



CITY OF PUNTA GORDA
 URBAN DESIGN
 326 WEST MARION AVENUE
 PUNTA GORDA, FL 33950
 (941) 575-3352
 Zoning@CityofPuntaGordaFL.com

DOGGIE DINING APPLICATION

Date	<input type="checkbox"/> \$100 Application Fee (initial application)
Case #	<input type="checkbox"/> \$25 Renewal Application Fee
Application and all pertinent required data such as plans, pictures, letters and supplemental information must be completed and returned to the Zoning & Code Compliance Division before this application will be processed. Applicant and/or his agent must be present at the Development Review Committee hearing.	
ALL INFORMATION LISTED BELOW IS REQUIRED TO BE SUBMITTED AT TIME OF APPLICATION	
<input type="checkbox"/> ORIGINAL application with Signed & Notarized DOGGIE DINING – RENEWAL Application and/or Affidavit Authorization for Agent (if applicable)	<input type="checkbox"/> Site Plan showing: <ul style="list-style-type: none"> ➤ All existing structures with dimensions & spacing ➤ Setbacks ➤ Location of Furniture & all accessories in the area ➤ Unobstructed 48 inch pedestrian passageway (shall meet all ADA requirements ie. Cross Slopes) ➤ Trash receptacles to be used for sidewalk café (if placed within area) ➤ Dimensions of sidewalk café/outdoor dining area ➤ Designated area available to patrons' dogs including dimensions ➤ Entryways and exits to designated area
<input type="checkbox"/> A copy of the deed or other evidence of ownership	<input type="checkbox"/> Photos/drawing/representation of design of furniture/fences/barriers and all other accessories for sidewalk café/outdoor dining area
<input type="checkbox"/> City Local Business Tax Receipt	
<input type="checkbox"/> Certificate of insurance for \$1,000,000 when located on a public sidewalk - City of Punta Gorda must be shown as additional insured	
<input type="checkbox"/> City Occupational License	
<input type="checkbox"/> Alcohol Permit (if applicable)	
<input type="checkbox"/> Sign Approval (if applicable)	
<input type="checkbox"/> Health Department Certificate	
<input type="checkbox"/> Proposed Signage: <ul style="list-style-type: none"> ➤ Employee Rules ➤ Patron/Dog Rules 	
*NOTE: If outside seating is greater than 15% of inside seating an impact fee will be assessed, if approved. The original permitted interior seats cannot be reduced to avoid an impact fee.	
Applicant / Owner Information	
Name	
Address	City State Zip
Phone	Email address
Authorized Agent –(if applicable – Property Owner must sign AGENT Affidavit below)	
Name	
Address	City State Zip
Phone	Email address
Business	
Name	
Address	City State Zip
Phone	Email address
DBPR License Number (Division issued licensed number)	
Parcel ID /Account #	Lot # Block# Section
Exact Number of TABLES	Inside Outside
Exact Number of CHAIRS	Inside Outside
What are the hours of Operation?	

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

Pursuant to City of Punta Gorda Code of Ordinances, Chapter 26, Section 8.27 Outdoor Dining, Local Exemption to Allow Dogs in Designated Area A diagram and description of the outdoor area which is requested to be designed as available to patrons' dogs, including dimensions of the designated area; a depiction of the number and placement to tables, chairs and restaurant equipment, if any; the entryways and exits to the designated outdoor area; the boundaries of the designated area and of the other outdoor dining areas not available for patrons' dogs; any fences or other barriers; surrounding property lines and public rights-of-way, including sidewalks and common pathways.

The City Permit allowing outdoor dining must be visibly displayed at all times, contingent on satisfaction of all other agency requirements, and valid the term of one (1) year; January through December. Permit expires on December 31st. It is the applicant's responsibility to contact Urban Design by November 30th of the calendar year to apply for permit renewal and schedule for a DRC review for permit renewal for the following calendar year.

NOTE: Doggie dining permits for private property applications do not have to be renewed annually.

AFFIDAVIT		
_____ Signature of Owner or Authorized Agent	_____ Print Name & Title	_____ Date
STATE OF _____) COUNTY OF _____)		
The foregoing instrument was acknowledged before me this ____ day of _____, 20____, by _____, who is personally known to me or who has produced _____ as identification and who did not take an oath.		
_____ Notary Public, State of Florida	_____ My commission Expires	(Seal)

AGENT AFFIDAVIT (Property Owner to complete ONLY if applicable)

I/We _____, property owner(s), hereby authorize _____ to act as **Agent** on our behalf regarding a Doggie Dining Application on the property commonly known as _____ in Punta Gorda, Florida.

_____ Signature of Property Owner	_____ Print Name of Property Owner	_____ Date
STATE OF _____) COUNTY OF _____)		
The foregoing instrument was acknowledged before me this ____ day of _____, 20____, by _____, who is personally known to me or who has produced _____ as identification and who did not take an oath.		
_____ Notary Public, State of Florida	_____ My commission Expires	(Seal)

<input type="checkbox"/> Staff Approved	<input type="checkbox"/> Staff Denied	<input type="checkbox"/> DRC Approved	<input type="checkbox"/> DRC Denied
Comments: _____			
Approved by: _____ Date _____			