

Community Redevelopment Agency Annual Report

FISCAL YEAR 2018
SUBMITTED MARCH 29, 2019

Prepared for:
City of Punta Gorda Community
Redevelopment Agency and City Council



Punta Gorda

March 29, 2019

Auditor General's Office
111 West Madison Street
Claude Denso Pepper Building
Tallahassee, Florida 32399-1450

Ladies and Gentlemen:

We are pleased to submit the Annual Progress Status Report for the City of Punta Gorda Community Redevelopment Agency (PGCRA) for the fiscal year ending September 30, 2018. Section 163.356(3)(c) requires the City to file with its governing body, on or before March 31 each year, a report of its activities for the preceding fiscal year, which report shall include a complete financial statement setting forth its assets, liabilities, income, and operating expenses of the end of such fiscal year. It is the philosophy of the PGCRA to keep all interested parties informed with respect to the activities of the PGCRA and encourage active participation in the development of redevelopment programs benefiting the entire community. We believe the data, as presented, is accurate in all material respects and that all disclosures necessary to enable the reader of this report to gain an understanding of PGCRA's operation and financial activity (included).

Respectfully submitted,

Joan F. LeBeau, AICP
Urban Design Manager



The Mission



... To create an aesthetically unique environment with high quality character while maintaining small town charm ...

Table of Contents

- What is the CRA
- Meet the CRA Members
- CRA Members & Staff
- Public Notice
- Purpose
- History of the CRA
- CRA Boundary Map
- 2017 Activities
- Completed Projects
- Projects in Progress
- Future Projects
- Special Events
- Financial Matters



What is the CRA?

A Community Redevelopment Agency (CRA) is a taxing district established by local government for the purpose of carrying out redevelopment activities that include reducing or eliminating blight, increasing the tax base, and encouraging public and private investments in the redevelopment area. The members of the Punta Gorda City Council also serve as the Board members of the CRA along with two (2) members at large and the City Manager, who serves as the CRA Executive Director.



Meet the 2018 CRA Members



Pictured Above Left to Right: Vice Chair Gary Wein, Nancy Prafke, Charlie Council, Chair Rachel Keesling, Jane Sturges, Lynne Matthews, and Jaha Cummings.

City Staff

Howard Kunik, CRA Director

David Levin, City Attorney

Karen Smith, City Clerk

Joan LeBeau, AICP, Urban Design Manager

David C Hilston, AICP, Chief Planner

Mitchell S Austin, AICP CNU-A, Urban Planner

Julie Ryan, Planner

Kylee McGloin, Administrative Assistant



Public Notice



PUBLIC NOTICE CITY OF PUNTA GORDA COMMUNITY REDEVELOPMENT AGENCY ANNUAL FINANCIAL REPORT

All interested parties are hereby notified that the Punta Gorda Community Redevelopment Agency has filed with the State of Florida Auditor General's Office a copy of its Annual Status Report and Annual Financial Report highlighting projects, programs and CRA finances for the fiscal year ending September 30, 2018. Copies of these documents may be examined after March 29, 2019, in the Office of the City Clerk, City Hall, 326 W. Marion Avenue, Punta Gorda, Florida, 33950, the Punta Gorda Urban Design Division, City Hall Annex, 126 Harvey Street, 3rd Floor, Punta Gorda, Florida, 33950, during regular business hours Monday through Friday from 8:00AM to 4:30PM, or may be accessed, after March 29, 2019 on the City's website at <http://www.ci.punta-gorda.fl.us/government/community-redevelopment-area>

This notice is being published in compliance with the requirements of Section 163.356(e)(c) of the Florida Statutes governing Community Redevelopment Agencies.

In accordance with the requirements of title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Punta Gorda will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. The City of Punta Gorda will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in the City of Punta Gorda programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments. City of Punta Gorda, ADA Coordinator, 326 W Marion Avenue, Punta Gorda, FL 33950; Email: ada@CityofPuntaGordaFL.com; Telephone: (941) 575-3320; TTY: (941) 575-5013; Florida Relay Service at 1-800-955-8771 (TTY)



The Purpose

Pursuant to Section 163.356(3)(c) of Florida Statutes, the City of Punta Gorda Community Redevelopment Agency (the “Agency”) is required to:

...file with the governing body, on or before March 31 of each year, a report of its activities for the preceding fiscal year, which report shall include a complete financial statement setting forth its assets, liabilities, income, and operating expenses as of the end of such fiscal year. At the time of the filing of the report, the “Agency” shall publish in a newspaper of general circulation in the community a notice of the effect that such report has been filed with the municipality and that the report is available for inspection during business hours in the office of the Clerk of the City and in the office of the “Agency”.

The purpose of this Annual Report is to satisfy the requirements of Section 163.356(3)(c) and to provide the public with useful information concerning the Community Redevelopment Area and Agency.

The History of the CRA

In July 1985, City Councilwoman Phyllis Smith was named to head a group of local residents, business people, and community leaders with the express purpose of encouraging the revitalization of Punta Gorda's historic downtown area. The committee began with a community-wide citizen survey that said the downtown area needed conveniently located parking, a broader range of retail/service businesses, preservation of its rich history, and a stronger lineage of the central business district to the Charlotte Harbor waterfront. The Committee turned its efforts to downtown revitalization and in 1990 the establishment of a Community Redevelopment Agency with the aim of adopting a redevelopment plan for its downtown area and using tax increment financing to fund the projects and programs contained in the plan. The City of Punta Gorda has moved forward and has steadily implemented the projects and programs within the Redevelopment Plan (East Side and Downtown Planning Study) to achieve and realize the goals and objectives of the Plan.

