

**PRELIMINARY  
CITY OF PUNTA GORDA  
GENERAL FUND**

**Revenue & Expenditures  
As of September 30, 2018**

**Percentage of Fiscal Year Elapsed 100.0%  
SUMMARY**

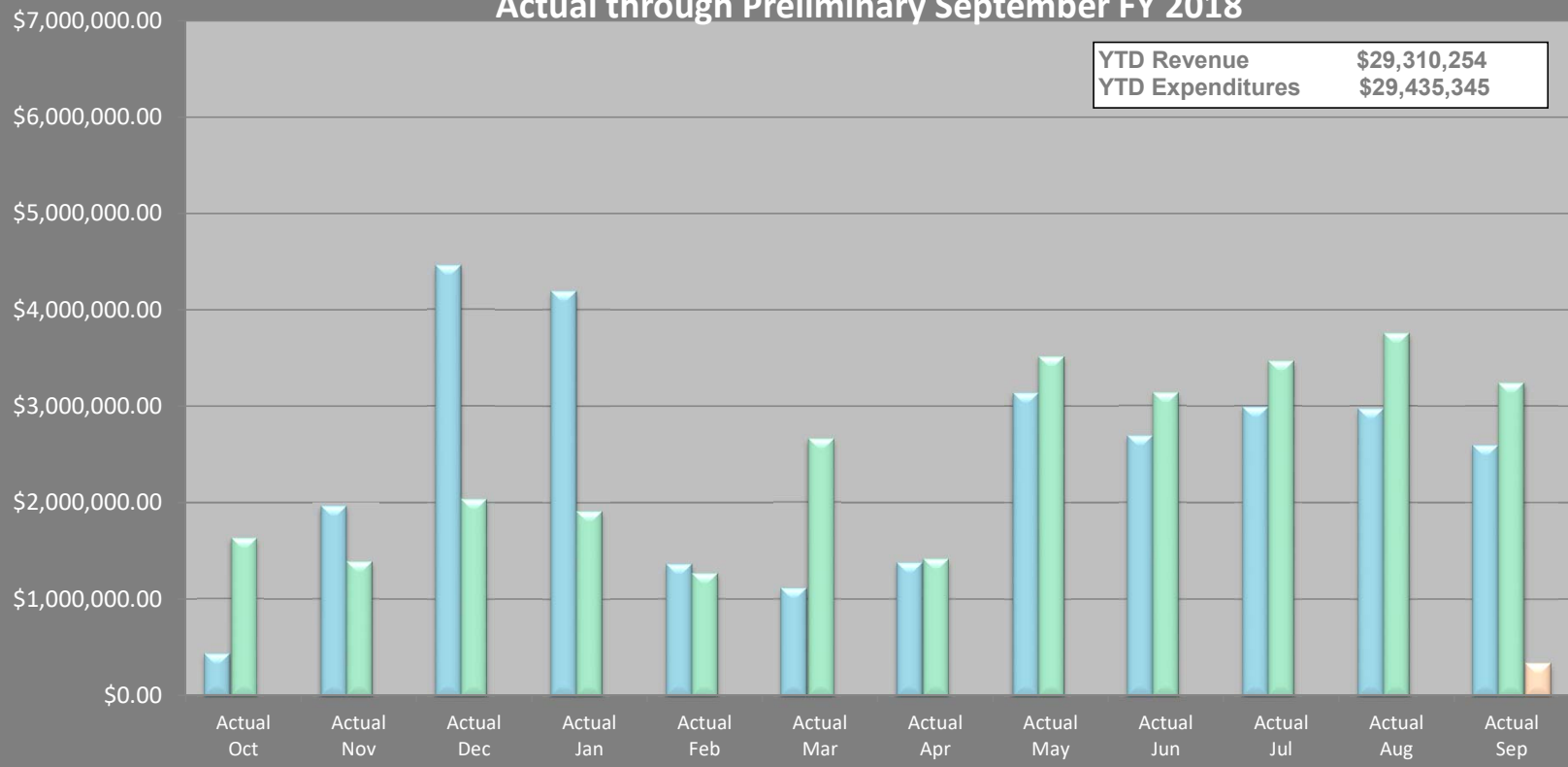
	<b>FY 2018 Annual Budget</b>	<b>Current Annual Projection</b>	<b>Increase (Decrease)</b>	<b>%</b>	<b>Year to Date Actual w/o Encumb</b>	<b>YTD % of Annual Proj w/o Encumb</b>	<b>Year to Date Actual with Encumb</b>	<b>YTD % of Annual Proj with Encumb</b>
<b>REVENUES</b>								
Taxes	\$ 12,239,450	\$ 12,278,610	\$ 39,160	0.32%	\$ 12,145,886	98.9%	\$ 12,145,886	98.9%
Licenses & Permits	1,383,790	1,383,790	-	0.00%	1,227,669	88.7%	1,227,669	88.7%
Intergovernmental	2,195,520	2,389,020	193,500	8.81%	2,218,655	92.9%	2,218,655	92.9%
Charges for Services	394,500	394,500	-	0.00%	408,904	103.7%	408,904	103.7%
Fines & Forfeitures	61,120	61,120	-	0.00%	48,837	79.9%	48,837	79.9%
Administrative Charges	3,095,150	3,103,150	8,000	0.26%	3,103,150	100.0%	3,103,150	100.0%
Miscellaneous	399,507	476,786	77,279	19.34%	577,818	121.2%	577,818	121.2%
Financing-for Canal Maintenance Funds	-	-	-	0.00%	9,250,000	0.0%	9,250,000	0.0%
Operating Transfers	309,335	329,335	20,000	6.47%	329,335	100.0%	329,335	100.0%
Total Revenue	<u>20,078,372</u>	<u>20,416,311</u>	<u>337,939</u>	<u>1.68%</u>	<u>29,310,254</u>	<u>143.6%</u>	<u>29,310,254</u>	<u>143.6%</u>
<b>EXPENDITURES</b>								
Departmental Operating Expenses	17,581,333	18,102,872	521,539	2.97%	16,983,779	93.8%	17,139,949	94.7%
Non-Departmental	89,994	191,997	102,003	113.34%	197,938	103.1%	228,718	119.1%
Lot Mowing	274,000	348,400	74,400	27.15%	216,912	62.3%	276,243	79.3%
Capital Outlay	820,500	1,308,024	487,524	59.42%	636,474	48.7%	1,040,012	79.5%
Transfers	2,224,000	2,224,000	-	0.00%	11,400,242	512.6%	11,400,242	512.6%
Total Expenditures	<u>20,989,827</u>	<u>22,175,293</u>	<u>1,185,466</u>	<u>5.65%</u>	<u>29,435,345</u>	<u>132.7%</u>	<u>30,085,164</u>	<u>135.7%</u>
Revenues in Excess(Shortfall) of Expenditures	<u>\$ (911,455)</u>	<u>\$ (1,758,982)</u>	<u>\$ (847,527)</u>		<u>\$ (125,091)</u>		<u>\$ (774,910)</u>	
Prior Year Purchase Order Encumbrances		\$ 214,561						
Re-Appropriations/Appropriations		520,484						
FY 2018 Operating Reserves (Beg)	<u>4,025,018</u>	<u>4,616,289</u>						
FY 2018 Operating Reserves (End):								
Reserve for future years' budget	671,695	671,695						
7.5% Budgeted Operating Reserve	<u>\$ 2,441,868</u>	<u>\$ 2,920,657</u>						

**SIGNIFICANT CURRENT INFORMATION TO BE TAKEN INTO CONSIDERATION:**

- Actual YTD General Fund revenues (excluding Financing) compared to Current Annual YTD projections are 98%. Additional revenues for September that will be received within 60 days will be accrued. Sept 2018  
Financing-Line of Credit for Hurr. Irma seawall repairs. Draws of \$9,250,000 transferred to Canal Maint. Funds; Canal Maint. Funds will make debt service payments. Sept 2018
- Actual YTD operating expenditures compared to current YTD projections are 94%. September 2018
- Financing - Line of Credit for Hurricane Irma seawall repairs. Draws transferred to Canal Maintenance Funds; Canal Maint. Funds will make debt service payments. June 2018
- New revenue & expenditure of \$128,500 from grant for PD boat. New expenditure of \$90,072 for comprehensive plan studies. January 2018  
New revenue & expenditure of \$86 from insurance claim. March 2018  
New revenue & expenditure of \$45,000 from insurance claim for building repairs. April 2018  
New revenues & expenditures of \$52,346 from utility tax and insurance for impact fee study and PD vehicle repairs. May 2018  
New revenue & expenditures of \$10,737 for damaged arrow sign board; New expenditure appropriation for acquisition of Allen St. Property \$22,410. June 2018  
New revenue & expenditures of \$6,000 for PD crisis intervention training. July 2018  
New revenue & expenditures of \$65,000 for Additional School Resource Officers (Local Govt. Sales Tax). August 2018  
New revenue & expenditures of \$5,400 for donations toward improvements to the Police Departments interactive trailer. September 2018
- The Year to Date column above includes \$649,819 of encumbrances. September 2018
- Prior year purchase orders for incomplete deliveries of \$214,561 were rolled over to FY 2018. October 2017  
Prior year re-appropriations from FY 2017 are \$477,439 and appropriations are \$67,915 from: \$43,045 fund balance and \$24,870 from donations & transfers. January 2018
- The FY 2018 Operating Reserves (Beg) has been increased to reflect 9/30/17 audited year end operating reserves. April 2018

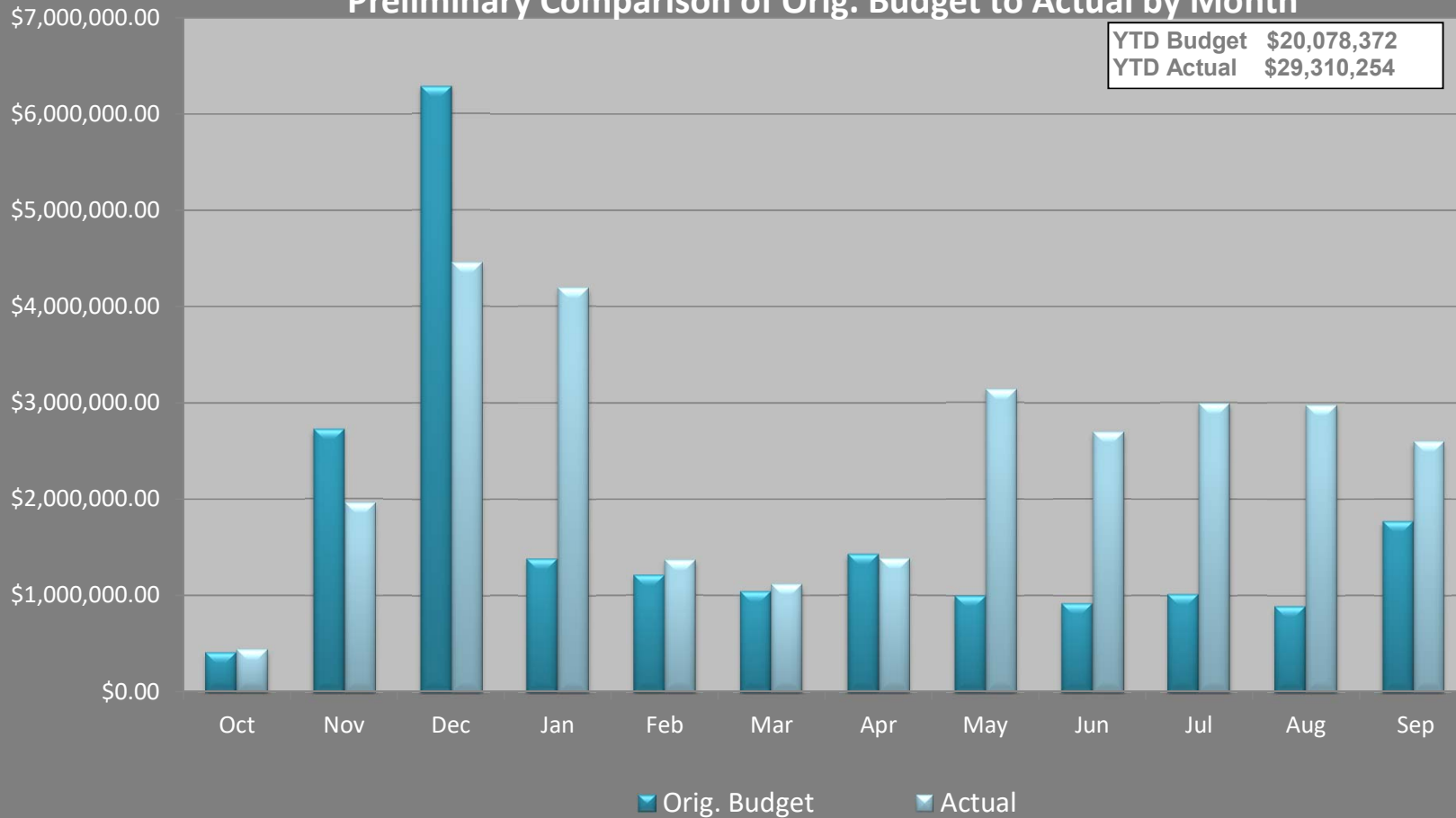
## General Fund Revenue and Expenditures Actual through Preliminary September FY 2018

