



OFFICE OF THE CITY MANAGER
INTEROFFICE MEMORANDUM

To: City Council Members
Through: Howard Kunik, City Manager
From: Macalle Finkle, Paralegal & Executive Assistant
Date: September 28, 2018
Subject: Monthly Departmental Reports

Attached are the monthly departmental reports for August 2018.

Cc: City Clerk
Finance Department

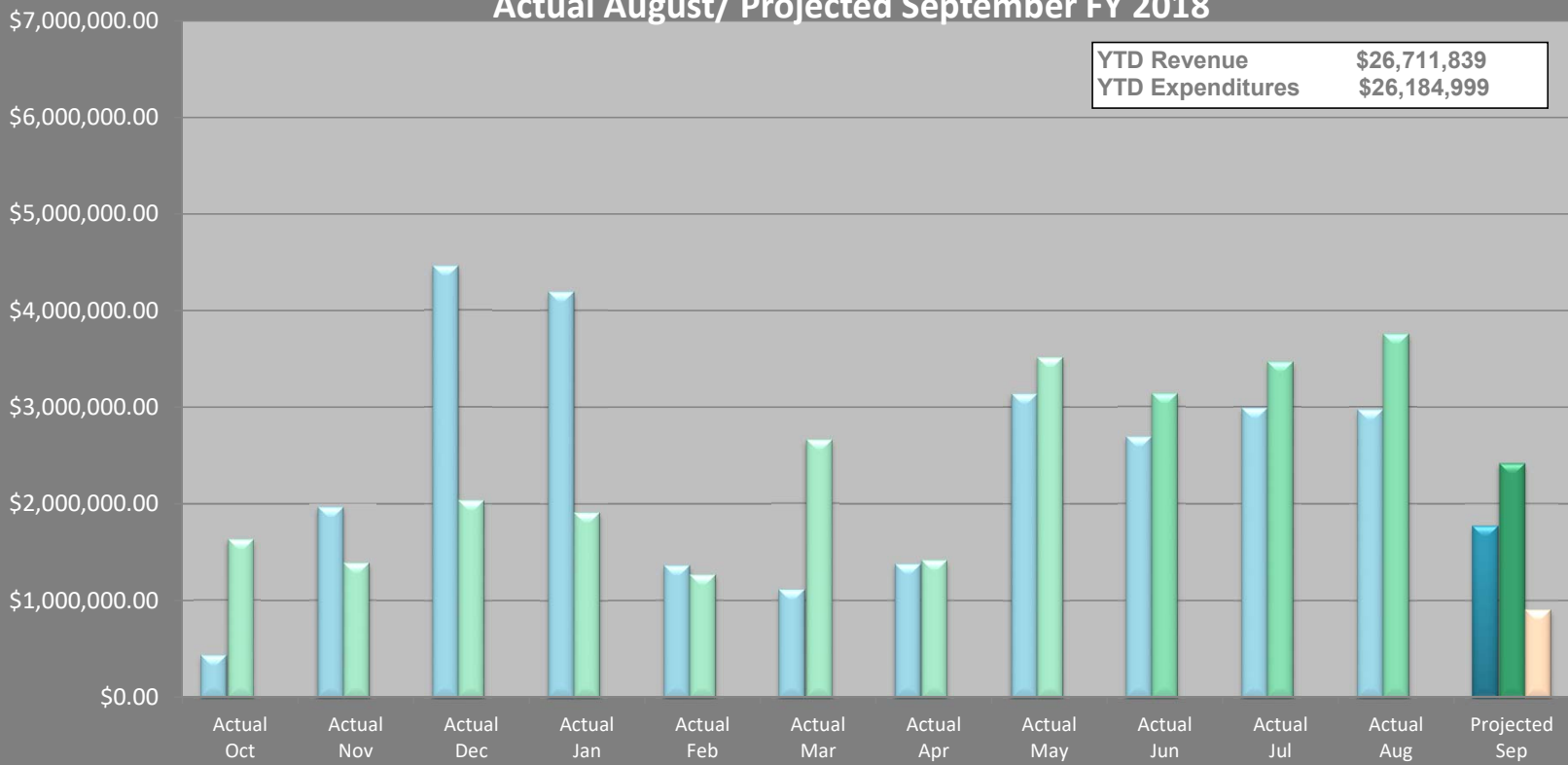
**CITY OF PUNTA GORDA
GENERAL FUND
Revenue & Expenditures
As of August 31, 2018
Percentage of Fiscal Year Elapsed 91.7%
SUMMARY**