CRA Boundary Map



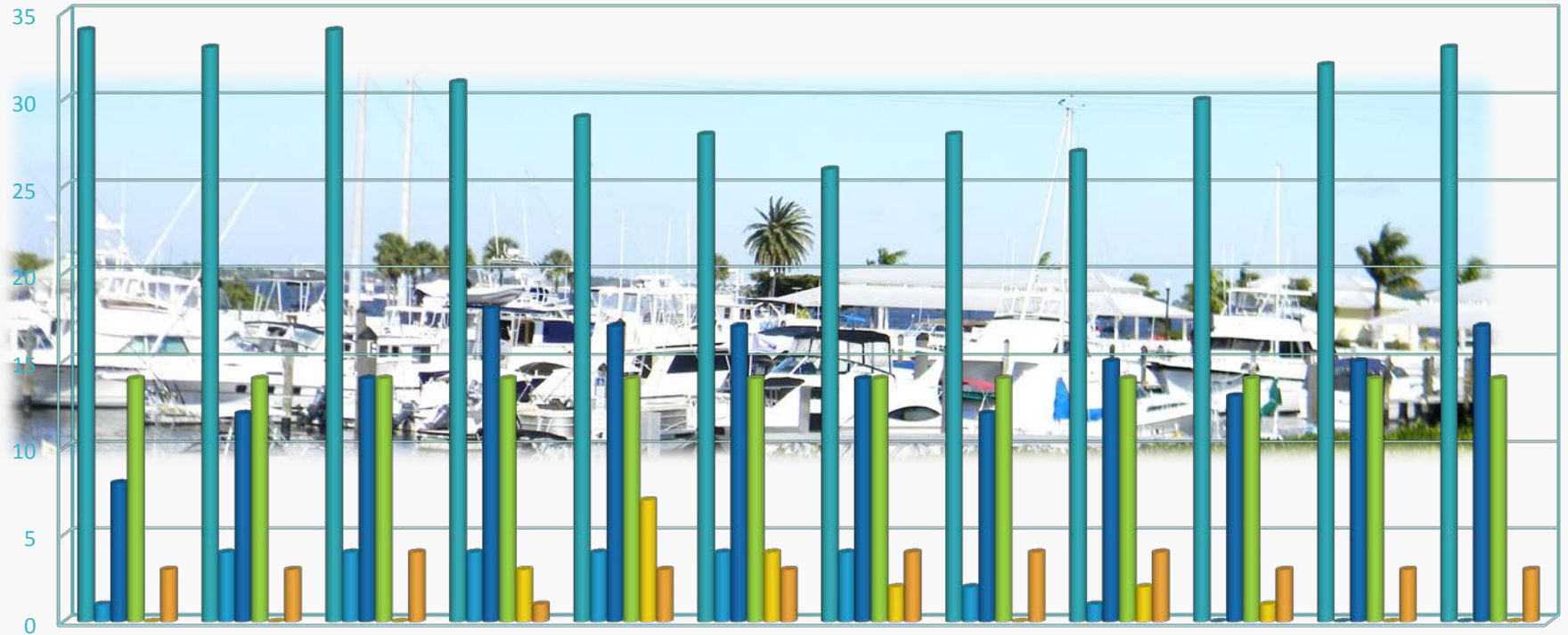
The CRA area is bounded on the North by the Peace River, on the West by Maud Street, on the South by Henry Street, and on the East by Cooper Street.