YTD Revenue	\$29,310,254
YTD Expenditures	\$29,435,345



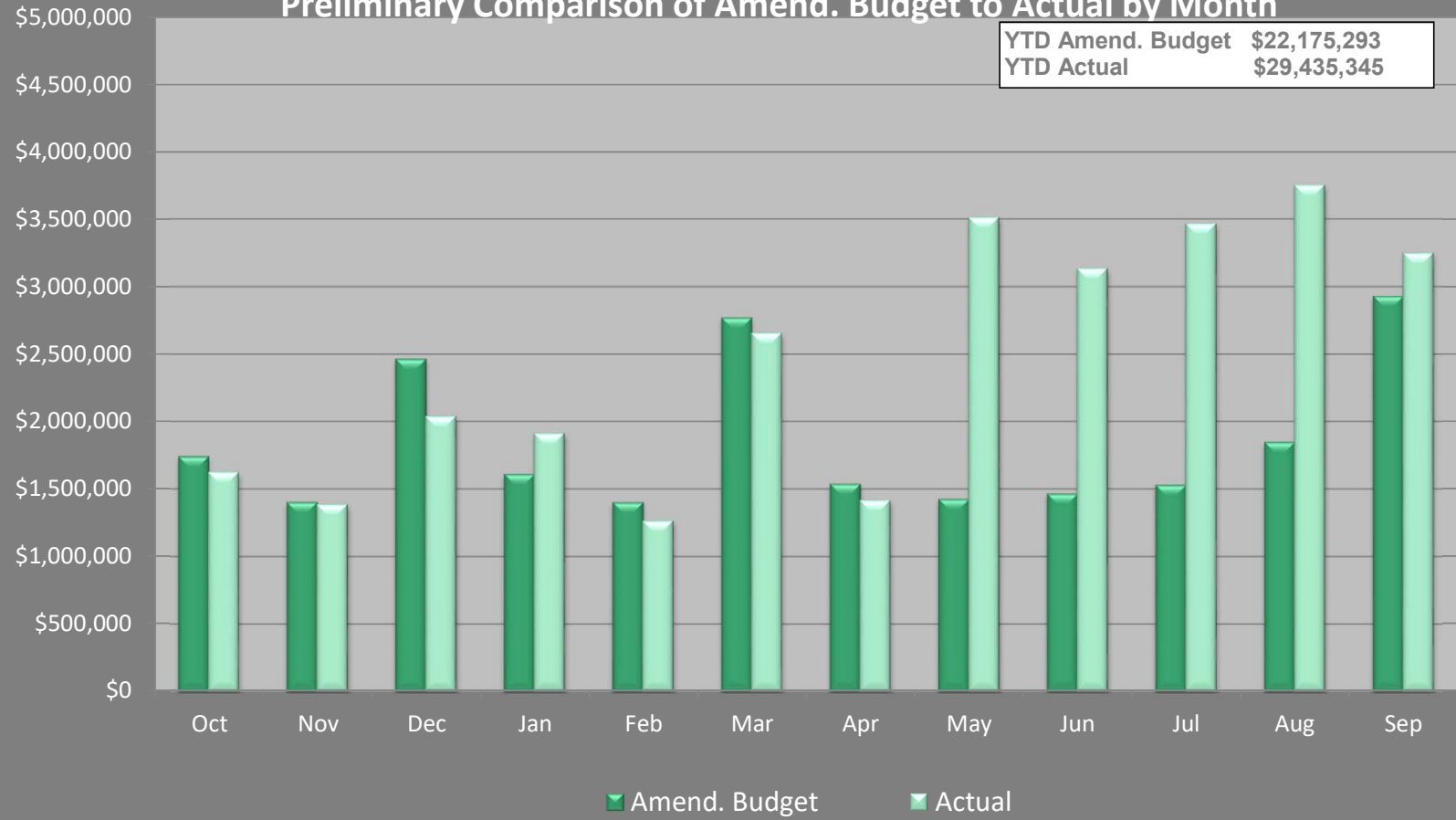
## General Fund FY 2018 Revenues

### Preliminary Comparison of Orig. Budget to Actual by Month



# General Fund FY 2018 Expenditures

## Preliminary Comparison of Amend. Budget to Actual by Month



**CITY OF PUNTA GORDA  
GENERAL FUND  
Expenditures by Division  
As of September 30, 2018  
Percentage of Fiscal Year Elapsed 100.0%**

	<b>FY 2018 Annual Budget</b>	<b>Current Annual Projection</b>	<b>Increase (Decrease)</b>	<b>%</b>	<b>Year to Date Actual w/o Encumb</b>	<b>YTD % of Annual Proj w/o Encumb</b>	<b>Year to Date Actual with Encumb</b>	<b>YTD % of Annual Proj with Encumb</b>
<b><u>Expenditures</u></b>								
City Council	\$ 129,311	\$ 129,311	-	0.00%	\$ 125,195	96.8%	\$ 125,195	96.8%
City Manager	474,808	461,808	(13,000)	-2.74%	437,804	94.8%	437,804	94.8%
Human Resources	346,560	346,960	400	0.12%	317,760	91.6%	318,136	91.7%
City Clerk	514,803	514,803	-	0.00%	471,731	91.6%	477,106	92.7%
Finance	925,959	939,217	13,258	1.43%	925,883	98.6%	926,234	98.6%
Procurement	571,939	571,939	-	0.00%	556,025	97.2%	556,184	97.2%
Legal Counsel	371,032	371,032	-	0.00%	282,518	76.1%	307,729	82.9%
Public Works Admin	202,065	201,148	(917)	-0.45%	199,594	99.2%	200,374	99.6%
Engineering	435,099	435,099	-	0.00%	431,552	99.2%	431,552	99.2%
Right of Way Maint.	1,041,078	1,041,078	-	0.00%	1,061,560	102.0%	1,061,560	102.0%
Parks & Grounds Maint.	1,447,069	1,605,478	158,409	10.95%	1,365,851	85.1%	1,414,811	88.1%
Police Department	5,637,363	5,738,586	101,223	1.80%	5,358,680	93.4%	5,374,970	93.7%
Fire Department	3,565,532	3,622,533	57,001	1.60%	3,538,380	97.7%	3,568,770	98.5%
Urban Design	619,990	732,996	113,006	18.23%	605,974	82.7%	621,901	84.8%
Zoning & Code Compliance	500,272	500,272	-	0.00%	487,122	97.4%	487,899	97.5%
Facilities Maintenance	798,453	890,612	92,159	11.54%	818,150	91.9%	829,724	93.2%
Capital Outlay	820,500	1,308,024	487,524	59.42%	636,474	48.7%	1,040,012	79.5%
Lot Mowing	274,000	348,400	74,400	27.15%	216,912	62.3%	276,243	79.3%
Transfers	2,224,000	2,224,000	-	0.00%	11,400,242	512.6%	11,400,242	512.6%
Non-Departmental	89,994	191,997	102,003	113.34%	197,938	103.1%	228,718	119.1%
Total Expenditures	<u>\$ 20,989,827</u>	<u>\$ 22,175,293</u>	<u>\$ 1,185,466</u>	5.65%	<u>\$ 29,435,345</u>	132.7%	<u>\$ 30,085,164</u>	135.7%

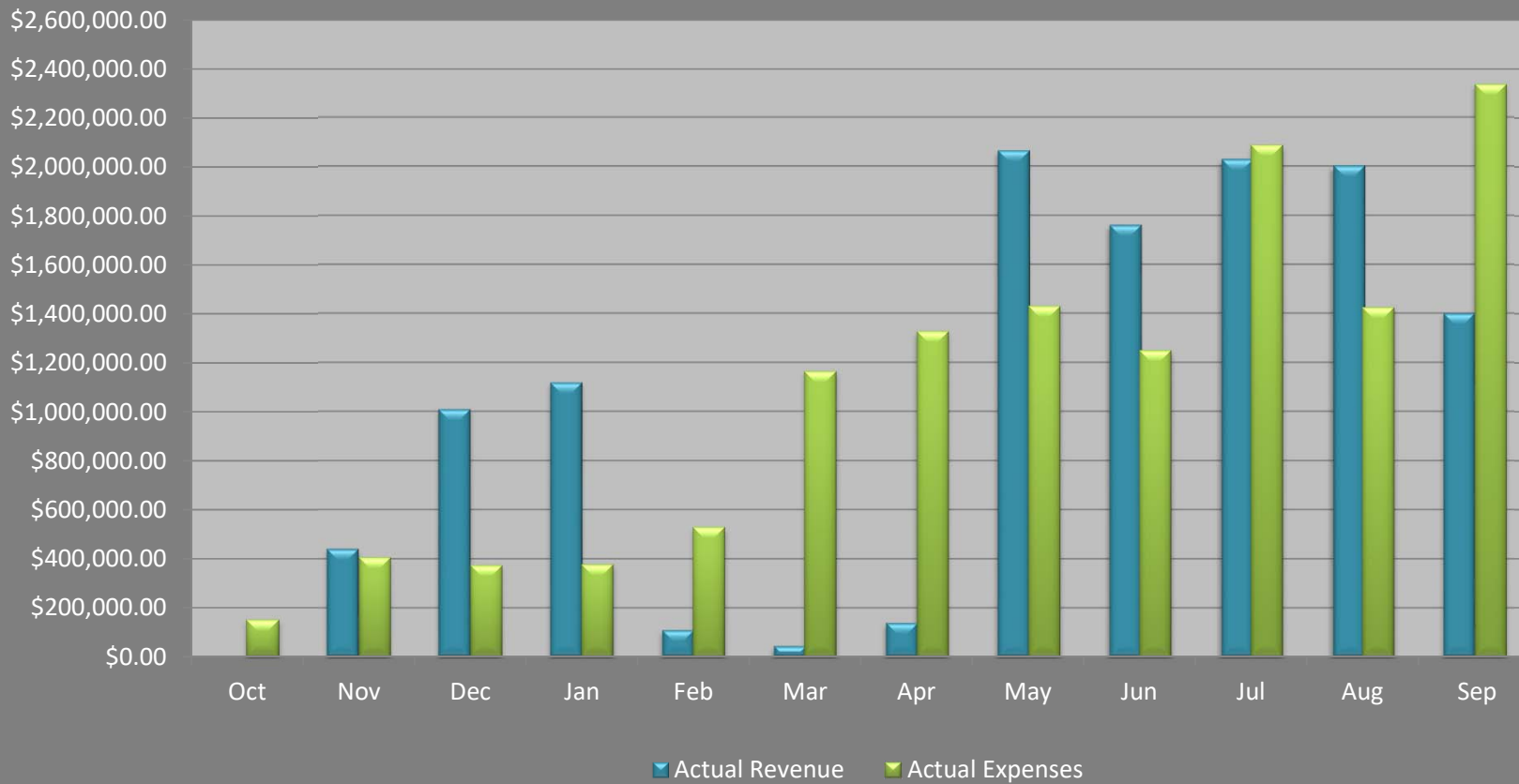
**PRELIMINARY  
CITY OF PUNTA GORDA  
PUNTA GORDA ISLES CANAL MAINTENANCE  
Revenue & Expenses  
As of September 30, 2018  
Percentage of Fiscal Year Elapsed 100.0%  
SUMMARY**

	<b>FY 2018 Annual Budget</b>	<b>Current Annual Projection</b>	<b>Increase (Decrease)</b>	<b>%</b>	<b>Year to Date Actual w/o Encumb</b>	<b>YTD % of Annual Proj w/o Encumb</b>	<b>Year to Date Actual with Encumb</b>	<b>YTD % of Annual Proj with Encumb</b>
<b>REVENUES</b>								
PGI Canal Assessments	\$ 2,861,750	\$ 2,861,750	\$ -	0.0%	\$ 2,874,153	100.4%	\$ 2,874,153	100.4%
Federal Disaster Relief	-	24,620,321	24,620,321	0.0%	-	0.0%	-	0.0%
State Disaster Relief	-	4,103,387	4,103,387	0.0%	-	0.0%	-	0.0%
Financing	-	4,103,387	4,103,387	0.0%	-	0.0%	-	0.0%
Transfer from General Fund/Loan Draw	-	-	-	0.0%	9,180,900	0.0%	9,180,900	0.0%
Miscellaneous Revenue	10,400	68,765	58,365	561.2%	81,688	118.8%	81,688	118.8%
<b>Total Revenues</b>	<b>2,872,150</b>	<b>35,757,610</b>	<b>32,885,460</b>	<b>1145.0%</b>	<b>12,136,741</b>	<b>33.9%</b>	<b>12,136,741</b>	<b>33.9%</b>
<b>EXPENSES</b>								
Personnel	633,150	633,150	-	0.0%	722,663	114.1%	722,663	114.1%
Mangrove Trimming	40,000	40,000	-	0.0%	13,193	33.0%	25,093	62.7%
Dredging & Channel Markers	53,000	53,000	-	0.0%	45,059	85.0%	45,059	85.0%
Seawall Replacement, incl. panels	1,670,000	2,122,835	452,835	27.1%	390,263	18.4%	1,261,799	59.4%
Seawall Cap Replacement	25,000	25,000	-	0.0%	10,771	43.1%	10,771	43.1%
Seawall Stabilization	10,000	7,146	(2,854)	-28.5%	-	0.0%	-	0.0%
Other Operating Expenditures	292,825	294,332	1,507	0.5%	463,174	157.4%	467,464	158.8%
Capital Outlay	2,500	111,752	109,252	4370.1%	111,751	100.0%	111,751	100.0%
Capital Projects - IRMA	-	32,888,583	32,888,583	0.0%	11,098,662	33.7%	26,724,798	81.3%
<b>Total Expenditures</b>	<b>2,726,475</b>	<b>36,175,798</b>	<b>33,449,323</b>	<b>1226.8%</b>	<b>12,855,536</b>	<b>35.5%</b>	<b>29,369,398</b>	<b>81.2%</b>
Revenues in Excess(Shortfall) of Expenditures	145,675	(418,188)	\$ (563,863)		\$ (718,795)		\$ (17,232,657)	
Prior Year Purchase Order Encumbrances		309,863						
Prior Year Reappropriations		254,000						
FY 2018 Operating Reserves (Beg)	919,682	935,219						
FY 2018 Operating Reserves (End):								
Reserve-Seawall Replacement	280,000	280,000						
Operating Reserves	<u>\$ 785,357</u>	<u>\$ 800,894</u>						

**SIGNIFICANT CURRENT INFORMATION TO BE TAKEN INTO CONSIDERATION:**

- 97% of PGI Canal Assessments are collected between November and April. April 2018  
Assessment collections collected through 8/31/18 and received by the City in September totals \$2,874,153 which represents 100% of the Annual Budgeted amount. September 2018
- Actual YTD departmental operating expenditures compared to original YTD projections are 60%. September 2018
- Prior year purchase orders of \$368,228 were rolled over to FY 2018 of which \$58,365 is funded by a grant for channel markers. October 2017  
Prior year reappropriation to FY 2018 for seawall replacements of \$254,000. January 2018
- New revenue & expenditures of \$32,827,095 from federal and state assistance and financing for seawall replacements due to Hurr.Irma. January 2018
- The Year to Date column, with encumbrances, includes \$16,513,862 of encumbrances. September 2018
- FY 2018 - Seawall replacement reserve for special projects as approved in five year plan. October 2017
- The FY 2018 Operating Reserves (Beg) has been increased to reflect 9/30/17 audited year end operating reserves. April 2018

### PGI Canal Maintenance Fund Actual Revenues and Actual Expenses by Month FY 2018



**PRELIMINARY  
CITY OF PUNTA GORDA  
BURNT STORE ISLES CANAL MAINTENANCE  
Revenue & Expenses  
As of September 30, 2018  
Percentage of Fiscal Year Elapsed 100.0%  
SUMMARY**