	FY 2018 Annual Budget	Current Annual Projection	Increase (Decrease)	%	Year to Date Actual w/o Encumb	YTD % of Annual Proj w/o Encumb	Year to Date Actual with Encumb	YTD % of Annual Proj with Encumb
REVENUES								
Taxes	\$ 12,239,450	\$ 12,278,610	\$ 39,160	0.32%	\$ 11,825,704	96.3%	\$ 11,825,704	96.3%
Licenses & Permits	1,383,790	1,383,790	-	0.00%	1,091,511	78.9%	1,091,511	78.9%
Intergovernmental	2,195,520	2,389,020	193,500	8.81%	2,043,499	85.5%	2,043,499	85.5%
Charges for Services	394,500	394,500	-	0.00%	405,152	102.7%	405,152	102.7%
Fines & Forfeitures	61,120	61,120	-	0.00%	46,125	75.5%	46,125	75.5%
Administrative Charges	3,095,150	3,103,150	8,000	0.26%	2,845,230	91.7%	2,845,230	91.7%
Miscellaneous	399,507	471,386	71,879	17.99%	494,618	104.9%	494,618	104.9%
Financing-for Canal Maintenance Funds	-	-	-	0.00%	7,850,000	0.0%	7,850,000	0.0%
Operating Transfers	309,335	329,335	20,000	6.47%	110,000	33.4%	110,000	33.4%
Total Revenue	<u>20,078,372</u>	<u>20,410,911</u>	<u>332,539</u>	<u>1.66%</u>	<u>26,711,839</u>	<u>130.9%</u>	<u>26,711,839</u>	<u>130.9%</u>
EXPENDITURES								
Departmental Operating Expenses	17,581,333	18,104,954	523,621	2.98%	15,354,557	84.8%	15,704,807	86.7%
Non-Departmental	89,994	191,997	102,003	113.34%	183,196	95.4%	217,726	113.4%
Lot Mowing	274,000	348,400	74,400	27.15%	168,392	48.3%	275,354	79.0%
Capital Outlay	820,500	1,300,542	480,042	58.51%	478,612	36.8%	982,051	75.5%
Transfers	2,224,000	2,224,000	-	0.00%	10,000,242	449.7%	10,000,242	449.7%
Total Expenditures	<u>20,989,827</u>	<u>22,169,893</u>	<u>1,180,066</u>	<u>5.62%</u>	<u>26,184,999</u>	<u>118.1%</u>	<u>27,180,180</u>	<u>122.6%</u>
Revenues in Excess(Shortfall) of Expenditures	<u>\$ (911,455)</u>	<u>\$ (1,758,982)</u>	<u>\$ (847,527)</u>		<u>\$ 526,840</u>		<u>\$ (468,341)</u>	
Prior Year Purchase Order Encumbrances		\$ 214,561						
Re-Appropriations/Appropriations		520,484						
FY 2018 Operating Reserves (Beg)	<u>4,025,018</u>	<u>4,616,289</u>						
FY 2018 Operating Reserves (End):								
Reserve for future years' budget	671,695	671,695						
7.5% Budgeted Operating Reserve	<u>\$ 2,441,868</u>	<u>\$ 2,920,657</u>						

SIGNIFICANT CURRENT INFORMATION TO BE TAKEN INTO CONSIDERATION:

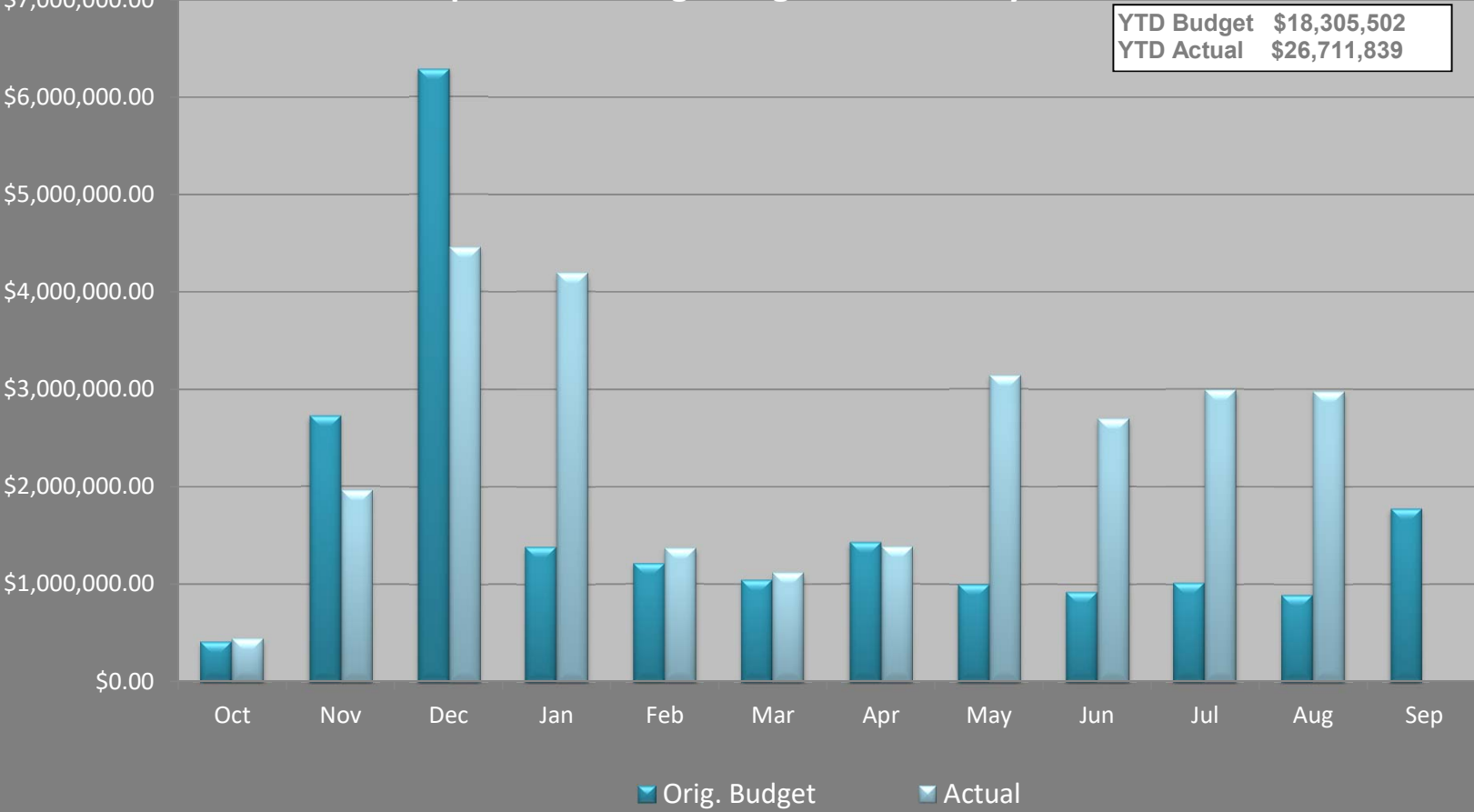
- Taxes - 97% of ad valorem revenues are collected during the first half of the fiscal year. April 2018
Assessment collections collected through 7/31/18 and received by the City in August totals \$8,898,810 which represents 100.6% of the Annual Budgeted amount. August 2018
Licenses & Permits - Franchise Fees are Collected 60 days after activity. Year-to-Date revenues are running 9.3% higher than projected. August 2018
Intergovernmental Revenues - State Shared Revenues are collected 30 days after activity. Year-to-Date revenues are 0.04% lower than projected. August 2018
Charges for Services - 97% of lot mowing assessments are collected during the first half of the fiscal year. August 2018
Fines & Forfeitures - Fines from the Code Board vary greatly in timing and amounts. August 2018
Financing - Line of Credit for Hurricane Irma seawall repairs. Draws of \$7,850,000 transferred to Canal Maint. Funds; Canal Maint. Funds will make debt service payments. August 2018
- Actual YTD operating expenditures compared to current YTD projections are 92.4%. August 2018
- Financing - Line of Credit for Hurricane Irma seawall repairs. Draws transferred to Canal Maintenance Funds; Canal Maint. Funds will make debt service payments. June 2018
- New revenue & expenditure of \$128,500 from grant for PD boat. New expenditure of \$90,072 for comprehensive plan studies. January 2018
New revenue & expenditure of \$86 from insurance claim. March 2018
New revenue & expenditure of \$45,000 from insurance claim for building repairs. April 2018
New revenues & expenditures of \$52,346 from utility tax and insurance for impact fee study and PD vehicle repairs. May 2018
New revenue & expenditures of \$10,737 for damaged arrow sign board; New expenditure appropriation for acquisition of Allen St. Property \$22,410. June 2018
New revenue & expenditures of \$6,000 for PD crisis intervention training. July 2018
New revenue & expenditures of \$65,000 for Additional School Resource Officers (Local Govt. Sales Tax). August 2018
- The Year to Date column above includes \$995,181 of encumbrances. August 2018
- Prior year purchase orders for incomplete deliveries of \$214,561 were rolled over to FY 2018. October 2017
Prior year re-appropriations from FY 2017 are \$477,439 and appropriations are \$67,915 from: \$43,045 fund balance and \$24,870 from donations & transfers. January 2018
- Capital Outlay - Police vehicles, vessel refurbishment, and equip., public works vehicles & equip., and fire apparatus, vehicle, and equip. October 2017
- The FY 2018 Operating Reserves (Beg) has been increased to reflect 9/30/17 audited year end operating reserves. April 2018