2018 CRA Activities

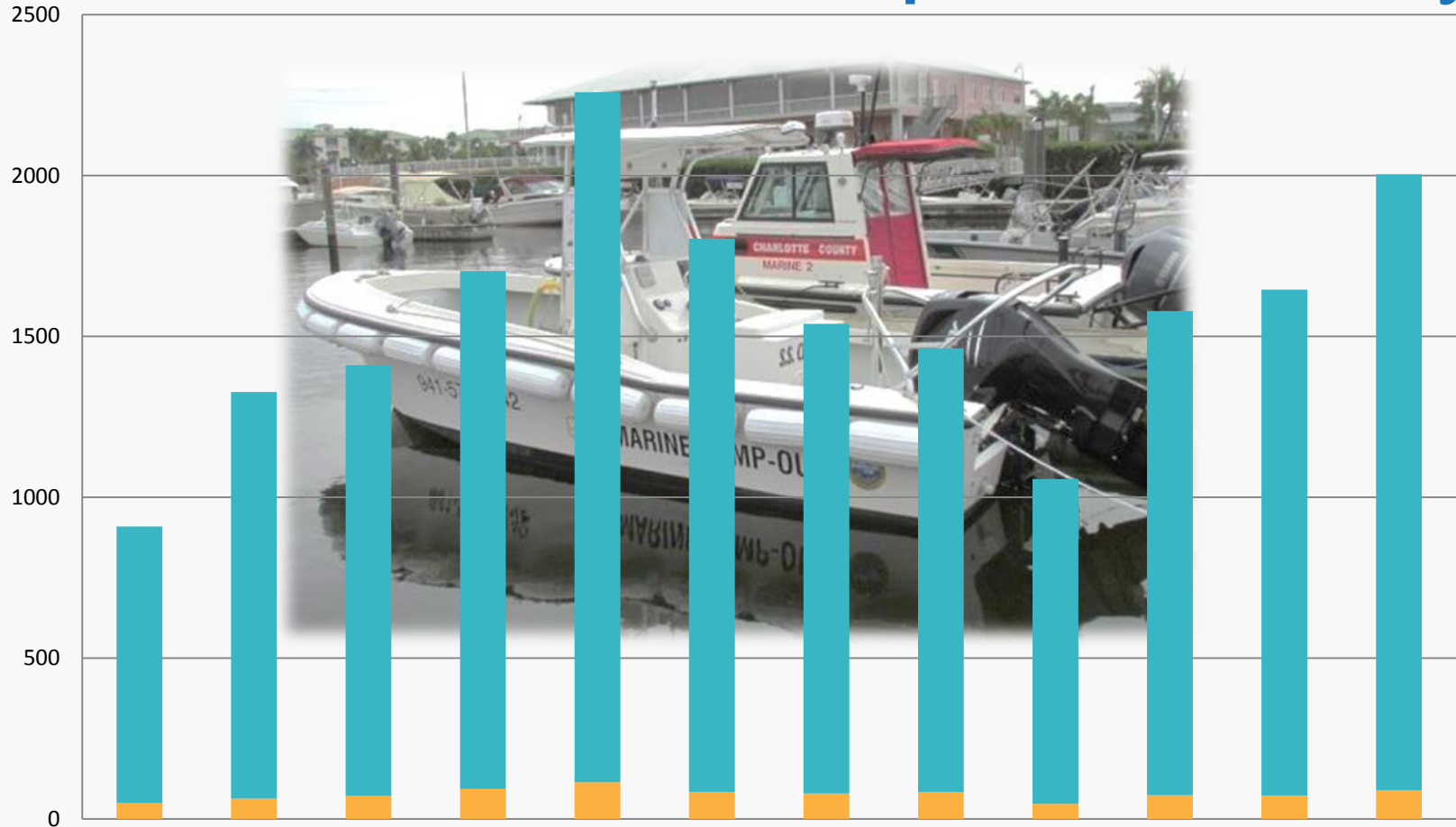


Laishley Park Municipal Marina



	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
Annual Contracts	34	33	34	31	29	28	26	28	27	30	32	33
Semi-Annual Contracts	1	4	4	4	4	4	4	2	1	0	0	0
Monthly Contracts	8	12	14	18	17	17	14	12	15	13	15	17
Commercial Contracts	14	14	14	14	14	14	14	14	14	14	14	14
Transient Contracts	0	0	0	3	7	4	2	0	2	1	0	0
Mooring Rental	3	3	4	1	3	3	4	4	4	3	3	3

SS Clearhead PumpOut Activity



	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
Total Gallons Pumped	860	1264	1340	1610	2145	1720	1460	1380	1010	1505	1572	1915
Number of Pump Out	49	63	71	93	114	84	79	83	47	74	73	89

Welcome New Business

- Ana's European Café LLC – 315 Taylor Street
- Compass, 320 Cross Street
- D'Jamz Mobile DJ, 301 East Grace Street
- First Impressions Foundation, 109 East Olympia Avenue, #307
- Florida Skin Center, 329 East Olympia Avenue
- Granger Archival Photography, 201 West Marion Avenue, #1308
- Iron Roots – 110 Herald Court
- K&M Beauty Lounge at 109 East Olympia Avenue, #309
- Kamipractices - 522 E Marion Avenue, #202



New Business Continued

- Kamipractices - 522 E Marion Avenue, #202
- Lily Rivera's Bridal & Alterations, 318 Tamiami Trail, Suite 229
- Protean Design Group Inc, 201 W Marion Avenue, #1201
- Punta Gorda Coffee & Tea, Inc., 117 Herald Court
- Relaxology Massage, 318 Tamiami Trail, #225
- Springhill Suites by Marriott, 101 Harborside Ave.
- The Bearded Scoundrel Barbershop, 318 Tamiami Trail, #226
- Wrigleys Tennis, 425 Cross Street, #117



Completed Projects



Harborwalk at Gilchrist Park



Project limits are from the western side of the Punta Gorda Waterfront Hotel to Gill Street



Amenities include:

- 20-foot wide Harborwalk
- Decorative seating areas
- Large & small pavilions
- Brick intersection improvements
- Parking enhancements
- Landscaping

Gilchrist Park Playground

Due to its beautiful waterfront location and majestic shade tree, the playground at Gilchrist Park is by far the most iconic playground in Punta Gorda. This recreational area was completely overhauled as part of Harborwalk West.



Agripreneur Fresh Market Garden



An agreement between the City of Punta Gorda and the Trabue-Woods United Association, INC. for the operation & maintenance of an agripreneur garden to grow and market high-quality produce to area businesses and residents.



