



OFFICE OF THE CITY MANAGER
INTEROFFICE MEMORANDUM

To: City Council Members
Through: Howard Kunik, City Manager
From: Macalle Finkle, Paralegal & Executive Assistant
Date: December 6, 2018
Subject: Monthly Departmental Reports

Attached are the monthly departmental reports for September (Fiscal 2018 Year End) and October 2018.

Cc: City Clerk
Finance Department

**PRELIMINARY
CITY OF PUNTA GORDA
GENERAL FUND**

**Revenue & Expenditures
As of September 30, 2018**

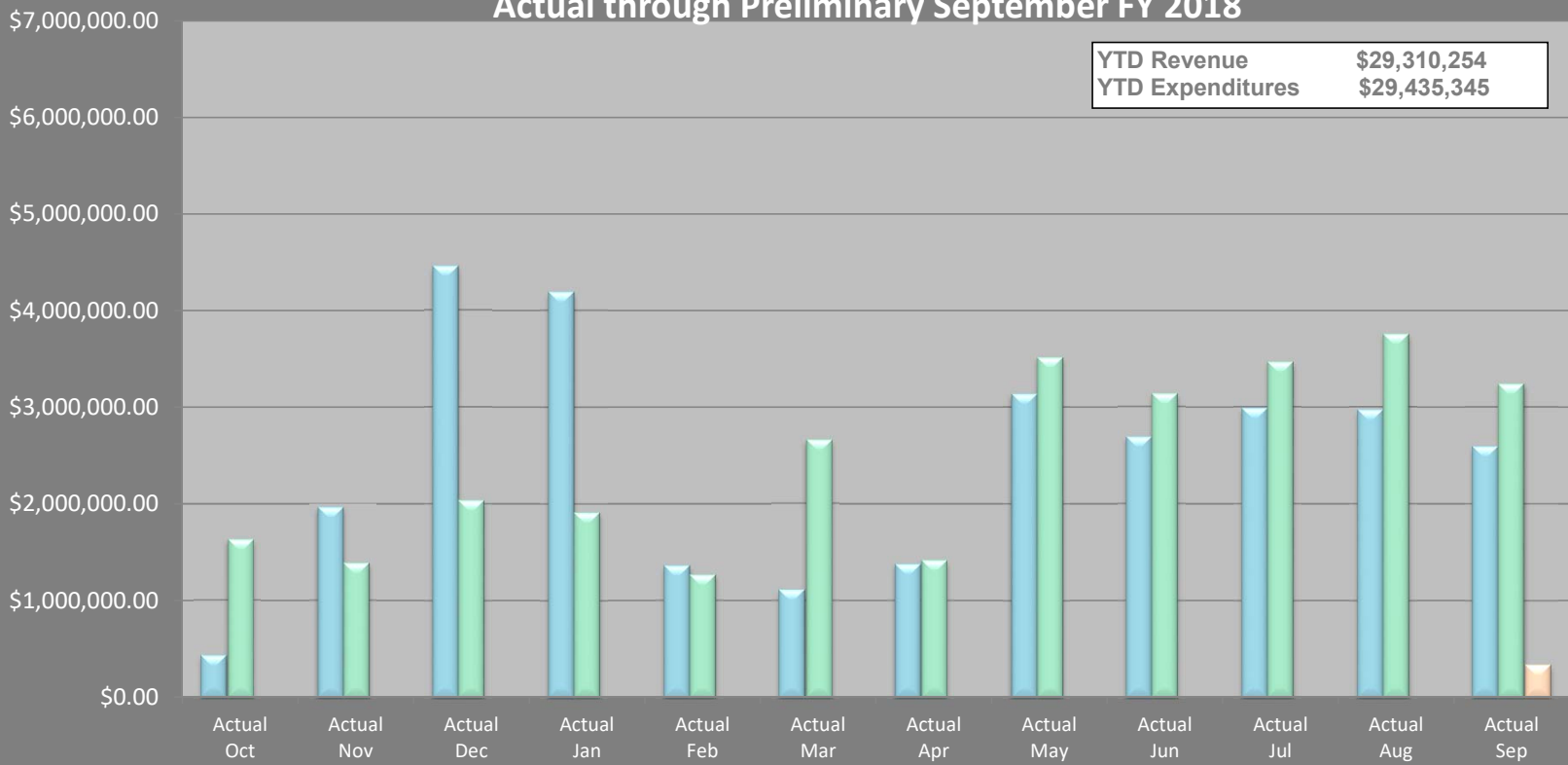
**Percentage of Fiscal Year Elapsed 100.0%
SUMMARY**

	FY 2018 Annual Budget	Current Annual Projection	Increase (Decrease)	%	Year to Date Actual w/o Encumb	YTD % of Annual Proj w/o Encumb	Year to Date Actual with Encumb	YTD % of Annual Proj with Encumb
REVENUES								
Taxes	\$ 12,239,450	\$ 12,278,610	\$ 39,160	0.32%	\$ 12,145,886	98.9%	\$ 12,145,886	98.9%
Licenses & Permits	1,383,790	1,383,790	-	0.00%	1,227,669	88.7%	1,227,669	88.7%
Intergovernmental	2,195,520	2,389,020	193,500	8.81%	2,218,655	92.9%	2,218,655	92.9%
Charges for Services	394,500	394,500	-	0.00%	408,904	103.7%	408,904	103.7%
Fines & Forfeitures	61,120	61,120	-	0.00%	48,837	79.9%	48,837	79.9%
Administrative Charges	3,095,150	3,103,150	8,000	0.26%	3,103,150	100.0%	3,103,150	100.0%
Miscellaneous	399,507	476,786	77,279	19.34%	577,818	121.2%	577,818	121.2%
Financing-for Canal Maintenance Funds	-	-	-	0.00%	9,250,000	0.0%	9,250,000	0.0%
Operating Transfers	309,335	329,335	20,000	6.47%	329,335	100.0%	329,335	100.0%
Total Revenue	<u>20,078,372</u>	<u>20,416,311</u>	<u>337,939</u>	<u>1.68%</u>	<u>29,310,254</u>	<u>143.6%</u>	<u>29,310,254</u>	<u>143.6%</u>
EXPENDITURES								
Departmental Operating Expenses	17,581,333	18,102,872	521,539	2.97%	16,983,779	93.8%	17,139,949	94.7%
Non-Departmental	89,994	191,997	102,003	113.34%	197,938	103.1%	228,718	119.1%
Lot Mowing	274,000	348,400	74,400	27.15%	216,912	62.3%	276,243	79.3%
Capital Outlay	820,500	1,308,024	487,524	59.42%	636,474	48.7%	1,040,012	79.5%
Transfers	2,224,000	2,224,000	-	0.00%	11,400,242	512.6%	11,400,242	512.6%
Total Expenditures	<u>20,989,827</u>	<u>22,175,293</u>	<u>1,185,466</u>	<u>5.65%</u>	<u>29,435,345</u>	<u>132.7%</u>	<u>30,085,164</u>	<u>135.7%</u>
Revenues in Excess(Shortfall) of Expenditures	<u>\$ (911,455)</u>	<u>\$ (1,758,982)</u>	<u>\$ (847,527)</u>		<u>\$ (125,091)</u>		<u>\$ (774,910)</u>	
Prior Year Purchase Order Encumbrances		\$ 214,561						
Re-Appropriations/Appropriations		520,484						
FY 2018 Operating Reserves (Beg)	<u>4,025,018</u>	<u>4,616,289</u>						
FY 2018 Operating Reserves (End):								
Reserve for future years' budget	671,695	671,695						
7.5% Budgeted Operating Reserve	<u>\$ 2,441,868</u>	<u>\$ 2,920,657</u>						

SIGNIFICANT CURRENT INFORMATION TO BE TAKEN INTO CONSIDERATION:

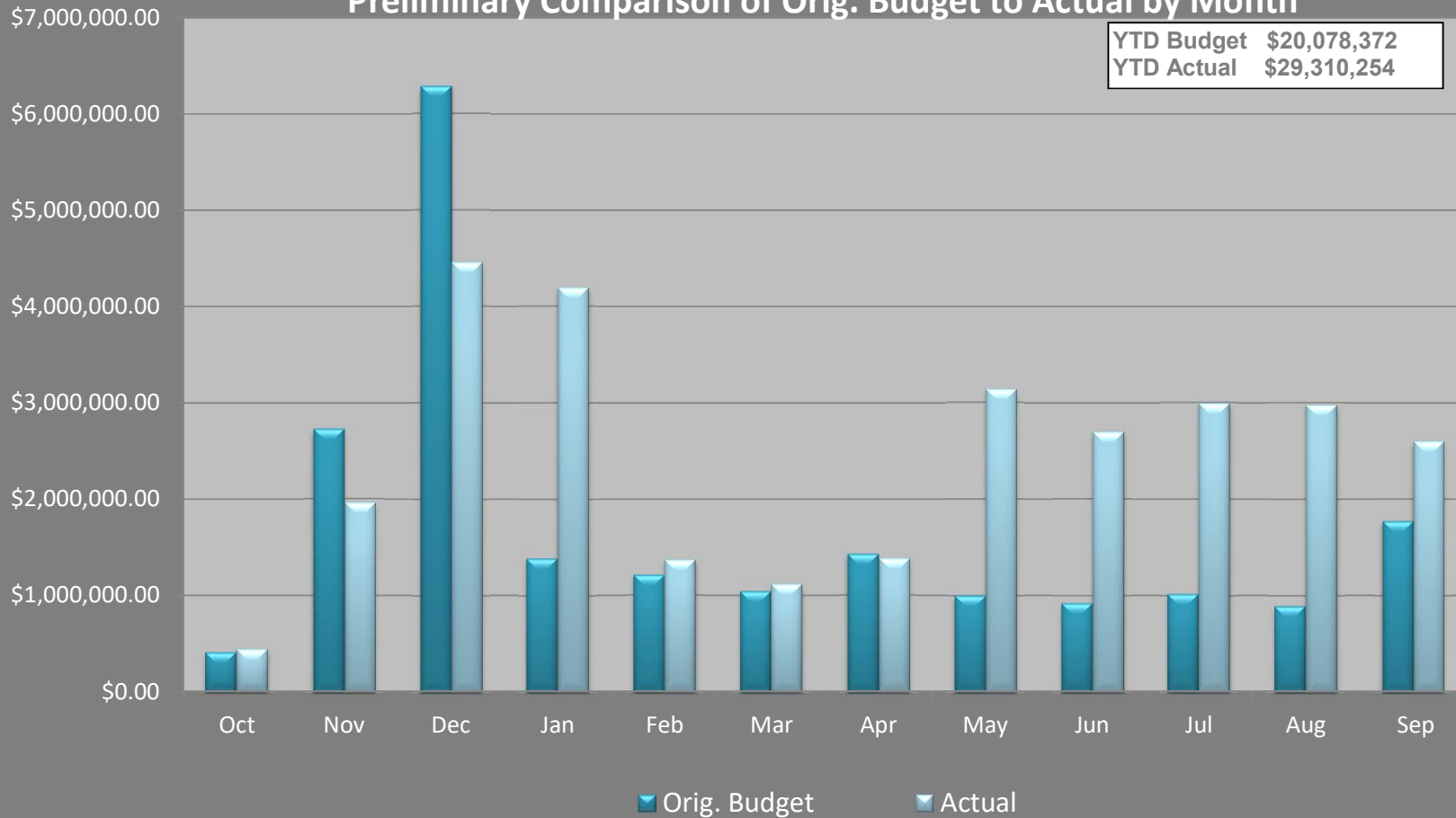
- Actual YTD General Fund revenues (excluding Financing) compared to Current Annual YTD projections are 98%. Additional revenues for September that will be received within 60 days will be accrued. Sept 2018
Financing-Line of Credit for Hurr. Irma seawall repairs. Draws of \$9,250,000 transferred to Canal Maint. Funds; Canal Maint. Funds will make debt service payments. Sept 2018
- Actual YTD operating expenditures compared to current YTD projections are 94%. September 2018
- Financing - Line of Credit for Hurricane Irma seawall repairs. Draws transferred to Canal Maintenance Funds; Canal Maint. Funds will make debt service payments. June 2018
- New revenue & expenditure of \$128,500 from grant for PD boat. New expenditure of \$90,072 for comprehensive plan studies. January 2018
New revenue & expenditure of \$86 from insurance claim. March 2018
New revenue & expenditure of \$45,000 from insurance claim for building repairs. April 2018
New revenues & expenditures of \$52,346 from utility tax and insurance for impact fee study and PD vehicle repairs. May 2018
New revenue & expenditures of \$10,737 for damaged arrow sign board; New expenditure appropriation for acquisition of Allen St. Property \$22,410. June 2018
New revenue & expenditures of \$6,000 for PD crisis intervention training. July 2018
New revenue & expenditures of \$65,000 for Additional School Resource Officers (Local Govt. Sales Tax). August 2018
New revenue & expenditures of \$5,400 for donations toward improvements to the Police Departments interactive trailer. September 2018
- The Year to Date column above includes \$649,819 of encumbrances. September 2018
- Prior year purchase orders for incomplete deliveries of \$214,561 were rolled over to FY 2018. October 2017
Prior year re-appropriations from FY 2017 are \$477,439 and appropriations are \$67,915 from: \$43,045 fund balance and \$24,870 from donations & transfers. January 2018
- The FY 2018 Operating Reserves (Beg) has been increased to reflect 9/30/17 audited year end operating reserves. April 2018

General Fund Revenue and Expenditures Actual through Preliminary September FY 2018



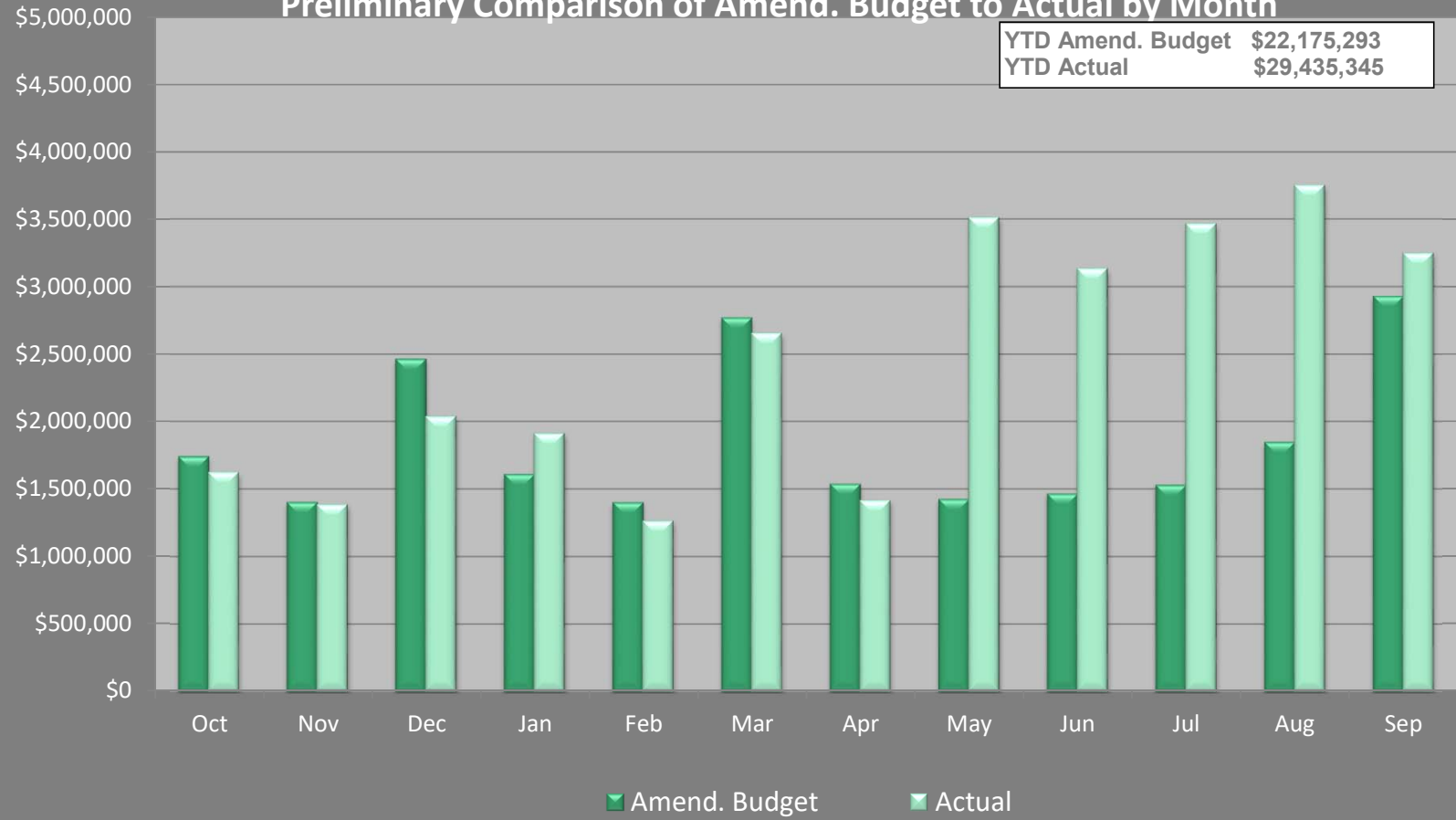
General Fund FY 2018 Revenues

Preliminary Comparison of Orig. Budget to Actual by Month



General Fund FY 2018 Expenditures

Preliminary Comparison of Amend. Budget to Actual by Month



**CITY OF PUNTA GORDA
GENERAL FUND
Expenditures by Division
As of September 30, 2018
Percentage of Fiscal Year Elapsed 100.0%**

	FY 2018 Annual Budget	Current Annual Projection	Increase (Decrease)	%	Year to Date Actual w/o Encumb	YTD % of Annual Proj w/o Encumb	Year to Date Actual with Encumb	YTD % of Annual Proj with Encumb
<u>Expenditures</u>								
City Council	\$ 129,311	\$ 129,311	-	0.00%	\$ 125,195	96.8%	\$ 125,195	96.8%
City Manager	474,808	461,808	(13,000)	-2.74%	437,804	94.8%	437,804	94.8%
Human Resources	346,560	346,960	400	0.12%	317,760	91.6%	318,136	91.7%
City Clerk	514,803	514,803	-	0.00%	471,731	91.6%	477,106	92.7%
Finance	925,959	939,217	13,258	1.43%	925,883	98.6%	926,234	98.6%
Procurement	571,939	571,939	-	0.00%	556,025	97.2%	556,184	97.2%
Legal Counsel	371,032	371,032	-	0.00%	282,518	76.1%	307,729	82.9%
Public Works Admin	202,065	201,148	(917)	-0.45%	199,594	99.2%	200,374	99.6%
Engineering	435,099	435,099	-	0.00%	431,552	99.2%	431,552	99.2%
Right of Way Maint.	1,041,078	1,041,078	-	0.00%	1,061,560	102.0%	1,061,560	102.0%
Parks & Grounds Maint.	1,447,069	1,605,478	158,409	10.95%	1,365,851	85.1%	1,414,811	88.1%
Police Department	5,637,363	5,738,586	101,223	1.80%	5,358,680	93.4%	5,374,970	93.7%
Fire Department	3,565,532	3,622,533	57,001	1.60%	3,538,380	97.7%	3,568,770	98.5%
Urban Design	619,990	732,996	113,006	18.23%	605,974	82.7%	621,901	84.8%
Zoning & Code Compliance	500,272	500,272	-	0.00%	487,122	97.4%	487,899	97.5%
Facilities Maintenance	798,453	890,612	92,159	11.54%	818,150	91.9%	829,724	93.2%
Capital Outlay	820,500	1,308,024	487,524	59.42%	636,474	48.7%	1,040,012	79.5%
Lot Mowing	274,000	348,400	74,400	27.15%	216,912	62.3%	276,243	79.3%
Transfers	2,224,000	2,224,000	-	0.00%	11,400,242	512.6%	11,400,242	512.6%
Non-Departmental	89,994	191,997	102,003	113.34%	197,938	103.1%	228,718	119.1%
Total Expenditures	\$ 20,989,827	\$ 22,175,293	\$ 1,185,466	5.65%	\$ 29,435,345	132.7%	\$ 30,085,164	135.7%

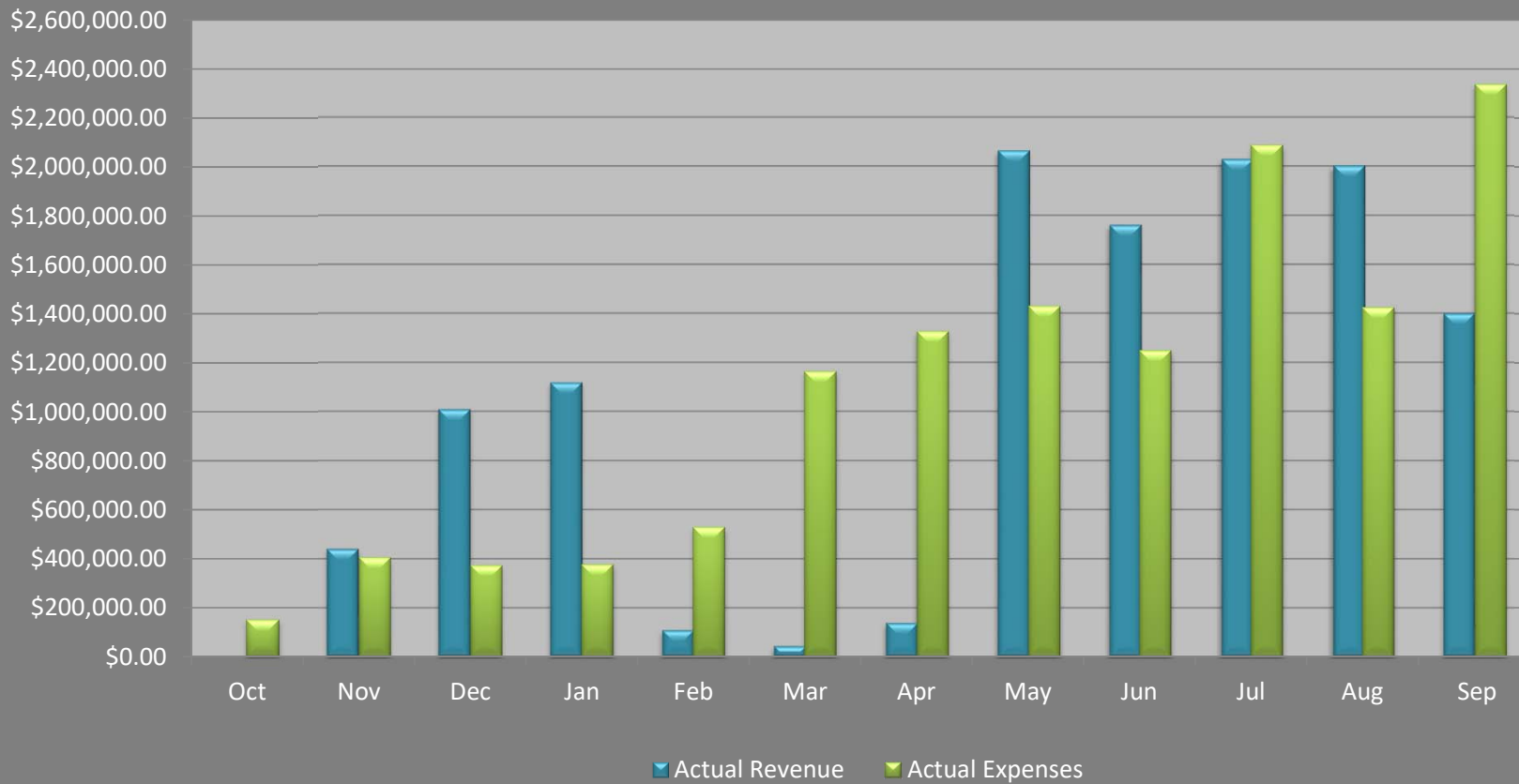
**PRELIMINARY
CITY OF PUNTA GORDA
PUNTA GORDA ISLES CANAL MAINTENANCE
Revenue & Expenses
As of September 30, 2018
Percentage of Fiscal Year Elapsed 100.0%
SUMMARY**

