

# WEEKLY HIGHLIGHTS REPORT FEBRUARY 1, 2019



## City Manager

- **Long Range Financial Plan** – At the February 6 City Council meeting, staff will present the FY 2019-2023 Long Range Financial Plan which is divided into four sections: Multi-Year Fiscal Forecasts, Financial Management Policy Overview, Program Costs, and Budget Issues. The report and ensuing conversation initiates the process towards development of the FY 2020 annual budget. The City will present several updates and conversations over the coming months in order to develop a financial plan for final approval in September 2019. The Plan can be viewed as part of the agenda packet at <http://www.ci.punta-gorda.fl.us/government/city-council/agendas-minutes>
- **Buckley's Pass** – The initial assessment resolution which includes engineer's opinion of project costs will receive public comment at the February 6 Council meeting. Project highlights are detailed below:
  - ✓ Engineer's opinion of probable construction cost is \$1,956,939, which is an increase of \$1,252,048 from the 2015 estimate included in the Boater's Alliance report. Major factors resulting in the increase are mobilization impacted by contractors being tied up with repairs associated with Hurricane Irma; clear and grub due to increased mangroves area; dredged material handling and getting material to an appropriate containments site; dredging due to increase of width and depth of channel; and seawall construction due to doubling the linear footage of shoreline to be stabilized.
  - ✓ Estimated capital cost including design, permitting, legal, economist, land purchase, advertising and mailing is \$2,737,193.
  - ✓ Total project cost including 10% estimate of uncollectable and 2.5% interest over three-year loan is \$3,148,898.
  - ✓ Assessment per water access unit is \$983 if paid up front or \$399.53 per year if paid over three years.
- **League of Women Voters** – Mayor Prafke, Police Chief and Communications Manager participated in a panel discussion at the League of Women Voters meeting on Jan. 29. The discussion was focused on women in leadership, a time for new visions and approaches.
- **Citywide Master Plan** – Associates from Dover Kohl & Partners spent time in Punta Gorda interviewing key stakeholders including elected officials, city staff and key community partners as part of the Citywide Master Plan process. Victor Dover also spoke briefly at the TEAM Punta Gorda Annual Meeting about the upcoming Charrettes process. A website that highlights all of steps in the developing the plan can be viewed at <https://www.puntagordamasterplan.com>. This site also contains registration information for the Charrettes on March 11 and a place to leave comments and provide feedback for the consultants. You can also register by calling the Communications Manager at (941) 575-3394.



## Upcoming Events

Date	Event	Location	Contact
<b>February Events</b>		Fishermen's Village	<a href="http://www.fishville.com/events/">www.fishville.com/events/</a>
<b>February Events</b>		Burnt Store Presbyterian Church	<a href="https://www.bspconline.org/news.html">https://www.bspconline.org/news.html</a>
2/1-2/2	Share the Love For Kids Home Tour	Various Locations	<a href="http://beyondourselves.islessites.com">http://beyondourselves.islessites.com</a>
2/2	February St. Vincent Rummage Sale	The Society of St. Vincent De Paul	<a href="http://www.svdpusa.org/">http://www.svdpusa.org/</a>
2/7-2/10	Cirque Italia	City Marketplace	<a href="https://cirqueitalia.com/">https://cirqueitalia.com/</a>
2/9	American Heart Association Heart Walk	Laishley Park	<a href="http://www.heart.org/HEARTORG/">http://www.heart.org/HEARTORG/</a>
2/9	City Wide Garage Sales	133 Bal Harbor Blvd	<a href="mailto:frontdesk@puntagorda-chamber.com">frontdesk@puntagorda-chamber.com</a>
2/15-2/17	Big Boy Toyz Expo	Charlotte Harbor Event & Conference Center	<a href="http://www.charlotteharborecc.com">www.charlotteharborecc.com</a>
2/15-2/16	Funk Fest	City Marketplace	<a href="http://www.edgewatereventsllc.com">www.edgewatereventsllc.com</a>
2/16	SVDP Walk for the Poor	Laishley Park	<a href="https://svdp-dov.org/charlotte/cc_walk/">https://svdp-dov.org/charlotte/cc_walk/</a>
2/16	Monthly Car Show	Muscle Car City	<a href="http://musclearcity.net/events/">http://musclearcity.net/events/</a>
2/17	Drug Free Punta Gorda 5k	Charlotte High School	<a href="https://www.drugfreepg.com">https://www.drugfreepg.com</a>

## Lot Mowing Program

- The City has completed mowing the following areas; Downtown and Historic District (W. Marion Ave., W. Olympia Ave., Shreve St., and Harvey St.).
- The City has completed trimming the following areas; PGI (Magdalena Drive, Via Veneto, W. Henry Street, Appain Drive, and Columbian Drive), PGI (Bal Harbor Blvd, Deborah Dr., Ryan Blvd, and Suzi St.), and Colony Point (Colony Point Dr., W. Marion Ave., Socorro Dr., and Coronado Dr.).