General Fund Revenue and Expenditures Actual August/ Projected September FY 2018

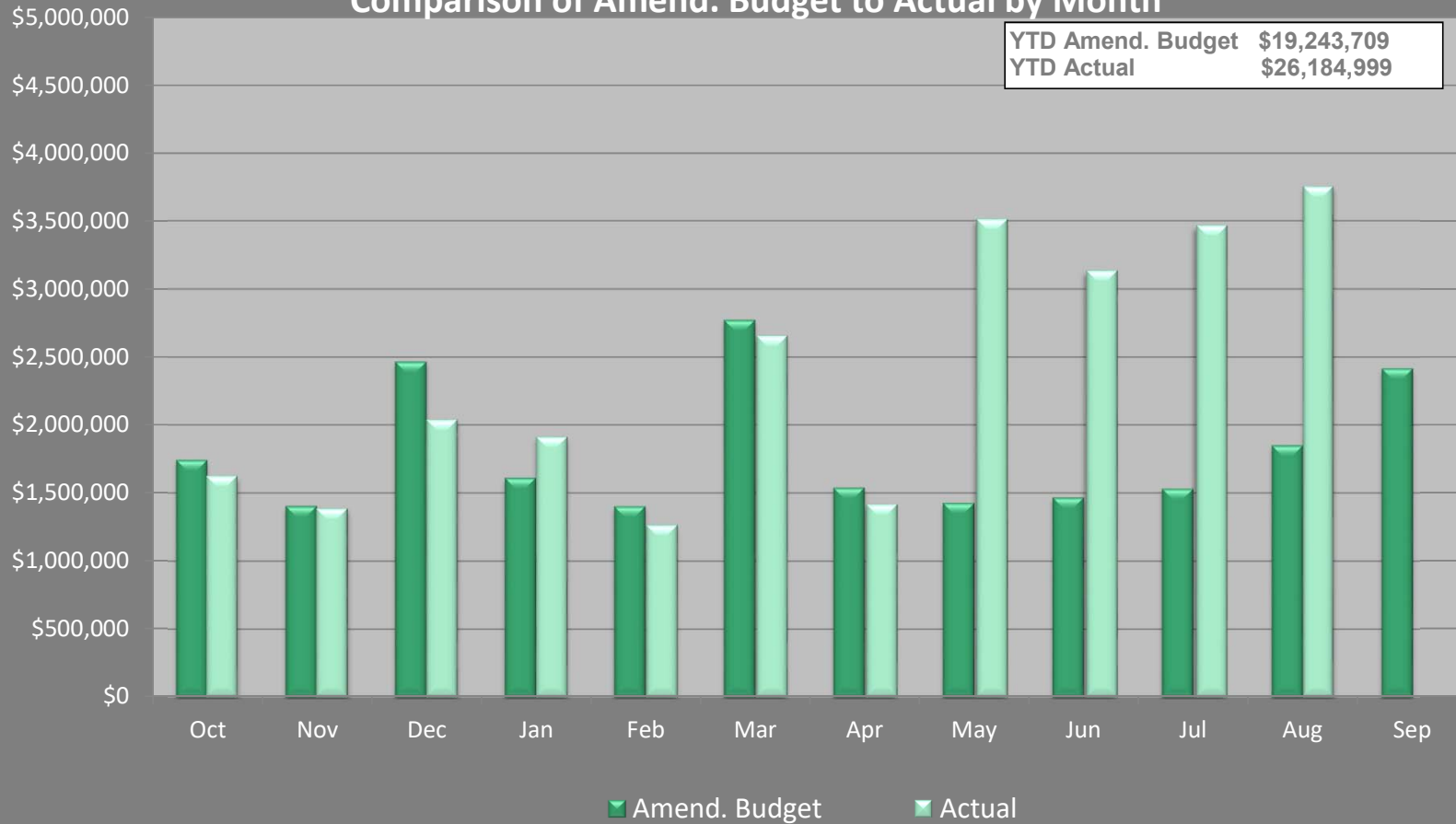


**General Fund
FY 2018 Revenues
Comparison of Orig. Budget to Actual by Month**

**YTD Budget \$18,305,502
YTD Actual \$26,711,839**



General Fund FY 2018 Expenditures Comparison of Amend. Budget to Actual by Month



**CITY OF PUNTA GORDA
GENERAL FUND
Expenditures by Division
As of August 31, 2018
Percentage of Fiscal Year Elapsed 91.7%**

	FY 2018 Annual Budget	Current Annual Projection	Increase (Decrease)	%	Year to Date Actual w/o Encumb	YTD % of Annual Proj w/o Encumb	Year to Date Actual with Encumb	YTD % of Annual Proj with Encumb
<u>Expenditures</u>								
City Council	\$ 129,311	\$ 129,311	-	0.00%	\$ 112,928	87.3%	\$ 112,928	87.3%
City Manager	474,808	461,808	(13,000)	-2.74%	383,530	83.0%	409,344	88.6%
Human Resources	346,560	346,960	400	0.12%	280,129	80.7%	280,405	80.8%
City Clerk	514,803	514,803	-	0.00%	433,782	84.3%	443,117	86.1%
Finance	925,959	938,187	12,228	1.32%	850,602	90.7%	851,280	90.7%
Procurement	571,939	571,939	-	0.00%	510,807	89.3%	510,967	89.3%