	FY 2018 Annual Budget	Current Annual Projection	Increase (Decrease)	%	Year to Date Actual w/o Encumb	YTD % of Annual Proj w/o Encumb	Year to Date Actual with Encumb	YTD % of Annual Proj with Encumb
REVENUES								
PGI Canal Assessments	\$ 2,861,750	\$ 2,861,750	\$ -	0.0%	\$ 2,874,153	100.4%	\$ 2,874,153	100.4%
Federal Disaster Relief	-	24,620,321	24,620,321	0.0%	-	0.0%	-	0.0%
State Disaster Relief	-	4,103,387	4,103,387	0.0%	-	0.0%	-	0.0%
Financing	-	4,103,387	4,103,387	0.0%	-	0.0%	-	0.0%
Transfer from General Fund/Loan Draw	-	-	-	0.0%	9,180,900	0.0%	9,180,900	0.0%
Miscellaneous Revenue	10,400	68,765	58,365	561.2%	81,688	118.8%	81,688	118.8%
Total Revenues	2,872,150	35,757,610	32,885,460	1145.0%	12,136,741	33.9%	12,136,741	33.9%
EXPENSES								
Personnel	633,150	633,150	-	0.0%	722,663	114.1%	722,663	114.1%
Mangrove Trimming	40,000	40,000	-	0.0%	13,193	33.0%	25,093	62.7%
Dredging & Channel Markers	53,000	53,000	-	0.0%	45,059	85.0%	45,059	85.0%
Seawall Replacement, incl. panels	1,670,000	2,122,835	452,835	27.1%	390,263	18.4%	1,261,799	59.4%
Seawall Cap Replacement	25,000	25,000	-	0.0%	10,771	43.1%	10,771	43.1%
Seawall Stabilization	10,000	7,146	(2,854)	-28.5%	-	0.0%	-	0.0%
Other Operating Expenditures	292,825	294,332	1,507	0.5%	463,174	157.4%	467,464	158.8%
Capital Outlay	2,500	111,752	109,252	4370.1%	111,751	100.0%	111,751	100.0%
Capital Projects - IRMA	-	32,888,583	32,888,583	0.0%	11,098,662	33.7%	26,724,798	81.3%
Total Expenditures	2,726,475	36,175,798	33,449,323	1226.8%	12,855,536	35.5%	29,369,398	81.2%
Revenues in Excess(Shortfall) of Expenditures	145,675	(418,188)	\$ (563,863)		\$ (718,795)		\$ (17,232,657)	
Prior Year Purchase Order Encumbrances		309,863						
Prior Year Reappropriations		254,000						
FY 2018 Operating Reserves (Beg)	919,682	935,219						
FY 2018 Operating Reserves (End):								
Reserve-Seawall Replacement	280,000	280,000						
Operating Reserves	<u>\$ 785,357</u>	<u>\$ 800,894</u>						

SIGNIFICANT CURRENT INFORMATION TO BE TAKEN INTO CONSIDERATION:

- 97% of PGI Canal Assessments are collected between November and April. April 2018
Assessment collections collected through 8/31/18 and received by the City in September totals \$2,874,153 which represents 100% of the Annual Budgeted amount. September 2018
- Actual YTD departmental operating expenditures compared to original YTD projections are 60%. September 2018
- Prior year purchase orders of \$368,228 were rolled over to FY 2018 of which \$58,365 is funded by a grant for channel markers. October 2017
Prior year reappropriation to FY 2018 for seawall replacements of \$254,000. January 2018
- New revenue & expenditures of \$32,827,095 from federal and state assistance and financing for seawall replacements due to Hurr.Irma. January 2018
- The Year to Date column, with encumbrances, includes \$16,513,862 of encumbrances. September 2018
- FY 2018 - Seawall replacement reserve for special projects as approved in five year plan. October 2017
- The FY 2018 Operating Reserves (Beg) has been increased to reflect 9/30/17 audited year end operating reserves. April 2018

PGI Canal Maintenance Fund Actual Revenues and Actual Expenses by Month FY 2018



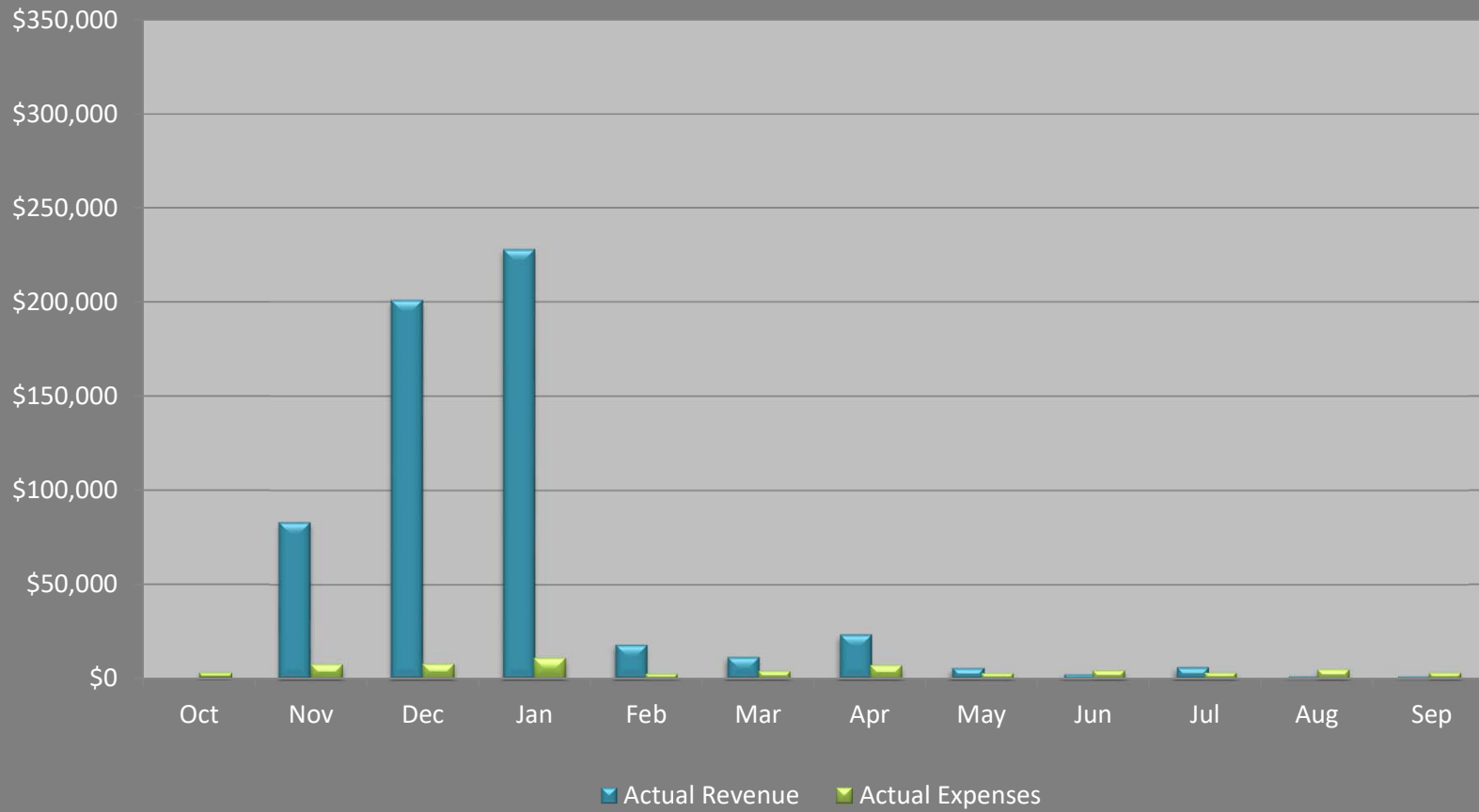
**PRELIMINARY
CITY OF PUNTA GORDA
BURNT STORE ISLES CANAL MAINTENANCE
Revenue & Expenses
As of September 30, 2018
Percentage of Fiscal Year Elapsed 100.0%
SUMMARY**

	FY 2018 Annual Budget	Current Annual Projection	Increase (Decrease)	%	Year to Date Actual w/o Encumb	YTD % of Annual Proj w/o Encumb	Year to Date Actual with Encumb	YTD % of Annual Proj with Encumb
REVENUES								
BSI Canal Assessments	\$ 572,750	\$ 572,750	\$ -	0.0%	\$ 574,635	100.3%	\$ 574,635	100.3%
Federal Diaster Relief	-	\$ 639,213	639,213	0.0%	-	0.0%	-	0.0%
State Disaster Relief	-	\$ 106,535	106,535	0.0%	-	0.0%	-	0.0%
Miscellaneous Revenue	2,500	2,500	-	0.0%	8,658	346.3%	8,658	346.3%
Financing Revenue	-	106,535	106,535	0.0%	-	0.0%	-	0.0%
Total Revenues	<u>575,250</u>	<u>1,427,533</u>	<u>852,283</u>	<u>148.2%</u>	<u>583,293</u>	<u>40.9%</u>	<u>583,293</u>	<u>40.9%</u>
EXPENSES								
Personnel	35,837	35,837	-	0.0%	25,642	71.6%	25,642	71.6%
Mangrove Trimming	26,000	26,000	-	0.0%	-	0.0%	15,000	57.7%
Seawall Replacement, incl. panels	254,100	336,839	82,739	32.6%	2,782	0.8%	2,782	0.8%
Seawall Cap Replacement	10,000	10,000	-	0.0%	5,731	57.3%	5,731	57.3%
Other Operating Expenditures	62,705	62,705	-	0.0%	30,055	47.9%	30,055	47.9%
Debt Service	86,700	86,700	-	0.0%	-	0.0%	-	0.0%
Capital Projects - IRMA	-	852,283	852,283		169	0.0%	852,452	100.0%
Total Expenditures	<u>475,342</u>	<u>1,410,364</u>	<u>935,022</u>	<u>196.7%</u>	<u>64,379</u>	<u>4.6%</u>	<u>931,662</u>	<u>66.1%</u>
Revenues in Excess(Shortfall) of Expenditures	<u>99,908</u>	<u>17,169</u>	<u>\$ (82,739)</u>		<u>\$ 518,914</u>		<u>\$ (348,369)</u>	
Prior Year Purchase Order Encumbrances		12,739						
Prior Year Reappropriations		70,000						
FY 2018 Operating Reserves (Beg)	191,591	225,265						
FY 2018 Operating Reserves (End):								
Reserve-Seawall Replacement	100,000	100,000						
Operating Reserves	<u>\$ 191,499</u>	<u>\$ 225,173</u>						

SIGNIFICANT CURRENT INFORMATION TO BE TAKEN INTO CONSIDERATION:

1. 97% of BSI Canal Assessments are collected between November and April. April 2018
Assessment collections collected through 8/31/18 and received by the City in September totals \$574,635 which represents 100% of the Annual Budgeted amount. September 2018
2. Actual YTD departmental operating expenditures compared to original YTD projections are 17%. September 2018
3. Prior year purchase orders of \$12,739 were rolled over to FY 2018. October 2017
Prior year reappropriation to FY 2018 for seawall replacements of \$70,000. January 2018
4. New revenue & expenditures of \$852,283 from federal and state assistance and financing for seawall replacements due to Hurricane Irma. March 2018
5. The Year to Date column, with encumbrances, includes \$867,283 of encumbrances. September 2018
6. FY 2018 - Continued funding of \$45,000 annually for seawall replacement reserve from assessments. Special projects utilizes this funding. October 2017
7. The FY 2018 Operating Reserves (Beg) has been increased to reflect 9/30/17 audited year end operating reserves. April 2018

BSI Canal Maintenance Fund Actual Revenues and Actual Expenses by Month FY 2018



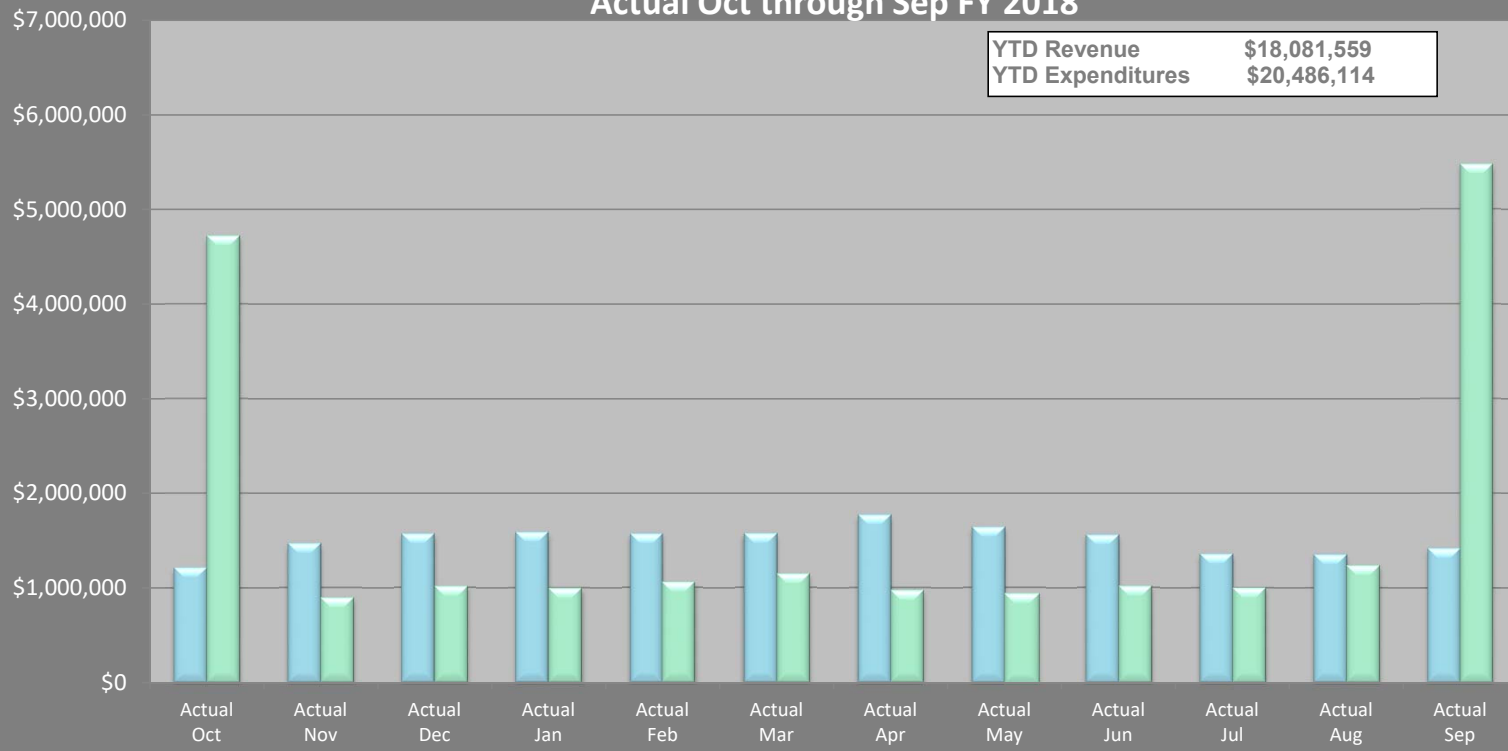
**PRELIMINARY
CITY OF PUNTA GORDA
UTILITIES OM&R FUND
Revenue & Expenses
As of September 30, 2018
Percentage of Fiscal Year Elapsed 100.0%
SUMMARY**

	FY 2018 Annual Budget	Current Annual Projection	Increase (Decrease)	%	Year to Date Actual w/o Encumb	YTD % of Annual Proj w/o Encumb	Year to Date Actual with Encumb	YTD % of Annual Proj with Encumb
REVENUES								
Water Billings	\$ 9,385,070	\$ 9,913,255	\$ 528,185	5.6%	\$ 10,094,997	101.8%	\$ 10,094,997	101.8%
Wastewater Billings	7,100,140	7,328,080	227,940	3.2%	7,387,866	100.8%	7,387,866	100.8%
Other Revenues	243,515	464,072	220,557	90.6%	598,696	129.0%	598,696	129.0%
Transfer from Water and WW Impacts	208,000	-	(208,000)	-100.0%	-	0.0%	-	0.0%
Total Revenues	16,936,725	17,705,407	768,682	4.5%	18,081,559	102.1%	18,081,559	102.1%
EXPENSES								
Departmental Operating Expenses	12,378,083	12,492,092	114,009	0.9%	11,680,640	93.5%	11,875,397	95.1%
Capital Outlay	600,000	715,117	115,117	19.2%	469,674	65.7%	656,580	91.8%
Debt Service	1,031,600	615,800	(415,800)	-40.3%	615,800	100.0%	615,800	100.0%
Transfer to Utilities Construction Fund	7,310,000	7,720,000	410,000	5.6%	7,720,000	100.0%	7,720,000	100.0%
Total Expenses	21,319,683	21,543,009	223,326	1.0%	20,486,114	95.1%	20,867,777	96.9%
Revenues in Excess(Shortfall) of Expenses	(4,382,958)	(3,837,602)	\$545,356		\$ (2,404,555)		\$ (2,786,218)	
Prior Year Reappropriation/Appropriation		19,500						
Prior Year Purchase Order Encumbrances		189,669						
FY 2018 Operating Reserves (Beg)	7,963,749	8,873,916						
FY 2018 Operating Reserves (End)	<u>\$ 3,580,791</u>	<u>\$ 5,245,483</u>						

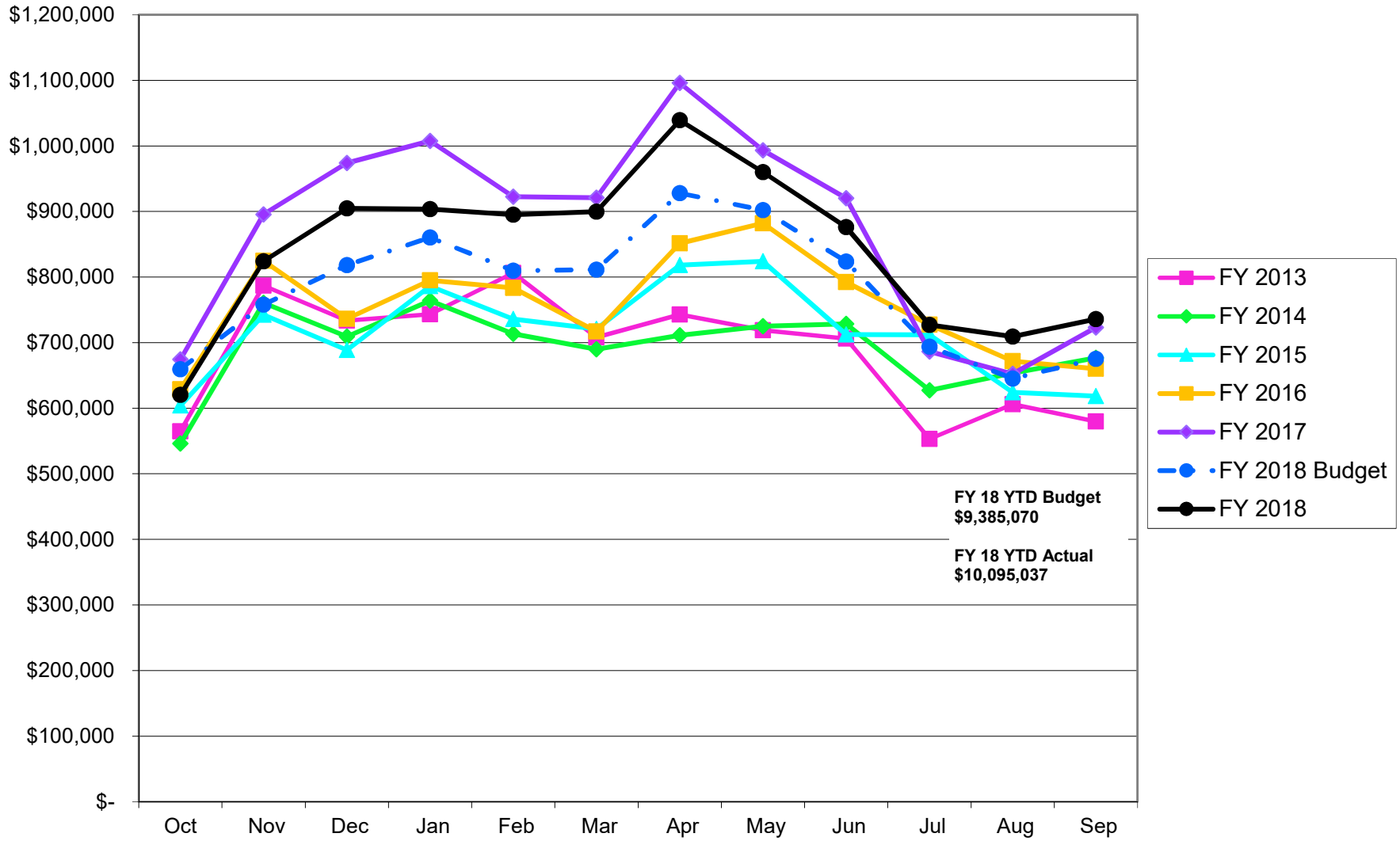
SIGNIFICANT CURRENT INFORMATION TO BE TAKEN INTO CONSIDERATION:

- Actual YTD revenues compared to original YTD budget projection are 108% for Water billings and 104% for Wastewater billings. September 2018
Water billings thru September FY 2018 were \$372,324 less than Water billings thru September FY 2017.
- Actual YTD departmental operating expenses compared to original YTD budget projection are 94%. September 2018
- The current encumbrance balance is \$381,663. September 2018
- The FY 2018 Operating Reserves (Beg) has been increased to reflect 9/30/2017 audited operating reserves. April 2018

Utilities OM&R Fund
Revenue and Expenditures-Preliminary
Actual Oct through Sep FY 2018