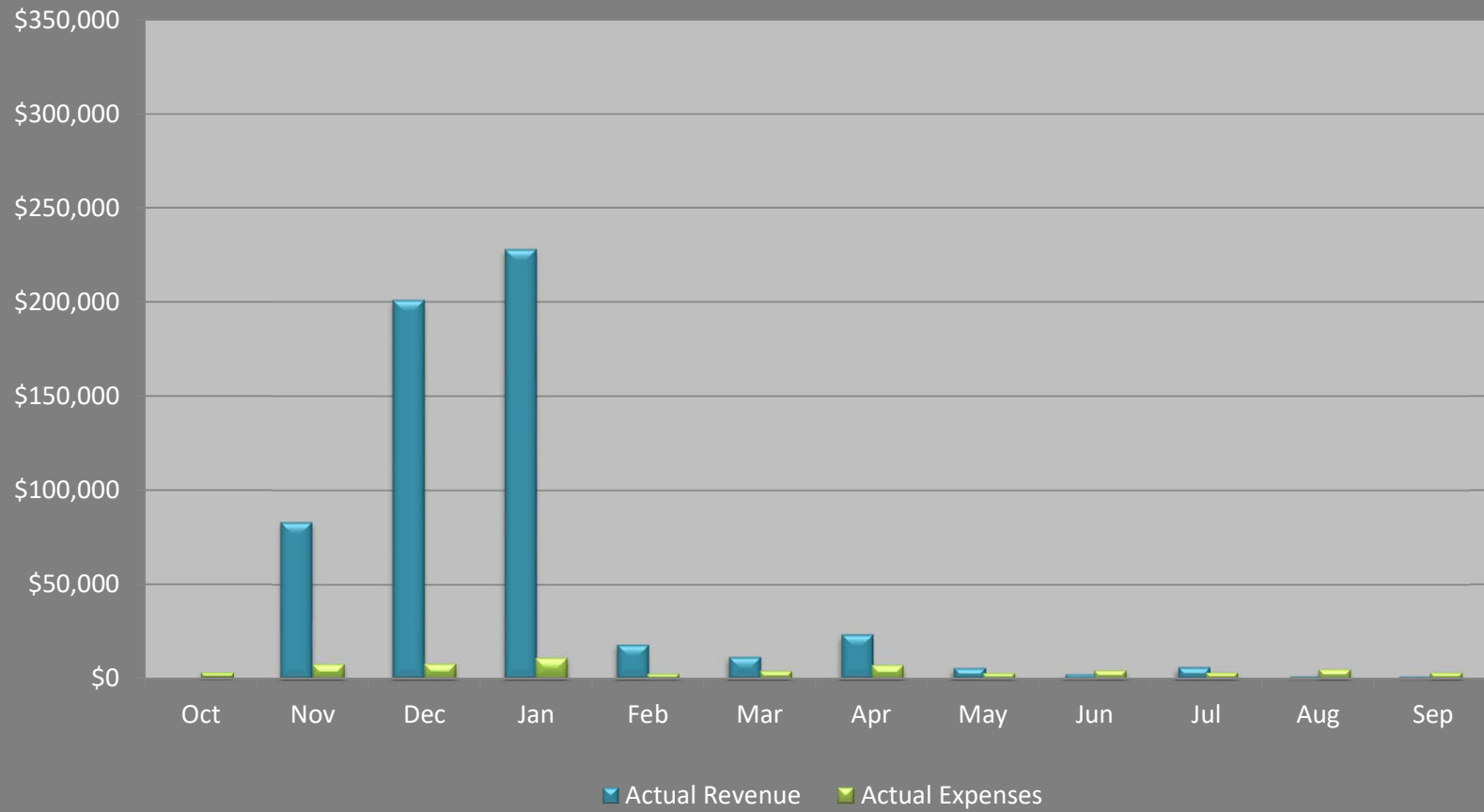
	<b>FY 2018 Annual Budget</b>	<b>Current Annual Projection</b>	<b>Increase (Decrease)</b>	<b>%</b>	<b>Year to Date Actual w/o Encumb</b>	<b>YTD % of Annual Proj w/o Encumb</b>	<b>Year to Date Actual with Encumb</b>	<b>YTD % of Annual Proj with Encumb</b>
<b>REVENUES</b>								
BSI Canal Assessments	\$ 572,750	\$ 572,750	\$ -	0.0%	\$ 574,635	100.3%	\$ 574,635	100.3%
Federal Diaster Relief	-	\$ 639,213	639,213	0.0%	-	0.0%	-	0.0%
State Disaster Relief	-	\$ 106,535	106,535	0.0%	-	0.0%	-	0.0%
Miscellaneous Revenue	2,500	2,500	-	0.0%	8,658	346.3%	8,658	346.3%
Financing Revenue	-	106,535	106,535	0.0%	-	0.0%	-	0.0%
<b>Total Revenues</b>	<b>575,250</b>	<b>1,427,533</b>	<b>852,283</b>	<b>148.2%</b>	<b>583,293</b>	<b>40.9%</b>	<b>583,293</b>	<b>40.9%</b>
<b>EXPENSES</b>								
Personnel	35,837	35,837	-	0.0%	25,642	71.6%	25,642	71.6%
Mangrove Trimming	26,000	26,000	-	0.0%	-	0.0%	15,000	57.7%
Seawall Replacement, incl. panels	254,100	336,839	82,739	32.6%	2,782	0.8%	2,782	0.8%
Seawall Cap Replacement	10,000	10,000	-	0.0%	5,731	57.3%	5,731	57.3%
Other Operating Expenditures	62,705	62,705	-	0.0%	30,055	47.9%	30,055	47.9%
Debt Service	86,700	86,700	-	0.0%	-	0.0%	-	0.0%
Capital Projects - IRMA	-	852,283	852,283		169	0.0%	852,452	100.0%
<b>Total Expenditures</b>	<b>475,342</b>	<b>1,410,364</b>	<b>935,022</b>	<b>196.7%</b>	<b>64,379</b>	<b>4.6%</b>	<b>931,662</b>	<b>66.1%</b>
Revenues in Excess(Shortfall) of Expenditures	99,908	17,169	\$ (82,739)		\$ 518,914		\$ (348,369)	
Prior Year Purchase Order Encumbrances		12,739						
Prior Year Reappropriations		70,000						
FY 2018 Operating Reserves (Beg)	191,591	225,265						
FY 2018 Operating Reserves (End):								
Reserve-Seawall Replacement	100,000	100,000						
Operating Reserves	<u>\$ 191,499</u>	<u>\$ 225,173</u>						

**SIGNIFICANT CURRENT INFORMATION TO BE TAKEN INTO CONSIDERATION:**

1. 97% of BSI Canal Assessments are collected between November and April. April 2018  
Assessment collections collected through 8/31/18 and received by the City in September totals \$574,635 which represents 100% of the Annual Budgeted amount. September 2018
2. Actual YTD departmental operating expenditures compared to original YTD projections are 17%. September 2018
3. Prior year purchase orders of \$12,739 were rolled over to FY 2018. October 2017  
Prior year reappropriation to FY 2018 for seawall replacements of \$70,000. January 2018
4. New revenue & expenditures of \$852,283 from federal and state assistance and financing for seawall replacements due to Hurricane Irma. March 2018
5. The Year to Date column, with encumbrances, includes \$867,283 of encumbrances. September 2018
6. FY 2018 - Continued funding of \$45,000 annually for seawall replacement reserve from assessments. Special projects utilizes this funding. October 2017
7. The FY 2018 Operating Reserves (Beg) has been increased to reflect 9/30/17 audited year end operating reserves. April 2018



### BSI Canal Maintenance Fund Actual Revenues and Actual Expenses by Month FY 2018



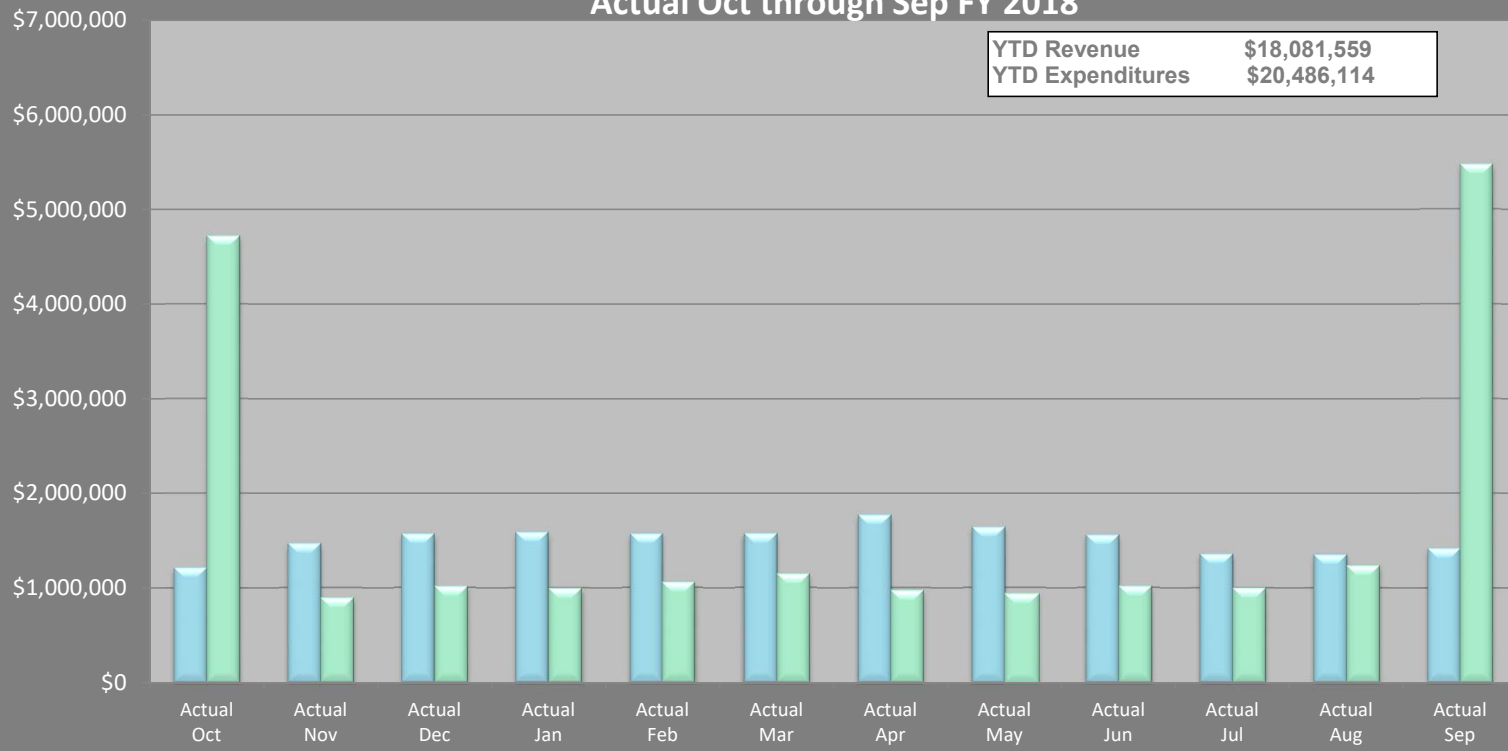
**PRELIMINARY  
CITY OF PUNTA GORDA  
UTILITIES OM&R FUND  
Revenue & Expenses  
As of September 30, 2018  
Percentage of Fiscal Year Elapsed 100.0%  
SUMMARY**

	<b>FY 2018 Annual Budget</b>	<b>Current Annual Projection</b>	<b>Increase (Decrease)</b>	<b>%</b>	<b>Year to Date Actual w/o Encumb</b>	<b>YTD % of Annual Proj w/o Encumb</b>	<b>Year to Date Actual with Encumb</b>	<b>YTD % of Annual Proj with Encumb</b>
<b>REVENUES</b>								
Water Billings	\$ 9,385,070	\$ 9,913,255	\$ 528,185	5.6%	\$ 10,094,997	101.8%	\$ 10,094,997	101.8%
Wastewater Billings	7,100,140	7,328,080	227,940	3.2%	7,387,866	100.8%	7,387,866	100.8%
Other Revenues	243,515	464,072	220,557	90.6%	598,696	129.0%	598,696	129.0%
Transfer from Water and WW Impacts	208,000	-	(208,000)	-100.0%	-	0.0%	-	0.0%
Total Revenues	<u>16,936,725</u>	<u>17,705,407</u>	<u>768,682</u>	4.5%	<u>18,081,559</u>	102.1%	<u>18,081,559</u>	102.1%
<b>EXPENSES</b>								
Departmental Operating Expenses	12,378,083	12,492,092	114,009	0.9%	11,680,640	93.5%	11,875,397	95.1%
Capital Outlay	600,000	715,117	115,117	19.2%	469,674	65.7%	656,580	91.8%
Debt Service	1,031,600	615,800	(415,800)	-40.3%	615,800	100.0%	615,800	100.0%
Transfer to Utilities Construction Fund	7,310,000	7,720,000	410,000	5.6%	7,720,000	100.0%	7,720,000	100.0%
Total Expenses	<u>21,319,683</u>	<u>21,543,009</u>	<u>223,326</u>	1.0%	<u>20,486,114</u>	95.1%	<u>20,867,777</u>	96.9%
Revenues in Excess(Shortfall) of Expenses	<u>(4,382,958)</u>	<u>(3,837,602)</u>	<u>\$545,356</u>		<u>\$ (2,404,555)</u>		<u>\$ (2,786,218)</u>	
Prior Year Reappropriation/Appropriation		19,500						
Prior Year Purchase Order Encumbrances		189,669						
FY 2018 Operating Reserves (Beg)	7,963,749	8,873,916						
FY 2018 Operating Reserves (End)	<u>\$ 3,580,791</u>	<u>\$ 5,245,483</u>						