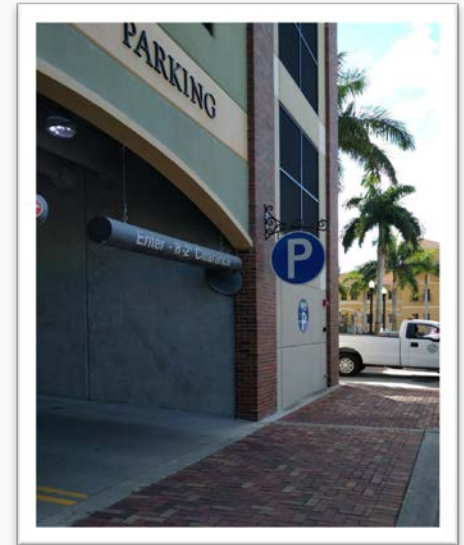
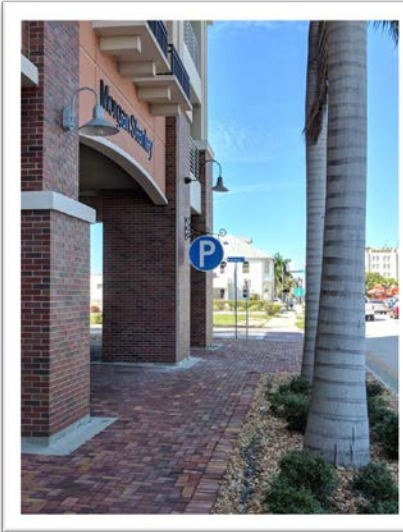
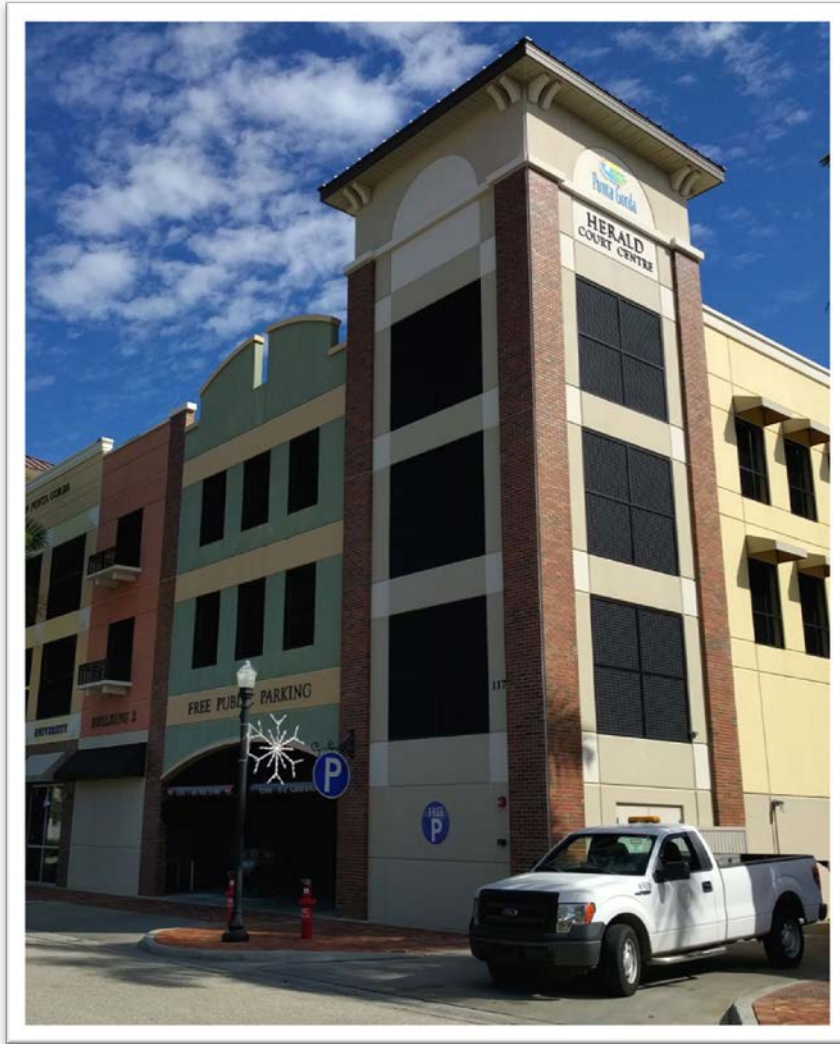
Laishley Park Parking Improvements



Redesign of traffic circle area to create forty-five (45) additional parking spaces in Laishley Park



Herald Court Centre



Signage and City Branding at Herald Court Centre.



Projects in Progress



Punta Gorda Library & Historic Archive



A 20,000+ SF Municipal Library & Historical Archive to be constructed at 401 Shreve Street.

Gilchrist Park Restroom Facilities

Construction of new restroom facilities to be located near the Gilchrist Park Playground and Pavilions in Area 1



Harborwalk at Gilchrist Park Phase II

- Harborwalk from Gill to Berry
 - Add On-Street Parking to W. Retta Esplanade
 - Landscaping
 - Decorative Lighting
- Maximize Parking for high activity areas around playground & Bayfront Center
- Improvements to Basketball Courts