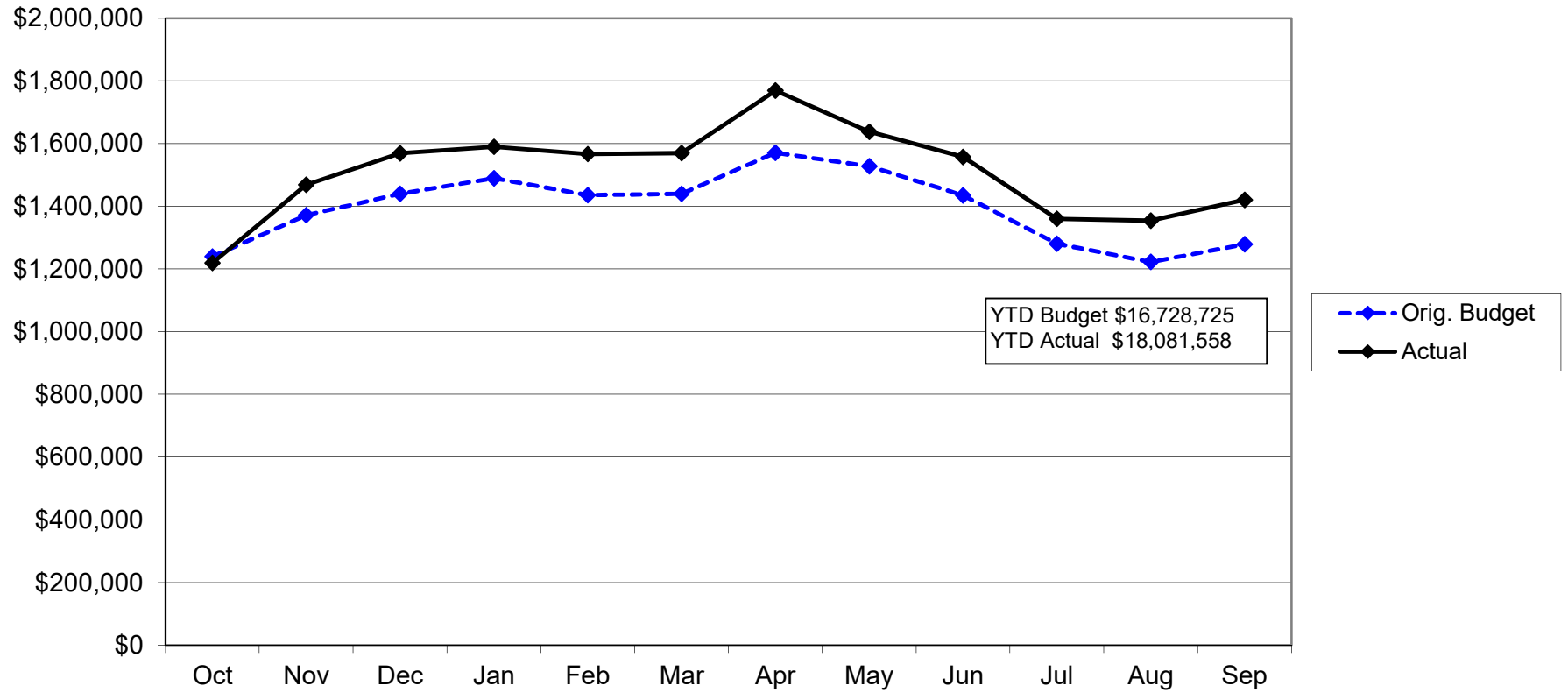
Monthly Comparison of Water Revenues FY13 to FY18



**CITY OF PUNTA GORDA
UTILITIES OM&R FUND
Major Water and Wastewater User Fee Revenues
FY 2018 Year-to-Date through September 2018**

<u>Account Number</u>	<u>Description</u>	<u>Original Projection YTD FY 2018</u>	<u>Revised Projection YTD FY 2018</u>	<u>Actual YTD FY 2018</u>	<u>Over/(Under) Original Projection YTD FY 2018</u>	<u>Actual as % of Original Projection YTD FY 2018</u>	<u>Over/(Under) Revised Projection YTD FY 2018</u>	<u>Actual as % of Revised Projection YTD FY 2018</u>
Summary	WATER - BASE CHARGES INSIDE	2,400,000.00	2,440,160.00	2,443,760.95	43,760.95	101.82%	3,600.95	100.15%
Summary	WATER - BASE CHARGES OUTSIDE	1,336,800.00	1,384,730.00	1,390,137.08	53,337.08	103.99%	5,407.08	100.39%
Summary	WATER USAGE INSIDE	4,385,182.00	4,650,580.00	4,772,156.49	386,974.49	108.82%	121,576.49	102.61%
Summary	WATER USAGE OUTSIDE	1,263,088.00	1,437,825.00	1,488,982.55	225,894.55	117.88%	51,157.55	103.56%
402-0000-343.51-62	WASTEWATER USAGE INSIDE	1,226,240.00	1,312,879.00	1,341,590.77	115,350.77	109.41%	28,711.77	102.19%
402-0000-343.51-63	WASTEWATER USAGE OUTSIDE	221,900.00	289,070.00	306,104.94	84,204.94	137.95%	17,034.94	105.89%
402-0000-343.51-64	WASTEWATER ERU INSIDE	4,476,000.00	4,528,038.00	4,535,857.59	59,857.59	101.34%	7,819.59	100.17%
402-0000-343.51-65	WASTEWATER ERU OUTSIDE	1,176,000.00	1,198,094.00	1,204,312.31	28,312.31	102.41%	6,218.31	100.52%
		<u>16,485,210.00</u>	<u>17,241,376.00</u>	<u>17,482,902.68</u>	<u>997,692.68</u>	<u>106.05%</u>	<u>241,526.68</u>	<u>101.40%</u>
Subtotals by Category								
	Water - Inside	6,785,182.00	7,090,740.00	7,215,917.44	430,735.44	106.35%	125,177.44	101.77%
	Water - Outside	2,599,888.00	2,822,555.00	2,879,119.63	279,231.63	110.74%	56,564.63	102.00%
	Wastewater - Inside	5,702,240.00	5,840,917.00	5,877,448.36	175,208.36	103.07%	36,531.36	100.63%
	Wastewater - Outside	1,397,900.00	1,487,164.00	1,510,417.25	112,517.25	108.05%	23,253.25	101.56%
Water Revenue Accounts								
402-0000-343.31-36	WATER 1-5 RATE INSIDE	1,443,203.00	1,559,745.00	1,593,157.86	149,954.86	110.39%	33,412.86	102.14%
402-0000-343.31-37	WATER 1-5 RATE OUTSIDE	572,221.00	675,290.00	703,669.26	131,448.26	122.97%	28,379.26	104.20%
402-0000-343.31-38	FACILITY CHG/ERU WATER IN	1,902,000.00	1,938,220.00	1,940,638.07	38,638.07	102.03%	2,418.07	100.12%
402-0000-343.31-39	FACILITY CHG/ERU WATR OUT	1,080,000.00	1,124,255.00	1,128,501.04	48,501.04	104.49%	4,246.04	100.38%
402-0000-343.31-40	WATER 6-10 RATE INSIDE	814,213.00	831,615.00	821,780.90	7,567.90	100.93%	-9,834.10	98.82%
402-0000-343.31-41	WATER 6-10 RATE OUTSIDE	120,000.00	125,745.00	127,181.46	7,181.46	105.98%	1,436.46	101.14%
402-0000-343.31-42	WATER 11-20 RATE INSIDE	783,385.00	861,965.00	893,061.11	109,676.11	114.00%	31,096.11	103.61%
402-0000-343.31-43	WATER 11-20 RATE OUTSIDE	76,475.00	75,775.00	76,254.53	-220.47	99.71%	479.53	100.63%
402-0000-343.31-44	WATER 21-40 RATE INSIDE	350,000.00	373,525.00	397,654.13	47,654.13	113.62%	24,129.13	106.46%
402-0000-343.31-45	WATER 21-40 RATE OUTSIDE	37,000.00	32,015.00	29,017.81	-7,982.19	78.43%	-2,997.19	90.64%
402-0000-343.31-46	WATER >40 RATE INSIDE	107,502.00	98,580.00	107,031.53	-470.47	99.56%	8,451.53	108.57%
402-0000-343.31-47	WATER >40 RATE OUTSIDE	24,000.00	22,720.00	20,786.50	-3,213.50	86.61%	-1,933.50	91.49%
402-0000-343.31-50	CUSTOMER BILLING CHG IN	498,000.00	501,940.00	503,122.88	5,122.88	101.03%	1,182.88	100.24%
402-0000-343.31-51	CUSTOMER BILLING CHG OUT	256,800.00	260,475.00	261,636.04	4,836.04	101.88%	1,161.04	100.45%
402-0000-343.31-62	IRRIGATION 1-10 INSIDE	144,946.00	148,745.00	156,929.46	11,983.46	108.27%	8,184.46	105.50%
402-0000-343.31-63	IRRIGATION 1-10 OUTSIDE	4,005.00	9,555.00	10,963.63	6,958.63	273.75%	1,408.63	114.74%
402-0000-343.31-64	IRRIGATION 11-30 INSIDE	149,709.00	151,135.00	164,163.63	14,454.63	109.66%	13,028.63	108.62%
402-0000-343.31-65	IRRIGATION 11-30 OUTSIDE	0.00	2,270.00	1,501.20	1,501.20	0.00%	-768.80	66.13%
402-0000-343.31-68	IRRIGATION >30 INSIDE	136,005.00	133,005.00	135,066.59	-938.41	99.31%	2,061.59	101.55%
402-0000-343.31-74	COMMERCIAL USAGE INSIDE	456,219.00	492,265.00	503,311.28	47,092.28	110.32%	11,046.28	102.24%
402-0000-343.31-75	COMMERCIAL USAGE OUTSIDE	429,387.00	494,455.00	519,608.16	90,221.16	121.01%	25,153.16	105.09%
		<u>9,385,070.00</u>	<u>9,913,295.00</u>	<u>10,095,037.07</u>	<u>709,967.07</u>	<u>107.56%</u>	<u>181,742.07</u>	<u>101.83%</u>

Total Revenues by Month FY 2018 (excluding Transfers from Impact Fees)



**PRELIMINARY
CITY OF PUNTA GORDA
UTILITIES OM&R FUND
Expenses by Division
As of September 30, 2018
Percentage of Fiscal Year Elapsed 100.0%**

<u>Expense</u>	<u>FY 2018 Annual Budget</u>	<u>Current Annual Projection</u>	<u>Increase (Decrease)</u>	<u>%</u>	<u>Year to Date Actual w/o Encumb</u>	<u>YTD % of Annual Proj w/o Encumb</u>	<u>Year to Date Actual with Encumb</u>	<u>YTD % of Annual Proj with Encumb</u>
Billing and Collections	\$ 749,575	\$ 749,575	\$ -	0.0%	\$ 702,157	93.7%	\$ 703,070	93.8%
Utilities Administration	814,708	808,708	(6,000)	-0.7%	750,289	92.8%	751,198	92.9%
Water Treatment	3,179,639	3,278,390	98,751	3.1%	3,130,475	95.5%	3,153,569	96.2%
Wastewater Collection	1,764,071	1,766,071	2,000	0.1%	1,763,012	99.8%	1,797,865	101.8%
Wastewater Treatment	2,873,495	2,877,654	4,159	0.1%	2,609,251	90.7%	2,696,811	93.7%
Water Distribution	1,975,638	1,971,237	(4,401)	-0.2%	1,839,497	93.3%	1,883,853	95.6%
Fleet Maintenance	188,976	188,976	-	0.0%	174,486	92.3%	177,558	94.0%
Non-Departmental Operating	831,981	851,481	19,500	2.3%	711,473	83.6%	711,473	83.6%
Capital Outlay	600,000	715,117	115,117	19.2%	469,674	65.7%	656,580	91.8%
Transfer to Debt Services Funds	1,031,600	615,800	(415,800)	-40.3%	615,800	100.0%	615,800	100.0%
Transfer to Utilities Construction Fund	7,310,000	7,720,000	410,000	5.6%	7,720,000	100.0%	7,720,000	100.0%
Total Expense	<u>\$ 21,319,683</u>	<u>\$ 21,543,009</u>	<u>\$ 223,326</u>	1.0%	<u>\$ 20,486,114</u>	95.1%	<u>\$ 20,867,777</u>	96.9%

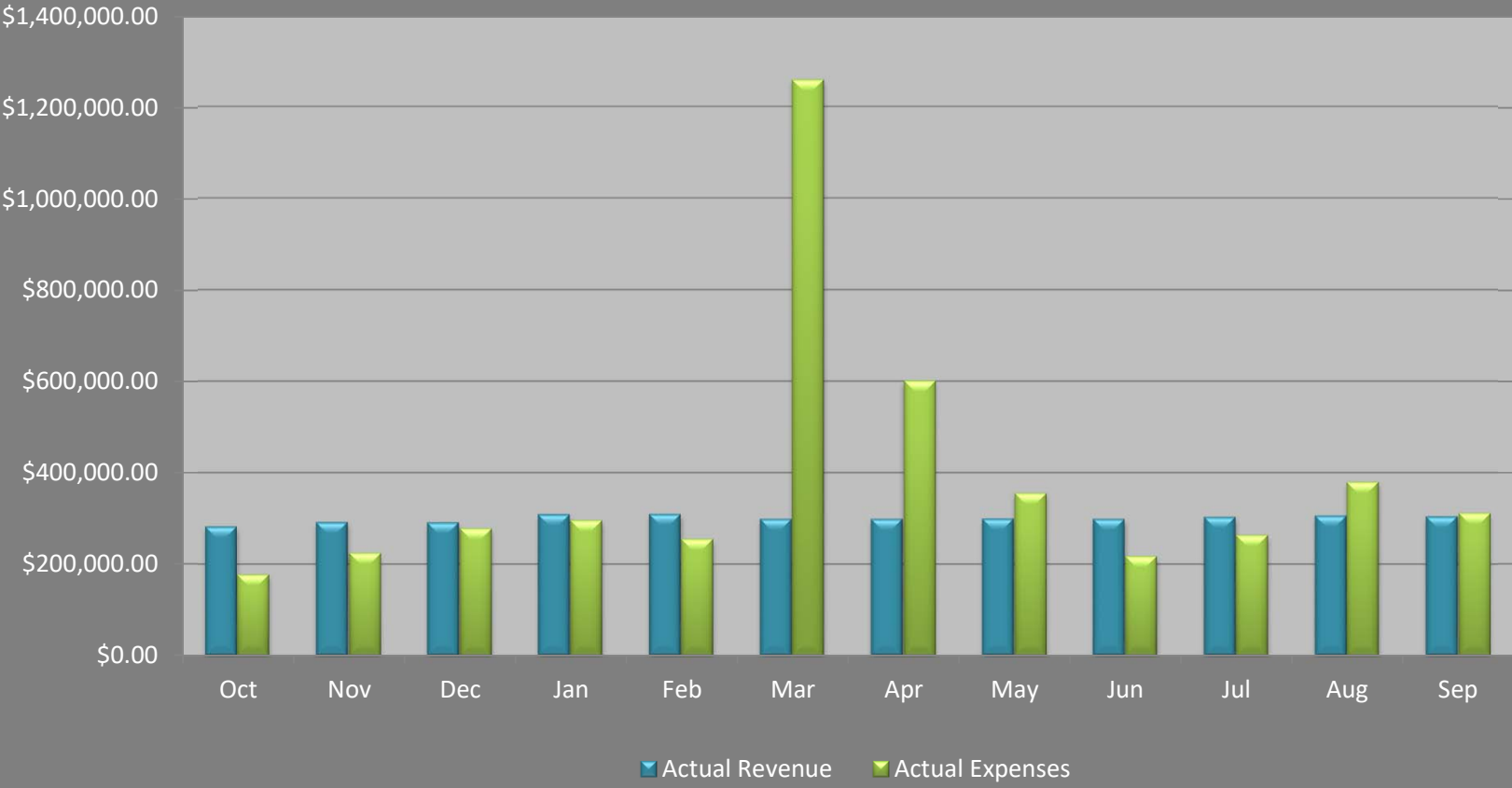
**PRELIMINARY
CITY OF PUNTA GORDA
SANITATION FUND
Revenue & Expenses
As of September 30, 2018
Percentage of Fiscal Year Elapsed 100.0%
SUMMARY**

	FY 2018 Annual Budget	Current Annual Projection	Increase (Decrease)	%	Year to Date Actual w/o Encumb	YTD % of Annual Proj w/o Encumb	Year to Date Actual with Encumb	YTD % of Annual Proj with Encumb
REVENUES								
Refuse Billings	\$ 3,488,160	\$ 3,508,250	\$ 20,090	0.6%	\$ 3,532,148	100.7%	\$ 3,532,148	100.7%
Other Revenue	24,375	48,070	23,695	97.2%	57,610	119.8%	57,610	119.8%
Total Revenues	<u>3,512,535</u>	<u>3,556,320</u>	<u>43,785</u>	1.2%	<u>3,589,758</u>	100.9%	<u>3,589,758</u>	100.9%
EXPENSES								
Departmental Operating Expenses	3,278,752	3,286,752	8,000	0.2%	3,157,745	96.1%	3,198,587	97.3%
Capital Outlay	609,000	1,615,906	1,006,906	165.3%	1,463,246	90.6%	1,491,981	92.3%
Total Expenses	<u>3,887,752</u>	<u>4,902,658</u>	<u>1,014,906</u>	26.1%	<u>4,620,991</u>	94.3%	<u>4,690,568</u>	95.7%
Revenues in Excess(Shortfall) of Expenses	<u>(375,217)</u>	<u>(1,346,338)</u>	<u>\$ (971,121)</u>		<u>\$ (1,031,233)</u>		<u>\$ (1,100,810)</u>	
Prior Year Encumbrances		973,726						
Prior Year Reappropriations		86,180						
FY 2018 Operating Reserves (Beg)	<u>1,240,322</u>	<u>1,318,983</u>						
FY 2018 Operating Reserves (End):								
Reserve-Fleet/Equipment	400,000	400,000						
Operating Reserves	\$ 465,105	\$ 632,551						

SIGNIFICANT CURRENT INFORMATION TO BE TAKEN INTO CONSIDERATION

1. Actual YTD revenues compared to original YTD budget projections for refuse, yardwaste, and recycling billings is 101%. September 2018
2. Actual YTD departmental operating expenses compared to original YTD budget projection are 96%. September 2018
3. Current annual projections for revenues were increased net \$43,785. Carts were decreased \$45,000 for savings from bid process. June 2018
4. Prior year purchase orders of \$973,726 for packers were rolled over to FY 2018. October 2017
Prior year reappropriation to FY 2018 for equipment of \$86,180. January 2018
5. The current encumbrance balance is \$69,577. Many of the encumbrances are for P.O.s authorizing 12 months of expenditures or capital outlay. September 2018
6. Capital Outlay - Pickup Truck; Carts for new semi-automated service delivery method. April 2018
7. The FY 2018 Operating Reserves (Beg) has been increased to reflect 9/30/17 audited year end operating reserves. April 2018

Sanitation Fund Actual Revenues and Actual Expenses by Month FY 2018



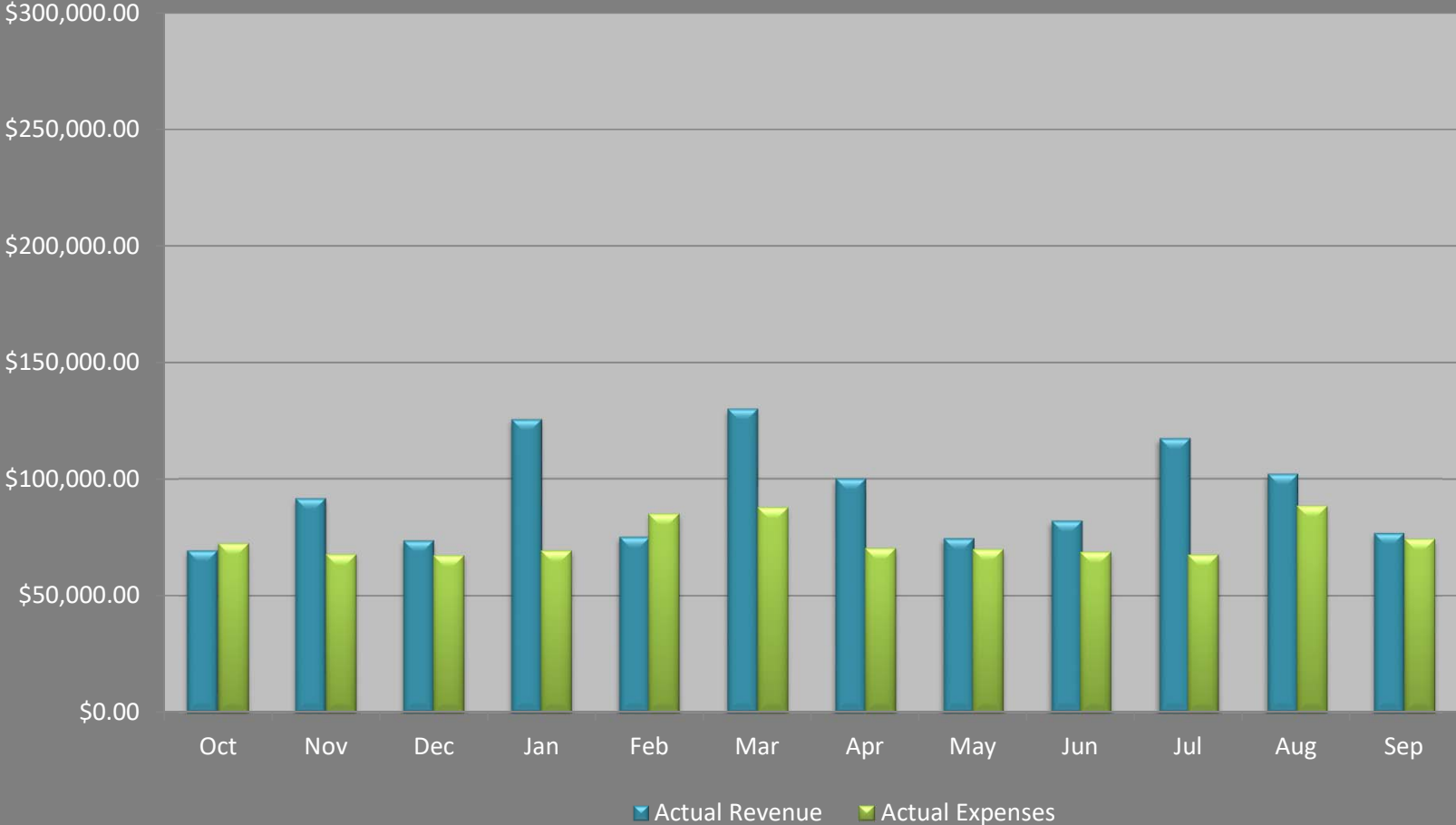
**PRELIMINARY
CITY OF PUNTA GORDA
BUILDING FUND
Revenue & Expenses
As of September 30, 2018
Percentage of Fiscal Year Elapsed 100.0%
SUMMARY**

	FY 2018 Annual Budget	Current Annual Projection	Increase (Decrease)	%	Year to Date Actual w/o Encumb	YTD % of Annual Proj w/o Encumb	Year to Date Actual with Encumb	YTD % of Annual Proj with Encumb
REVENUES								
Building Permits	\$ 830,000	\$ 885,000	\$ 55,000	6.6%	\$ 956,410	108.1%	\$ 956,410	108.1%
Other Revenues	126,250	148,535	22,285	17.7%	162,210	109.2%	162,210	109.2%
Total Revenues	956,250	1,033,535	77,285	8.1%	1,118,620	108.2%	1,118,620	108.2%
EXPENSES								
Departmental Operating Expenses	878,081	918,341	40,260	4.6%	870,642	94.8%	871,651	94.9%
Capital Outlay	26,500	20,079	(6,421)	-24.2%	18,579	92.5%	18,579	92.5%
Total Expenses	904,581	938,420	33,839	3.7%	889,221	94.8%	890,230	94.9%
Revenues in Excess(Shortfall) of Expenses	51,669	95,115	\$ 43,446		\$ 229,399		\$ 228,390	
FY 2018 Operating Reserves (Beg)	<u>1,147,724</u>	<u>1,224,884</u>						
FY 2018 Operating Reserves (End)	<u>\$ 1,199,393</u>	<u>\$ 1,319,999</u>						