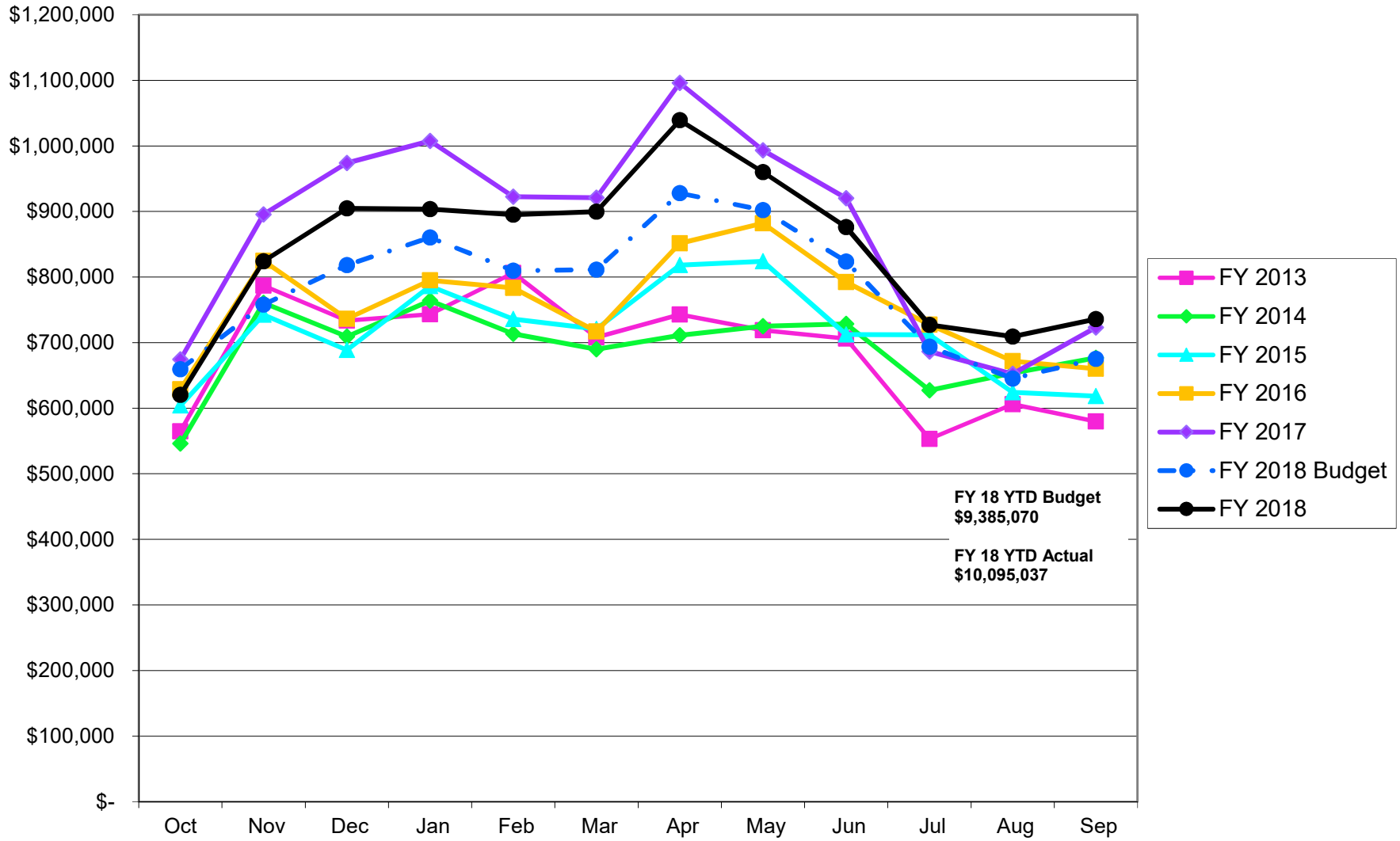
**SIGNIFICANT CURRENT INFORMATION TO BE TAKEN INTO CONSIDERATION:**

- Actual YTD revenues compared to original YTD budget projection are 108% for Water billings and 104% for Wastewater billings. September 2018  
Water billings thru September FY 2018 were \$372,324 less than Water billings thru September FY 2017.
- Actual YTD departmental operating expenses compared to original YTD budget projection are 94%. September 2018
- The current encumbrance balance is \$381,663. September 2018
- The FY 2018 Operating Reserves (Beg) has been increased to reflect 9/30/2017 audited operating reserves. April 2018

**Utilities OM&R Fund**  
**Revenue and Expenditures-Preliminary**  
**Actual Oct through Sep FY 2018**



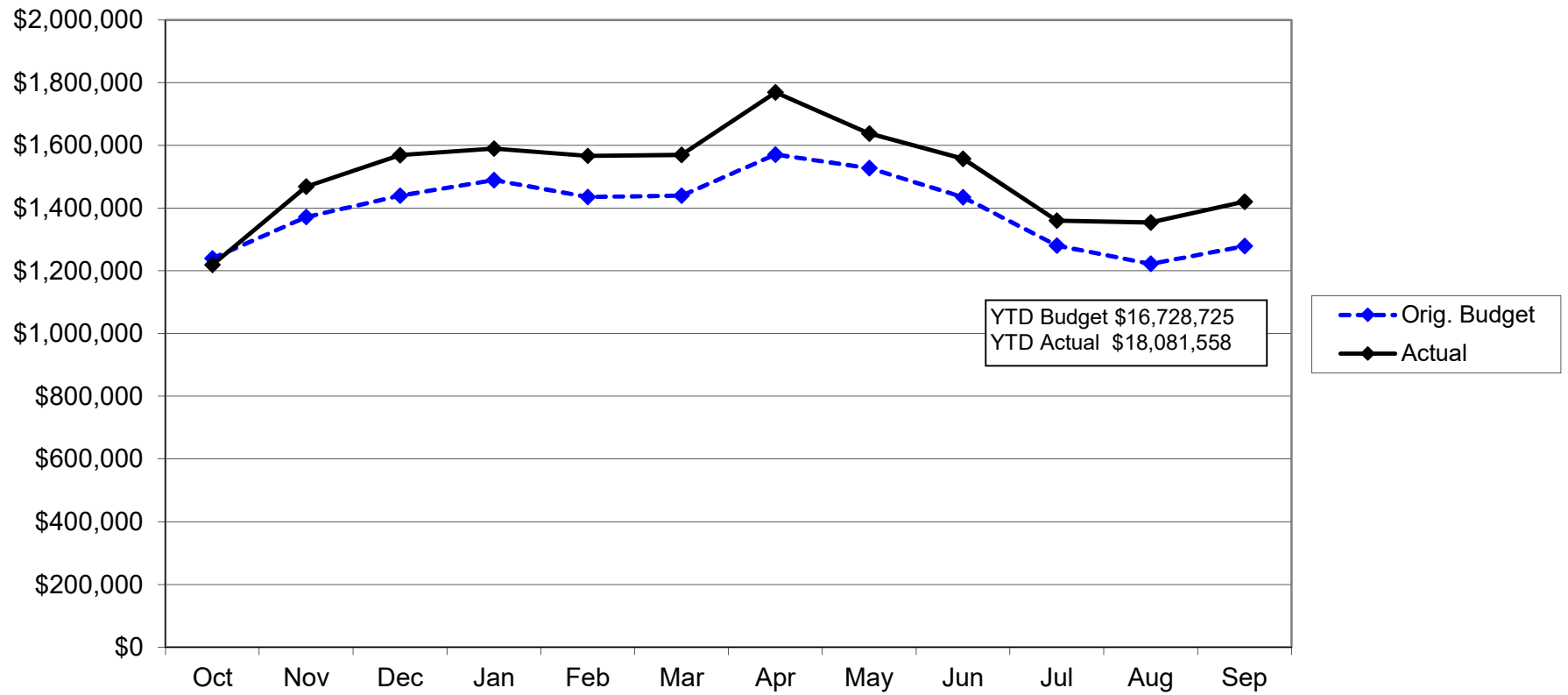
### Monthly Comparison of Water Revenues FY13 to FY18



**CITY OF PUNTA GORDA  
UTILITIES OM&R FUND  
Major Water and Wastewater User Fee Revenues  
FY 2018 Year-to-Date through September 2018**

<u>Account Number</u>	<u>Description</u>	<u>Original Projection YTD FY 2018</u>	<u>Revised Projection YTD FY 2018</u>	<u>Actual YTD FY 2018</u>	<u>Over/(Under) Original Projection YTD FY 2018</u>	<u>Actual as % of Original Projection YTD FY 2018</u>	<u>Over/(Under) Revised Projection YTD FY 2018</u>	<u>Actual as % of Revised Projection YTD FY 2018</u>
Summary	WATER - BASE CHARGES INSIDE	2,400,000.00	2,440,160.00	2,443,760.95	43,760.95	101.82%	3,600.95	100.15%
Summary	WATER - BASE CHARGES OUTSIDE	1,336,800.00	1,384,730.00	1,390,137.08	53,337.08	103.99%	5,407.08	100.39%
Summary	WATER USAGE INSIDE	4,385,182.00	4,650,580.00	4,772,156.49	386,974.49	108.82%	121,576.49	102.61%
Summary	WATER USAGE OUTSIDE	1,263,088.00	1,437,825.00	1,488,982.55	225,894.55	117.88%	51,157.55	103.56%
402-0000-343.51-62	WASTEWATER USAGE INSIDE	1,226,240.00	1,312,879.00	1,341,590.77	115,350.77	109.41%	28,711.77	102.19%
402-0000-343.51-63	WASTEWATER USAGE OUTSIDE	221,900.00	289,070.00	306,104.94	84,204.94	137.95%	17,034.94	105.89%
402-0000-343.51-64	WASTEWATER ERU INSIDE	4,476,000.00	4,528,038.00	4,535,857.59	59,857.59	101.34%	7,819.59	100.17%
402-0000-343.51-65	WASTEWATER ERU OUTSIDE	1,176,000.00	1,198,094.00	1,204,312.31	28,312.31	102.41%	6,218.31	100.52%
		<u>16,485,210.00</u>	<u>17,241,376.00</u>	<u>17,482,902.68</u>	<u>997,692.68</u>	<u>106.05%</u>	<u>241,526.68</u>	<u>101.40%</u>
<b>Subtotals by Category</b>								
	Water - Inside	6,785,182.00	7,090,740.00	7,215,917.44	430,735.44	106.35%	125,177.44	101.77%
	Water - Outside	2,599,888.00	2,822,555.00	2,879,119.63	279,231.63	110.74%	56,564.63	102.00%
	Wastewater - Inside	5,702,240.00	5,840,917.00	5,877,448.36	175,208.36	103.07%	36,531.36	100.63%
	Wastewater - Outside	1,397,900.00	1,487,164.00	1,510,417.25	112,517.25	108.05%	23,253.25	101.56%
<b>Water Revenue Accounts</b>								
402-0000-343.31-36	WATER 1-5 RATE INSIDE	1,443,203.00	1,559,745.00	1,593,157.86	149,954.86	110.39%	33,412.86	102.14%
402-0000-343.31-37	WATER 1-5 RATE OUTSIDE	572,221.00	675,290.00	703,669.26	131,448.26	122.97%	28,379.26	104.20%
402-0000-343.31-38	FACILITY CHG/ERU WATER IN	1,902,000.00	1,938,220.00	1,940,638.07	38,638.07	102.03%	2,418.07	100.12%
402-0000-343.31-39	FACILITY CHG/ERU WATR OUT	1,080,000.00	1,124,255.00	1,128,501.04	48,501.04	104.49%	4,246.04	100.38%
402-0000-343.31-40	WATER 6-10 RATE INSIDE	814,213.00	831,615.00	821,780.90	7,567.90	100.93%	-9,834.10	98.82%
402-0000-343.31-41	WATER 6-10 RATE OUTSIDE	120,000.00	125,745.00	127,181.46	7,181.46	105.98%	1,436.46	101.14%
402-0000-343.31-42	WATER 11-20 RATE INSIDE	783,385.00	861,965.00	893,061.11	109,676.11	114.00%	31,096.11	103.61%
402-0000-343.31-43	WATER 11-20 RATE OUTSIDE	76,475.00	75,775.00	76,254.53	-220.47	99.71%	479.53	100.63%
402-0000-343.31-44	WATER 21-40 RATE INSIDE	350,000.00	373,525.00	397,654.13	47,654.13	113.62%	24,129.13	106.46%
402-0000-343.31-45	WATER 21-40 RATE OUTSIDE	37,000.00	32,015.00	29,017.81	-7,982.19	78.43%	-2,997.19	90.64%
402-0000-343.31-46	WATER >40 RATE INSIDE	107,502.00	98,580.00	107,031.53	-470.47	99.56%	8,451.53	108.57%
402-0000-343.31-47	WATER >40 RATE OUTSIDE	24,000.00	22,720.00	20,786.50	-3,213.50	86.61%	-1,933.50	91.49%
402-0000-343.31-50	CUSTOMER BILLING CHG IN	498,000.00	501,940.00	503,122.88	5,122.88	101.03%	1,182.88	100.24%
402-0000-343.31-51	CUSTOMER BILLING CHG OUT	256,800.00	260,475.00	261,636.04	4,836.04	101.88%	1,161.04	100.45%
402-0000-343.31-62	IRRIGATION 1-10 INSIDE	144,946.00	148,745.00	156,929.46	11,983.46	108.27%	8,184.46	105.50%
402-0000-343.31-63	IRRIGATION 1-10 OUTSIDE	4,005.00	9,555.00	10,963.63	6,958.63	273.75%	1,408.63	114.74%
402-0000-343.31-64	IRRIGATION 11-30 INSIDE	149,709.00	151,135.00	164,163.63	14,454.63	109.66%	13,028.63	108.62%
402-0000-343.31-65	IRRIGATION 11-30 OUTSIDE	0.00	2,270.00	1,501.20	1,501.20	0.00%	-768.80	66.13%
402-0000-343.31-68	IRRIGATION >30 INSIDE	136,005.00	133,005.00	135,066.59	-938.41	99.31%	2,061.59	101.55%
402-0000-343.31-74	COMMERCIAL USAGE INSIDE	456,219.00	492,265.00	503,311.28	47,092.28	110.32%	11,046.28	102.24%
402-0000-343.31-75	COMMERCIAL USAGE OUTSIDE	429,387.00	494,455.00	519,608.16	90,221.16	121.01%	25,153.16	105.09%
		<u>9,385,070.00</u>	<u>9,913,295.00</u>	<u>10,095,037.07</u>	<u>709,967.07</u>	<u>107.56%</u>	<u>181,742.07</u>	<u>101.83%</u>

### Total Revenues by Month FY 2018 (excluding Transfers from Impact Fees)



**PRELIMINARY  
CITY OF PUNTA GORDA  
UTILITIES OM&R FUND  
Expenses by Division  
As of September 30, 2018  
Percentage of Fiscal Year Elapsed 100.0%**