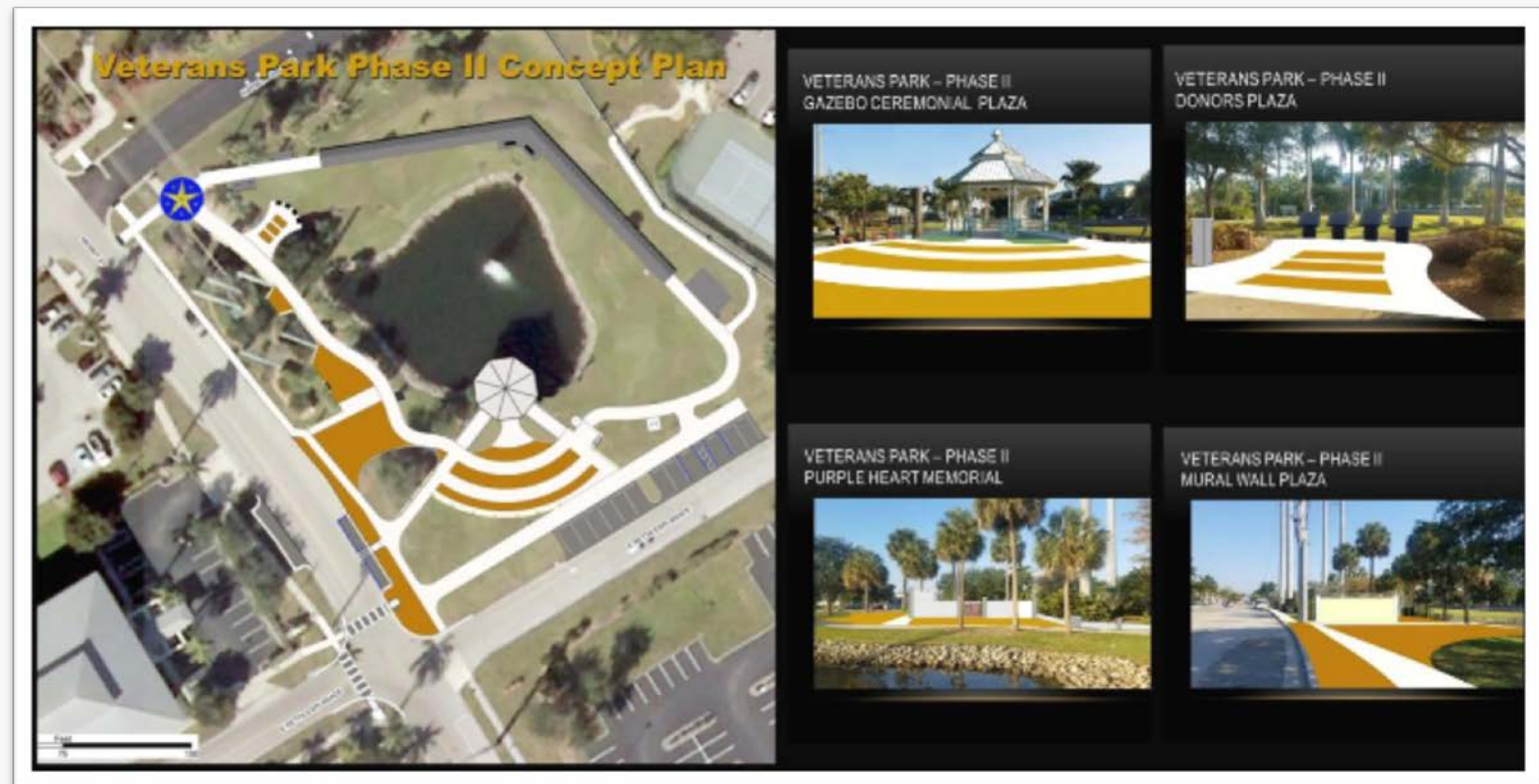


Future Projects



Veteran's Park Phase II

Renovations including parking & streetscape, honor walk, mural wall plaza, Purple Heart memorial, donors plaza, and gazebo ceremonial plaza.



Gilchrist Park Phase III

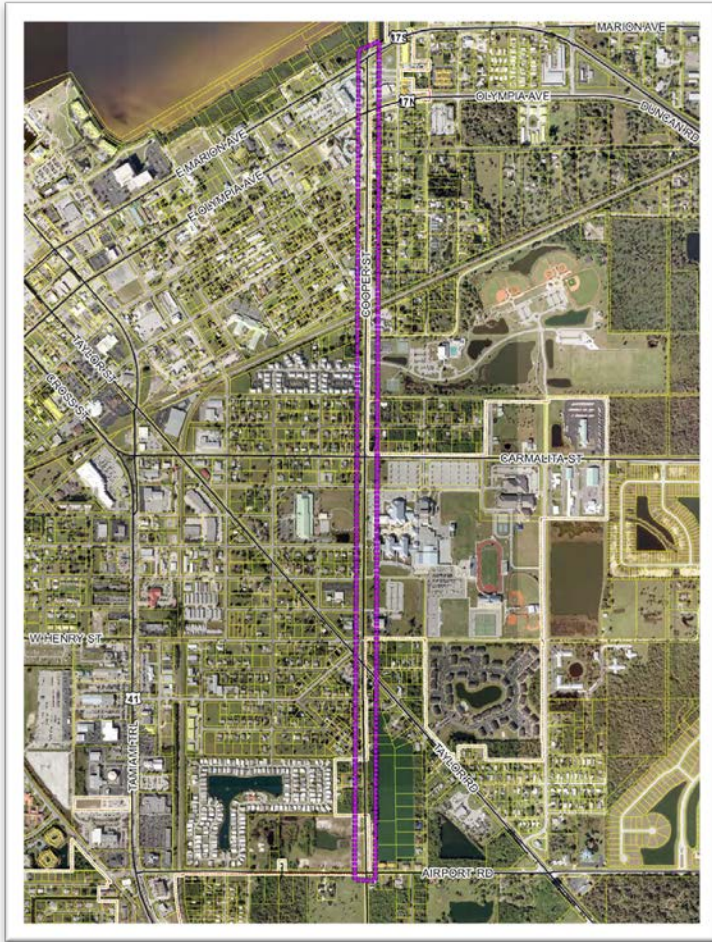


Project limits are from Berry Street westward to the tidal canal adjacent to the Fishermen's Village property.