Legal Counsel	371,032	371,032	-	0.00%	244,891	66.0%	271,441	73.2%
Public Works Admin	202,065	201,148	(917)	-0.45%	184,269	91.6%	184,808	91.9%
Engineering	435,099	435,099	-	0.00%	397,420	91.3%	397,420	91.3%
Right of Way Maint.	1,041,078	1,041,078	-	0.00%	978,426	94.0%	980,443	94.2%
Parks & Grounds Maint.	1,447,069	1,608,590	161,521	11.16%	1,228,021	76.3%	1,335,953	83.1%
Police Department	5,637,363	5,738,586	101,223	1.80%	4,909,737	85.6%	4,936,661	86.0%
Fire Department	3,565,532	3,622,533	57,001	1.60%	3,169,088	87.5%	3,215,111	88.8%
Urban Design	619,990	732,996	113,006	18.23%	515,973	70.4%	578,379	78.9%
Zoning & Code Compliance	500,272	500,272	-	0.00%	448,013	89.6%	453,888	90.7%
Facilities Maintenance	798,453	890,612	92,159	11.54%	706,941	79.4%	742,662	83.4%
Capital Outlay	820,500	1,300,542	480,042	58.51%	478,612	36.8%	982,051	75.5%
Lot Mowing	274,000	348,400	74,400	27.15%	168,392	48.3%	275,354	79.0%
Transfers	2,224,000	2,224,000	-	0.00%	10,000,242	449.7%	10,000,242	449.7%
Non-Departmental	89,994	191,997	102,003	113.34%	183,196	95.4%	217,726	113.4%
Total Expenditures	\$ 20,989,827	\$ 22,169,893	\$ 1,180,066	5.62%	\$ 26,184,999	118.1%	\$ 27,180,180	122.6%