<u>Expense</u>	<u>FY 2018 Annual Budget</u>	<u>Current Annual Projection</u>	<u>Increase (Decrease)</u>	<u>%</u>	<u>Year to Date Actual w/o Encumb</u>	<u>YTD % of Annual Proj w/o Encumb</u>	<u>Year to Date Actual with Encumb</u>	<u>YTD % of Annual Proj with Encumb</u>
Billing and Collections	\$ 749,575	\$ 749,575	\$ -	0.0%	\$ 702,157	93.7%	\$ 703,070	93.8%
Utilities Administration	814,708	808,708	(6,000)	-0.7%	750,289	92.8%	751,198	92.9%
Water Treatment	3,179,639	3,278,390	98,751	3.1%	3,130,475	95.5%	3,153,569	96.2%
Wastewater Collection	1,764,071	1,766,071	2,000	0.1%	1,763,012	99.8%	1,797,865	101.8%
Wastewater Treatment	2,873,495	2,877,654	4,159	0.1%	2,609,251	90.7%	2,696,811	93.7%
Water Distribution	1,975,638	1,971,237	(4,401)	-0.2%	1,839,497	93.3%	1,883,853	95.6%
Fleet Maintenance	188,976	188,976	-	0.0%	174,486	92.3%	177,558	94.0%
Non-Departmental Operating	831,981	851,481	19,500	2.3%	711,473	83.6%	711,473	83.6%
Capital Outlay	600,000	715,117	115,117	19.2%	469,674	65.7%	656,580	91.8%
Transfer to Debt Services Funds	1,031,600	615,800	(415,800)	-40.3%	615,800	100.0%	615,800	100.0%
Transfer to Utilities Construction Fund	7,310,000	7,720,000	410,000	5.6%	7,720,000	100.0%	7,720,000	100.0%
<b>Total Expense</b>	<u>\$ 21,319,683</u>	<u>\$ 21,543,009</u>	<u>\$ 223,326</u>	1.0%	<u>\$ 20,486,114</u>	95.1%	<u>\$ 20,867,777</u>	96.9%

**PRELIMINARY  
CITY OF PUNTA GORDA  
SANITATION FUND  
Revenue & Expenses  
As of September 30, 2018  
Percentage of Fiscal Year Elapsed 100.0%  
SUMMARY**

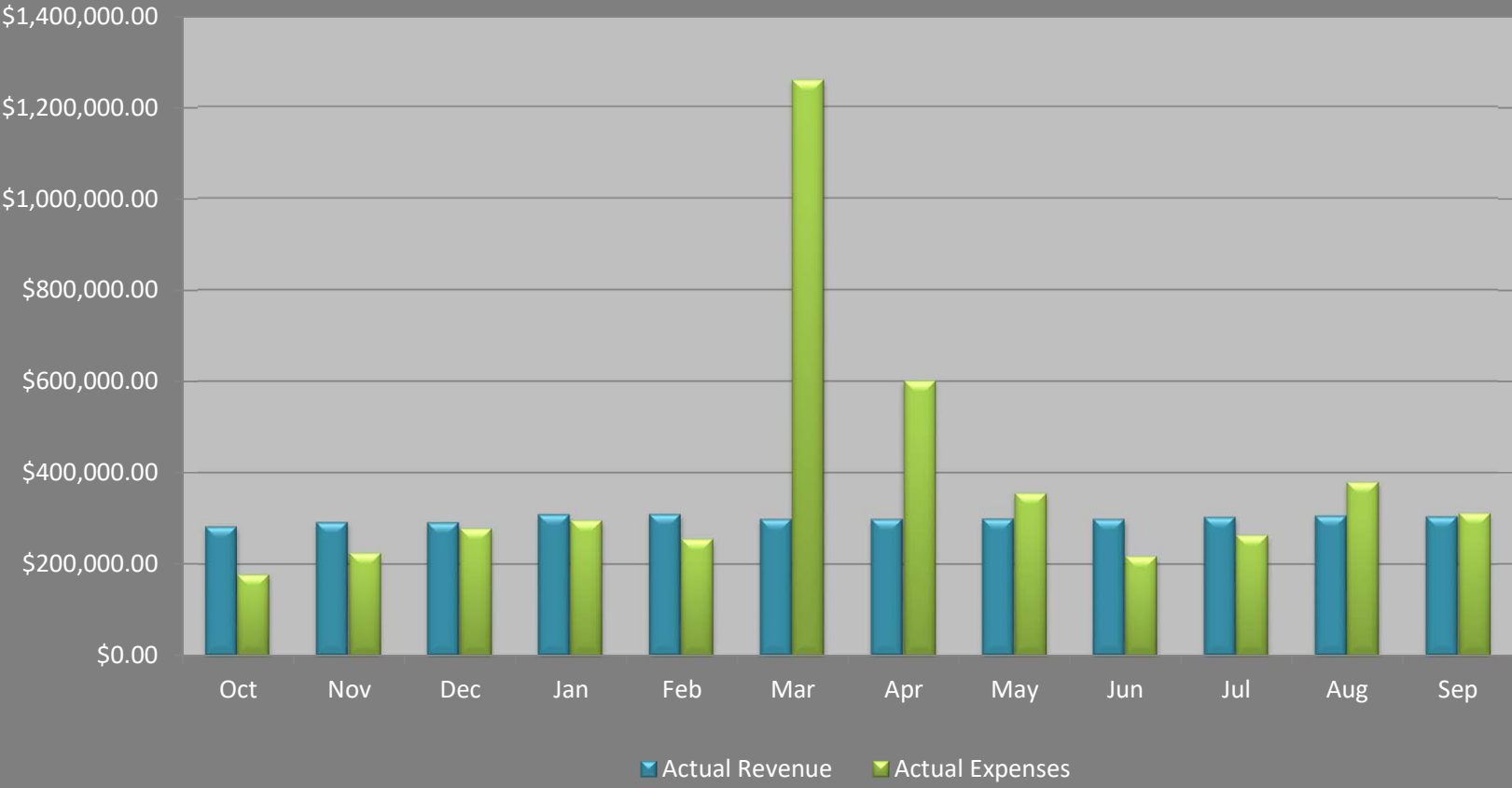
	<b>FY 2018 Annual Budget</b>	<b>Current Annual Projection</b>	<b>Increase (Decrease)</b>	<b>%</b>	<b>Year to Date Actual w/o Encumb</b>	<b>YTD % of Annual Proj w/o Encumb</b>	<b>Year to Date Actual with Encumb</b>	<b>YTD % of Annual Proj with Encumb</b>
<b>REVENUES</b>								
Refuse Billings	\$ 3,488,160	\$ 3,508,250	\$ 20,090	0.6%	\$ 3,532,148	100.7%	\$ 3,532,148	100.7%
Other Revenue	24,375	48,070	23,695	97.2%	57,610	119.8%	57,610	119.8%
Total Revenues	<u>3,512,535</u>	<u>3,556,320</u>	<u>43,785</u>	1.2%	<u>3,589,758</u>	100.9%	<u>3,589,758</u>	100.9%
<b>EXPENSES</b>								
Departmental Operating Expenses	3,278,752	3,286,752	8,000	0.2%	3,157,745	96.1%	3,198,587	97.3%
Capital Outlay	609,000	1,615,906	1,006,906	165.3%	1,463,246	90.6%	1,491,981	92.3%
Total Expenses	<u>3,887,752</u>	<u>4,902,658</u>	<u>1,014,906</u>	26.1%	<u>4,620,991</u>	94.3%	<u>4,690,568</u>	95.7%
Revenues in Excess(Shortfall) of Expenses	<u>(375,217)</u>	<u>(1,346,338)</u>	<u>\$ (971,121)</u>		<u>\$ (1,031,233)</u>		<u>\$ (1,100,810)</u>	
Prior Year Encumbrances		973,726						
Prior Year Reappropriations		86,180						
FY 2018 Operating Reserves (Beg)	<u>1,240,322</u>	<u>1,318,983</u>						
FY 2018 Operating Reserves (End):								
Reserve-Fleet/Equipment	400,000	400,000						
Operating Reserves	\$ 465,105	\$ 632,551						

**SIGNIFICANT CURRENT INFORMATION TO BE TAKEN INTO CONSIDERATION**

1. Actual YTD revenues compared to original YTD budget projections for refuse, yardwaste, and recycling billings is 101%. September 2018
2. Actual YTD departmental operating expenses compared to original YTD budget projection are 96%. September 2018
3. Current annual projections for revenues were increased net \$43,785. Carts were decreased \$45,000 for savings from bid process. June 2018
4. Prior year purchase orders of \$973,726 for packers were rolled over to FY 2018. October 2017  
Prior year reappropriation to FY 2018 for equipment of \$86,180. January 2018
5. The current encumbrance balance is \$69,577. Many of the encumbrances are for P.O.s authorizing 12 months of expenditures or capital outlay. September 2018
6. Capital Outlay - Pickup Truck; Carts for new semi-automated service delivery method. April 2018
7. The FY 2018 Operating Reserves (Beg) has been increased to reflect 9/30/17 audited year end operating reserves. April 2018



### Sanitation Fund Actual Revenues and Actual Expenses by Month FY 2018



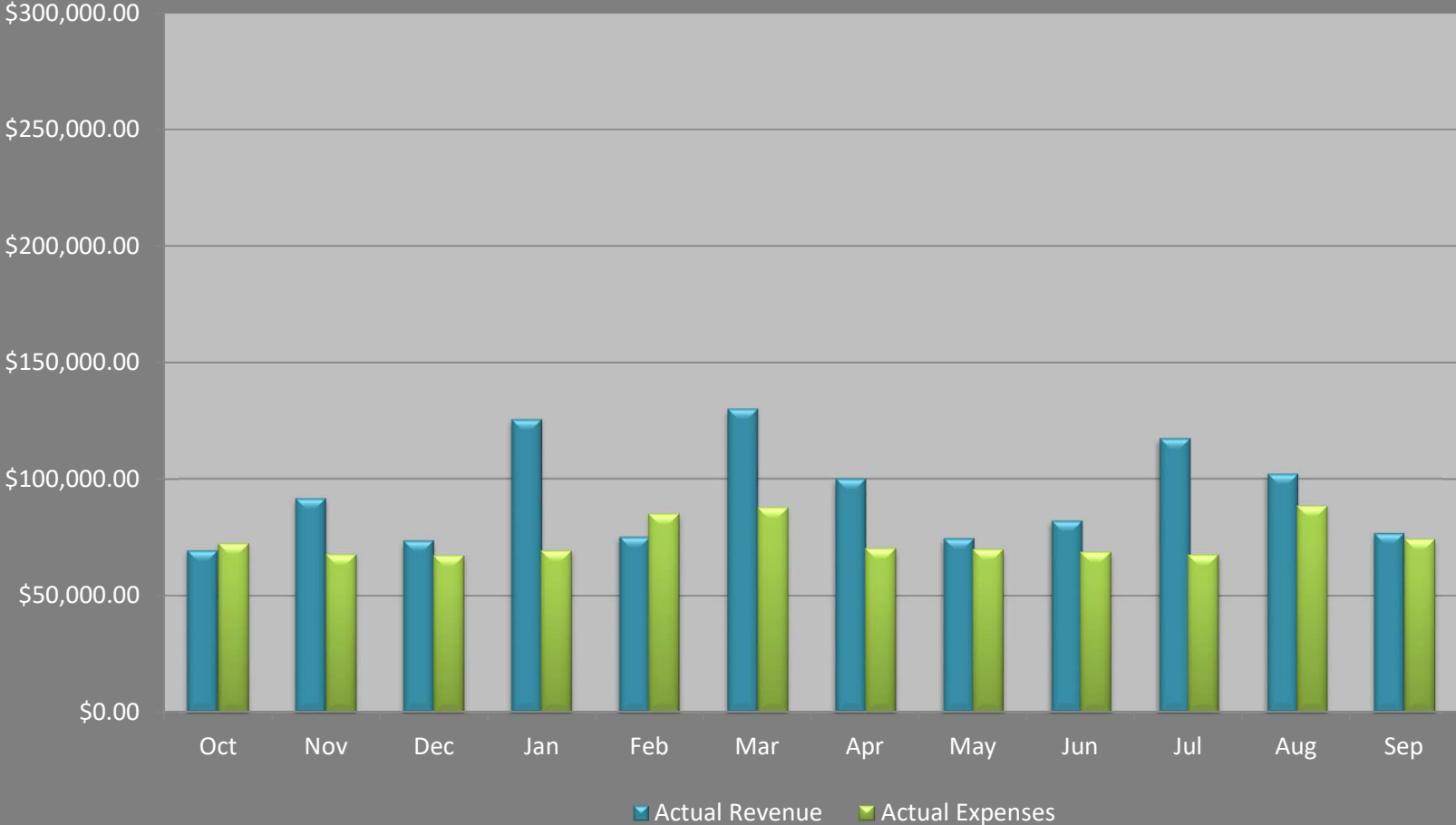
**PRELIMINARY  
CITY OF PUNTA GORDA  
BUILDING FUND  
Revenue & Expenses  
As of September 30, 2018  
Percentage of Fiscal Year Elapsed 100.0%  
SUMMARY**

	<b>FY 2018 Annual Budget</b>	<b>Current Annual Projection</b>	<b>Increase (Decrease)</b>	<b>%</b>	<b>Year to Date Actual w/o Encumb</b>	<b>YTD % of Annual Proj w/o Encumb</b>	<b>Year to Date Actual with Encumb</b>	<b>YTD % of Annual Proj with Encumb</b>
<b>REVENUES</b>								
Building Permits	\$ 830,000	\$ 885,000	\$ 55,000	6.6%	\$ 956,410	108.1%	\$ 956,410	108.1%
Other Revenues	126,250	148,535	22,285	17.7%	162,210	109.2%	162,210	109.2%
Total Revenues	956,250	1,033,535	77,285	8.1%	1,118,620	108.2%	1,118,620	108.2%
<b>EXPENSES</b>								
Departmental Operating Expenses	878,081	918,341	40,260	4.6%	870,642	94.8%	871,651	94.9%
Capital Outlay	26,500	20,079	(6,421)	-24.2%	18,579	92.5%	18,579	92.5%
Total Expenses	904,581	938,420	33,839	3.7%	889,221	94.8%	890,230	94.9%
Revenues in Excess(Shortfall) of Expenses	51,669	95,115	\$ 43,446		\$ 229,399		\$ 228,390	
FY 2018 Operating Reserves (Beg)	<u>1,147,724</u>	<u>1,224,884</u>						
FY 2018 Operating Reserves (End)	<u>\$ 1,199,393</u>	<u>\$ 1,319,999</u>						