SIGNIFICANT CURRENT INFORMATION TO BE TAKEN INTO CONSIDERATION:

- Actual YTD revenues compared to original YTD budget projections is 117%. September 2018
- Actual YTD departmental operating expenses compared to current YTD budget projection are 95%. September 2018
- New revenue & expenses of \$439 from insurance recovery for repair to vehicle. May 2018
Council approved Building New Staff for 5 months in FY 2018, \$33,400 from Ending Reserves Projected Carryover-end. May 2018
Current annual projections for building permit revenue was increased \$55,000 and other revenues were increased net \$22,285. June 2018
- The current encumbrance balance is \$1,009. September 2018
- Capital Outlay - Replacement of an inspector vehicle and replacement of inspectors equipment. October 2017
- The FY 2018 Operating Reserves (Beg) has been increased to reflect 9/30/17 audited year end operating reserves. April 2018

**Building Fund
Actual Revenues and Actual Expenses
by Month FY 2018**



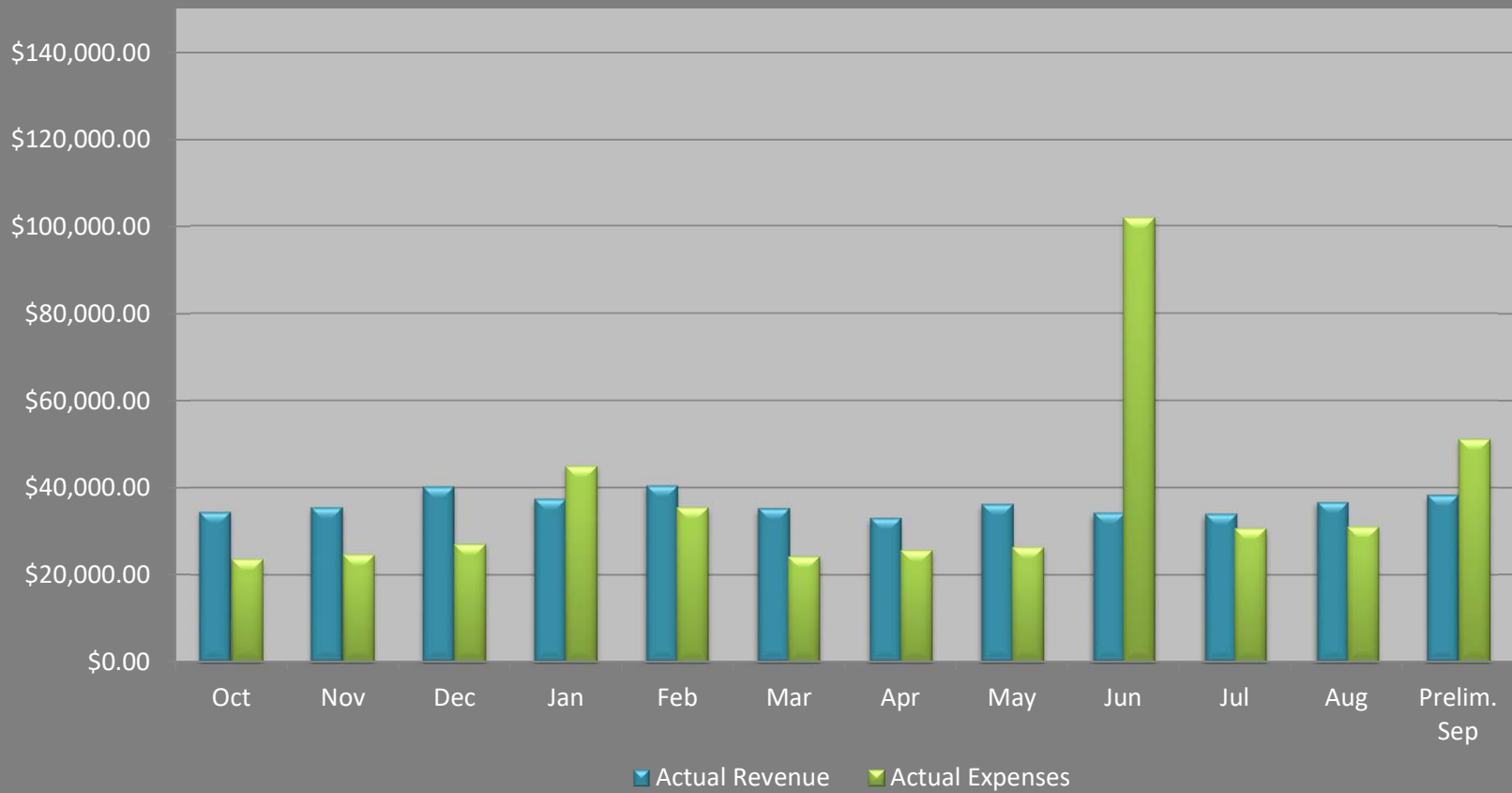
**PRELIMINARY
CITY OF PUNTA GORDA
LAISHLEY PARK MARINA
Revenue & Expenses
As of September 30, 2018
Percentage of Fiscal Year Elapsed 100.0%
SUMMARY**

	FY 2018 Annual Budget	Current Annual Projection	Increase (Decrease)	%	Year to Date Actual w/o Encumb	YTD % of Annual Proj w/o Encumb	Year to Date Actual with Encumb	YTD % of Annual Proj with Encumb
REVENUES								
Slip and Mooring Field Rentals	\$ 429,500	\$ 429,500	\$ -	0.0%	\$ 394,468	91.8%	\$ 394,468	91.8%
Building Lease & Rentals	22,300	22,300	-	0.0%	27,268	122.3%	27,268	122.3%
Pump Out Boat Grant Revenues	11,000	11,000	-	0.0%	11,850	107.7%	11,850	107.7%
Miscellaneous Revenue	1,850	1,850	-	0.0%	2,176	117.6%	2,176	117.6%
Total Revenues	<u>464,650</u>	<u>464,650</u>	<u>-</u>	<u>0.0%</u>	<u>435,762</u>	<u>93.8%</u>	<u>435,762</u>	<u>93.8%</u>
EXPENSES								
Marina Operations	417,625	478,425	60,800	14.6%	430,402	90.0%	431,713	90.2%
Pump Out Boat Operations	15,505	15,505	-	0.0%	16,586	107.0%	16,586	107.0%
Capital Outlay	6,000	6,000	-	0.0%	-	0.0%	-	0.0%
Total Expenses	<u>439,130</u>	<u>499,930</u>	<u>60,800</u>	<u>13.8%</u>	<u>446,988</u>	<u>89.4%</u>	<u>448,299</u>	<u>89.7%</u>
Revenues in Excess(Shortfall) of Expenses	<u>25,520</u>	<u>(35,280)</u>	<u>\$ (60,800)</u>		<u>\$ (11,226)</u>		<u>\$ (12,537)</u>	
Prior Year Purchase Order Encumbrances		10,000						
Prior Year Re-appropriations		50,800						
FY 2018 Operating Reserves (Beg)	<u>286,994</u>	<u>317,653</u>						
FY 2018 Operating Reserves (End)	<u>\$ 312,514</u>	<u>\$ 343,173</u>						

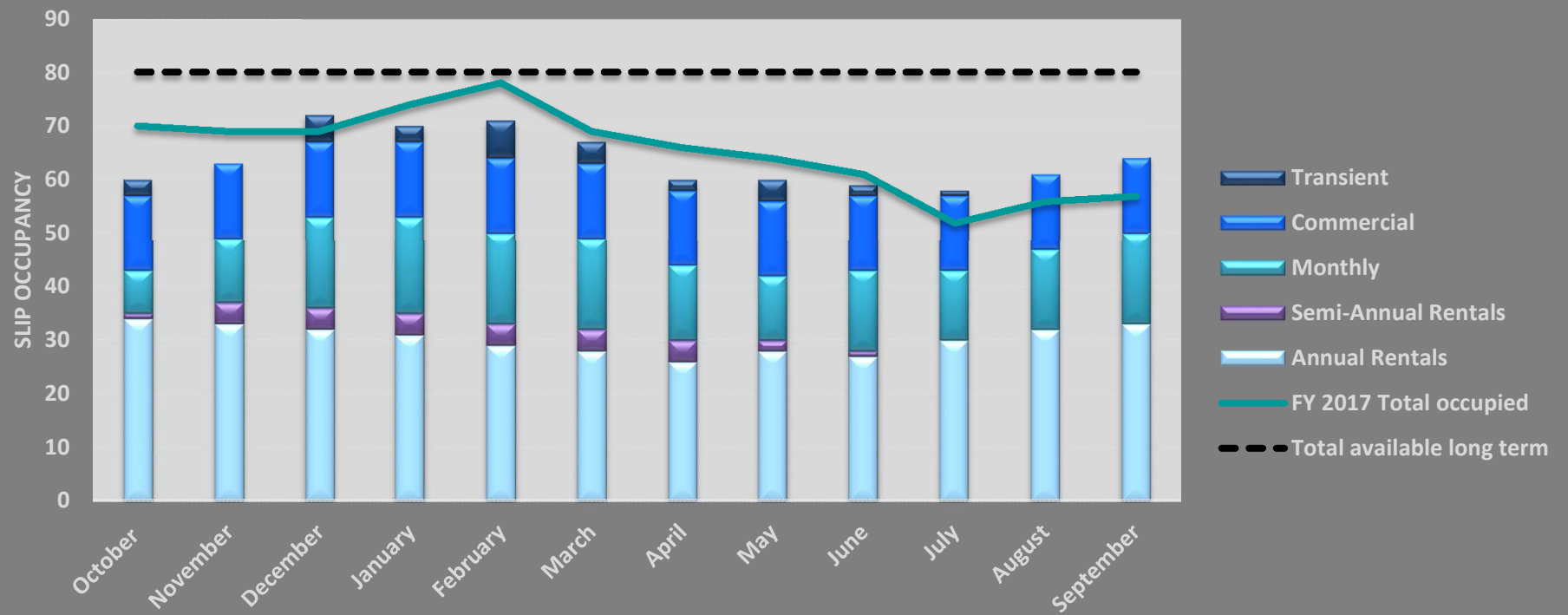
SIGNIFICANT CURRENT INFORMATION TO BE TAKEN INTO CONSIDERATION:

1. Actual YTD revenues compared to original YTD projections are 94%. Slip rental actual YTD revenues compared to original YTD projections are 92%. September 2018
2. Actual YTD departmental operating expenses compared to original YTD projections are 102%. September 2018
3. Prior year purchase orders of \$10,000 were rolled over to FY 2018. October 2017
Prior year re-appropriations from FY 2017 are \$50,800 for network connectivity and dredging, docks and/or mooring field needs. January 2018
4. The Year to Date column, with encumbrances, includes \$1,311 of encumbrances. September 2018
5. The FY 2018 Operating Reserves (Beg) has been increased to reflect 9/30/17 audited year end operating reserves. April 2018

Lashley Park Marina Fund Actual Revenues and Actual Expenses by Month FY 2018

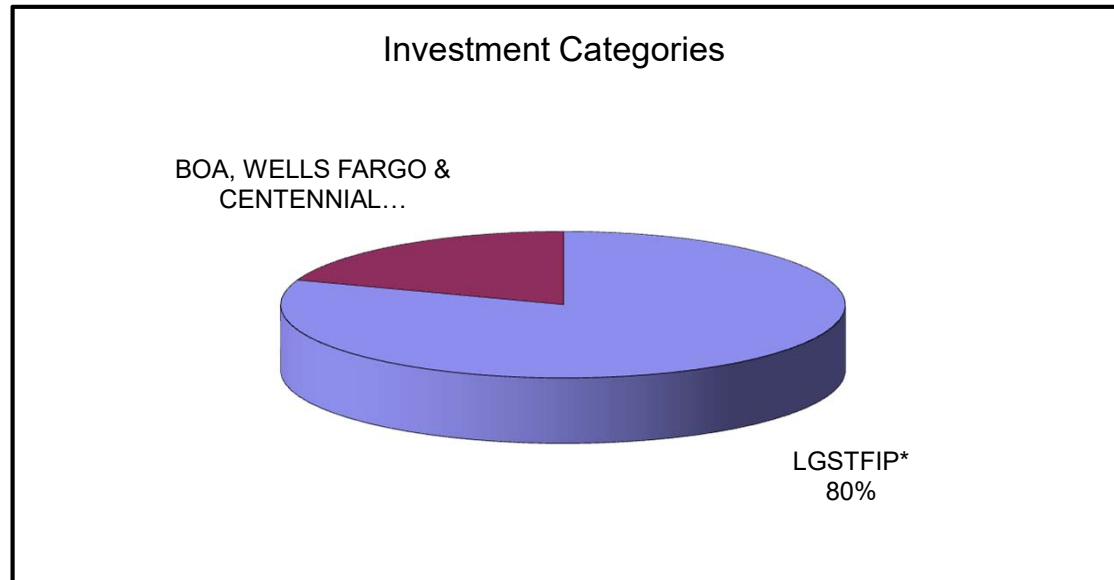


FY 2018 Monthly Slip Occupancy by Category Compared to FY 2017 Monthly Total Occupancy



**CITY OF PUNTA GORDA
Schedule of Investments
September 2018**

<u>Type</u>	<u>Principal Balance</u>	<u>Interest Rate</u>	<u>Market Value</u>
LGSTFIP*	35,954,069.81	2.97%	35,954,069.81
B of A, Wells Fargo, & Centennial	<u>8,738,121.86</u>	1.98%	<u>8,738,121.86</u>
Total Investments	<u><u>\$44,692,191.67</u></u>		<u><u>\$44,692,191.67</u></u>



*Local Government Surplus Trust Funds Investment Pool

CITY OF PUNTA GORDA
 MONTHLY REPORT TO CITY MANAGER
 BUILDING DEPARTMENT

SEPTEMBER 2018

Number of Inspections

	This Month	Last Month	Same Month Last Year	This Fiscal Year To Date	Last Fiscal Year To Date	Calendar Year To Date
Building	416	499	300	5,885	5,969	4,510
Electrical	122	162	82	1,607	1,598	1,215
Plumbing	79	98	65	1,200	1,196	899
A/C	82	126	77	1,301	1,316	984
Fire	2	3	12	52	92	40
Total	701	888	536	10,045	10,171	7,648
Daily Avg	36.89	38.61	31.53	--	--	--

Permits Issued

Building						
Number	165	234	107	1,973	2,001	1,240
Value	4,765,009	5,366,592	4,197,397	87,972,374	82,269,441	69,201,360
Permit Fees	40,720	55,526	34,635	796,100	730,177	609,615
Electrical						
Number	50	74	36	646	547	509
Permit Fees	3,049	3,900	1,725	32,577	32,077	26,437
Plumbing						
Number	24	30	26	365	372	275
Permit Fees	1,550	1,700	1,850	22,850	23,950	16,950
A/C						
Number	71	102	63	889	777	686
Permit Fees	7,100	11,503	6,300	92,864	88,685	74,518
Total All Fees	52,419	72,629	44,510	944,391	874,889	727,520

Nature of Building Permits

Number of Permits	Types	Dwelling Units	Units Last Month	Units Last Year	Miscellaneous Fees	Permit Fees	Valuation
5	Single Family	5	5	6		12,044	2,117,000
	Modular Home						
2	2 Family	4	4		L & G 600	5,252	618,000
	Multi-Family			4			
	Mixed Use (Comm./Res.)				NBP 100		
	Commercial Buildings						
	Mobile Homes/Const Trl		1		C/C 13,550		
	Relocation						
10	Swimming Pools				Reinsp 1,700	2,000	373,466
	Demolish						
103	Other-Miscellaneous				Misc 2,388	13,390	841,818
13	Alteration/Additions to Dwellings					3,842	440,531
1	Alteration/Additions Commercial Bldgs					974	131,379
31	Canal Permits					3,218	242,815
165	Total	9	10	10	18,338	40,720	4,765,009

Building Valuation

This Fiscal Year To Date	This Calendar Year To Date
87,972,374	69,201,360
Last Fiscal Year To Date	Last Calendar Year To Date
82,269,441	65,965,575



PUNTA GORDA FIRE DEPARTMENT

1410 TAMAMI TRAIL * PUNTA GORDA, FLORIDA 33950
 PHONE (941) 575-5529 * FAX (941) 575-5565

"Serving our community with pride, honor, and respect"

Monthly Activity Report

Fiscal Year 2018

September 2018

Classification	This month SEPTEMBER 2018	This month SEPTEMBER 2017	FY 2018 YTD	FY 2017 TOTAL	% PRIOR FY
FIRE					
Structure	0	1	16	10	160.0
Vehicle	1	0	8	5	160.0
Brush	1	0	12	33	36.4
Other	2	1	25	22	113.6
Mutual aid responses	4	4	90	98	91.8
False alarm - Fire	9	35**	131	129	101.6
Hazardous conditions	4	21	74	102	72.5
Good intent	7	17	274	284	96.5
Severe weather/disaster	0	0	1	6	16.7

** 27 storm related

EMS/RESCUE					
EMS	212	196	2724	2657	102.5
False alarm - Medical	2	3	70	85	82.4

PUBLIC SERVICE					
Smoke detector -residences	15	14	327	282	116.0
Smoke detectors - serviced	53	47	1239	1108	111.8
Agency assist	1	4	38	31	122.6
Lift assist	42	35	508	348	146.0
Service call (other)	5	10	86	77	111.7
Car seat install	0	0	1	0	#DIV/0!
Sharps containers	32	36	494	496	99.6
Medicine take-back (lbs)	85	73	1701	1675	101.6

FIRE PREVENTION					
Fire permits issued	16	21	168	186	90.3
Fire permit inspections	26	13	285	215	132.6
Annual inspections	0	0	39	37	105.4
In-Service inspections	134	146	1218	1496	81.4
Business Tax inspections	1	0	4	7	57.1



PUNTA GORDA FIRE DEPARTMENT

1410 TAMiami TRAIL * PUNTA GORDA, FLORIDA 33950
 PHONE (941) 575-5529 * FAX (941) 575-5565

"Serving our community with pride, honor, and respect"

Classification	This month SEPTEMBER 2018	This month SEPTEMBER 2017	FY 2018 YTD	FY 2017 TOTAL	% PRIOR FY
PUBLIC EDUCATION					
Adults	0	4	258	382	67.5
Children	0	18	462	494	93.5
VOLUNTEER HOURS					
	252.5	439.5	3381.5	4198.95	80.5



CITY OF PUNTA GORDA

POLICE

A Florida Accredited **EXCELSIOR AGENCY**

1410 Tamiami Trail
Punta Gorda, FL 33950
941-639-4111
www.puntagordapolice.com

Monthly Activity Report

Fiscal Year 2017/2018

SEPTEMBER 2018

Classification	This Month SEPTEMBER 2018	This Month SEPTEMBER 2017	FY 2018 Year to Date	FY 2017 Year to Date
EVENTS				
Events ¹	3927	3212	44697	36653
Community Foot Patrols	561	474	7164	5692
Business Checks	177	206	2672	1874
Directed Patrols	1542	978	14177	11999
Directed Patrols – Traffic Related	55	55	960	1081
Traffic Stops	357	261	5495	3411

TRAFFIC CRASHES				
Traffic Crashes – No Injuries	40	34	618	572
Traffic Crashes – With Injuries	2	1	55	33
Traffic Crashes – Fatalities	0	0	3	0
Total Traffic Crashes	42	35	676	605

CITATIONS AND WARNINGS				
Uniform Traffic Citations	48	51	1032	771
Written Warnings	356	336	5537	3260
Parking Citations	15	3	179	106
Parking Warnings	10	12	259	315
Total Traffic/Parking Contacts	429	402	7007	4452
Code Citations	0	0	4	8
Code Warnings	3	5	87	47
Total Code Violations	3	5	91	55

ARRESTS				
Physical Arrests – Adult	42	27	522	432
Physical Arrests – Juvenile	1	5	42	56
Total Physical Arrests	43	32	564	488
Notice To Appear – Adult	12	1	99	11
Notice To Appear - Juvenile	1	2	6	2
Total Notice To Appear	13	3	105	13
Total Arrests	56	35	669	501

¹ Events are inclusive of Community Foot Patrols (walking and/or talking with citizens), Business Checks (checks of a closed business), Directed Patrols (conducting extra patrol in a specific location or area based upon a citizen or department request), Directed Patrols – Traffic Related (conducting extra patrol in a specific location or area specifically related to traffic enforcement which was based upon a citizen or department request) and Traffic Stops. Excludes Test and Pulled in Error Nature Codes.

