled Meeting - May 8, 2018

CITIZEN COMMENTS ON AGENDA ITEMS ONLY

- Mr. Bob Fritz voiced concern regarding the number of four-post boat lifts in the perimeter canal which had been approved by staff, opining the perimeter canal's navigable width should be increased.

APPROVAL OF MINUTES

- A. Approval of Minutes - March 13, 2018
- Mr. Harrigan MOVED, Mr. McIntosh SECONDED approval of the March 13, 2018 minutes, drawing attention to two patrols conducted in Burnt Store Isles. MOTION CARRIED UNANIMOUSLY.

REPORTS

- A. Patrol Update - March 2018
- Mr. Hughes briefly reviewed the March 2018 Marine Volunteers in Policing Report, as delineated in the agenda material, noting two patrols were conducted.
- B. Finance Reports - March 2018
- Ms. Cathy Miller, Canal Maintenance Supervisor, drew members' attention to the finance reports for March 2018, as delineated in the agenda material, calling for questions.
- Mr. Harrigan inquired as to the rate which would be assessed for the \$106,535 private loan.

- Ms. Sharon Knippenberg, Controller, replied a blended rate would not be used, explaining the assessment would be determined based on the \$375 per linear foot repair rate and the amount of linear feet in need of replacement.
 - Mr. Harrigan inquired if Federal and State agencies had accepted that rate.
 - Ms. Knippenberg clarified the claim had not yet been approved by the Federal Emergency Management Agency (FEMA); however, the Finance Department saw no reason for FEMA to deny the claim.
 - Mr. Harrigan clarified a response was anticipated within six months.
 - Ms. Knippenberg explained the City was in the process of exercising a line of credit to maintain the cash flow necessary for ongoing seawall repairs, adding City Council would be asked to approve same at their May 2, 2018 meeting.
 - Mr. Forr questioned whether concrete debris from fallen seawalls was considered debris or seawall by FEMA.
 - Ms. Miller responded same was a responsibility of the contractors; removal of concrete was incidental to their bids.
 - Mr. Hughes inquired how the other seventy-five percent of costs would be paid if FEMA and the State did not pay.
 - Ms. Knippenberg explained the City would seek interim financing which would be repaid through an assessment; however, staff fully expected FEMA and the State to cover seventy-five percent of repair costs.
 - Mr. Hughes inquired as to the state the Burnt Store Isles (BSI) Canal Maintenance Assessment District's (CMAD) finances would be in if the entirety of excess funds had been used to pay for the perimeter canal.
 - Ms. Knippenberg explained a significantly increased assessment would have been necessary in September 2018. She spoke in favor of maintaining a reserve to mitigate unforeseen failures.
- C. Budget Utilization Report - March 2018
- Ms. Miller confirmed there were no questions regarding the Budget Utilization Report for March 2018.
- D. Seawall Replacement Status Reports - March 2018
- Ms. Miller announced BSI had been split into two zones for repair, stating Marine Contracting Group (MCG) was awarded the bid. She announced a preconstruction meeting was scheduled for April 13, 2018, opining work schedules would be submitted that date.
- E. Permits Authorized by City Staff - None for March 2018
- Ms. Miller announced no permits had been issued during March 2018.

- Mr. McIntosh questioned if a permit had been rescinded for Candia Drive.
- Ms. Miller voiced uncertainty regarding same, explaining she could not comment as attorneys had been involved.
- Mr. Hughes entered a letter from Messrs. Ziemer and Todd, as delineated in the agenda material, into the record by reference.
- Mr. Forr questioned if the Board could be charged attorneys' fees regarding the lot at Candia Drive since the permit had been rescinded.
- Mr. Hughes replied he did not believe the Board was liable. He then questioned if the Board should review all canal construction permits on the perimeter canal.
- Mr. McIntosh questioned if same would delay construction and prevent staff from working.
- Mr. Hughes opined boats using the canals would become larger over the years, speaking in favor of a proactive approach to address the navigable channel.
- Mr. Harrigan stated the rights of the residents and the costs of maintaining the seawalls required consideration, opining construction should be kept out of the navigable channel.
- Mr. Pryor questioned if lots with existing docks and lifts could be required to comply with the latest decision.
- Mr. Rick Keeney, Public Works Director, voiced uncertainty regarding same. He stated City Attorney David Levin was drafting a rewrite of Section 6 of the Punta Gorda City Code, suggesting members draft a list of concerns for City Attorney Levin at the May 8, 2018 meeting.
- Mr. Forr suggested giving permits the degree of attention they required was beyond the Committee's means.
- Mr. Hughes thanked Mr. Forr for his commitment to the Committee. He then distributed an email, as delineated in the agenda material, regarding members' terms.

UNFINISHED BUSINESS

A. Hurricane IRMA Seawall Failure Updates

- No discussion.

STAFF COMMENTS

- Ms. Miller introduced Ms. Irene Ploskina, a new staff member. She announced a workshop on seawall updates would be held April 12, 2018, at the Punta Gorda Isles Civic Center, explaining a similar workshop would be held in BSI once MCG submitted work schedules.

- Mr. Gary Disher, Public Works Analyst, stated the most recent FEMA-approved failure locations were on the City's website, explaining BSI's data included prioritization but not sequencing at this time.
- Mr. McIntosh confirmed a start date for repairs had not been established at this time.

ADJOURNMENT

- Meeting Adjourned: 1:58 p.m.

Bill Hughes, Chairman

Sara Welch, Recording Secretary