## Urban Design

- Staff attended the 2019 Winter ADA Training Conference hosted by the ADA Coordinator Training Certificate Program (ACTPC). The training conference provided information critical to the implementation of the ADA Transition Plan that was adopted by City Council in 2017. The ADA Transition plan was developed by Tindale Oliver after an evaluation of each of the City's facilities and public services to ensure that the Americans with Disabilities Act (ADA) and the Florida Accessibility Code (FAC) are in full compliance. Staff, with the help of ADG Architecture, continue to work on implementing the list of improvements necessary to achieve full accessibility of the entities facilities and services. The Plan is continually being worked over time based on available resources as established by the City until all work is completed and full accessibility is reached. The City's ADA Transition Plan can be viewed at: <http://www.ci.punta-gorda.fl.us/about/city-of-punta-gorda-ada-transition-plan>. More information about the training and the ADA Coordinator program can be found at <https://www.adacoordinator.org/>.

- Mark your calendars for Thursday, Feb. 14 at 6:00 pm in the Cooper Street Recreation Center when the Blanchard House Museum will be presenting “Once Upon a Time in Punta Gorda”. This program will bring together the elderly, young adults and youth who participate in the Cooper Street Program who are currently learning the history of Punta Gorda through the Blanchard House Museum’s educational programs. It is the goal of the program to bring together different generations, one group teaching and the other groups learning about the community in which we live. To create more interaction between the generations, dinner will be provided. This program is being subsidized through the City Council approved Historic District Initiative. Seating is limited. To reserve a spot please contact David Hilston, Chief Planner at (941) 575-3321 or [dhilston@CityofPuntaGordaFL.com](mailto:dhilston@CityofPuntaGordaFL.com).
- Zoning staff met with potential business regarding the purchase and redevelopment of an existing single-family structure into an office building in the City Center zoning district.
- Zoning staff met with a contractor regarding redevelopment of a small infill vacant lot in the City Center zoning district.

## **Public Works Department**

### **Canal Maintenance**

- An estimated 52,994 feet of seawall was damaged during Hurricane Irma. To date, 73.3% of this seawall has been replaced with new wall; 57.3% of the project has been closed out with grading and sod complete. The current combined pace of the contractors is 4,100 feet per month. Crews filled 18 depressions in Punta Gorda Isles and patched four sea wall caps and removed one debris article from canals.

### **Parks & Grounds**

- Crews continue removal of the Christmas decorations. Please take special care when driving in the City to be aware of Public Works employees.

### **Engineering**

- **City wide Drainage Swale Regrading** – JRL Construction has completed sodding along the north side of Madrid Blvd. between 100 Madrid Blvd and Tripoli Blvd. During the week of January 28, punch list repairs were substantially completed at work locations completed to date. Work will resume in the PGI Bird section during the week of February 4 along Raven Ct., and Sandpiper.
- **Linear Park ADA Repairs** – The City of Punta Gorda contractor is scheduled to close pedestrian access to Linear Park between W. Retta Esplanade and Marion avenues for maintenance. Work is scheduled to commence Monday, Feb. 4, through Friday, Feb. 8 (weather permitting). For public safety pedestrians and cyclists are requested to seek alternate routes while work is occurring, and workers present in the right-of-way. Hours of operation will be between 7 am and 5 pm. The City of Punta Gorda appreciates your cooperation. For additional information on this contact Linda Sposito, Sr. Project Manager, (941) 575-5060.

	Work underway on Projects	Work completed on Projects	*Number of Projects per Zone
PGI-NE1	39, 43-48	1-38, 40-42	91
PGI-NE2	46-57	1 – 45	83
PGI-NW1	25,28, 29, 31-33	1 – 23, 26-27, L1	55
PGI-NW2	29-44, L1-L3	1- 28	87
PGI-SE	21, 37-42, L2, L4 – L11	1 – 20,21-29,32-34,L1, L3	55
PGI-SW	28, 35-38,47	1-27, 29-34	47
Harborwalk	0	1	1
BSI-N	0	4	11
BSI-S	4,9,10	1-3, 5-8	11

*\*Each project may consist of multiple lots*

- **Vietnam Memorial E. Retta Parking** – Work is underway to construct parking along E. Retta at the Vietnam Memorial Wall. Staff is currently evaluating options to relocate or "armor" an existing 4" irrigation system water main and anticipate that work will be completed during the week of Feb. 4. Installation of curbing, sidewalks and the asphalt parking area will follow shortly thereafter.
- **Gilchrist Park Playground Restrooms** – This project is complete with the Final Payment pending. The 1 year warranty period began on Jan. 16.
- **Gilchrist Area 1-Restrooms** – The Project Meeting Minutes have been distributed; the Utility Water Sewer Service Application is in process. The site and mobilization plan, construction schedule and 2 week look ahead are pending receipt for City approval. The delivery of the Office trailer and survey work are anticipated to commence by the end of the week.
- **AC Freeman House** – Pending is receipt of the contractor's schedule of work for ADA improvements which includes: demolition and the installation of a ramp.