PGPD Monthly Activity Report

Fiscal Year 2018

August 2018

	This Month SEPTEMBER 2018	This Month SEPTEMBER 2017	FY 2018 Year to Date	FY 2017 Year to Date
DUI AND NARCOTIC ARRESTS²				
DUI Arrests	4	4	65	52
Narcotics Arrests ³	22	15	293	173

CALLS FOR SERVICE AND RESPONSE TIMES				
Calls Answered – Administrative	2259	3729	28975	31825
Calls Answered – 9-1-1	565	633	7538	7288
Total Calls Answered by Dispatch⁴	2824	4362	36513	39113
Calls for Service Dispatched to Patrol	792	917	10057	9780
Dispatch Calls for Service Handling Time Average⁵	1:31	1:42	1:37	1:42
Patrol Response Time Average	3:49	4:53	4:00	4:03
Total Response Time Average⁶	5:20	6:35	5:37	5:45

RESERVE OFFICERS				
Reserve Officer Hours Non-Paid	83.25	191.5	2393.25	1317.5

VOLUNTEERS				
Vacant House Checks	166	100	837	899
Marine Volunteer Hours	302	181	2569.5	2282.5
Volunteers on Patrol Hours	267	189	2750	3017.5
Records and Fingerprinting Hours	270.5	182	3234.5	3146.5
All Other Volunteer Hours	255.5	234	3115	2426
Total Volunteer in Policing Hours	1095	786	11669	10872.5

QUALITY ASSURANCE REVIEWS	Yes	No
Was the call-taker courteous and professional?	34	0
Was the phone answered in a timely manner?	34	0
Did the responding officer arrive promptly?	32	0
Did the officer present a professional appearance?	31	0
Was the officer courteous and professional?	33	0
Did the officer carefully listen to your complaint?	34	0
Did the officer provide you with all the information you needed?	33	1
Were you satisfied with the overall level of service provided by the officer?	35	0
Total Quality Assurance Reviews	35	

² DUI and Narcotic Arrests are inclusive of total physical arrests

³ These include Notice To Appear Citations

⁴ These are inclusive of administrative calls and calls for service

⁵ These averages only include calls actually dispatched to patrol and do not include calls held during Hurricane Irma

⁶ Total Response Time Average including calls held during Hurricane Irma was 67:35

**Procurement Division Monthly Report
Year End FY 2018**

Monthly Comparison Pcard Trx	# of Trx Processed	Total Amount of Trx	Cumulative # of Trx Processed	Cumulative FY Total
September 2017	393	\$ 351,222.60	5649	\$ 3,616,624.22
September 2018	414	\$ 206,260.95	5879	\$ 3,792,312.68

Pcard Summary	Projected	
Avg Mthly Spend	\$ 316,026.06	
Proj Rebate Factor	1.52%	Standard Pcard Purchase
Total Spend (All Purchases)	\$ 4,074,193.43	Various Rebate Factors
Rebate	\$ 50,481.58	

Annual Comparison Pcard Trx	Procurement # Trx Processed	Procurement Amount Processed	Department # Trx Processed	Department Amount Processed	Annual Rebate
FY 2016	1631	\$ 3,038,560.61	4001	\$ 1,336,064.89	\$ 59,634.76
FY 2017	1689	\$ 2,263,361.61	3960	\$ 1,353,232.64	\$ 47,761.23
FY 2018	1715	\$ 2,694,398.00	4295	\$ 1,379,795.43	\$ 50,481.58

Monthly Comparison Purchase Orders	# of PO Issued	Total PO Amount
September 2017	33	\$ 174,120.80
September 2018	49	\$ 4,165,421.97

Annual Comparison Purchase Orders	# of PO Issued	Total PO Amount	% of Increase
FY 2016	752	\$ 17,436,179.94	8%
FY 2017	717	\$ 18,660,970.58	7%
FY 2018	838	\$ 30,253,402.91	17%

Monthly Comparison Field Purchase Orders	# of FPO Issued	Total FPO Amount
September 2017	32	\$ 32,948.61
September 2018	38	\$ 28,360.14

Annual Comparison Field Purchase Orders	# of FPO Issued	Total FPO Amount	% of Increase
FY 2016	584	\$ 193,948.70	14%
FY 2017	536	\$ 175,578.59	-9.5%
FY 2018	492	\$ 266,041.92	-8%

Monthly Comparison Projects > \$5000	New Projects	Completed Projects	Open Projects
September 2017	25	20	27
September 2018	14	29	14

Annual Comparison Projects > \$5000	Total Projects	# of Projects Carried Over to FY	% of Projects not processed in FY	Net Increase/Decrease in Projects
FY2013	176	7	4%	+17.6%
FY2014	194	17	9%	+9.3%
FY2015	218	10	4.5%	+11.0%
FY2016	239	9	3.8%	+10%
FY2017	314	27	9.1%	+31.5%*
FY2018	344	14	4.1%	9.6%

*Added Contract Renewals to Projects

Procurement Efficiencies*	Std-Competed	Negotiated	Audit Recovery	Shopped
September 2018	\$1,388,597.93	\$ -	\$ 14,997.36	\$ -
Procurement Efficiencies*	Projects	Rejected Purchase	ODP	# of Efficiencies
September 2018	\$ -	\$ -	\$ 28,339.00	16
ODP Purchases- WTP				
\$ 18,764.00				

Total Efficiencies	Annual	# of Efficiencies
FY 2016	\$ 1,217,033.81	175
FY 2017	\$ 1,303,148.82	199
FY 2018	\$ 9,046,217.85	223

***Efficiency Definitions:**

Std-Competed - Savings derived from competed solicitations

Negotiated - Negotiated cost avoidance efficiencies as allowed by policy

Audit Recovery - Results from Procurement's auditing of invoices

Shopped - Results from Procurement open market shopping of contract and department request

Projects - Projects identified by Procurement to find additional savings or cost avoidance opportunities

Rejected Purchase - Department requests deemed by Procurement as unnecessary

Admin Fee - Administration fee for Punta Gorda led cooperative contracts

Sales Tax - Purchases process for contracts as Owner Direct Purchases (ODP) saving sales tax

Billing Month	Pcard Monthly Total	Commerical Credit Card	Cumulative Pcard Spend	Large Ticket	Pcard Less Large Ticket	Cumulative Pcard Spend less Large	Pcard # of Trx	Cummulative # Trx
Oct-17	\$ 375,112.44	\$ 171.87	\$ 375,112.44	\$ 54,648.92	\$ 320,463.52	\$ 320,463.52	528	528
Nov-17	\$ 320,043.14	\$ -	\$ 695,155.58	\$ 95,683.25	\$ 224,359.89	\$ 544,823.41	459	987
Dec-17	\$ 415,454.99	\$ 310.00	\$ 1,110,610.57	\$ 150,112.74	\$ 265,342.25	\$ 810,165.66	488	1,475
Jan-18	\$ 405,978.38	\$ 32.61	\$ 1,516,621.56	\$ 133,531.62	\$ 272,446.76	\$ 1,082,612.42	557	2,032
Feb-18	\$ 345,731.95	\$ 2,486.82	\$ 1,864,840.33	\$ 147,257.42	\$ 198,474.53	\$ 1,281,086.95	460	2,492
Mar-18	\$ 339,745.08	\$ 3,157.38	\$ 2,207,742.79	\$ 101,654.60	\$ 238,090.48	\$ 1,519,177.43	496	2,988
Apr-18	\$ 312,450.75	\$ 2,520.59	\$ 2,522,714.13	\$ 84,778.87	\$ 227,671.88	\$ 1,746,849.31	494	3,482
May-18	\$ 293,005.21	\$ 734.00	\$ 2,816,453.34	\$ 64,940.28	\$ 228,064.93	\$ 1,974,914.24	513	3,995
Jun-18	\$ 229,553.89	\$ 396.00	\$ 3,046,403.23	\$ -	\$ 229,553.89	\$ 2,204,468.13	507	4,502
Jul-18	\$ 287,535.82	\$ -	\$ 3,333,939.05	\$ 41,123.89	\$ 246,411.93	\$ 2,450,880.06	513	5,015
Aug-18	\$ 543,320.83	\$ 1,609.00	\$ 3,878,868.88	\$ 257,164.09	\$ 286,156.74	\$ 2,737,036.80	581	5,596
Sep-18	\$ 206,260.95	\$ -	\$ 4,085,129.83	\$ 7,956.60	\$ 198,304.35	\$ 2,935,341.15	414	6,010
TOTALS	\$ 4,074,193.43	\$ 11,418.27		\$ 1,138,852.28	\$ 2,935,341.15	\$ 4,074,193.43		

	Projected	Actual	Comm Card		
Avg Mthly Spend	\$ 339,516.12			Total Trans	6,010
Est Annual Spend	\$ 4,074,193.43	\$ 2,935,341.15	\$ 11,418.27		6,010
Rebate	1.52%	1.52%	1.49%	Avg Mthly Trx	501
Rebate	\$ 61,927.74	\$ 44,617.19	\$ 170.13	Projected Trx	6010
Large Ticket		\$1,138,852.28			
Rebate Factor		0.50%			
Rebate Amount		\$ 5,694.26			

FY 18 REBATE \$ 50,481.58

FUND REBATE

FUND		% OF SPEND	REBATE	LARGE PURCHASES	
				SPEND	REBATE .50.%
001	\$ 1,059,908.72	36.11%	\$ 16,110.61	\$ 24,436.65	\$ 122.18
001 Comm Card*	\$ 11,418.27		\$ 170.13		
103	\$ 130,175.37	4.43%	\$ 1,978.67	\$ 203,680.61	\$ 1,018.40
104	\$ 4,447.95	0.15%	\$ 67.61		
110	\$ 16,738.05	0.57%	\$ 254.42		
111	\$ -	0.00%	\$ -		
115	\$ 96,055.20	3.27%	\$ 1,460.04		
116	\$ 28,809.68	0.98%	\$ 437.91		
118	\$ 44,902.27	1.53%	\$ 682.51		
301	\$ 76,324.65	2.60%	\$ 1,160.13		
402	\$ 1,362,195.56	46.41%	\$ 20,705.37	\$ 235,846.74	\$ 1,179.23
411	\$ 10,473.12	0.36%	\$ 159.19		
430	\$ 15,815.14	0.54%	\$ 240.39	\$ 631,017.18	\$ 3,155.09
440	\$ 12,612.69	0.43%	\$ 191.71		
450	\$ 991.30	0.03%	\$ 15.07		
502	\$ 75,891.45	2.59%	\$ 1,153.55	\$ 43,871.10	\$ 219.36
TOTALS	\$ 2,935,341.15	100.00%	\$ 44,787.32	\$ 1,138,852.28	\$ 5,694.26

*Commercial Card is stand alone and not included in the PCard Spend and # of Transactions total

TOTAL REBATE \$ 50,481.58

LARGE TICKET ITEMS

WASTE MGMT WM 77002	10/5/2017	\$46,304.28	430-0930	
EVOQUA WATER 01851	10/23/2017	\$8,344.64	402-1625	\$54,648.92
WASTE MGMT WM 77002	11/7/2017	\$53,113.46	430-0930	
PREFERRED MAT 33559	11/8/2017	\$7,769.26	103-0960	
EVOQUA WATER 01851	11/9/2017	\$10,138.88	402-1625	
EVOQUA WATER 01851	11/29/2017	\$11,327.92	402-1625	
PREFERRED MAT 33559	11/30/2017	\$13,333.73	103-3000	\$95,683.25
WASTE MGMT WM 77002	12/1/2017	\$53,158.86	430-0930	
PREFERRED MAT 33559	12/8/2017	\$13,228.74	103-3000	
NALCO COMPANY 55121	12/8/2017	\$9,039.52	402-1621	
EVOQUA WATER 01851	12/8/2017	\$12,460.00	402-1625	
NALCO COMPANY 55121	12/18/2017	\$9,039.52	402-1621	
WASTE MGMT WM 77002	12/28/2017	\$53,186.10	430-0930	\$150,112.74
PREFERRED MAT 33559	1/8/2018	\$60,474.24	103-3000	
SHI INTERNATION 08873	1/12/2018	\$9,641.47	502-0251	
PREFERRED MAT 33559	1/23/2018	\$12,388.82	103-3000	

EVOQUA WATER `01851	1/23/2018	\$8,188.00	402-1625	
EVOQUA WATER `01851	1/29/2018	\$13,136.40	402-1625	
SHI INTERNATIONAL08873	1/29/2018	\$9,229.63	502-0251	
PREFERRED MAT 33559	1/31/2018	\$20,473.06	103-3000	\$133,531.62
WASTE MGMT WM 77002	2/1/2018	\$53,249.66	430-0930	
PREFERRED MAT 33559	2/9/2018	\$55,644.70	103-3000	
PREFERRED MAT 33559	2/15/2018	\$20,368.06	103-3000	
TENCARVA MACH 27409	2/23/2018	\$17,995.00	402-1621	\$147,257.42
WASTE MGMT WM 77002	3/1/2018	\$53,299.60	430-0930	
ESRI 92373	3/14/2018	\$25,000.00	502-0251	
IN LICENSED TO (33950	3/19/2018	\$12,230.00	402-1621	
EVOQUA WATER `01851	3/26/2018	\$11,125.00	402-1625	\$101,654.60
WASTE MGMT WM 77002	4/4/2018	\$53,331.38	430-0930	
BRENNTAG MID-S 42420	4/11/2018	\$11,970.73	402-1621	
EVOQUA WATER `01851	4/12/2018	\$10,637.28	402-1625	
EVOQUA WATER `01851	4/26/2018	\$8,839.48	402-1625	\$84,778.87
WASTE MGMT WM 77002	5/2/2018	\$53,363.16	430-0930	
EVOQUA WATER `01851	5/11/2018	\$11,577.12	402-1625	\$64,940.28
EVOQUA WATER `01851	7/4/2018	\$9,754.40	402-1625	
EVOQUA WATER `01851	7/11/2018	\$11,498.80	402-1625	
THOMPSON PUMF 32129	7/13/2018	\$19,870.69	402-1625	\$41,123.89
BRENNTAG MID-S 42420	8/14/2018	\$12,005.44	402-1621	
DIGITAL ALLY INC 66219	8/20/2018	\$24,436.65	001-1200	
WASTE MGMT WM 77002	8/21/2018	\$53,453.96	430-0930	
WASTE MGMT WM 77002	8/21/2018	\$53,399.48	430-0930	
WASTE MGMT WM 77002	8/21/2018	\$53,503.90	430-0930	
WASTE MGMT WM 77002	8/29/2018	\$51,653.34	430-0930	
EVOQUA WATER `01851	8/30/2018	\$8,711.32	402-1625	\$257,164.09
EVOQUA WATER `01851	9/26/2018	\$7,956.60	402-1625	\$7,956.60
		\$1,138,852.28		\$1,138,852.28

Summary of Projects Awarded =/ > \$25,000			
Year End FY 2018	Awarded Vendor	Amount	Solicitation Method
Deposit on McQueen Property	Olmsted & Wilson, PA	\$44,000.00	Direct by City Council
Engineering Consultant for Infrastructure Analysis for Bethel-St Mark District - Phase I	Infrastructure Solutions Sarasota, FL	\$28,440.00	Request for Qualifications City Council Award
Engineering Consultant for Bridge Inspection/Scouring	Weston & Sampson Fort Myers, FL	\$32,425.00	Engineering Library Competed Qual Eng
Furnish and install generator at Water Treatment Plant	FL Design Contractors Lake Park, FL	\$ 1,425,000.00	Formal Bid City Council Award
Construction Administration Professional Services for Jones Loop Force Main	Johnson Engineers Fort Myers, FL	\$ 195,760.00	Amendment to Master Agreement City Council Award
Purchase of 1/2 ton Pickup Truck for Utility Admin	Prestige Ford Mt. Dora, FL	\$ 30,341.00	Competed Cooperative Contracts
Construction of the Jones Loop Force Main	Giannetti Contracting Pompano Beach, FL	\$ 2,062,153.80	Formal Bid City Council Award
Purchase of 3/4 ton Pickup Truck for Right-of-Way	AutoNation Pembroke Pines, FL	\$ 37,679.00	Competed Cooperative Contracts
Term contract for tree trimming & removal services	ETI Fort Myers, FL	\$ 125,152.50	Formal Bid
Term contract for laboratory testing services for WTP/WWTP	Advanced Environmental; Benchmark; Sanders	\$ 57,711.00	Formal Bid
Construction of fireline at Bayfront Regional	Close Construction Okeechobee, FL	\$ 46,000.00	Formal Bid

	FY 2018	FY 2017	FY 2016	FY2015
Pcard				
Total Spend	\$ 2,935,341.15	\$ 2,898,371.42	\$ 3,711,402.84	\$ 3,444,064.39
Total # Transactions	6010	5618	5602	5731
Rebate Factor	1.52%	1.52%	1.51% - 1.52%	1.52%
Total Rebate	\$ 44,617.19	\$ 44,055.25	\$ 56,252.95	\$ 52,349.78
Commercial Card				
Total Spend	\$ 11,418.27	\$ 7,709.52	3823.71	\$ 4,478.87
Total # Transactions	N/A	N/A	N/A	30
Rebate Factor	1.49%	1.49%	1.43% - 1.49%	1.44%
Total Rebate	\$ 170.13	\$ 114.87	55.79	\$ 64.50
Large Dollar Purch				
Total Spend	\$ 1,138,852.28	\$ 718,222.83	\$ 59,578.98	\$ 387,055.68
Total # Transactions	45	31	46	35
Rebate Factor	0.5%	0.5%	0.50%	0.50%
Total Rebate	\$ 5,694.26	\$ 3,591.11	3326.02	\$ 1,935.28
TOTALS				
Total Spend	\$ 4,085,611.70	\$ 3,624,303.77	\$ 3,774,805.53	\$ 3,835,598.94
Total # Transactions	6010	5649	5648	5796
Total Rebate	\$ 50,481.58	\$ 47,761.23	\$ 59,634.76	\$ 54,349.56
Average Mth Spend	\$ 340,467.64	\$ 311,391.50	\$ 311,391.50	\$ 319,633.25
Average Mth # Trx	501	471	471	481
Increase/Decrease				
Total Spend	12.7%	-4.0%	-1.6%	-12.0%
Total Rebate	5.7%	-19.9%	9.7%	-13.5%
Distribution of Spend				
Procurement Staff				
Total Spend	\$ 2,694,398.00	\$ 2,263,361.61	3038560.61	\$ 2,370,174.89
Percentage of Spend	66%	63%	69%	62%
Total Transactions	1715	1689	1631	1636
Percentage of Trx	29%	30%	29%	28%
Department Staff				
Total Spend	\$ 1,379,795.43	\$ 1,353,232.64	\$ 1,336,064.89	\$ 1,452,703.10
Percentage of Spend	34%	37%	31%	38%
Total Transactions	4295	3960	4001	4118
Percentage of Trx	71%	70%	71%	72%

\$ 4,074,193.43	\$ 3,616,594.25	\$ 4,374,625.50	\$ 3,822,877.99
6010	5649	5632	5754

	FY2014	FY 2013	FY2012	FY2011
Pcard				
Total Spend	\$ 4,062,790.01	\$ 3,394,757.75	\$ 3,890,008.55	1720573.33
Total # Transactions	6356	5946	5762	2205
Rebate Factor	1.51%	1.51%	1.51%	1.44%
Total Rebate	\$ 61,348.13	\$ 51,260.84	\$ 58,739.13	\$ 24,776.26
Commercial Card				
Total Spend	\$ 4,515.23	\$ 4,405.67	\$ 13,944.33	N/A
Total # Transactions	24	28	55	
Rebate Factor		1.51%	1.51%	
Total Rebate	\$ 64.82	\$ 66.53	\$ 210.56	
Large Dollar Purch				
Total Spend	\$ 290,366.61	\$ 284,810.49	\$ 112,707.64	0
Total # Transactions	29	27	9	0
Rebate Factor	0.50%	0.65%	0.45%	0
Total Rebate	\$ 1,451.83	\$ 1,851.27	\$ 507.18	0
TOTALS				
Total Spend	\$ 4,357,671.85	\$ 3,683,973.91	\$ 4,016,660.52	\$ 1,720,573.33
Total # Transactions	6409	6001	5826	2205
Total Rebate	\$ 62,864.78	\$ 53,178.64	\$ 59,456.87	\$ 24,776.26
Average Mth Spend	\$ 363,139.32	\$ 306,997.83	\$ 334,721.71	\$ 143,381.11
Average Mth # Trx	534	500	486	184
Increase/Decrease				
Total Spend	18.3%	-8.3%		Program Start
Total Rebate	18.2%	-10.6%		
Distribution of Spend				
Procurement Staff				
Total Spend	\$ 2,965,162.19	\$ 2,390,662.93	\$ 3,028,279.56	
Percentage of Spend	68%	65%	75%	
Total Transactions	1986	2292	2832	
Percentage of Trx	31%	38%	49%	
Department Staff				
Total Spend	\$ 1,387,995.71	\$ 1,293,310.98	\$ 988,380.96	
Percentage of Spend	32%	35%	25%	
Total Transactions	4346	3709	2994	
Percentage of Trx	69%	62%	51%	

\$ 4,353,157.90
6332

**CITY OF PUNTA GORDA
GENERAL FUND
Revenue & Expenditures
As of October 31, 2018
Percentage of Fiscal Year Elapsed 8.3%
SUMMARY**

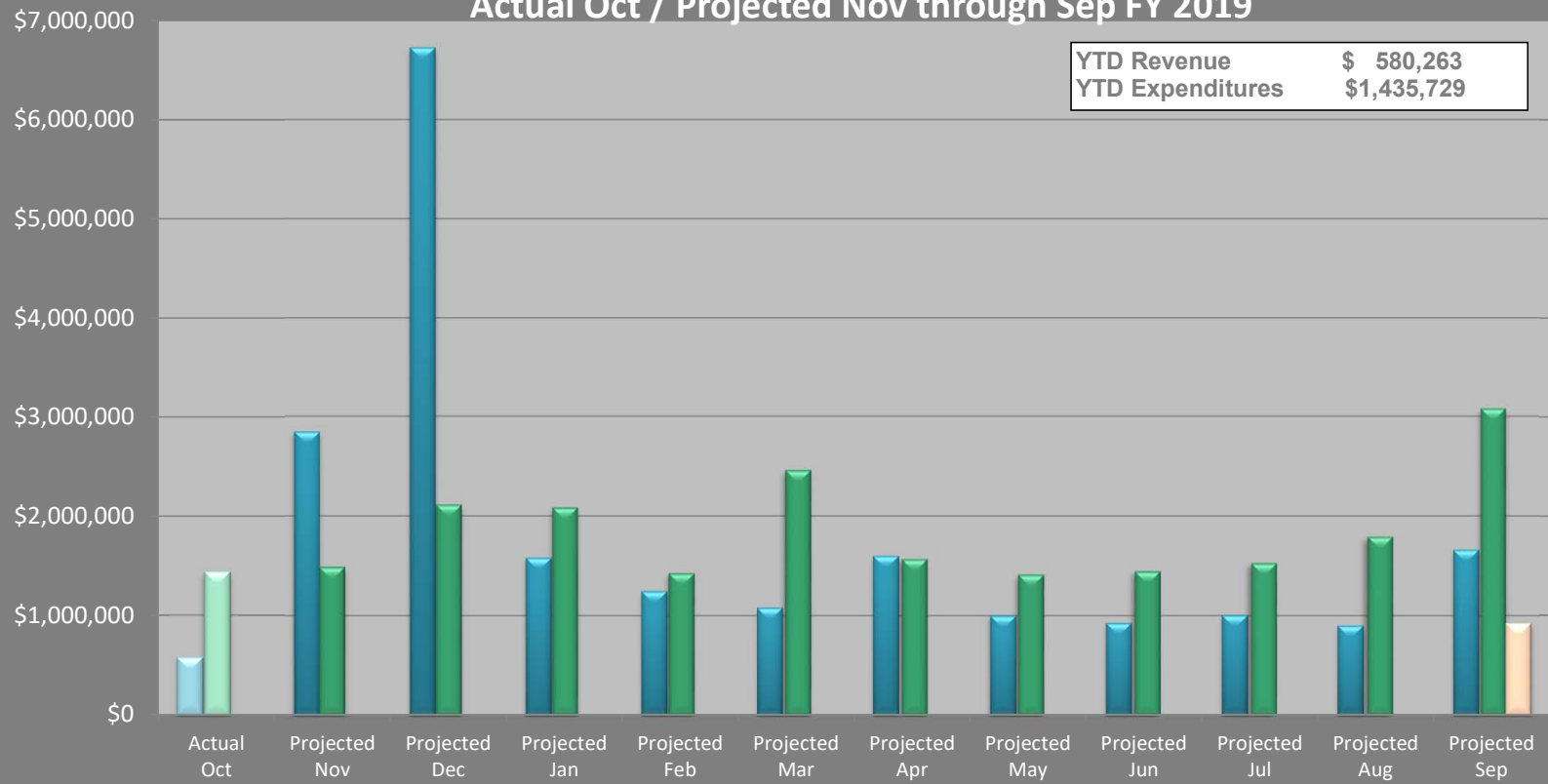
	<u>FY 2019 Annual Budget</u>	<u>Current Annual Projection</u>	<u>Increase (Decrease)</u>	<u>%</u>	<u>Year to Date Actual w/o Encumb</u>	<u>YTD % of Annual Proj w/o Encumb</u>	<u>Year to Date Actual with Encumb</u>	<u>YTD % of Annual Proj with Encumb</u>
REVENUES								
Taxes	\$ 13,019,315	\$ 13,019,315	\$ -	0.00%	\$ 63,043	0.5%	\$ 63,043	0.5%
Licenses & Permits	1,503,240	1,503,240	-	0.00%	3,416	0.2%	3,416	0.2%
Intergovernmental	2,414,660	2,418,160	3,500	0.14%	49,497	2.0%	49,497	2.0%
Charges for Services	394,065	394,065	-	0.00%	3,921	1.0%	3,921	1.0%
Fines & Forfeitures	40,630	40,630	-	0.00%	69,399	170.8%	69,399	170.8%
Administrative Charges	3,019,747	3,019,747	-	0.00%	251,645	8.3%	251,645	8.3%
Miscellaneous	615,011	615,011	-	0.00%	139,341	22.7%	139,342	22.7%
Operating Transfers	90,000	90,000	-	0.00%	-	0.0%	-	0.0%
Total Revenue	<u>21,096,668</u>	<u>21,100,168</u>	<u>3,500</u>	<u>0.02%</u>	<u>580,263</u>	<u>2.8%</u>	<u>580,263</u>	<u>2.8%</u>
EXPENDITURES								
Departmental Operating Expenses	18,532,394	18,570,756	38,362	0.21%	1,418,040	7.6%	2,165,110	11.7%
Non-Departmental	151,250	151,250	-	0.00%	158	0.1%	158	0.1%
Lot Mowing	282,220	282,220	-	0.00%	17,530	6.2%	274,000	97.1%
Capital Outlay	863,800	1,294,829	431,029	49.90%	0	0.0%	427,529	33.0%
Transfers	1,726,534	1,726,534	-	0.00%	0	0.0%	0	0.0%
Total Expenditures	<u>21,556,198</u>	<u>22,025,589</u>	<u>469,391</u>	<u>2.18%</u>	<u>1,435,729</u>	<u>6.5%</u>	<u>2,866,797</u>	<u>13.0%</u>
Revenues in Excess(Shortfall) of Expenditures	<u>\$ (459,530)</u>	<u>\$ (925,421)</u>	<u>\$ (465,891)</u>		<u>\$ (855,466)</u>		<u>\$ (2,286,534)</u>	
Prior Year Purchase Order Encumbrances	\$ -	\$ 465,891						
FY 2019 Operating Reserves (Beg)	<u>3,951,391</u>	<u>3,951,391</u>						
FY 2019 Operating Reserves (End):								
Reserve for future years' budget	512,270	512,270						
Reserve for Fleet/Equipment	104,000	104,000						
8.0% Budgeted Operating Reserve	<u>\$ 2,875,591</u>	<u>\$ 2,875,591</u>						