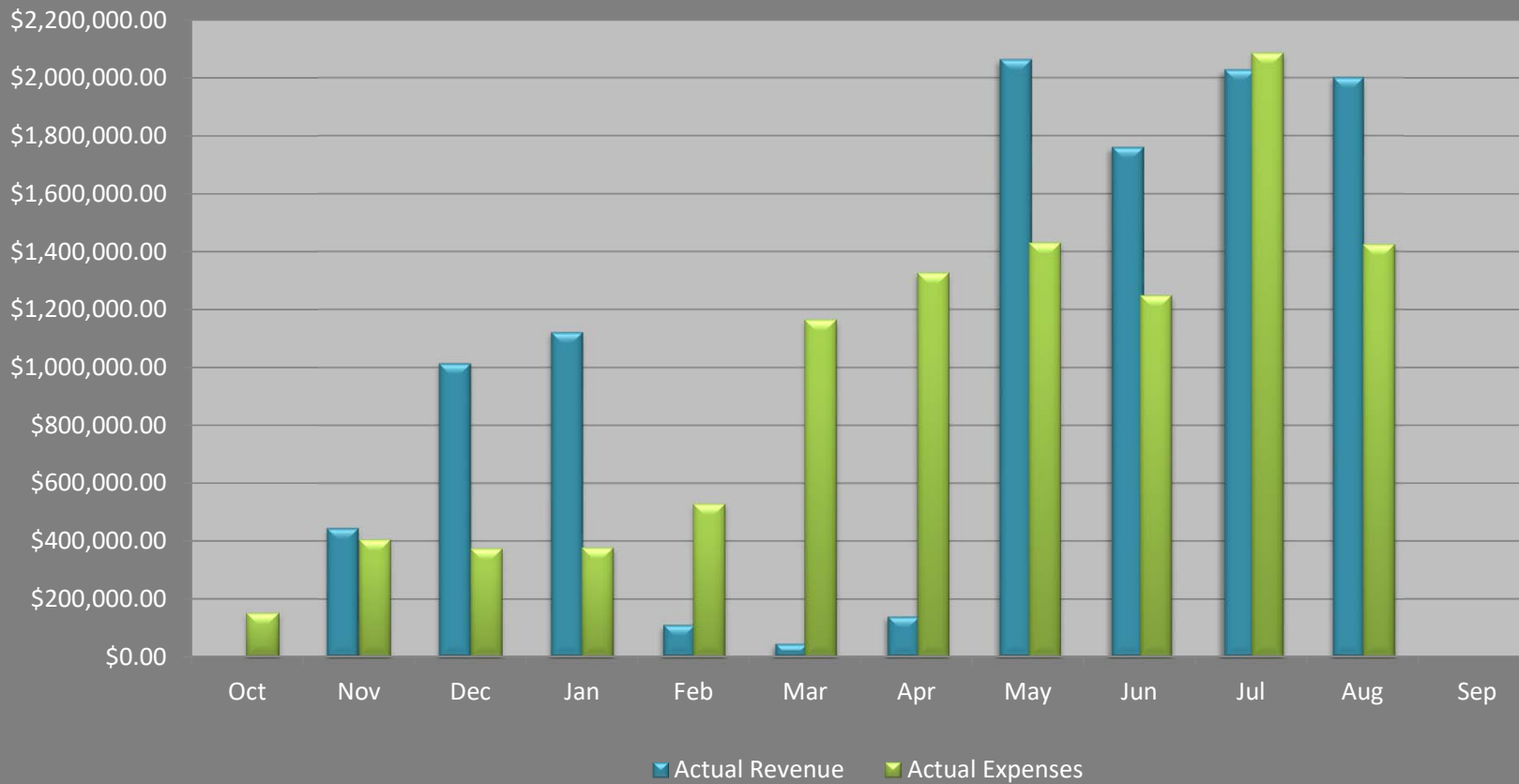
CITY OF PUNTA GORDA
PUNTA GORDA ISLES CANAL MAINTENANCE
Revenue & Expenses
As of August 31, 2018
Percentage of Fiscal Year Elapsed 91.7%
SUMMARY