**SIGNIFICANT CURRENT INFORMATION TO BE TAKEN INTO CONSIDERATION:**

- Actual YTD revenues compared to original YTD budget projections is 117%. September 2018
- Actual YTD departmental operating expenses compared to current YTD budget projection are 95%. September 2018
- New revenue & expenses of \$439 from insurance recovery for repair to vehicle. May 2018  
Council approved Building New Staff for 5 months in FY 2018, \$33,400 from Ending Reserves Projected Carryover-end. May 2018  
Current annual projections for building permit revenue was increased \$55,000 and other revenues were increased net \$22,285. June 2018
- The current encumbrance balance is \$1,009. September 2018
- Capital Outlay - Replacement of an inspector vehicle and replacement of inspectors equipment. October 2017
- The FY 2018 Operating Reserves (Beg) has been increased to reflect 9/30/17 audited year end operating reserves. April 2018

**Building Fund**  
**Actual Revenues and Actual Expenses**  
**by Month FY 2018**



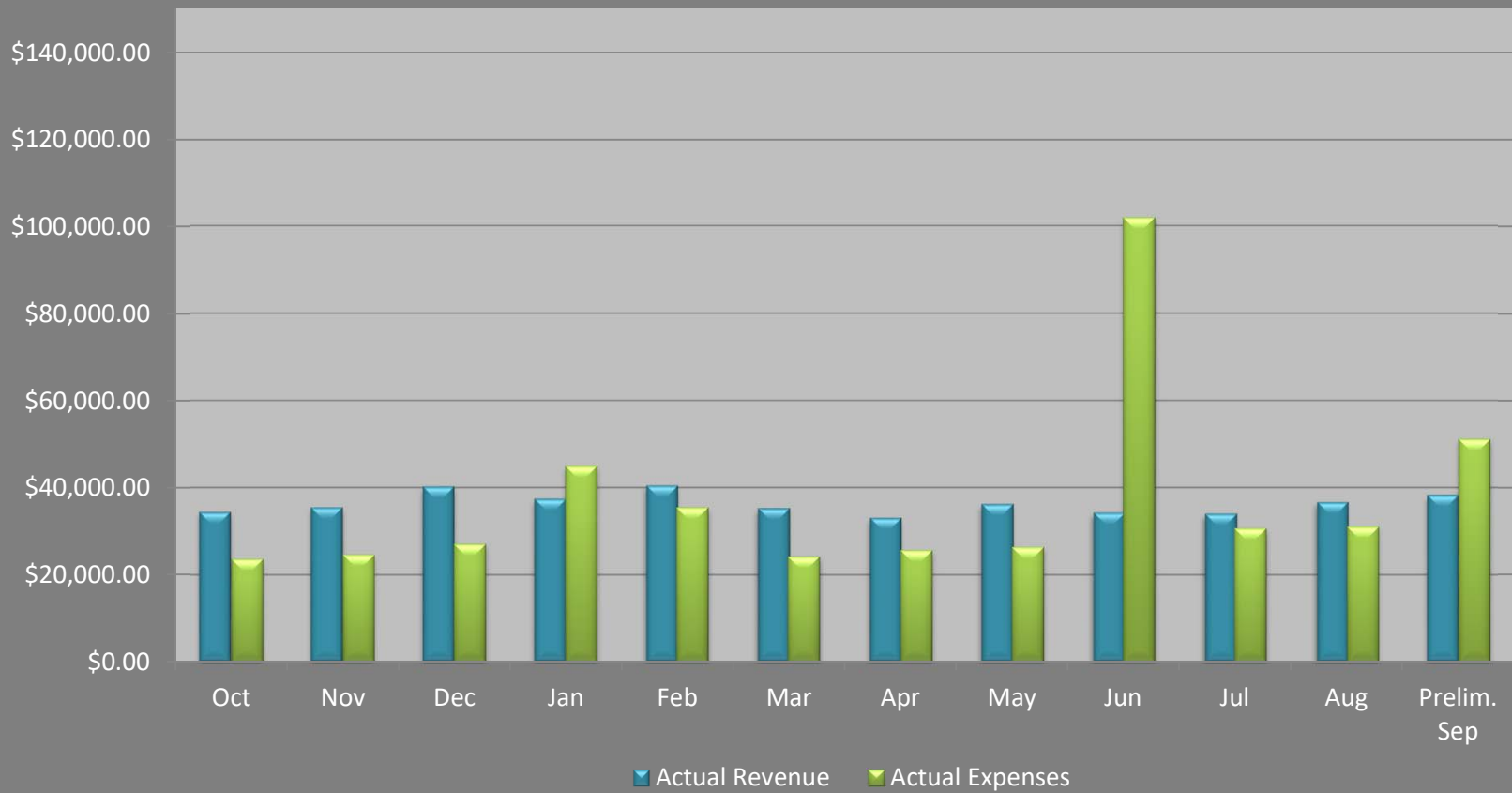
**PRELIMINARY  
CITY OF PUNTA GORDA  
LAISHLEY PARK MARINA  
Revenue & Expenses  
As of September 30, 2018  
Percentage of Fiscal Year Elapsed 100.0%  
SUMMARY**

	<b>FY 2018 Annual Budget</b>	<b>Current Annual Projection</b>	<b>Increase (Decrease)</b>	<b>%</b>	<b>Year to Date Actual w/o Encumb</b>	<b>YTD % of Annual Proj w/o Encumb</b>	<b>Year to Date Actual with Encumb</b>	<b>YTD % of Annual Proj with Encumb</b>
<b>REVENUES</b>								
Slip and Mooring Field Rentals	\$ 429,500	\$ 429,500	\$ -	0.0%	\$ 394,468	91.8%	\$ 394,468	91.8%
Building Lease & Rentals	22,300	22,300	-	0.0%	27,268	122.3%	27,268	122.3%
Pump Out Boat Grant Revenues	11,000	11,000	-	0.0%	11,850	107.7%	11,850	107.7%
Miscellaneous Revenue	1,850	1,850	-	0.0%	2,176	117.6%	2,176	117.6%
Total Revenues	464,650	464,650	-	0.0%	435,762	93.8%	435,762	93.8%
<b>EXPENSES</b>								
Marina Operations	417,625	478,425	60,800	14.6%	430,402	90.0%	431,713	90.2%
Pump Out Boat Operations	15,505	15,505	-	0.0%	16,586	107.0%	16,586	107.0%
Capital Outlay	6,000	6,000	-	0.0%	-	0.0%	-	0.0%
Total Expenses	439,130	499,930	60,800	13.8%	446,988	89.4%	448,299	89.7%
Revenues in Excess(Shortfall) of Expenses	25,520	(35,280)	\$ (60,800)		\$ (11,226)		\$ (12,537)	
Prior Year Purchase Order Encumbrances		10,000						
Prior Year Re-appropriations		50,800						
FY 2018 Operating Reserves (Beg)	286,994	317,653						
FY 2018 Operating Reserves (End)	<u>\$ 312,514</u>	<u>\$ 343,173</u>						

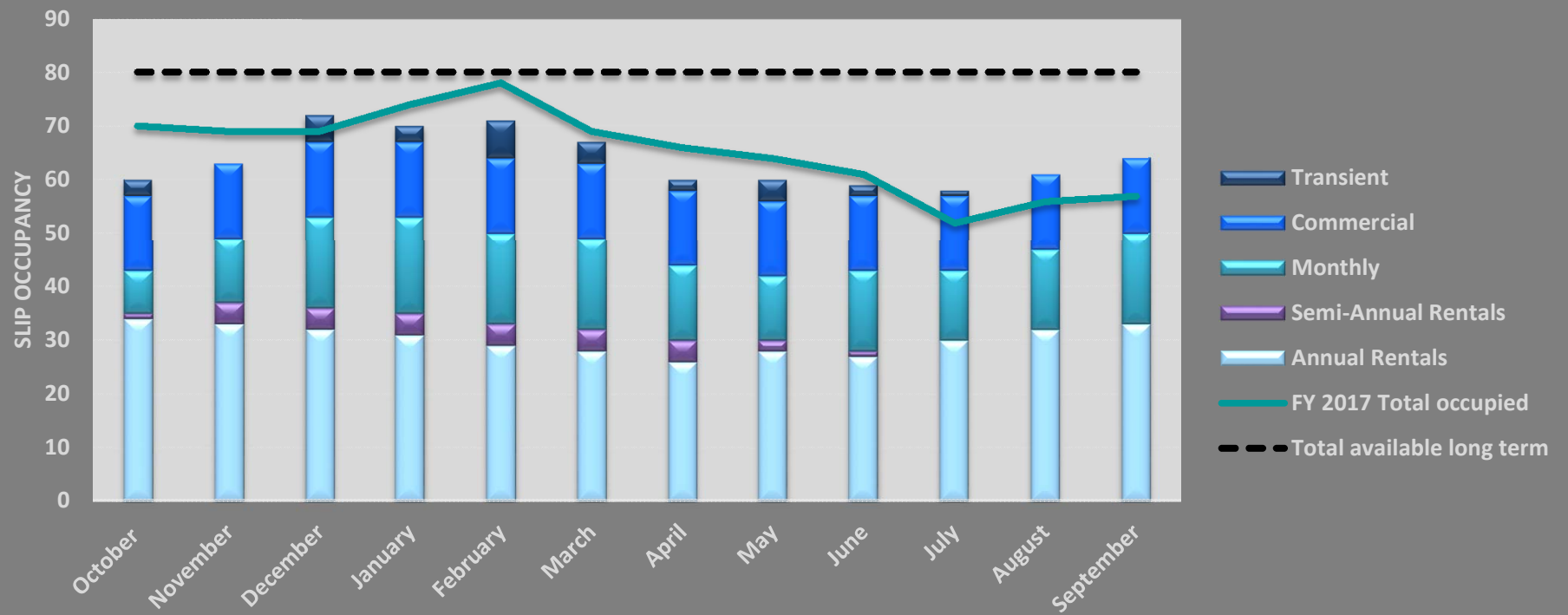
**SIGNIFICANT CURRENT INFORMATION TO BE TAKEN INTO CONSIDERATION:**

1. Actual YTD revenues compared to original YTD projections are 94%. Slip rental actual YTD revenues compared to original YTD projections are 92%. September 2018
2. Actual YTD departmental operating expenses compared to original YTD projections are 102%. September 2018
3. Prior year purchase orders of \$10,000 were rolled over to FY 2018. October 2017  
Prior year re-appropriations from FY 2017 are \$50,800 for network connectivity and dredging, docks and/or mooring field needs. January 2018
4. The Year to Date column, with encumbrances, includes \$1,311 of encumbrances. September 2018
5. The FY 2018 Operating Reserves (Beg) has been increased to reflect 9/30/17 audited year end operating reserves. April 2018

### Lashley Park Marina Fund Actual Revenues and Actual Expenses by Month FY 2018

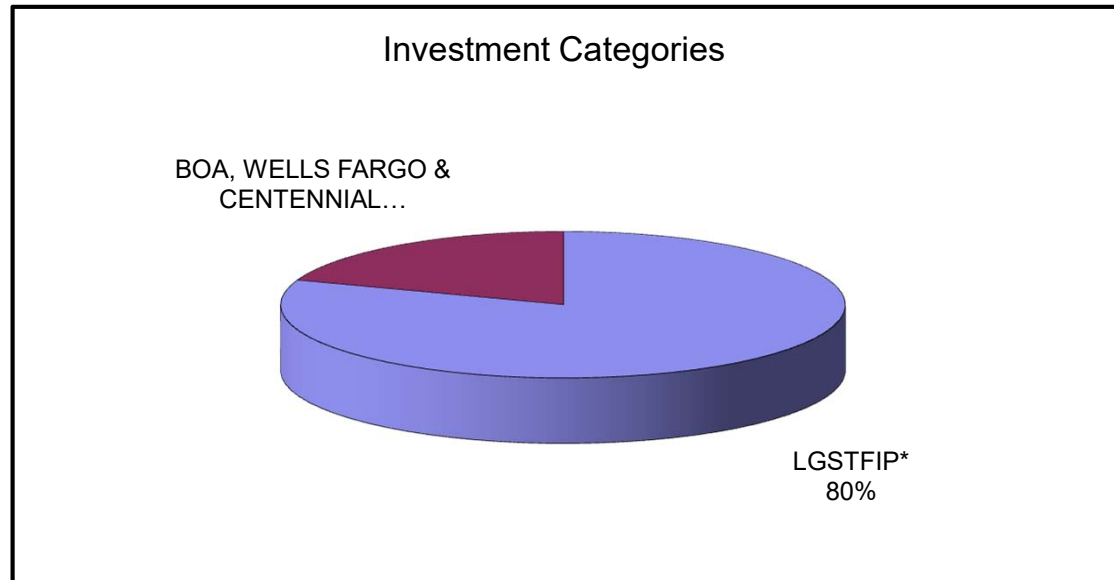


## FY 2018 Monthly Slip Occupancy by Category Compared to FY 2017 Monthly Total Occupancy



**CITY OF PUNTA GORDA  
Schedule of Investments  
September 2018**

<u>Type</u>	<u>Principal Balance</u>	<u>Interest Rate</u>	<u>Market Value</u>
LGSTFIP*	35,954,069.81	2.97%	35,954,069.81
B of A, Wells Fargo, & Centennial	<u>8,738,121.86</u>	1.98%	<u>8,738,121.86</u>
<b>Total Investments</b>	<u><u>\$44,692,191.67</u></u>		<u><u>\$44,692,191.67</u></u>



\*Local Government Surplus Trust Funds Investment Pool

CITY OF PUNTA GORDA  
 MONTHLY REPORT TO CITY MANAGER  
 BUILDING DEPARTMENT

SEPTEMBER 2018

Number of Inspections

	This Month	Last Month	Same Month Last Year	This Fiscal Year To Date	Last Fiscal Year To Date	Calendar Year To Date
<b>Building</b>	416	499	300	5,885	5,969	4,510
<b>Electrical</b>	122	162	82	1,607	1,598	1,215
<b>Plumbing</b>	79	98	65	1,200	1,196	899
<b>A/C</b>	82	126	77	1,301	1,316	984
<b>Fire</b>	2	3	12	52	92	40
<b>Total</b>	701	888	536	10,045	10,171	7,648
<b>Daily Avg</b>	36.89	38.61	31.53	--	--	--

Permits Issued

<b>Building</b>						
Number	165	234	107	1,973	2,001	1,240
Value	4,765,009	5,366,592	4,197,397	87,972,374	82,269,441	69,201,360
Permit Fees	40,720	55,526	34,635	796,100	730,177	609,615
<b>Electrical</b>						
Number	50	74	36	646	547	509
Permit Fees	3,049	3,900	1,725	32,577	32,077	26,437
<b>Plumbing</b>						
Number	24	30	26	365	372	275
Permit Fees	1,550	1,700	1,850	22,850	23,950	16,950
<b>A/C</b>						
Number	71	102	63	889	777	686
Permit Fees	7,100	11,503	6,300	92,864	88,685	74,518
<b>Total All Fees</b>	52,419	72,629	44,510	944,391	874,889	727,520