Amenities will include:

- Harborwalk
- Seating areas
- Cul de sac improvements at the terminus of W Retta Esplanade
- Parking enhancements
- Landscaping

Cooper Street Complete Streets



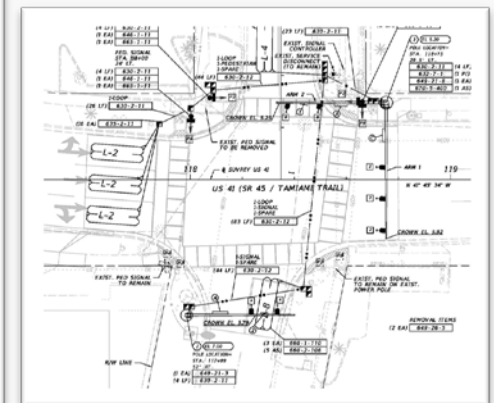
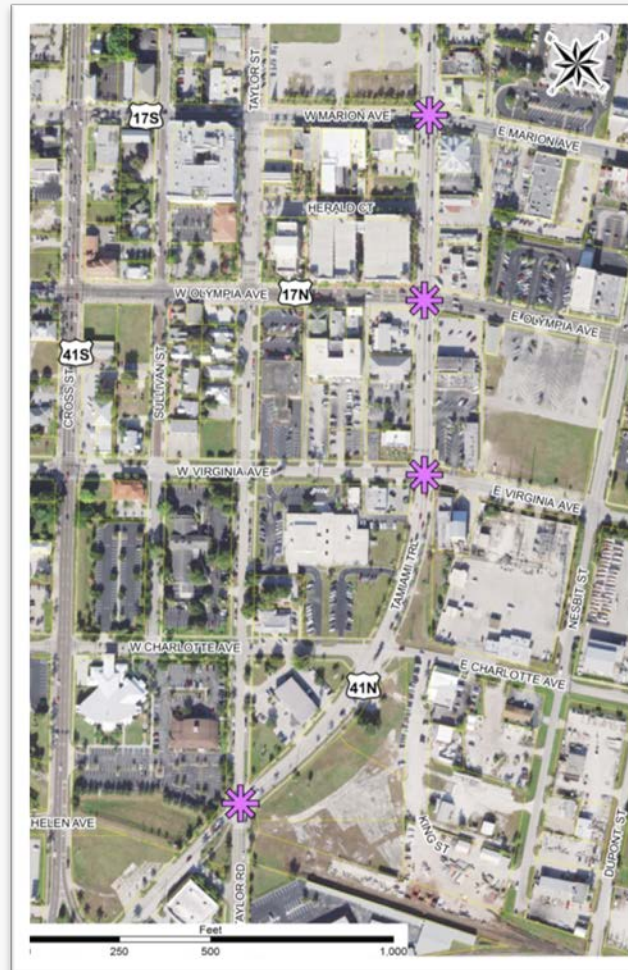
Project Details :

- Part of the Punta Gorda Pathways System
- Section from E Marion Ave (US17 SB) to Henry St is within the CRA
- Connects neighborhoods to Charlotte County Public Schools
 - Charlotte High
 - Sallie Jones Elementary
 - Punta Gorda Middle
- Improvements include
 - 10+ foot wide path
 - Lighting
 - Landscaping
 - Enhanced crosswalks

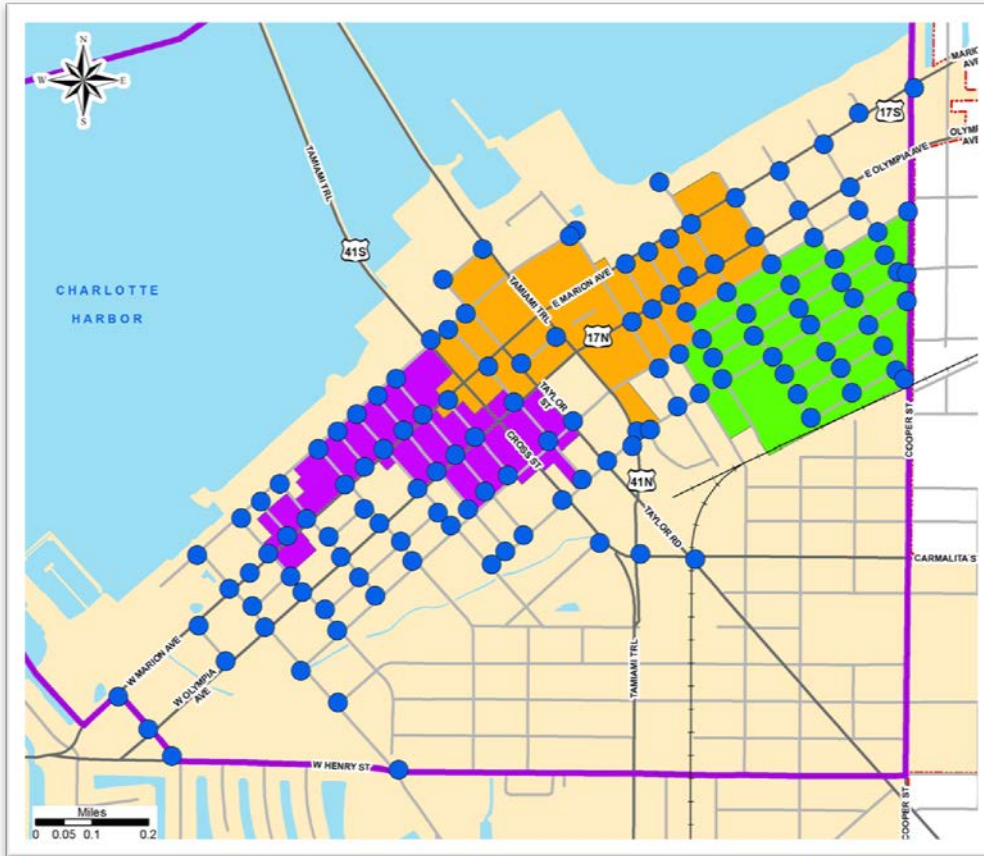
Tamiami Trail (US41NB) Traffic Signals & Pedestrian Improvement