SIGNIFICANT CURRENT INFORMATION TO BE TAKEN INTO CONSIDERATION:

1. The majority of General Fund Revenues are received a month after they are earned, creating a timing difference for reporting. The major revenues for October will not be received until the month of November. 97% of ad valorem revenues are collected between November and April. October 2018
2. Actual YTD operating expenditures compared to current YTD projections are 90.4%. October 2018
3. The Year to Date column above includes \$1,431,068 of encumbrances. October 2018
4. Prior year purchase orders for incomplete deliveries of \$465,891 were rolled over to FY 2019. October 2018
5. Capital Outlay - Police vehicles, boat, and equip., public works vehicles & equip., warehouse van, and fire equip. October 2018

General Fund Revenue and Expenditures

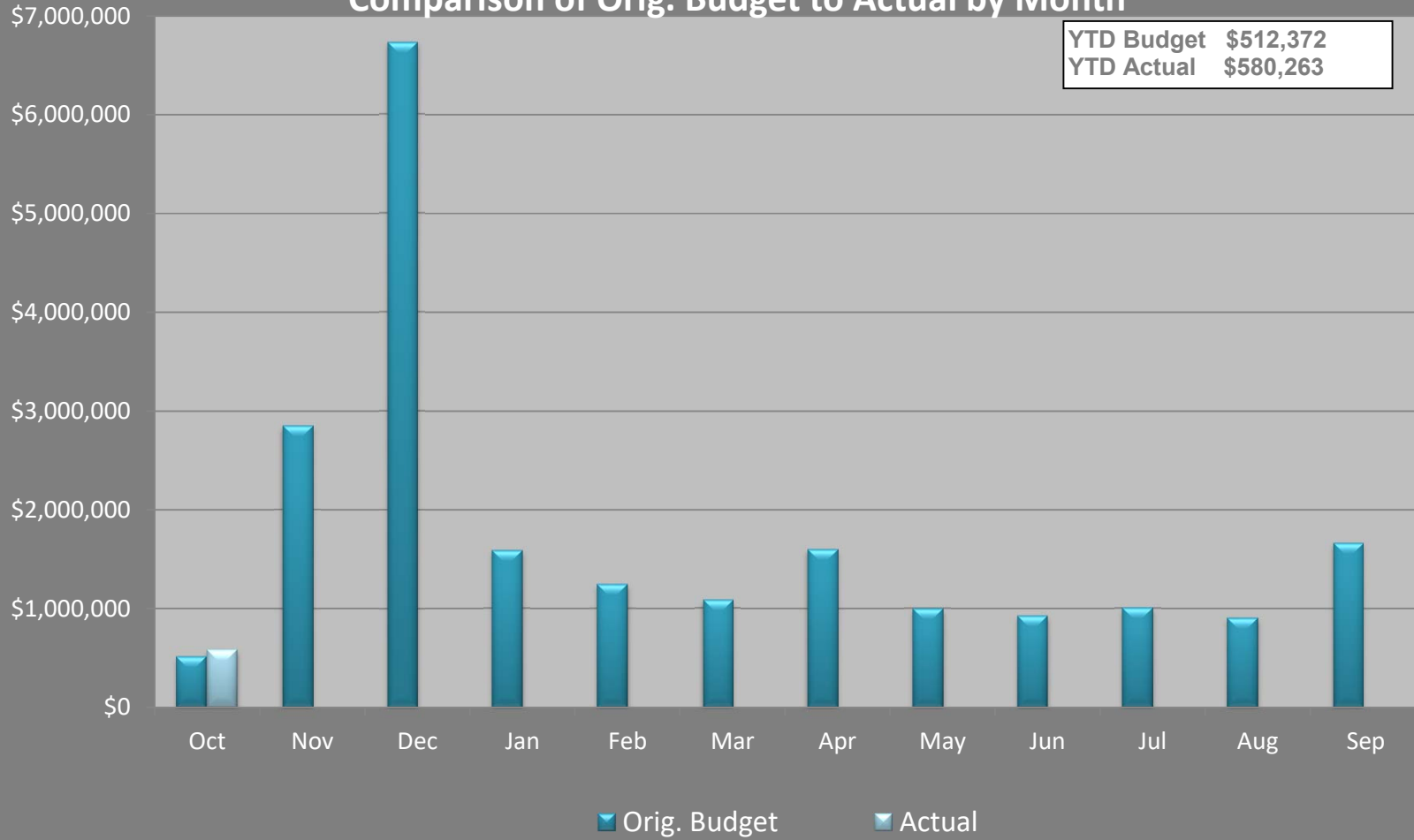
Actual Oct / Projected Nov through Sep FY 2019



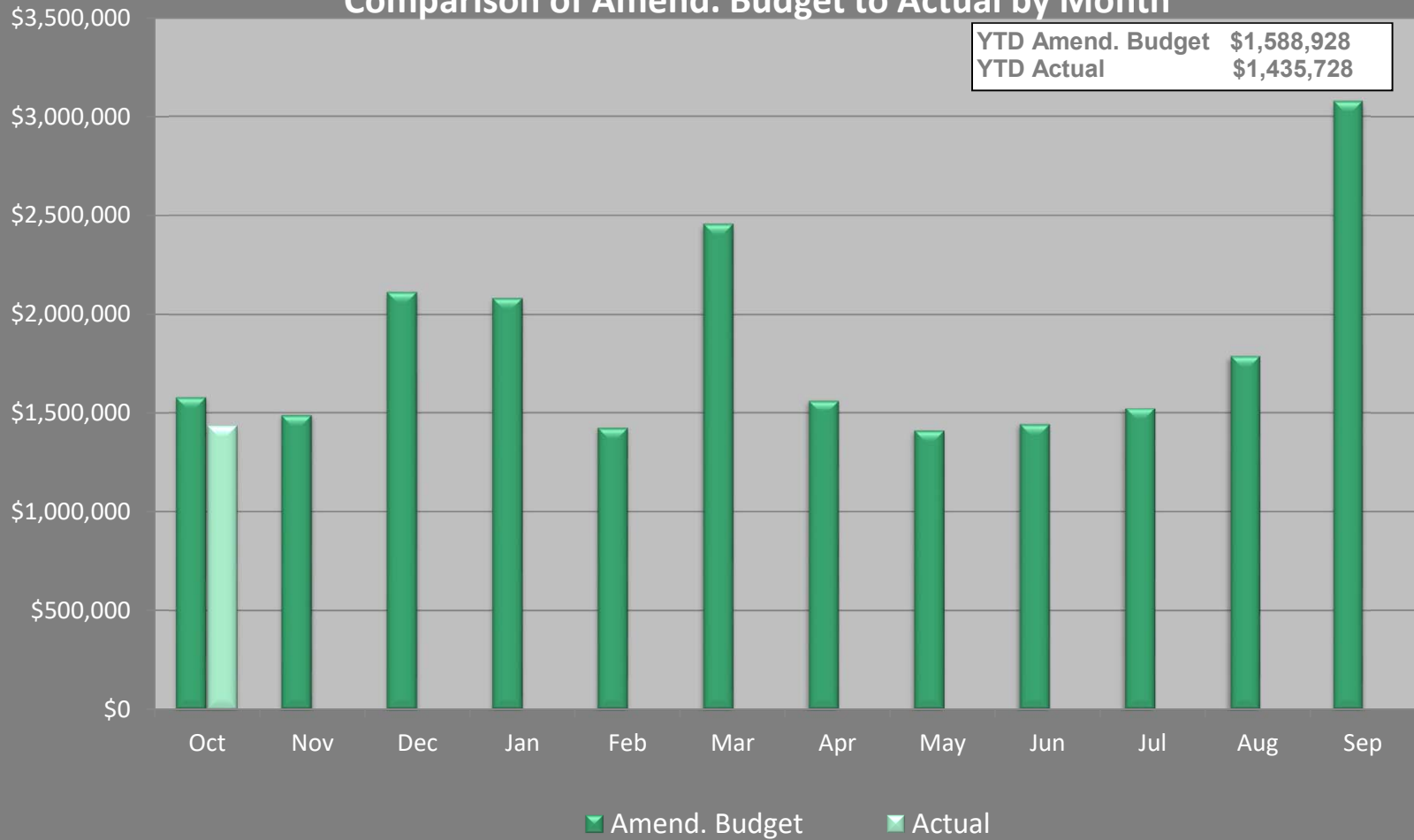
YTD Revenue	\$ 580,263
YTD Expenditures	\$1,435,729

General Fund FY 2019 Revenues

Comparison of Orig. Budget to Actual by Month



General Fund FY 2019 Expenditures Comparison of Amend. Budget to Actual by Month



**CITY OF PUNTA GORDA
GENERAL FUND
Expenditures by Division
As of October 31, 2018
Percentage of Fiscal Year Elapsed 8.3%**

	FY 2019 Annual Budget	Current Annual Projection	Increase (Decrease)	%	Year to Date Actual w/o Encumb	YTD % of Annual Proj w/o Encumb	Year to Date Actual with Encumb	YTD % of Annual Proj with Encumb
<u>Expenditures</u>								
City Council	\$ 133,909	\$ 133,909	-	0.00%	\$ 11,366	8.5%	\$ 11,366	8.5%
City Manager	479,866	479,866	-	0.00%	27,638	5.8%	27,638	5.8%
Human Resources	342,314	342,314	-	0.00%	17,173	5.0%	17,698	5.2%
City Clerk	533,709	533,709	-	0.00%	37,046	6.9%	67,649	12.7%
Finance	942,750	942,750	-	0.00%	79,304	8.4%	88,683	9.4%
Procurement	596,578	596,578	-	0.00%	46,512	7.8%	47,118	7.9%
Legal Counsel	221,459	221,459	-	0.00%	5,812	2.6%	121,812	55.0%
Public Works Admin	330,821	330,821	-	0.00%	25,948	7.8%	29,032	8.8%
Engineering	458,181	458,181	-	0.00%	36,975	8.1%	36,975	8.1%
Right of Way Maint.	1,095,125	1,095,125	-	0.00%	99,979	9.1%	101,179	9.2%
Parks & Grounds Maint.	1,495,591	1,495,591	-	0.00%	85,401	5.7%	373,679	25.0%
Police Department	6,122,778	6,122,778	-	0.00%	483,662	7.9%	565,342	9.2%
Fire Department	3,807,530	3,835,807	28,277	0.74%	305,828	8.0%	369,571	9.6%
Urban Design	591,093	601,178	10,085	1.71%	47,686	7.9%	72,521	12.1%
Zoning & Code Compliance	515,986	515,986	-	0.00%	40,720	7.9%	58,800	11.4%
Facilities Maintenance	864,704	864,704	-	0.00%	66,991	7.7%	176,047	20.4%
Capital Outlay	863,800	1,294,829	431,029	49.90%	-	0.0%	427,529	33.0%
Lot Mowing	282,220	282,220	-	0.00%	17,530	6.2%	274,000	97.1%
Transfers	1,726,534	1,726,534	-	0.00%	-	0.0%	-	0.0%
Non-Departmental	151,250	151,250	-	0.00%	158	0.1%	158	0.1%
Total Expenditures	\$ 21,556,198	\$ 22,025,589	\$ 469,391	2.18%	\$ 1,435,729	6.5%	\$ 2,866,797	13.0%

CITY OF PUNTA GORDA
PUNTA GORDA ISLES CANAL MAINTENANCE
Revenue & Expenses
As of October 31, 2018
Percentage of Fiscal Year Elapsed 8.3%
SUMMARY

	FY 2019 Annual Budget	Current Annual Projection	Increase (Decrease)	%	Year to Date Actual w/o Encumb	YTD % of Annual Proj w/o Encumb	Year to Date Actual with Encumb	YTD % of Annual Proj with Encumb
REVENUES								
PGI Canal Assessments	\$ 3,381,400	\$ 3,381,400	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%
Federal Disaster Relief	8,871,940	20,202,174	11,330,234	127.7%	-	0.0%	-	0.0%
State Disaster Relief	1,478,655	3,367,027	1,888,372	127.7%	-	0.0%	-	0.0%
Financing	-	1,888,372	1,888,372	0.0%	-	0.0%	-	0.0%
Miscellaneous Revenue	15,500	15,500	-	0.0%	-	0.0%	-	0.0%
Total Revenues	13,747,495	28,854,473	15,106,978	109.9%	-	0.0%	-	0.0%
EXPENSES								
Personnel	852,590	852,590	-	0.0%	64,627	7.6%	64,627	7.6%
Mangrove Trimming	50,000	50,000	-	0.0%	11,900	23.8%	50,000	100.0%
Dredging & Channel Markers	53,000	53,000	-	0.0%	-	0.0%	50,000	94.3%
Seawall Replacement, incl. panels	313,125	1,216,597	903,472	288.5%	4,964	0.4%	903,471	74.3%
Seawall Stabilization	10,300	10,300	-	0.0%	-	0.0%	-	0.0%
Other Operating Expenditures	297,580	297,580	-	0.0%	18,221	6.1%	32,552	10.9%
Debt Service	560,000	560,000	-	0.0%	-	-	-	-
Capital Outlay	900	900	-	0.0%	-	0.0%	-	0.0%
Capital Projects - Irma	11,610,000	26,716,978	15,106,978	130.1%	300,009	1.1%	15,513,485	58.1%
Total Expenditures	13,747,495	29,757,945	16,010,450	116.5%	399,721	1.3%	16,614,136	55.8%
Revenues in Excess(Shortfall) of Expenditures	-	(903,472)	\$ (903,472)		\$ (399,721)		\$ (16,614,136)	
Prior Year Purchase Order Encumbrances		903,472						
FY 2019 Operating Reserves (Beg)	1,502,654	1,502,654						
FY 2019 Operating Reserves (End):								
Reserve-Seawall Replacement	425,000	425,000						
Operating Reserves	\$ 1,077,654	\$ 1,077,654						

SIGNIFICANT CURRENT INFORMATION TO BE TAKEN INTO CONSIDERATION:

1. 97% of PGI Canal Assessments are collected between November and April. October 2018
2. Actual YTD departmental operating expenditures compared to original YTD projections are 81%. October 2018
3. Prior year purchase orders of \$16,010,450 were rolled over to FY 2019 for Hurricane Irma seawall repairs. October 2018
4. The Year to Date column, with encumbrances, includes \$16,214,415 of encumbrances. October 2018
5. FY 2019 - Seawall replacement reserve for special projects as approved in five year plan. October 2018

PGI Canal Maintenance Fund Actual Revenues and Actual Expenses by Month FY 2019



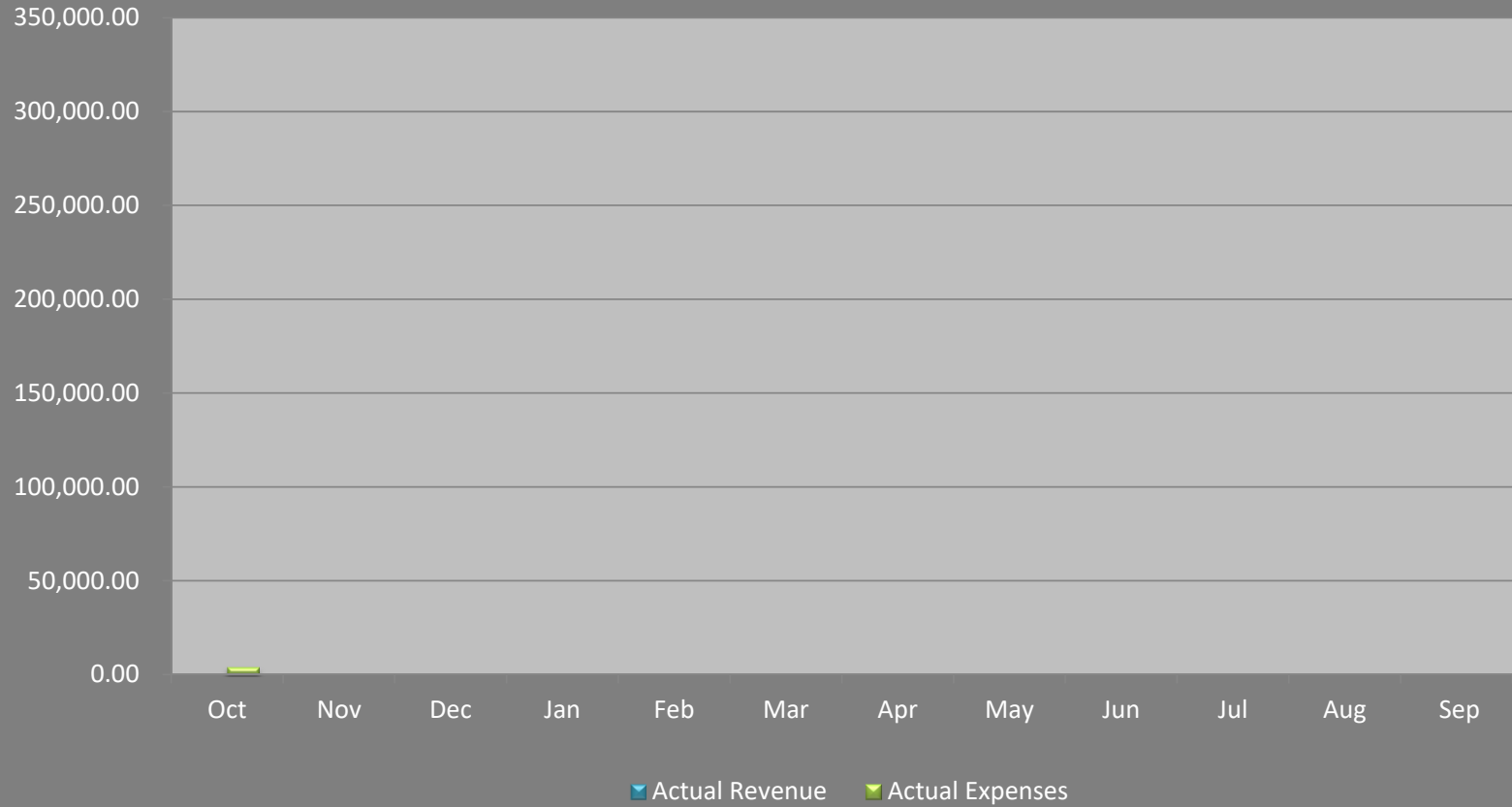
CITY OF PUNTA GORDA
BURNT STORE ISLES CANAL MAINTENANCE
Revenue & Expenses
As of October 31, 2018
Percentage of Fiscal Year Elapsed 8.3%
SUMMARY

	FY 2019 Annual Budget	Current Annual Projection	Increase (Decrease)	%	Year to Date Actual w/o Encumb	YTD % of Annual Proj w/o Encumb	Year to Date Actual with Encumb	YTD % of Annual Proj with Encumb
REVENUES								
BSI Canal Assessments	\$ 572,750	\$ 572,750	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%
Federal Diaster Relief	15,000	654,213	639,213	4261.4%	-	0.0%	-	0.0%
State Disaster Relief	2,500	109,035	106,535	4261.4%	-	0.0%	-	0.0%
Miscellaneous Revenue	3,150	3,150	-	0.0%	-	0.0%	-	0.0%
Financing Revenue	-	106,535	106,535	0.0%	-	0.0%	-	0.0%
Total Revenues	593,400	1,445,683	852,283	143.6%	-	0.0%	-	0.0%
EXPENSES								
Personnel	57,085	57,085	-	0.0%	2,590	4.5%	2,590	4.5%
Mangrove Trimming	26,000	26,000	-	0.0%	-	0.0%	26,000	100.0%
Seawall Replacement, incl. panels	339,000	339,000	-	0.0%	-	0.0%	-	0.0%
Other Operating Expenditures	67,455	67,455	-	0.0%	1,422	2.1%	9,022	13.4%
Debt Service	95,860	95,860	-	0.0%	-	0.0%	-	0.0%
Capital Projects - Irma	-	852,283	-	-	-	-	852,283	-
Total Expenditures	585,400	1,437,683	-	0.0%	4,012	0.3%	889,895	61.9%
Revenues in Excess(Shortfall) of Expenditures	8,000	8,000	\$ 852,283		\$ (4,012)		\$ (889,895)	
FY 2019 Operating Reserves (Beg)	308,004	308,004						
FY 2019 Operating Reserves (End):								
Reserve-Seawall Replacement	110,000	110,000						
Operating Reserves	<u>\$ 206,004</u>	<u>\$ 206,004</u>						

SIGNIFICANT CURRENT INFORMATION TO BE TAKEN INTO CONSIDERATION:

1. 97% of BSI Canal Assessments are collected between November and April. October 2018
2. Actual YTD departmental operating expenditures compared to original YTD projections are 34%. October 2018
3. Prior year purchase orders of \$852,283 for Hurricane Irma seawall repairs were rolled over to FY 2019. October 2018
4. The Year to Date column, with encumbrances, includes \$885,883 of encumbrances. October 2018
5. FY 2019 - Continued funding of \$45,000 annually for seawall replacement reserve from assessments. Special projects utilizes this funding. October 2018