## Police Department

- Over the past couple of days, multiple vehicles in the City of Punta Gorda as well as in Charlotte County Sheriff's Office jurisdiction have been entered in the middle of the night. Thieves have been targeting weapons and cash. Please don't be a victim to these senseless crimes and lock your car doors. All of the vehicles that were entered had unlocked doors. If you have any information on the individuals that are involved, please contact the Punta Gorda Police Department at (941) 639-4111, Charlotte County Sheriff's Office at (941) 639-2101, or Crime Stoppers at 1-800-780-TIPS (8477).



## Fire Department

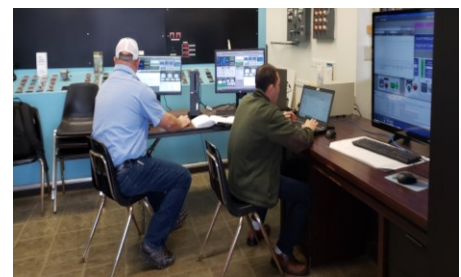
- Curious about the calls that Punta Gorda Fire Department handles on a daily basis? If so simply visit the City of Punta Gorda Facebook page to view the reports and like or follow the page to see the daily updates at <https://www.facebook.com/CityOfPuntaGorda/>.

## Utilities Department

- **R.O. Project Week 31** –Installing a new distribution pump operating system.

### **Jones Loop Force-Main project update**

- ✓ Installed 430 ft. of 16 inch bell and spigot pipe.
- ✓ Installed one 16" plug valve.
- ✓ Connected to directional drill 16 inch pipe under Indian Springs Cemetery Rd.
- ✓ Installed 1000 ft. of 16 inch fusible pipe under South Bound I75 ramps at Jones Loop Rd.





## **Water Treatment Plant Operations**

- 27.1 MG of water was delivered to the distribution system with a 4.9 MG daily average.
- During the rainy season the plant treats low total dissolved solids water from the creeks and stores approximately 200 million gallons in Aquifer Storage and Recovery (ASR) wells located at the plant site. This is known as the injection cycle. The last injection cycle began June 7, and ended September 6; Injection Total 198 Million Gallons. Current condition is storage.
- Rainfall in January 2018-2.75” January 2019-4.90”
- Hardness is a measurement of calcium and magnesium ions naturally occurring in the raw water. Current Condition “hard” – Grains of Hardness 17 ppm – Total hardness 290 ppm
- TDS for January 31 – Current 453 ppm, Low 464 ppm, High 683 ppm, 10 Year Avg. 549 ppm
- Reservoir Information January 24 – Current 5.51’, Record Low 4.90’, Record High 6.71’, 54 Year Average 5.23’

## **Water Distribution**

- **Recent water service leaks** – The water distribution system suffered multiple leaks (18). The majority of them were on service lines and not water mains. Staff believes the rain event Sunday, which dropped over three inches of rain in our city combined with the cold snap caused the issues. Water line breaks are more frequent this time of the year due in part to the cooler water temperature causing greater contraction of the pipe connector. Our Water Distribution and Wastewater Collections crews work tirelessly, and often times in difficult conditions, to get the leaks repaired and ground restored. Most of the time the disruption of water is limited to less than an hour.

## **Finance Department**

- The City is in the process of transitioning from water meters that need to be read physically onsite to a new or retrofitted water meter that can be read remotely. The new system increases billing accuracy and decreases operational costs. As of January 25, 2019, 7,532 meters have been changed out and 4,291 meters have been retrofitted. Approximately 13,000 meters will be upgraded as part of this project. The project is 91% complete.

## **City Clerk**

### **Current Board & Committee Vacancies ([Volunteer Appointment Information Form](#))**

- Board of Zoning Appeals (One alternate vacancy) - Meets the 4th Tuesday at 4:00 p.m. in City Council Chambers. City residency required. Seven member board with two alternate members. Three year terms - maximum of three terms. Financial disclosure required. Makes recommendations to City Council on variances to City Code.
- Building Board (One alternate vacancy) - Meets the 4th Tuesday at 9:00 a.m. in City Council Chambers – City residency not required. Seven member board with two alternate members. Three year terms – maximum of three terms. Four members must be involved with the building industry and three members must be consumer advocates who are not, nor ever have been, involved with building industry. Makes recommendations to City Council on the minimum qualifying requirements for obtaining Certificates of Competency in the various construction trades and the fees for same. Periodically reviews and holds public hearings on all building, electrical, plumbing, housing, gas, fire prevention and other related codes. Reviews enforcement of all codes relating to construction standards and acts as condemnation board in matters of violation of minimum standards. Hears alleged complaints against contractors.

- Code Enforcement Board (One regular and one alternate vacancy) - Meets the 4th Wednesday at 9:00 a.m. in City Council Chambers. Must be City resident. Seven member board with two alternate members. Three year terms – maximum of three terms. Hears and decides alleged violations of the City Code of Ordinances.

#### **New Businesses**

- All persons, firms or corporations engaging in business or occupation within the City of Punta Gorda are required to obtain a Local Business Tax (LBT) Receipt in accordance with Chapter 12 of the Punta Gorda City Code. As part of our effort to promote economic development and vitality in our area, we offer the following list of new or transferred business within our community this week:
  - ✓ Ocean Financial Group, LLC, 109 E Olympia Avenue, #309