Project Details:

- FDOT funded project with local match for decorative elements
- New signal mast arms
- Reconfigured curb ramps & crosswalks
- Intersection lighting



Historic District Sign Toppers



- All areas north of the tidal canal & railroad ROW
- Key locations leading to historic core
- 130 total locations



Wayfinding Sign Rebranding



Existing Wayfinding System



Wayfinding System Rebrand



Tamiami Trail (US 41) at Carmalita Street Intersection



Project Details:

- Signalized crossing for vehicular traffic
- Pathway connections for pedestrian and bicycle traffic including signalized crossing
- Street and/or pathway lighting as required for intersection modifications
- Landscape/gateway signage modifications



Special Events



Downtown Punta Gorda is also a place for numerous events. The scenic waterfront open space hosts public festivals, concerts, and fishing tournaments. These events bring a steady stream of people to the downtown area and generate interest in the Punta Gorda Community Redevelopment Area.

Arts & Craft Shows



- PR National Art Show
- Sullivan Street Craft Fair
- Spring Festival Arts & Crafts Show
- Snowbird Festival Arts & Crafts Show
- TNT Arts & Crafts Show



Car Shows

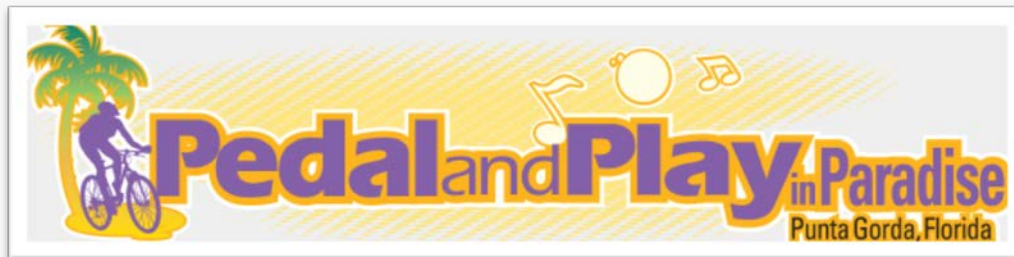


- Mustang Club of Charlotte County
- Vintage Motor Car Club of America
- Veteran's Car Show



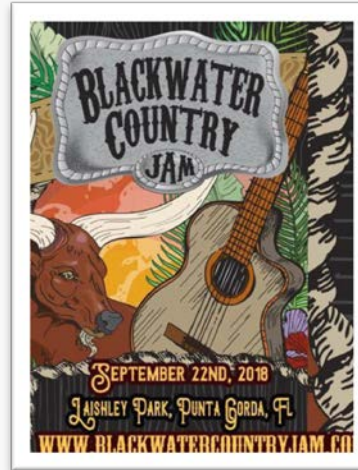
Walks, Runs, & Bikes

- 7th Annual Girls on the Run
- AHA Heart Walk
- Guns N Hoses Fallen Heroes Memorial 10K & 5K & 1 mile walk
- Mental Health Awareness Walk
- Pedal and Play in Paradise
- SVDP Walk for the Poor
- TEAM PG Pedal & Play
- Unity March
- Walmart 5K for JDRF
- Walk to End Alzheimer



Concerts & Parades

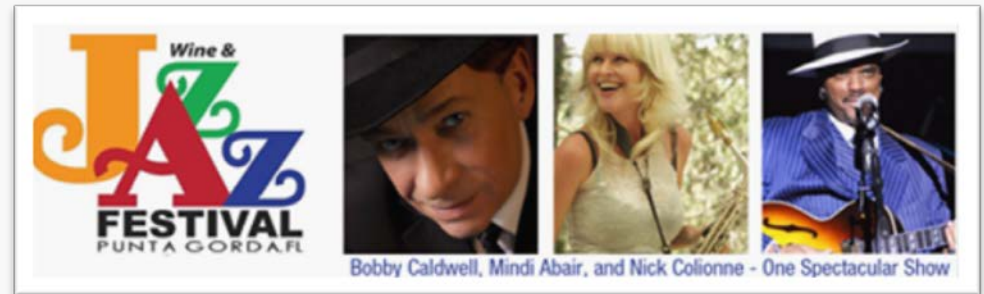
- 2018 Spring Bash
- 40th Annual Christmas Parade
- Blackwater Country Jam
- Blues, Brews & BBQ
- CHS Annual Homecoming Parade
- Funk Fest 9
- Hops & Horns
- MLK Parade
- Veterans Day Parade