BSI Canal Maintenance Fund Actual Revenues and Actual Expenses by Month FY 2019



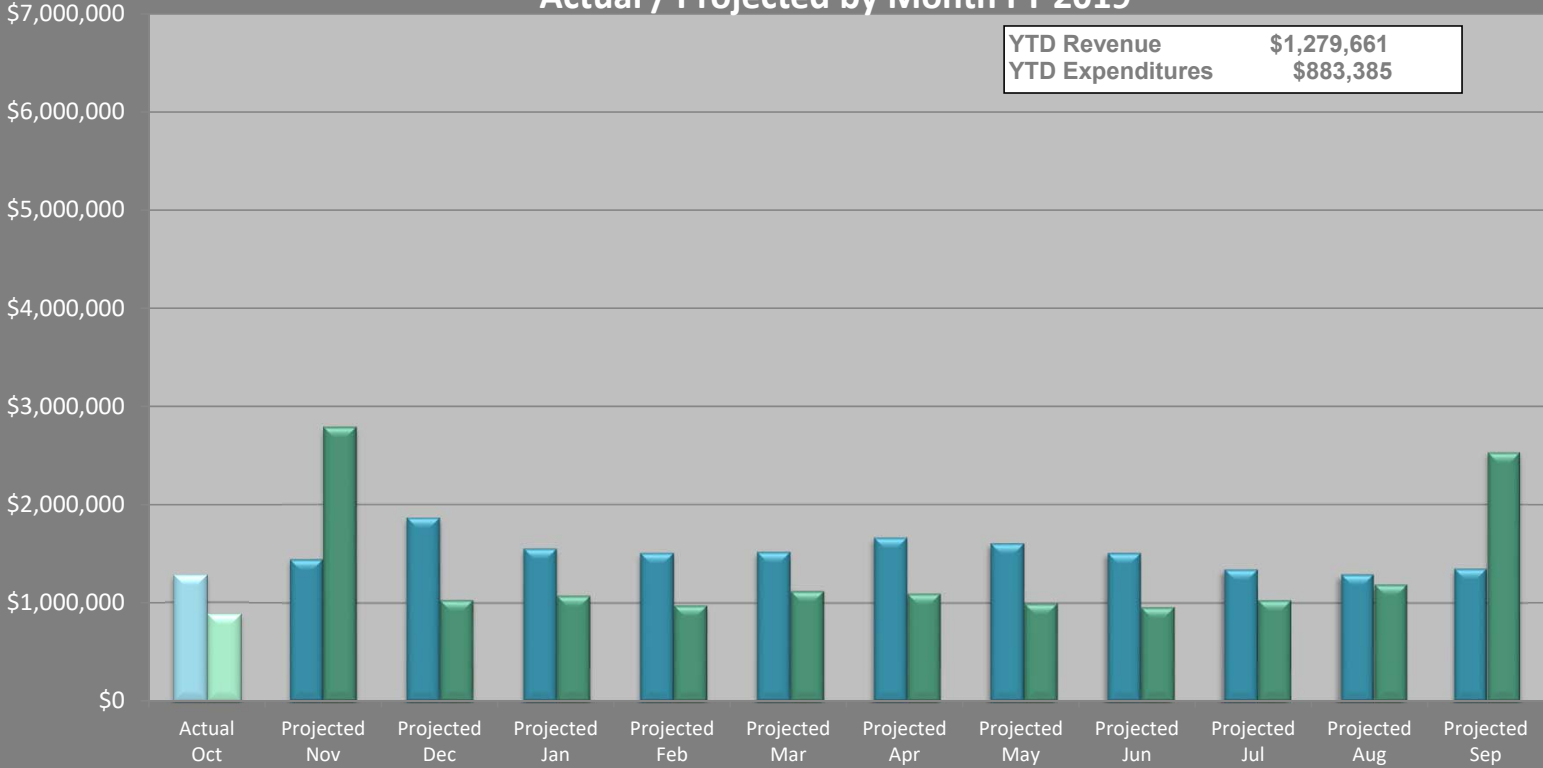
**CITY OF PUNTA GORDA
UTILITIES OM&R FUND
Revenue & Expenses
As of October 31, 2018
Percentage of Fiscal Year Elapsed 8.3%
SUMMARY**

	FY 2019 Annual Budget	Current Annual Projection	Increase (Decrease)	%	Year to Date Actual w/o Encumb	YTD % of Annual Proj w/o Encumb	Year to Date Actual with Encumb	YTD % of Annual Proj with Encumb
REVENUES								
Water Billings	\$ 9,941,070	\$ 9,941,070	\$ -	0.0%	\$ 662,474	6.7%	\$ 662,474	6.7%
Sewer Billings	7,335,040	7,335,040	-	0.0%	584,493	8.0%	584,493	8.0%
Other Revenues	295,505	295,505	-	0.0%	32,693	11.1%	32,693	11.1%
Transfer from Water and Sewer Impacts	350,000	350,000	-	0.0%	-	0.0%	-	0.0%
Total Revenues	<u>17,921,615</u>	<u>17,921,615</u>	<u>-</u>	<u>0.0%</u>	<u>1,279,661</u>	<u>7.1%</u>	<u>1,279,661</u>	<u>7.1%</u>
EXPENSES								
Departmental Operating Expenses	12,772,942	12,788,958	16,016	0.1%	883,385	6.9%	1,606,193	12.6%
Capital Outlay	704,090	870,259	166,169	23.6%	-	0.0%	221,178	25.4%
Debt Service	744,200	744,200	-	0.0%	-	0.0%	-	0.0%
Transfer to Utilities Construction Fund	1,585,000	1,585,000	-	0.0%	-	0.0%	-	0.0%
Total Expenses	<u>15,806,232</u>	<u>15,988,417</u>	<u>182,185</u>	<u>1.2%</u>	<u>883,385</u>	<u>5.5%</u>	<u>1,827,371</u>	<u>11.4%</u>
Revenues in Excess(Shortfall) of Expenses	<u>2,115,383</u>	<u>1,933,198</u>	<u>(\$182,185)</u>		<u>\$ 396,276</u>		<u>\$ (547,711)</u>	
Prior Year Purchase Order Encumbrances	\$ -	182,185						
FY 2019 Operating Reserves (Beg)	<u>5,370,259</u>	<u>5,370,259</u>						
FY 2019 Operating Reserves (End)	<u>\$ 7,485,642</u>	<u>\$ 7,485,642</u>						

SIGNIFICANT CURRENT INFORMATION TO BE TAKEN INTO CONSIDERATION:

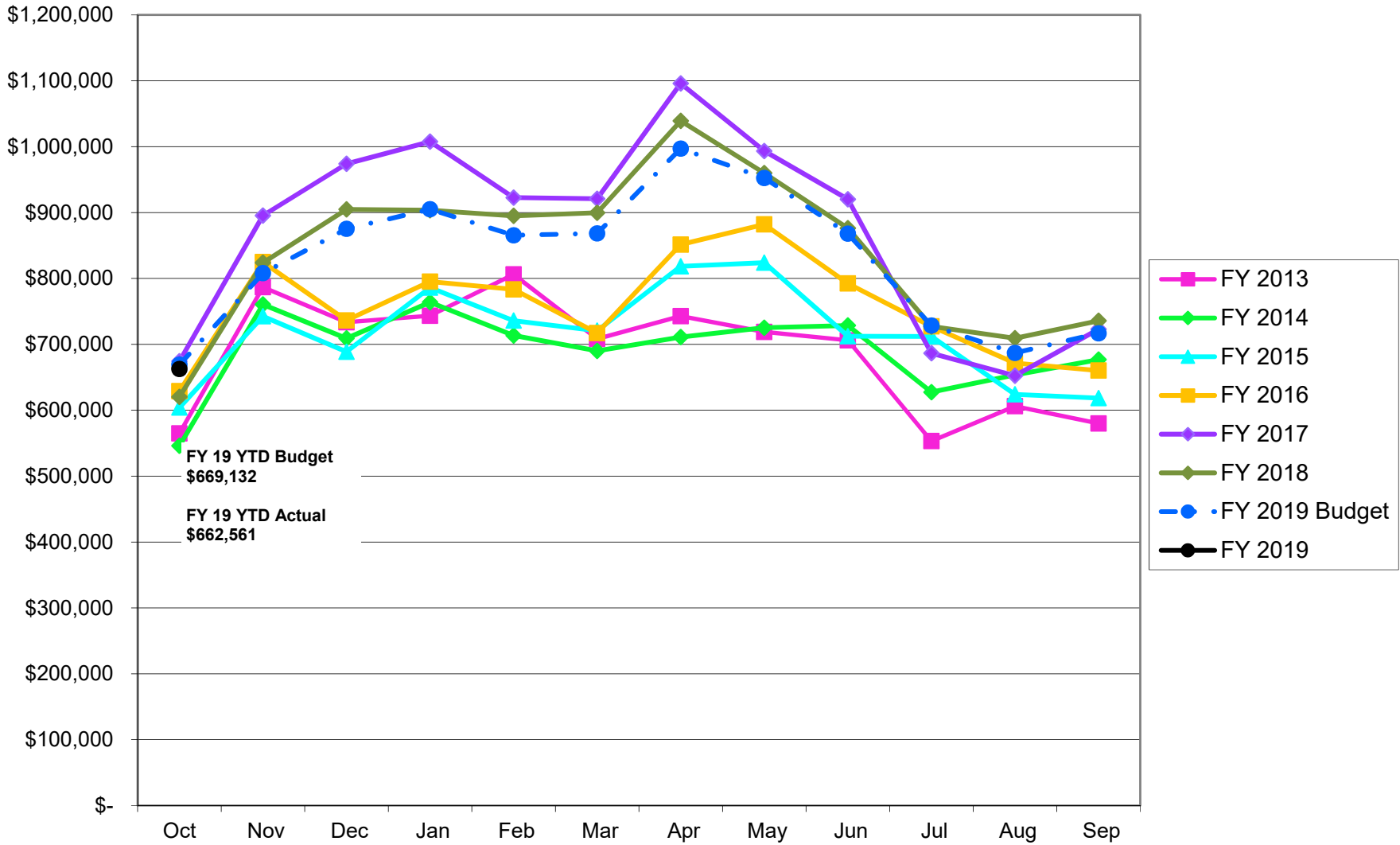
1. Actual YTD revenues compared to original YTD budget projection are 99% for Water billings and 100% for Sewer billings. October 2018
Water billings for October FY 2019 were \$42,196 more than Water billings for October FY 2018.
2. Actual YTD departmental operating expenses compared to original YTD budget projection are 88% October 2018
3. Prior year purchase orders of \$182,185 were rolled over to FY 2019. October 2018
4. The current encumbrance balance is \$946,986. October 2018

**Utilities OM&R Fund
Revenue and Expenditures
Actual / Projected by Month FY 2019**



YTD Revenue	\$1,279,661
YTD Expenditures	\$883,385

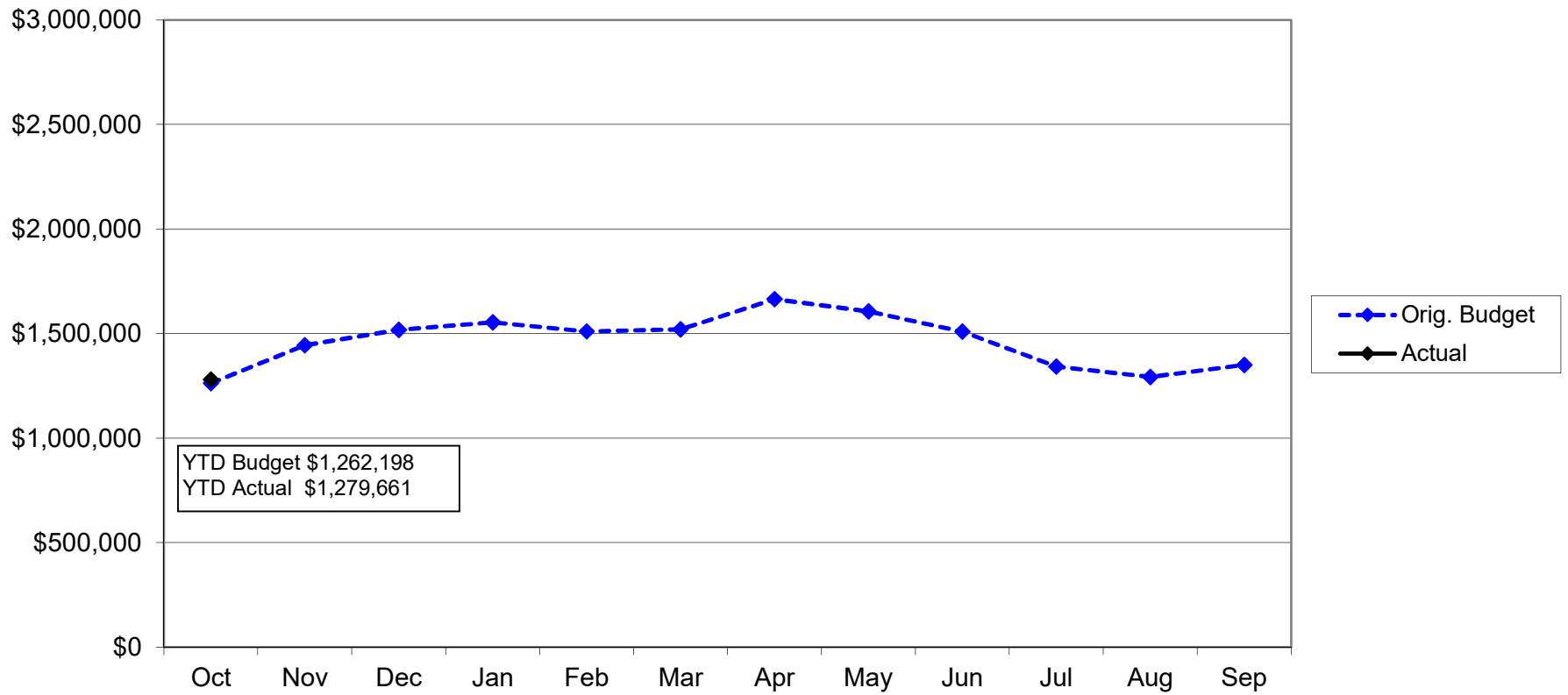
Monthly Comparison of Water Revenues FY13 to FY19



**CITY OF PUNTA GORDA
UTILITIES OM&R FUND
Major Water and Sewer User Fee Revenues
FY 2019 Year-to-Date through October 2018**

Account Number	Description	Original Projection YTD FY 2019	Revised Projection YTD FY 2019	Actual YTD FY 2019	Over/(Under) Original Projection YTD FY 2019	Actual as % of Original Projection YTD FY 2019	Over/(Under) Revised Projection YTD FY 2019	Actual as % of Revised Projection YTD FY 2019
Summary	WATER - BASE CHARGES INSIDE	204,074.00	204,074.00	205,065.79	991.79	100.49%	991.79	100.49%
Summary	WATER - BASE CHARGES OUTSIDE	116,387.00	116,387.00	117,687.20	1,300.20	101.12%	1,300.20	101.12%
Summary	WATER USAGE INSIDE	255,976.00	255,976.00	252,137.97	-3,838.03	98.50%	-3,838.03	98.50%
Summary	WATER USAGE OUTSIDE	92,695.00	92,695.00	87,670.14	-5,024.86	94.58%	-5,024.86	94.58%
402-0000-343.51-62	SEWER USAGE INSIDE	82,478.00	82,478.00	83,553.04	1,075.04	101.30%	1,075.04	101.30%
402-0000-343.51-63	SEWER USAGE OUTSIDE	17,119.00	17,119.00	17,679.61	560.61	103.27%	560.61	103.27%
402-0000-343.51-64	WASTEWATER ERU INSIDE	378,037.00	378,037.00	380,161.77	2,124.77	100.56%	2,124.77	100.56%
402-0000-343.51-65	WASTEWATER ERU OUTSIDE	100,230.00	100,230.00	103,098.85	2,868.85	102.86%	2,868.85	102.86%
		<u>1,246,996.00</u>	<u>1,246,996.00</u>	<u>1,247,054.37</u>	<u>58.37</u>	<u>100.00%</u>	<u>58.37</u>	<u>100.00%</u>
Subtotals by Category								
	Water - Inside	460,050.00	460,050.00	457,203.76	-2,846.24	99.38%	-2,846.24	99.38%
	Water - Outside	209,082.00	209,082.00	205,357.34	-3,724.66	98.22%	-3,724.66	98.22%
	Sewer - Inside	460,515.00	460,515.00	463,714.81	3,199.81	100.69%	3,199.81	100.69%
	Sewer - Outside	117,349.00	117,349.00	120,778.46	3,429.46	102.92%	3,429.46	102.92%
Water Revenue Accounts								
402-0000-343.31-36	WATER 1-5 RATE INSIDE	106,101.00	106,101.00	105,194.93	-906.07	99.15%	-906.07	99.15%
402-0000-343.31-37	WATER 1-5 RATE OUTSIDE	41,363.00	41,363.00	42,755.45	1,392.45	103.37%	1,392.45	103.37%
402-0000-343.31-38	FACILITY CHG/ERU WATER IN	161,987.00	161,987.00	162,803.02	816.02	100.50%	816.02	100.50%
402-0000-343.31-39	FACILITY CHG/ERU WATR OUT	94,557.00	94,557.00	95,429.50	872.50	100.92%	872.50	100.92%
402-0000-343.31-40	WATER 6-10 RATE INSIDE	42,079.00	42,079.00	38,198.03	-3,880.97	90.78%	-3,880.97	90.78%
402-0000-343.31-41	WATER 6-10 RATE OUTSIDE	6,888.00	6,888.00	5,465.30	-1,422.70	79.35%	-1,422.70	79.35%
402-0000-343.31-42	WATER 11-20 RATE INSIDE	35,291.00	35,291.00	30,011.22	-5,279.78	85.04%	-5,279.78	85.04%
402-0000-343.31-43	WATER 11-20 RATE OUTSIDE	3,921.00	3,921.00	2,731.86	-1,189.14	69.67%	-1,189.14	69.67%
402-0000-343.31-44	WATER 21-40 RATE INSIDE	10,645.00	10,645.00	10,147.32	-497.68	95.32%	-497.68	95.32%
402-0000-343.31-45	WATER 21-40 RATE OUTSIDE	1,923.00	1,923.00	625.59	-1,297.41	32.53%	-1,297.41	32.53%
402-0000-343.31-46	WATER >40 RATE INSIDE	4,127.00	4,127.00	3,461.46	-665.54	83.87%	-665.54	83.87%
402-0000-343.31-47	WATER >40 RATE OUTSIDE	1,284.00	1,284.00	464.94	-819.06	36.21%	-819.06	36.21%
402-0000-343.31-50	CUSTOMER BILLING CHG IN	42,087.00	42,087.00	42,262.77	175.77	100.42%	175.77	100.42%
402-0000-343.31-51	CUSTOMER BILLING CHG OUT	21,830.00	21,830.00	22,257.70	427.70	101.96%	427.70	101.96%
402-0000-343.31-62	IRRIGATION 1-10 INSIDE	9,155.00	9,155.00	11,972.79	2,817.79	130.78%	2,817.79	130.78%
402-0000-343.31-63	IRRIGATION 1-10 OUTSIDE	344.00	344.00	720.09	376.09	209.33%	376.09	209.33%
402-0000-343.31-64	IRRIGATION 11-30 INSIDE	7,841.00	7,841.00	10,311.90	2,470.90	131.51%	2,470.90	131.51%
402-0000-343.31-65	IRRIGATION 11-30 OUTSIDE	592.00	592.00	382.25	-209.75	64.57%	-209.75	64.57%
402-0000-343.31-68	IRRIGATION >30 INSIDE	4,637.00	4,637.00	4,819.88	182.88	103.94%	182.88	103.94%
402-0000-343.31-69	IRRIGATION >30 OUTSIDE	0.00	0.00	2,191.14	2,191.14	0.00%	2,191.14	0.00%
402-0000-343.31-74	COMMERCIAL USAGE INSIDE	36,100.00	36,100.00	38,020.44	1,920.44	105.32%	1,920.44	105.32%
402-0000-343.31-75	COMMERCIAL USAGE OUTSIDE	36,380.00	36,380.00	32,333.52	-4,046.48	88.88%	-4,046.48	88.88%
		<u>669,132.00</u>	<u>669,132.00</u>	<u>662,561.10</u>	<u>-6,570.90</u>	<u>99.02%</u>	<u>-6,570.90</u>	<u>99.02%</u>

Total Revenues by Month FY 2019 (excluding Transfers from Impact Fees)



**CITY OF PUNTA GORDA
 UTILITIES OM&R FUND
 Expenses by Division
 As of October 31, 2018
 Percentage of Fiscal Year Elapsed 8.3%**

<u>Expense</u>	<u>FY 2019 Annual Budget</u>	<u>Current Annual Projection</u>	<u>Increase (Decrease)</u>	<u>%</u>	<u>Year to Date Actual w/o Encumb</u>	<u>YTD % of Annual Proj w/o Encumb</u>	<u>Year to Date Actual with Encumb</u>	<u>YTD % of Annual Proj with Encumb</u>
Billing and Collections	\$ 731,689	\$ 731,689	\$ -	0.0%	\$ 43,720	6.0%	\$ 96,460	13.2%
Utilities Administration	957,188	957,188	-	0.0%	66,253	6.9%	70,219	7.3%
Water Treatment	3,245,547	3,245,547	-	0.0%	225,547	6.9%	617,050	19.0%
Wastewater Collection	1,855,014	1,855,014	-	0.0%	145,458	7.8%	235,206	12.7%
Wastewater Treatment	2,970,136	2,983,207	13,071	0.4%	192,011	6.4%	267,910	9.0%
Water Distribution	2,053,940	2,056,885	2,945	0.1%	153,111	7.4%	257,328	12.5%
Fleet Maintenance	197,356	197,356	-	0.0%	14,755	7.5%	19,491	9.9%
Non-Departmental Operating	762,072	762,072	-	0.0%	42,530	5.6%	42,530	5.6%
Capital Outlay	704,090	870,259	166,169	23.6%	-	0.0%	221,178	25.4%
Transfer to Debt Services Funds	744,200	744,200	-	0.0%	-	0.0%	-	0.0%
Transfer to Utilities Construction Fund	1,585,000	1,585,000	-	0.0%	-	0.0%	-	0.0%
Total Expense	<u>\$ 15,806,232</u>	<u>\$ 15,988,417</u>	<u>\$ 182,185</u>	1.2%	<u>\$ 883,385</u>	5.5%	<u>\$ 1,827,371</u>	11.4%

**CITY OF PUNTA GORDA
SANITATION FUND
Revenue & Expenses
As of October 31, 2018
Percentage of Fiscal Year Elapsed 8.3%
SUMMARY**

	FY 2019 Annual Budget	Current Annual Projection	Increase (Decrease)	%	Year to Date Actual w/o Encumb	YTD % of Annual Proj w/o Encumb	Year to Date Actual with Encumb	YTD % of Annual Proj with Encumb
REVENUES								
Refuse Billings	\$ 3,619,960	\$ 3,619,960	\$ -	0.0%	\$ 300,085	8.3%	\$ 300,085	8.3%
Other Revenue	26,270	26,270	-	0.0%	4,904	18.7%	4,904	18.7%
Total Revenues	<u>3,646,230</u>	<u>3,646,230</u>	<u>-</u>	0.0%	<u>304,989</u>	8.4%	<u>304,989</u>	8.4%
EXPENSES								
Departmental Operating Expenses	3,467,572	3,467,572	-	0.0%	165,028	4.8%	1,615,651	46.6%
Capital Outlay	<u>150,000</u>	<u>177,406</u>	<u>27,406</u>	18.3%	<u>0</u>	0.0%	<u>27,406</u>	15.4%
Total Expenses	<u>3,617,572</u>	<u>3,644,978</u>	<u>27,406</u>	0.8%	<u>165,028</u>	4.5%	<u>1,643,057</u>	45.1%
Revenues in Excess(Shortfall) of Expenses	<u>28,658</u>	<u>1,252</u>	<u>\$ (27,406)</u>		<u>\$ 139,960</u>		<u>\$ (1,338,069)</u>	
Prior Year Encumbrances		27,406						
FY 2019 Operating Reserves (Beg)	<u>1,043,048</u>	<u>1,043,048</u>						
FY 2019 Operating Reserves (End):								
Reserve-Fleet/Equipment	500,000	500,000						
Operating Reserves	\$ 571,706	\$ 571,706						