Nature of Building Permits

Number of Permits	Types	Dwelling Units	Units Last Month	Units Last Year	Miscellaneous Fees	Permit Fees	Valuation
5	Single Family	5	5	6		12,044	2,117,000
	Modular Home						
2	2 Family	4	4		L & G 600	5,252	618,000
	Multi-Family			4			
	Mixed Use (Comm./Res.)				NBP 100		
	Commercial Buildings						
	Mobile Homes/Const Trl		1		C/C 13,550		
	Relocation						
10	Swimming Pools				Reinsp 1,700	2,000	373,466
	Demolish						
103	Other-Miscellaneous				Misc 2,388	13,390	841,818
13	Alteration/Additions to Dwellings					3,842	440,531
1	Alteration/Additions Commercial Bldgs					974	131,379
31	Canal Permits					3,218	242,815
165	<b>Total</b>	9	10	10	18,338	40,720	4,765,009

Building Valuation

This Fiscal Year To Date	This Calendar Year To Date
87,972,374	69,201,360
Last Fiscal Year To Date	Last Calendar Year To Date
82,269,441	65,965,575





# PUNTA GORDA FIRE DEPARTMENT

1410 TAMAMI TRAIL \* PUNTA GORDA, FLORIDA 33950  
 PHONE (941) 575-5529 \* FAX (941) 575-5565

*"Serving our community with pride, honor, and respect"*

## Monthly Activity Report

Fiscal Year 2018

September 2018

Classification	This month SEPTEMBER 2018	This month SEPTEMBER 2017	FY 2018 YTD	FY 2017 TOTAL	% PRIOR FY
<b>FIRE</b>					
Structure	0	1	16	10	160.0
Vehicle	1	0	8	5	160.0
Brush	1	0	12	33	36.4
Other	2	1	25	22	113.6
Mutual aid responses	4	4	90	98	91.8
False alarm - Fire	9	35**	131	129	101.6
Hazardous conditions	4	21	74	102	72.5
Good intent	7	17	274	284	96.5
Severe weather/disaster	0	0	1	6	16.7

\*\* 27 storm related

<b>EMS/RESCUE</b>					
EMS	212	196	2724	2657	102.5
False alarm - Medical	2	3	70	85	82.4

<b>PUBLIC SERVICE</b>					
Smoke detector -residences	15	14	327	282	116.0
Smoke detectors - serviced	53	47	1239	1108	111.8
Agency assist	1	4	38	31	122.6
Lift assist	42	35	508	348	146.0
Service call (other)	5	10	86	77	111.7
Car seat install	0	0	1	0	#DIV/0!
Sharps containers	32	36	494	496	99.6
Medicine take-back (lbs)	85	73	1701	1675	101.6

<b>FIRE PREVENTION</b>					
Fire permits issued	16	21	168	186	90.3
Fire permit inspections	26	13	285	215	132.6
Annual inspections	0	0	39	37	105.4
In-Service inspections	134	146	1218	1496	81.4
Business Tax inspections	1	0	4	7	57.1



# PUNTA GORDA FIRE DEPARTMENT

1410 TAMiami TRAIL \* PUNTA GORDA, FLORIDA 33950  
 PHONE (941) 575-5529 \* FAX (941) 575-5565

*"Serving our community with pride, honor, and respect"*

Classification	This month SEPTEMBER 2018	This month SEPTEMBER 2017	FY 2018 YTD	FY 2017 TOTAL	% PRIOR FY
<b>PUBLIC EDUCATION</b>					
Adults	0	4	258	382	67.5
Children	0	18	462	494	93.5
<b>VOLUNTEER HOURS</b>					
	252.5	439.5	3381.5	4198.95	80.5



CITY OF PUNTA GORDA

**POLICE**

A Florida Accredited **EXCELSIOR AGENCY**

1410 Tamiami Trail  
 Punta Gorda, FL 33950  
 941-639-4111  
 www.puntagordapolice.com

**Monthly Activity Report**

Fiscal Year 2017/2018

SEPTEMBER 2018

Classification	This Month SEPTEMBER 2018	This Month SEPTEMBER 2017	FY 2018 Year to Date	FY 2017 Year to Date
<b>EVENTS</b>				
Events <sup>1</sup>	3927	3212	44697	36653
Community Foot Patrols	561	474	7164	5692
Business Checks	177	206	2672	1874
Directed Patrols	1542	978	14177	11999
Directed Patrols – Traffic Related	55	55	960	1081
Traffic Stops	357	261	5495	3411

<b>TRAFFIC CRASHES</b>				
Traffic Crashes – No Injuries	40	34	618	572
Traffic Crashes – With Injuries	2	1	55	33
Traffic Crashes – Fatalities	0	0	3	0
<b>Total Traffic Crashes</b>	<b>42</b>	<b>35</b>	<b>676</b>	<b>605</b>

<b>CITATIONS AND WARNINGS</b>				
Uniform Traffic Citations	48	51	1032	771
Written Warnings	356	336	5537	3260
Parking Citations	15	3	179	106
Parking Warnings	10	12	259	315
<b>Total Traffic/Parking Contacts</b>	<b>429</b>	<b>402</b>	<b>7007</b>	<b>4452</b>
Code Citations	0	0	4	8
Code Warnings	3	5	87	47
<b>Total Code Violations</b>	<b>3</b>	<b>5</b>	<b>91</b>	<b>55</b>

<b>ARRESTS</b>				
Physical Arrests – Adult	42	27	522	432
Physical Arrests – Juvenile	1	5	42	56
<b>Total Physical Arrests</b>	<b>43</b>	<b>32</b>	<b>564</b>	<b>488</b>
Notice To Appear – Adult	12	1	99	11
Notice To Appear - Juvenile	1	2	6	2
<b>Total Notice To Appear</b>	<b>13</b>	<b>3</b>	<b>105</b>	<b>13</b>
<b>Total Arrests</b>	<b>56</b>	<b>35</b>	<b>669</b>	<b>501</b>

<sup>1</sup> Events are inclusive of Community Foot Patrols (walking and/or talking with citizens), Business Checks (checks of a closed business), Directed Patrols (conducting extra patrol in a specific location or area based upon a citizen or department request), Directed Patrols – Traffic Related (conducting extra patrol in a specific location or area specifically related to traffic enforcement which was based upon a citizen or department request) and Traffic Stops. Excludes Test and Pulled in Error Nature Codes.

**PGPD Monthly Activity Report**

Fiscal Year 2018

August 2018

	<b>This Month SEPTEMBER 2018</b>	<b>This Month SEPTEMBER 2017</b>	<b>FY 2018 Year to Date</b>	<b>FY 2017 Year to Date</b>
<b>DUI AND NARCOTIC ARRESTS<sup>2</sup></b>				
DUI Arrests	4	4	65	52
Narcotics Arrests <sup>3</sup>	22	15	293	173

<b>CALLS FOR SERVICE AND RESPONSE TIMES</b>				
Calls Answered – Administrative	2259	3729	28975	31825
Calls Answered – 9-1-1	565	633	7538	7288
<b>Total Calls Answered by Dispatch<sup>4</sup></b>	<b>2824</b>	<b>4362</b>	<b>36513</b>	<b>39113</b>
<b>Calls for Service Dispatched to Patrol</b>	<b>792</b>	<b>917</b>	<b>10057</b>	<b>9780</b>
<b>Dispatch Calls for Service Handling Time Average<sup>5</sup></b>	<b>1:31</b>	<b>1:42</b>	<b>1:37</b>	<b>1:42</b>
<b>Patrol Response Time Average</b>	<b>3:49</b>	<b>4:53</b>	<b>4:00</b>	<b>4:03</b>
<b>Total Response Time Average<sup>6</sup></b>	<b>5:20</b>	<b>6:35</b>	<b>5:37</b>	<b>5:45</b>

<b>RESERVE OFFICERS</b>				
Reserve Officer Hours Non-Paid	83.25	191.5	2393.25	1317.5

<b>VOLUNTEERS</b>				
Vacant House Checks	166	100	837	899
Marine Volunteer Hours	302	181	2569.5	2282.5
Volunteers on Patrol Hours	267	189	2750	3017.5
Records and Fingerprinting Hours	270.5	182	3234.5	3146.5
All Other Volunteer Hours	255.5	234	3115	2426
<b>Total Volunteer in Policing Hours</b>	<b>1095</b>	<b>786</b>	<b>11669</b>	<b>10872.5</b>

<b>QUALITY ASSURANCE REVIEWS</b>	<b>Yes</b>	<b>No</b>
Was the call-taker courteous and professional?	34	0
Was the phone answered in a timely manner?	34	0
Did the responding officer arrive promptly?	32	0
Did the officer present a professional appearance?	31	0
Was the officer courteous and professional?	33	0
Did the officer carefully listen to your complaint?	34	0
Did the officer provide you with all the information you needed?	33	1
Were you satisfied with the overall level of service provided by the officer?	35	0
<b>Total Quality Assurance Reviews</b>	<b>35</b>	

<sup>2</sup> DUI and Narcotic Arrests are inclusive of total physical arrests

<sup>3</sup> These include Notice To Appear Citations

<sup>4</sup> These are inclusive of administrative calls and calls for service

<sup>5</sup> These averages only include calls actually dispatched to patrol and do not include calls held during Hurricane Irma

<sup>6</sup> Total Response Time Average including calls held during Hurricane Irma was 67:35

**Procurement Division Monthly Report  
Year End FY 2018**

Monthly Comparison Pcard Trx	# of Trx Processed	Total Amount of Trx	Cumulative # of Trx Processed	Cumulative FY Total
September 2017	393	\$ 351,222.60	5649	\$ 3,616,624.22
September 2018	414	\$ 206,260.95	5879	\$ 3,792,312.68

Pcard Summary	Projected	
Avg Mthly Spend	\$ 316,026.06	
Proj Rebate Factor	1.52%	Standard Pcard Purchase
Total Spend (All Purchases)	\$ 4,074,193.43	<b>Various Rebate Factors</b>
Rebate	\$ 50,481.58	

Annual Comparison Pcard Trx	Procurement # Trx Processed	Procurement Amount Processed	Department # Trx Processed	Department Amount Processed	Annual Rebate
FY 2016	1631	\$ 3,038,560.61	4001	\$ 1,336,064.89	\$ 59,634.76
FY 2017	1689	\$ 2,263,361.61	3960	\$ 1,353,232.64	\$ 47,761.23
FY 2018	1715	\$ 2,694,398.00	4295	\$ 1,379,795.43	\$ 50,481.58

Monthly Comparison Purchase Orders	# of PO Issued	Total PO Amount
September 2017	33	\$ 174,120.80
September 2018	49	\$ 4,165,421.97

Annual Comparison Purchase Orders	# of PO Issued	Total PO Amount	% of Increase
FY 2016	752	\$ 17,436,179.94	8%
FY 2017	717	\$ 18,660,970.58	7%
FY 2018	838	\$ 30,253,402.91	17%

Monthly Comparison Field Purchase Orders	# of FPO Issued	Total FPO Amount
September 2017	32	\$ 32,948.61
September 2018	38	\$ 28,360.14

Annual Comparison Field Purchase Orders	# of FPO Issued	Total FPO Amount	% of Increase
FY 2016	584	\$ 193,948.70	14%
FY 2017	536	\$ 175,578.59	-9.5%
FY 2018	492	\$ 266,041.92	-8%

Monthly Comparison Projects > \$5000	New Projects	Completed Projects	Open Projects
September 2017	25	20	27
September 2018	14	29	14

Annual Comparison Projects > \$5000	Total Projects	# of Projects Carried Over to FY	% of Projects not processed in FY	Net Increase/Decrease in Projects
FY2013	176	7	4%	+17.6%
FY2014	194	17	9%	+9.3%
FY2015	218	10	4.5%	+11.0%
FY2016	239	9	3.8%	+10%
FY2017	314	27	9.1%	+31.5%*
FY2018	344	14	4.1%	9.6%

\*Added Contract Renewals to Projects

Procurement Efficiencies*	Std-Competed	Negotiated	Audit Recovery	Shopped
September 2018	\$1,388,597.93	\$ -	\$ 14,997.36	\$ -
Procurement Efficiencies*	Projects	Rejected Purchase	ODP	# of Efficiencies
September 2018	\$ -	\$ -	\$ 28,339.00	16
<b>ODP Purchases- WTP</b>				
\$ 18,764.00				

Total Efficiencies	Annual	# of Efficiencies
FY 2016	\$ 1,217,033.81	175
FY 2017	\$ 1,303,148.82	199
FY 2018	\$ 9,046,217.85	223

**\*Efficiency Definitions:**

Std-Competed - Savings derived from competed solicitations

Negotiated - Negotiated cost avoidance efficiencies as allowed by policy

Audit Recovery - Results from Procurement's auditing of invoices

Shopped - Results from Procurement open market shopping of contract and department request

Projects - Projects identified by Procurement to find additional savings or cost avoidance opportunities

Rejected Purchase - Department requests deemed by Procurement as unnecessary

Admin Fee - Administration fee for Punta Gorda led cooperative contracts

Sales Tax - Purchases process for contracts as Owner Direct Purchases (ODP) saving sales tax