Festivals



- Annual PG Wine & Jazz Festival
- Big Orange Music Festival
- Caribbean Music Festival
- Charlotte Harbor Chili, Beer & Blues Festival
- Charlotte County Pride Festival
- iHeart Media Seafood Festival
- Smuggler's 4th of July Festival



Other Special Events

- Block Party
- Downtown Halloween
- Downtown Tree Lighting
- Food Truck Rally
- Punta Gorda Boat Show
- Punta Gorda Pub Crawl
- Taste of Punta Gorda
- Unity March
- Vintage Car Club
- Walk for the Poor



Financial Matters



How is the CRA Funded?

Activities in the CRA are predominantly funded by tax increment financing (TIF). TIF is calculated based on the dollar value of all real property in the Community Redevelopment Area at the time the CRA district is created, also known as the “frozen value”. Taxing authorities who contribute to the TIF continue to receive property tax revenues based on the frozen value. However, any tax revenues from increases in real property value, referred to as an “increment”, are deposited into the Community Redevelopment Agency Trust Fund and dedicated to the redevelopment area. TIF revenues can be used immediately, saved for a particular project, or bonded to maximize the funds available. Any funds received from a TIF area must be used in accordance with the Redevelopment Plan for specific redevelopment purposes within the targeted area, and not for general governmental purposes.

Financial Matters

The Community Redevelopment Agency budget and financial reporting activities are part of the City's comprehensive financial process. The following tables contain the City of Punta Gorda CRA Financials for the fiscal year ending September 30, 2018.

CITY OF PUNTA GORDA, FLORIDA		
BALANCE SHEET		
Community Redevelopment Agency		
September 30, 2018		
ASSETS		
Cash and cash equivalents	\$	1,549,682
Accounts receivable		9,116
Total Assets	\$	1,558,798

CITY OF PUNTA GORDA, FLORIDA
BALANCE SHEET
Community Redevelopment Agency
September 30, 2018

LIABILITIES AND FUND BALANCES

Accounts payable	\$	7,817
Unearned revenue		25,687
Total liabilities	\$	33,504
Fund balances		
Debt Service and maintenance		
CRA District (Downtown)		1,525,294
Total Fund Balances	\$	1,525,294
Total Liabilities and Fund Balances	\$	1,558,798

CITY OF PUNTA GORDA, FLORIDA
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
Community Redevelopment Agency
For the Fiscal Year Ended September 30, 2018

Revenues		
Intergovernmental revenues	\$	1,124,073
Miscellaneous		332,756
Total Revenues	\$	1,456,829
Expenditures		
Economic environment		216,863
Capital Outlay		59,609
Total expenditures	\$	276,472
Excess Revenues over expenditures		1,180,357
Other financing sources (uses)		
Transfers in		570,342
Transfers out		(1,417,358)
Total other financing sources (uses)		(847,016)
Net change in fund balances		(333,341)
Fund balances, October 1, 2017		1,191,953
Fund Balances, September 30, 2018	\$	1,525,294

CITY OF PUNTA GORDA, FLORIDA
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -
BUDGET AND ACTUAL
COMMUNITY REDEVELOPMENT AGENCY FUND
For the Fiscal Year Ended September 30, 2018

	Budgets		Actual	Final Budget
	Original	Final		
Revenues	\$ 1,133,253	\$ 1,133,253	\$ 1,124,073	\$ (9,180)
Intergovernmental revenues	<u>376,362</u>	<u>376,362</u>	<u>332,756</u>	<u>(43,606)</u>
Miscellaneous				
Total Revenues	<u>1,509,615</u>	<u>1,509,615</u>	<u>1,456,829</u>	<u>(52,786)</u>
Expenditures				
Economic environment	333,610	414,611	216,863	197,748
Capital outlay	-	137,066	59,609	77,457
Total Expenditures	<u>333,610</u>	<u>551,677</u>	<u>276,472</u>	<u>275,205</u>
Excess revenues over expenditures	<u>1,176,005</u>	<u>957,938</u>	<u>1,180,357</u>	<u>222,419</u>
Other financing sources (uses)				
Transfers in	575,000	575,000	570,342	(4,658)
Transfers out	<u>(1,379,440)</u>	<u>(1,417,358)</u>	<u>(1,417,358)</u>	-
Total other financing uses	<u>(804,440)</u>	<u>(842,358)</u>	<u>(847,016)</u>	<u>(4,658)</u>
Net change in fund balances	<u>\$ 371,565</u>	<u>\$ 115,580</u>	<u>\$ 333,341</u>	<u>\$ 217,761</u>
Fund balances, October 1, 2017			<u>1,191,953</u>	
Fund balances, September 30, 2018			<u>\$ 1,525,294</u>	

Any Comments or Questions?

Contact:

Joan LeBeau, AICP
Urban Design Manager
City of Punta Gorda
326 West Marion Avenue
Punta Gorda, Florida 33950
Email: JLeBeau@CityofPuntaGordaFL.com
Phone: 941-575-3372



Punta Gorda

In accordance with the requirements of title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Punta Gorda will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.