SIGNIFICANT CURRENT INFORMATION TO BE TAKEN INTO CONSIDERATION:

1. Actual YTD revenues compared to original YTD budget projections for refuse, yardwaste, and recycling billings is 100%. October 2018
2. Actual YTD departmental operating expenses compared to original YTD budget projection are 89%. October 2018
3. Prior year purchase orders of \$27,406 for a truck for supervisor was rolled over to FY 2019. October 2018
4. The current encumbrance balance is \$1,478,029. Many of the encumbrances are for P.O.s authorizing 12 months of expenditures or capital outlay. October 2018
5. Capital Outlay - Clamshell truck. October 2018

Sanitation Fund Actual Revenues and Actual Expenses by Month FY 2019



**CITY OF PUNTA GORDA
BUILDING FUND
Revenue & Expenses
As of October 31, 2018
Percentage of Fiscal Year Elapsed 8.3%
SUMMARY**

	<u>FY 2019 Annual Budget</u>	<u>Current Annual Projection</u>	<u>Increase (Decrease)</u>	<u>%</u>	<u>Year to Date Actual w/o Encumb</u>	<u>YTD % of Annual Proj w/o Encumb</u>	<u>Year to Date Actual with Encumb</u>	<u>YTD % of Annual Proj with Encumb</u>
REVENUES								
Building Permits	\$ 850,000	\$ 850,000	\$ -	0.0%	\$ 106,172	12.5%	\$ 106,172	12.5%
Other Revenues	113,000	113,000	-	0.0%	11,797	10.4%	11,797	10.4%
Total Revenues	<u>963,000</u>	<u>963,000</u>	<u>-</u>	<u>0.0%</u>	<u>117,969</u>	<u>12.3%</u>	<u>117,969</u>	<u>12.3%</u>
EXPENSES								
Departmental Operating Expenses	990,480	990,480	-	0.0%	72,518	7.3%	74,931	7.6%
Capital Outlay	25,000	25,000	-	0.0%	-	0.0%	-	0.0%
Total Expenses	<u>1,015,480</u>	<u>1,015,480</u>	<u>-</u>	<u>0.0%</u>	<u>72,518</u>	<u>7.1%</u>	<u>74,931</u>	<u>7.4%</u>
Revenues in Excess(Shortfall) of Expenses	<u>(52,480)</u>	<u>(52,480)</u>	<u>\$ -</u>		<u>\$ 45,451</u>		<u>\$ 43,038</u>	
FY 2019 Operating Reserves (Beg)	<u>1,311,027</u>	<u>1,311,027</u>						
FY 2019 Operating Reserves (End)	<u>\$ 1,258,547</u>	<u>\$ 1,258,547</u>						

SIGNIFICANT CURRENT INFORMATION TO BE TAKEN INTO CONSIDERATION:

1. Actual YTD revenues compared to original YTD budget projections is 165%. October 2018
2. Actual YTD departmental operating expenses compared to current YTD budget projection are 89%. October 2018
3. The current encumbrance balance is \$2,413. October 2018
4. Capital Outlay - New vehicle for added inspector position. October 2018

**Building Fund
Actual Revenues and Actual Expenses
by Month FY 2019**



**CITY OF PUNTA GORDA
LAISHLEY PARK MARINA
Revenue & Expenses
As of October 31, 2018
Percentage of Fiscal Year Elapsed 8.3%
SUMMARY**

	FY 2019 Annual Budget	Current Annual Projection	Increase (Decrease)	%	Year to Date Actual w/o Encumb	YTD % of Annual Proj w/o Encumb	Year to Date Actual with Encumb	YTD % of Annual Proj with Encumb
REVENUES								
Slip and Mooring Field Rentals	\$ 394,000	\$ 394,000	\$ -	0.0%	\$ 33,224	8.4%	\$ 33,224	8.4%
Building Lease & Rentals	25,200	25,200	-	0.0%	1,664	6.6%	1,664	6.6%
Pump Out Boat Grant Revenues	7,000	7,000	-	0.0%	-	0.0%	-	0.0%
Miscellaneous Revenue	2,000	2,000	-	0.0%	145	7.2%	145	7.2%
Total Revenues	428,200	428,200	-	0.0%	35,032	8.2%	35,032	8.2%
EXPENSES								
Marina Operations	411,255	411,255	-	0.0%	41,060	10.0%	53,615	13.0%
Pump Out Boat Operations	15,000	15,000	-	0.0%	63	0.4%	63	0.4%
Capital Outlay	46,000	46,000	-	0.0%	-	0.0%	-	0.0%
Total Expenses	472,255	472,255	-	0.0%	41,124	8.7%	53,679	11.4%
Revenues in Excess(Shortfall) of Expenses	(44,055)	(44,055)	\$ -		\$ (6,092)		\$ (18,647)	
FY 2019 Operating Reserves (Beg)	386,554	386,554						
FY 2019 Operating Reserves (End)	<u>\$ 342,499</u>	<u>\$ 342,499</u>						

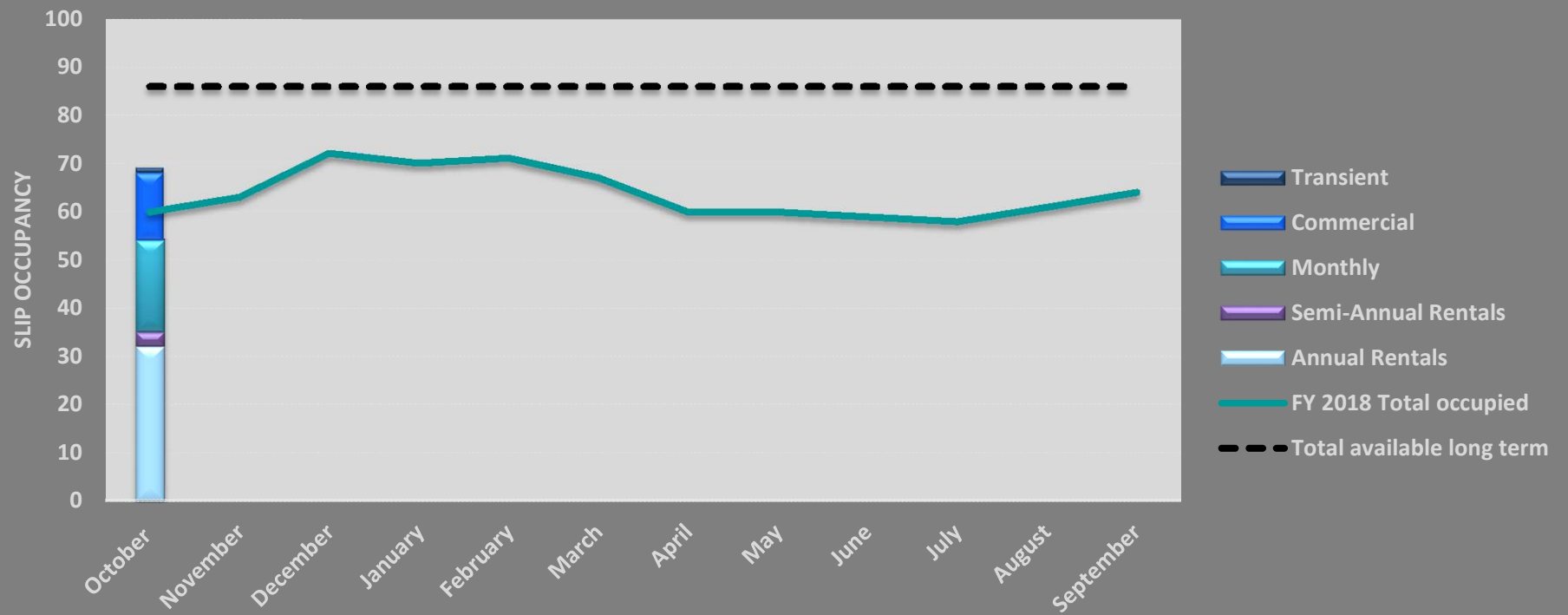
SIGNIFICANT CURRENT INFORMATION TO BE TAKEN INTO CONSIDERATION:

1. Actual YTD revenues compared to original YTD projections are 105%. Slip rental actual YTD revenues compared to original YTD projections are 107%. October 2018
2. Actual YTD departmental operating expenses compared to original YTD projections are 111%. October 2018
3. The Year to Date column, with encumbrances, includes \$12,555 of encumbrances. October 2018

Laishley Park Marina Fund Actual Revenues and Actual Expenses by Month FY 2019

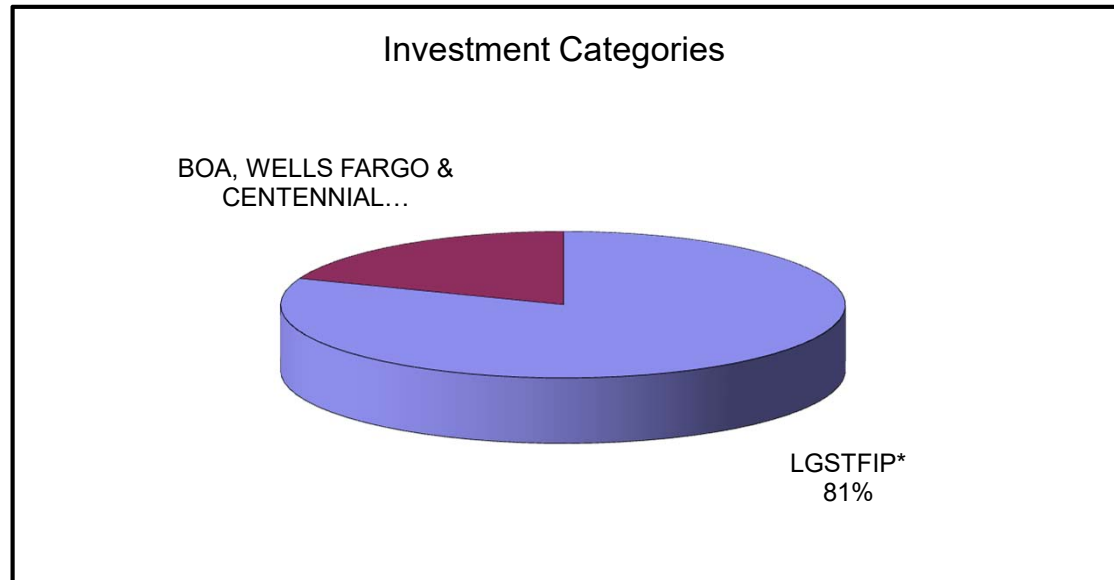


FY 2019 Monthly Slip Occupancy by Category Compared to FY 2018 Monthly Total Occupancy



**CITY OF PUNTA GORDA
Schedule of Investments
October 2018**

<u>Type</u>	<u>Principal Balance</u>	<u>Interest Rate</u>	<u>Market Value</u>
LGSTFIP*	35,954,069.81	2.97%	35,954,069.81
B of A, Wells Fargo, & Centennial	<u>8,533,940.93</u>	1.80%	<u>8,533,940.93</u>
Total Investments	<u><u>\$44,488,010.74</u></u>		<u><u>\$44,488,010.74</u></u>



*Local Government Surplus Trust Funds Investment Pool

CITY OF PUNTA GORDA
 MONTHLY REPORT TO CITY MANAGER
 BUILDING DEPARTMENT

OCTOBER 2018

Number of Inspections

	This Month	Last Month	Same Month Last Year	This Fiscal Year To Date	Last Fiscal Year To Date	Calendar Year To Date
Building	517	416	454	517	454	5,027
Electrical	156	122	124	156	124	1,371
Plumbing	116	79	96	116	96	1,015
A/C	130	82	100	130	100	1,114
Fire	6	2	3	6	3	46
Total	925	701	777	925	777	8,573
Daily Avg	40.22	36.89	35.32	--	--	--

Permits Issued

Building						
Number	247	165	176	247	176	1,487
Value	10,076,514	4,765,009	4,742,500	10,076,514	4,742,500	79,277,874
Permit Fees	89,499	40,720	47,213	89,499	47,213	699,114
Electrical						
Number	68	50	48	68	48	577
Permit Fees	3,300	3,049	2,315	3,300	2,315	29,737
Plumbing						
Number	32	24	25	32	25	307
Permit Fees	2,050	1,550	1,800	2,050	1,800	19,000
A/C						
Number	87	71	61	87	61	773
Permit Fees	8,700	7,100	6,346	8,700	6,346	83,218
Total All Fees	103,549	52,419	57,674	103,549	57,674	831,069

Nature of Building Permits

Number of Permits	Types	Dwelling Units	Units Last Month	Units Last Year	Miscellaneous Fees	Permit Fees	Valuation
14	Single Family	14	5	7		35,210	4,928,036
	Modular Home						
	2 Family		4	4	L & G 1,600		
	Multi-Family						
	Mixed Use (Comm./Res.)				NBP 0		
1	Commercial Buildings					10,550	1,500,000
	Mobile Homes/Const Trl				C/C 4,425		
	Relocation						
11	Swimming Pools				Reinsp 1,700	2,200	385,144
4	Demolish					400	72,780
163	Other-Miscellaneous				Misc 2,878	24,304	1,300,508
19	Alteration/Additions to Dwellings					7,618	869,636
5	Alteration/Additions Commercial Bldgs					6,217	848,693
30	Canal Permits					3,000	171,717
247	Total	14	9	11	10,603	89,499	10,076,514

Building Valuation

This Fiscal Year To Date	This Calendar Year To Date
10,076,514	79,277,874
Last Fiscal Year To Date	Last Calendar Year To Date
4,742,500	70,708,075



PUNTA GORDA FIRE DEPARTMENT

1410 TAMiami TRAIL * PUNTA GORDA, FLORIDA 33950
 PHONE (941) 575-5529 * FAX (941) 575-5565

"Serving our community with pride, honor, and respect"

Monthly Activity Report

Fiscal Year 2019

October 2018

Classification	This month OCTOBER 2018	This month OCTOBER 2017	FY 2019 YTD	FY 2018 TOTAL	% PRIOR FY
FIRE					
Structure	2	1	2	16	12.5
Vehicle	1	1	1	8	12.5
Brush	0	1	0	12	0.0
Other	2	1	2	25	8.0
Mutual aid responses	5	11	5	90	5.6
False alarm - Fire	7	14	7	131	5.3
Hazardous conditions	8	2	8	74	10.8
Good intent	16	25	16	274	5.8
Severe weather/disaster	0	0	0	1	0.0

EMS/RESCUE					
EMS	218	233	218	2724	8.0
False alarm - Medical	4	8	4	70	5.7

Smoke detector -residences	22	38	22	327	6.7
Smoke detectors - serviced	85	119	85	1239	6.9
Agency assist	7	9	7	38	18.4
Lift assist	45	45	45	508	8.9
Service call (other)	3	6	3	86	3.5
Car seat install	0	0	0	1	0.0
Sharps containers	56	43	56	494	11.3
Medicine take-back	159	184	159	1701	9.3

FIRE PREVENTION					
Fire permits issued	24	16	24	168	14.3
Fire permit inspections	30	20	30	285	10.5
Annual inspections	0	4	0	39	0.0
In-Service inspections	73	44	73	1218	6.0
Business Tax inspections	1	0	1	4	25.0



PUNTA GORDA FIRE DEPARTMENT

1410 TAMiami TRAIL * PUNTA GORDA, FLORIDA 33950
 PHONE (941) 575-5529 * FAX (941) 575-5565

"Serving our community with pride, honor, and respect"

Classification	This month OCTOBER 2018	This month OCTOBER 2017	FY 2019 YTD	FY 2018 TOTAL	% PRIOR FY
PUBLIC EDUCATION					
Adults	27	77	27	258	10.5
Children	30	378	30	462	6.5
VOLUNTEER HOURS					
	255	525	255	3381.5	7.5



CITY OF PUNTA GORDA POLICE

A Florida Accredited **EXCELSIOR AGENCY**

1410 Tamiami Trail
Punta Gorda, FL 33950
941-639-4111
www.puntagordapolice.com

Monthly Activity Report Fiscal Year 2018/2019 OCTOBER 2018

Classification	This Month OCTOBER 2018	This Month OCTOBER 2017	FY 2019 Year to Date	FY 2018 Year to Date
EVENTS				
Events ¹	4318	3647	4318	3647
Community Foot Patrols	656	550	656	550
Business Checks	278	267	278	267
Directed Patrols	1588	1111	1588	1111
Directed Patrols – Traffic Related	76	86	76	86
Traffic Stops	375	468	375	468

TRAFFIC CRASHES				
Traffic Crashes – No Injuries	41	39	47	39
Traffic Crashes – With Injuries	7	4	7	4
Traffic Crashes – Fatalities	0	0	0	0
Total Traffic Crashes	48	43	48	43

CITATIONS AND WARNINGS				
Uniform Traffic Citations	47	78	47	78
Written Warnings	390	507	390	507
Parking Citations	7	3	7	3
Parking Warnings	14	14	14	14
Total Traffic/Parking Contacts	458	602	458	602
Code Citations	34	0	34	0
Code Warnings	6	3	6	3
Total Code Violations	40	3	40	3

ARRESTS				
Physical Arrests – Adult	45	47	45	47
Physical Arrests – Juvenile	8	2	8	2
Total Physical Arrests	53	49	53	49
Notice To Appear - Adult	8	3	8	3
Notice To Appear - Juvenile	5	1	5	1
Total Notice to Appear	13	4	13	4
Total Arrests	66	53	66	53

¹ Events are inclusive of Community Foot Patrols (walking and/or talking with citizens), Business Checks (checks of a closed business), Directed Patrols (conducting extra patrol in a specific location or area based upon a citizen or department request), Directed Patrols – Traffic Related (conducting extra patrol in a specific location or area specifically related to traffic enforcement which was based upon a citizen or department request) and Traffic Stops. Excludes Test and Pulled in Error Nature Codes.

PGPD Monthly Activity Report

Fiscal Year 2019

October 2018

	This Month OCTOBER 2018	This Month OCTOBER 2017	FY 2019 Year to Date	FY 2018 Year to Date
DUI AND NARCOTIC ARRESTS²				
DUI Arrests	4	5	4	5
Narcotics Arrests ³	32	20	32	20

CALLS FOR SERVICE AND RESPONSE TIMES				
Calls Answered – Administrative	2439	2278	2439	2278
Calls Answered – 9-1-1	629	629	629	629
Total Calls Answered by Dispatch⁴	3068	2907	3068	2907
Calls for Service Dispatched to Patrol	856	810	856	810
Dispatch Calls for Service Handling Time Average⁵	1:39	1:30	1:39	1:30
Patrol Response Time Average	4:05	3:47	4:05	3:47
Total Response Time Average⁶	5:44	5:17	5:44	5:17

RESERVE OFFICERS				
Reserve Officer Hours Non-Paid	73	319.5	73	319.5

VOLUNTEERS				
Vacant House Checks	133	81	133	81
Marine Volunteer Hours	311	183.5	311	183.5
Volunteers on Patrol Hours	350.5	282	350.5	282
Records and Fingerprinting Hours	285	267.5	285	267.5
All Other Volunteer Hours	319.5	246	319.5	246
Total Volunteer in Policing Hours	1266	979	1266	979

QUALITY ASSURANCE REVIEWS	Yes	No
Was the call-taker courteous and professional?	30	0
Was the phone answered in a timely manner?	30	0
Did the responding officer arrive promptly?	24	2
Did the officer present a professional appearance?	23	0
Was the officer courteous and professional?	23	2
Did the officer carefully listen to your complaint?	25	2
Did the officer provide you with all the information you needed?	20	5
Were you satisfied with the overall level of service provided by the officer?	22	2
Total Quality Assurance Reviews	22	

² DUI and Narcotic Arrests are inclusive of total physical arrests

³ These include Notice To Appear Citations

⁴ These are inclusive of administrative calls and calls for service

⁵ These averages only include calls actually dispatched to patrol and do not include calls held during Hurricane Irma

⁶ Total Response Time Average including calls held during Hurricane Irma was 67:35

**Procurement Division Monthly Report
Month Ending OCTOBER 2018**

Pcard Transactions	# of Transactions Processed	Total Amount of Transactions	Cumulative # of transactions Processed	Cumulative FY Total
OCTOBER 2017	393	\$ 375,112.44	393	\$ 375,112.44
OCTOBER 2018	550	\$ 346,988.74	550	\$ 346,988.74

Pcard Spend Summary	Projected
Avg Mthly Spend	\$ 28,915.73
Est Annual Spend	\$ 346,988.74
Projected Rebate	1.52%

NOTE: The data is estimated and will be confirmed upon receipt of Bank of America monthly report identifying large ticket purchases.

Purchase Orders	# of PO Issued	Total PO Amount
OCTOBER 2017	192	\$ 5,184,983.65
OCTOBER 2018	226	\$ 6,731,087.54

Field Purchase Orders	# of FPO Issued	Total FPO Amount
OCTOBER 2017	48	\$ 72,231.90
OCTOBER 2018	21	\$ 4,408.29

Procurement Efficiencies*	Std-Competed	Negotiated	Audit Recovery	Shopped
OCTOBER 2018	\$ 47,450.00	\$ -	\$ 6,619.49	\$ -
Procurement Efficiencies*	Projects	Rejected Purchase	Admin Fee	# of Efficiencies
OCTOBER 2018	\$ -	\$ -	\$ -	-
Procurement Efficiencies*	ODP			
OCTOBER 2018	\$ 107,726.36			

Total Efficiencies	Monthly	Annual
FY 2017	\$ 666,819.49	\$ 666,819.49
FY 2018	\$ 161,795.85	\$ 161,795.85

***Efficiency Definitions:**

Std-Competed - Savings derived from competed solicitations

Negotiated - Negotiated cost avoidance efficiencies as allowed by policy

Audit Recovery - Results from Procurement's auditing of invoices

Shopped - Results from Procurement open market shopping of contract and department request

Projects - Projects identified by Procurement to find additional savings or cost avoidance opportunities

Rejected Purchase - Department requests deemed by Procurement as unnecessary

Admin Fee - Administration fee for Punta Gorda led cooperative contracts

Sales Tax - Purchases process for contracts as Owner Direct Purchases (ODP) saving sales tax

Projects > \$5,000	New Projects	Completed Projects
OCTOBER 2017	36	36
OCTOBER 2018	55	26

Summary of Projects Awarded =/> \$25,000		
Service/Commodity	Awarded Vendor	Amount
Repair and maintenance of large trucks/equipment	Accurate Diesel & Mr. Front End Punta Gorda, FL	\$ 49,986.74
Marine Grade Ready Mix Concrete	Preferred Materials Lutz, FL	\$ 345,500.00
Buckley's Pass Mitigation	LPI Wetland Mitigation Bank, Pine Island, FL	\$ 90,000.00
Sewer Master Plan - Phase II	Charlotte County BOCC	\$ 48,500.00
Infrastructure Analysis Phase II	Infrastructure Solution Services Sarasota, FL	\$ 29,160.00
Storage Flash Array equipment and maintenance	SHI Somerset, NJ	\$ 172,611.54
Operating Permit Renewal for WWTP	CDM Smith Fort Myers, FL	\$ 40,000.00

Open Projects

23

41

Solicitation Method

Formal Bid

Formal Bid Council Approved

Council Approved

Inter-Local Agreement

Amendment to Master Agreement

State Contract

Amendment to Master Agreement