Billing Month	Pcard Monthly Total	Commerical Credit Card	Cumulative Pcard Spend	Large Ticket	Pcard Less Large Ticket	Cumulative Pcard Spend less Large	Pcard # of Trx	Cummulative # Trx
Oct-17	\$ 375,112.44	\$ 171.87	\$ 375,112.44	\$ 54,648.92	\$ 320,463.52	\$ 320,463.52	528	528
Nov-17	\$ 320,043.14	\$ -	\$ 695,155.58	\$ 95,683.25	\$ 224,359.89	\$ 544,823.41	459	987
Dec-17	\$ 415,454.99	\$ 310.00	\$ 1,110,610.57	\$ 150,112.74	\$ 265,342.25	\$ 810,165.66	488	1,475
Jan-18	\$ 405,978.38	\$ 32.61	\$ 1,516,621.56	\$ 133,531.62	\$ 272,446.76	\$ 1,082,612.42	557	2,032
Feb-18	\$ 345,731.95	\$ 2,486.82	\$ 1,864,840.33	\$ 147,257.42	\$ 198,474.53	\$ 1,281,086.95	460	2,492
Mar-18	\$ 339,745.08	\$ 3,157.38	\$ 2,207,742.79	\$ 101,654.60	\$ 238,090.48	\$ 1,519,177.43	496	2,988
Apr-18	\$ 312,450.75	\$ 2,520.59	\$ 2,522,714.13	\$ 84,778.87	\$ 227,671.88	\$ 1,746,849.31	494	3,482
May-18	\$ 293,005.21	\$ 734.00	\$ 2,816,453.34	\$ 64,940.28	\$ 228,064.93	\$ 1,974,914.24	513	3,995
Jun-18	\$ 229,553.89	\$ 396.00	\$ 3,046,403.23	\$ -	\$ 229,553.89	\$ 2,204,468.13	507	4,502
Jul-18	\$ 287,535.82	\$ -	\$ 3,333,939.05	\$ 41,123.89	\$ 246,411.93	\$ 2,450,880.06	513	5,015
Aug-18	\$ 543,320.83	\$ 1,609.00	\$ 3,878,868.88	\$ 257,164.09	\$ 286,156.74	\$ 2,737,036.80	581	5,596
Sep-18	\$ 206,260.95	\$ -	\$ 4,085,129.83	\$ 7,956.60	\$ 198,304.35	\$ 2,935,341.15	414	6,010
TOTALS	\$ 4,074,193.43	\$ 11,418.27		\$ 1,138,852.28	\$ 2,935,341.15	\$ 4,074,193.43		

	Projected	Actual	Comm Card		
Avg Mthly Spend	\$ 339,516.12			Total Trans	6,010
Est Annual Spend	\$ 4,074,193.43	\$ 2,935,341.15	\$ 11,418.27		6,010
Rebate	1.52%	1.52%	1.49%	Avg Mthly Trx	501
Rebate	\$ 61,927.74	\$ 44,617.19	\$ 170.13	Projected Trx	6010
Large Ticket		\$1,138,852.28			
Rebate Factor		0.50%			
Rebate Amount		\$ 5,694.26			

**FY 18 REBATE \$ 50,481.58**

**FUND REBATE**

FUND		% OF SPEND	REBATE	LARGE PURCHASES	
				SPEND	REBATE .50.%
001	\$ 1,059,908.72	36.11%	\$ 16,110.61	\$ 24,436.65	\$ 122.18
001 Comm Card*	\$ 11,418.27		\$ 170.13		
103	\$ 130,175.37	4.43%	\$ 1,978.67	\$ 203,680.61	\$ 1,018.40
104	\$ 4,447.95	0.15%	\$ 67.61		
110	\$ 16,738.05	0.57%	\$ 254.42		
111	\$ -	0.00%	\$ -		
115	\$ 96,055.20	3.27%	\$ 1,460.04		
116	\$ 28,809.68	0.98%	\$ 437.91		
118	\$ 44,902.27	1.53%	\$ 682.51		
301	\$ 76,324.65	2.60%	\$ 1,160.13		
402	\$ 1,362,195.56	46.41%	\$ 20,705.37	\$ 235,846.74	\$ 1,179.23
411	\$ 10,473.12	0.36%	\$ 159.19		
430	\$ 15,815.14	0.54%	\$ 240.39	\$ 631,017.18	\$ 3,155.09
440	\$ 12,612.69	0.43%	\$ 191.71		
450	\$ 991.30	0.03%	\$ 15.07		
502	\$ 75,891.45	2.59%	\$ 1,153.55	\$ 43,871.10	\$ 219.36
<b>TOTALS</b>	<b>\$ 2,935,341.15</b>	<b>100.00%</b>	<b>\$ 44,787.32</b>	<b>\$ 1,138,852.28</b>	<b>\$ 5,694.26</b>

\*Commercial Card is stand alone and not included in the PCard Spend and # of Transactions total

**TOTAL REBATE \$ 50,481.58**

**LARGE TICKET ITEMS**

WASTE MGMT WM 77002	10/5/2017	\$46,304.28	430-0930	
EVOQUA WATER 01851	10/23/2017	\$8,344.64	402-1625	\$54,648.92
WASTE MGMT WM 77002	11/7/2017	\$53,113.46	430-0930	
PREFERRED MAT 33559	11/8/2017	\$7,769.26	103-0960	
EVOQUA WATER 01851	11/9/2017	\$10,138.88	402-1625	
EVOQUA WATER 01851	11/29/2017	\$11,327.92	402-1625	
PREFERRED MAT 33559	11/30/2017	\$13,333.73	103-3000	\$95,683.25
WASTE MGMT WM 77002	12/1/2017	\$53,158.86	430-0930	
PREFERRED MAT 33559	12/8/2017	\$13,228.74	103-3000	
NALCO COMPANY 55121	12/8/2017	\$9,039.52	402-1621	
EVOQUA WATER 01851	12/8/2017	\$12,460.00	402-1625	
NALCO COMPANY 55121	12/18/2017	\$9,039.52	402-1621	
WASTE MGMT WM 77002	12/28/2017	\$53,186.10	430-0930	\$150,112.74
PREFERRED MAT 33559	1/8/2018	\$60,474.24	103-3000	
SHI INTERNATION 08873	1/12/2018	\$9,641.47	502-0251	
PREFERRED MAT 33559	1/23/2018	\$12,388.82	103-3000	



EVOQUA WATER `01851	1/23/2018	\$8,188.00	402-1625	
EVOQUA WATER `01851	1/29/2018	\$13,136.40	402-1625	
SHI INTERNATIONAL08873	1/29/2018	\$9,229.63	502-0251	
PREFERRED MAT 33559	1/31/2018	\$20,473.06	103-3000	\$133,531.62
WASTE MGMT WM 77002	2/1/2018	\$53,249.66	430-0930	
PREFERRED MAT 33559	2/9/2018	\$55,644.70	103-3000	
PREFERRED MAT 33559	2/15/2018	\$20,368.06	103-3000	
TENCARVA MACH 27409	2/23/2018	\$17,995.00	402-1621	\$147,257.42
WASTE MGMT WM 77002	3/1/2018	\$53,299.60	430-0930	
ESRI 92373	3/14/2018	\$25,000.00	502-0251	
IN LICENSED TO (33950	3/19/2018	\$12,230.00	402-1621	
EVOQUA WATER `01851	3/26/2018	\$11,125.00	402-1625	\$101,654.60
WASTE MGMT WM 77002	4/4/2018	\$53,331.38	430-0930	
BRENNTAG MID-S 42420	4/11/2018	\$11,970.73	402-1621	
EVOQUA WATER `01851	4/12/2018	\$10,637.28	402-1625	
EVOQUA WATER `01851	4/26/2018	\$8,839.48	402-1625	\$84,778.87
WASTE MGMT WM 77002	5/2/2018	\$53,363.16	430-0930	
EVOQUA WATER `01851	5/11/2018	\$11,577.12	402-1625	\$64,940.28
EVOQUA WATER `01851	7/4/2018	\$9,754.40	402-1625	
EVOQUA WATER `01851	7/11/2018	\$11,498.80	402-1625	
THOMPSON PUMF 32129	7/13/2018	\$19,870.69	402-1625	\$41,123.89
BRENNTAG MID-S 42420	8/14/2018	\$12,005.44	402-1621	
DIGITAL ALLY INC 66219	8/20/2018	\$24,436.65	001-1200	
WASTE MGMT WM 77002	8/21/2018	\$53,453.96	430-0930	
WASTE MGMT WM 77002	8/21/2018	\$53,399.48	430-0930	
WASTE MGMT WM 77002	8/21/2018	\$53,503.90	430-0930	
WASTE MGMT WM 77002	8/29/2018	\$51,653.34	430-0930	
EVOQUA WATER `01851	8/30/2018	\$8,711.32	402-1625	\$257,164.09
EVOQUA WATER `01851	9/26/2018	\$7,956.60	402-1625	\$7,956.60
		\$1,138,852.28		\$1,138,852.28

Summary of Projects Awarded =/ > \$25,000			
Year End FY 2018	Awarded Vendor	Amount	Solicitation Method
Deposit on McQueen Property	Olmsted & Wilson, PA	\$44,000.00	Direct by City Council
Engineering Consultant for Infrastructure Analysis for Bethel-St Mark District - Phase I	Infrastructure Solutions Sarasota, FL	\$28,440.00	Request for Qualifications City Council Award
Engineering Consultant for Bridge Inspection/Scouring	Weston & Sampson Fort Myers, FL	\$32,425.00	Engineering Library Competed Qual Eng
Furnish and install generator at Water Treatment Plant	FL Design Contractors Lake Park, FL	\$ 1,425,000.00	Formal Bid City Council Award
Construction Administration Professional Services for Jones Loop Force Main	Johnson Engineers Fort Myers, FL	\$ 195,760.00	Amendment to Master Agreement City Council Award
Purchase of 1/2 ton Pickup Truck for Utility Admin	Prestige Ford Mt. Dora, FL	\$ 30,341.00	Competed Cooperative Contracts
Construction of the Jones Loop Force Main	Giannetti Contracting Pompano Beach, FL	\$ 2,062,153.80	Formal Bid City Council Award
Purchase of 3/4 ton Pickup Truck for Right-of-Way	AutoNation Pembroke Pines, FL	\$ 37,679.00	Competed Cooperative Contracts
Term contract for tree trimming & removal services	ETI Fort Myers, FL	\$ 125,152.50	Formal Bid
Term contract for laboratory testing services for WTP/WWTP	Advanced Environmental; Benchmark; Sanders	\$ 57,711.00	Formal Bid
Construction of fireline at Bayfront Regional	Close Construction Okeechobee, FL	\$ 46,000.00	Formal Bid

	FY 2018	FY 2017	FY 2016	FY2015
<b>Pcard</b>				
Total Spend	\$ 2,935,341.15	\$ 2,898,371.42	\$ 3,711,402.84	\$ 3,444,064.39
Total # Transactions	6010	5618	5602	5731
Rebate Factor	1.52%	1.52%	1.51% - 1.52%	1.52%
Total Rebate	\$ 44,617.19	\$ 44,055.25	\$ 56,252.95	\$ 52,349.78
<b>Commercial Card</b>				
Total Spend	\$ 11,418.27	\$ 7,709.52	3823.71	\$ 4,478.87
Total # Transactions	N/A	N/A	N/A	30
Rebate Factor	1.49%	1.49%	1.43% - 1.49%	1.44%
Total Rebate	\$ 170.13	\$ 114.87	55.79	\$ 64.50
<b>Large Dollar Purch</b>				
Total Spend	\$ 1,138,852.28	\$ 718,222.83	\$ 59,578.98	\$ 387,055.68
Total # Transactions	45	31	46	35
Rebate Factor	0.5%	0.5%	0.50%	0.50%
Total Rebate	\$ 5,694.26	\$ 3,591.11	3326.02	\$ 1,935.28
<b>TOTALS</b>				
Total Spend	\$ 4,085,611.70	\$ 3,624,303.77	\$ 3,774,805.53	\$ 3,835,598.94
Total # Transactions	6010	5649	5648	5796
Total Rebate	\$ 50,481.58	\$ 47,761.23	\$ 59,634.76	\$ 54,349.56
Average Mth Spend	\$ 340,467.64	\$ 311,391.50	\$ 311,391.50	\$ 319,633.25
Average Mth # Trx	501	471	471	481
<b>Increase/Decrease</b>				
Total Spend	12.7%	-4.0%	-1.6%	-12.0%
Total Rebate	5.7%	-19.9%	9.7%	-13.5%
<b>Distribution of Spend</b>				
<b>Procurement Staff</b>				
Total Spend	\$ 2,694,398.00	\$ 2,263,361.61	3038560.61	\$ 2,370,174.89
Percentage of Spend	66%	63%	69%	62%
Total Transactions	1715	1689	1631	1636
Percentage of Trx	29%	30%	29%	28%
<b>Department Staff</b>				
Total Spend	\$ 1,379,795.43	\$ 1,353,232.64	\$ 1,336,064.89	\$ 1,452,703.10
Percentage of Spend	34%	37%	31%	38%
Total Transactions	4295	3960	4001	4118
Percentage of Trx	71%	70%	71%	72%

\$ 4,074,193.43	\$ 3,616,594.25	\$ 4,374,625.50	\$ 3,822,877.99
6010	5649	5632	5754

	FY2014	FY 2013	FY2012	FY2011
<b>Pcard</b>				
Total Spend	\$ 4,062,790.01	\$ 3,394,757.75	\$ 3,890,008.55	1720573.33
Total # Transactions	6356	5946	5762	2205
Rebate Factor	1.51%	1.51%	1.51%	1.44%
Total Rebate	\$ 61,348.13	\$ 51,260.84	\$ 58,739.13	\$ 24,776.26
<b>Commercial Card</b>				
Total Spend	\$ 4,515.23	\$ 4,405.67	\$ 13,944.33	N/A
Total # Transactions	24	28	55	
Rebate Factor		1.51%	1.51%	
Total Rebate	\$ 64.82	\$ 66.53	\$ 210.56	
<b>Large Dollar Purch</b>				
Total Spend	\$ 290,366.61	\$ 284,810.49	\$ 112,707.64	0
Total # Transactions	29	27	9	0
Rebate Factor	0.50%	0.65%	0.45%	0
Total Rebate	\$ 1,451.83	\$ 1,851.27	\$ 507.18	0
<b>TOTALS</b>				
Total Spend	\$ 4,357,671.85	\$ 3,683,973.91	\$ 4,016,660.52	\$ 1,720,573.33
Total # Transactions	6409	6001	5826	2205
Total Rebate	\$ 62,864.78	\$ 53,178.64	\$ 59,456.87	\$ 24,776.26
Average Mth Spend	\$ 363,139.32	\$ 306,997.83	\$ 334,721.71	\$ 143,381.11
Average Mth # Trx	534	500	486	184
<b>Increase/Decrease</b>				
Total Spend	18.3%	-8.3%		Program Start
Total Rebate	18.2%	-10.6%		
<b>Distribution of Spend</b>				
<b>Procurement Staff</b>				
Total Spend	\$ 2,965,162.19	\$ 2,390,662.93	\$ 3,028,279.56	
Percentage of Spend	68%	65%	75%	
Total Transactions	1986	2292	2832	
Percentage of Trx	31%	38%	49%	
<b>Department Staff</b>				
Total Spend	\$ 1,387,995.71	\$ 1,293,310.98	\$ 988,380.96	
Percentage of Spend	32%	35%	25%	
Total Transactions	4346	3709	2994	
Percentage of Trx	69%	62%	51%	

\$ 4,353,157.90  
6332