	FY 2018 Annual Budget	Current Annual Projection	Increase (Decrease)	%	Year to Date Actual w/o Encumb	YTD % of Annual Proj w/o Encumb	Year to Date Actual with Encumb	YTD % of Annual Proj with Encumb
REVENUES								
PGI Canal Assessments	\$ 2,861,750	\$ 2,861,750	\$ -	0.0%	\$ 2,874,153	100.4%	\$ 2,874,153	100.4%
Federal Diaster Relief	-	24,620,321	24,620,321	0.0%	-	0.0%	-	0.0%
State Disaster Relief	-	4,103,387	4,103,387	0.0%	-	0.0%	-	0.0%
Financing	-	4,103,387	4,103,387	0.0%	-	0.0%	-	0.0%
Transfer from General Fund/Loan Draw	-	-	-	0.0%	7,780,900	0.0%	7,780,900	0.0%
Miscellaneous Revenue	10,400	68,765	58,365	561.2%	79,015	114.9%	79,015	114.9%
Total Revenues	2,872,150	35,757,610	32,885,460	1145.0%	10,734,068	30.0%	10,734,068	30.0%
EXPENSES								
Personnel	633,150	633,150	-	0.0%	658,892	104.1%	658,892	104.1%
Mangrove Trimming	40,000	40,000	-	0.0%	13,193	33.0%	26,000	65.0%
Dredging & Channel Markers	53,000	53,000	-	0.0%	44,359	83.7%	44,445	83.9%
Seawall Replacement, incl. panels	1,670,000	2,122,835	452,835	27.1%	332,834	15.7%	1,262,104	59.5%
Seawall Cap Replacement	25,000	25,000	-	0.0%	10,771	43.1%	10,771	43.1%
Seawall Stabilization	10,000	7,146	(2,854)	-28.5%	-	0.0%	-	0.0%
Other Operating Expenditures	292,825	294,332	1,507	0.5%	443,514	150.7%	457,471	155.4%
Capital Outlay	2,500	111,752	109,252	4370.1%	111,751	100.0%	111,751	100.0%
Capital Projects - IRMA	-	32,888,583	32,888,583	0.0%	8,904,995	27.1%	26,651,856	81.0%
Total Expenditures	2,726,475	36,175,798	33,449,323	1226.8%	10,520,309	29.1%	29,223,290	80.8%
Revenues in Excess(Shortfall) of Expenditures	145,675	(418,188)	\$ (563,863)		\$ 213,759		\$ (18,489,222)	
Prior Year Purchase Order Encumbrances		309,863						
Prior Year Reappropriations		254,000						
FY 2018 Operating Reserves (Beg)	919,682	935,219						
FY 2018 Operating Reserves (End):								
Reserve-Seawall Replacement	280,000	280,000						
Operating Reserves	\$ 785,357	\$ 800,894						

SIGNIFICANT CURRENT INFORMATION TO BE TAKEN INTO CONSIDERATION:

- 97% of PGI Canal Assessments are collected between November and April. April 2018
Assessment collections collected through 7/31/18 and received by the City in August totals \$2,874,153 which represents 100% of the Annual Budgeted amount. August 2018
- Actual YTD departmental operating expenditures compared to original YTD projections are 59%. August 2018
- Prior year purchase orders of \$368,228 were rolled over to FY 2018 of which \$58,365 is funded by a grant for channel markers. October 2017
Prior year reappropriation to FY 2018 for seawall replacements of \$254,000. January 2018
- New revenue & expenditures of \$32,827,095 from federal and state assistance and financing for seawall replacements due to Hurr.Irma. January 2018
- The Year to Date column, with encumbrances, includes \$18,702,981 of encumbrances. August 2018
- FY 2018 - Seawall replacement reserve for special projects as approved in five year plan. October 2017
- The FY 2018 Operating Reserves (Beg) has been increased to reflect 9/30/17 audited year end operating reserves. April 2018

PGI Canal Maintenance Fund Actual Revenues and Actual Expenses by Month FY 2018



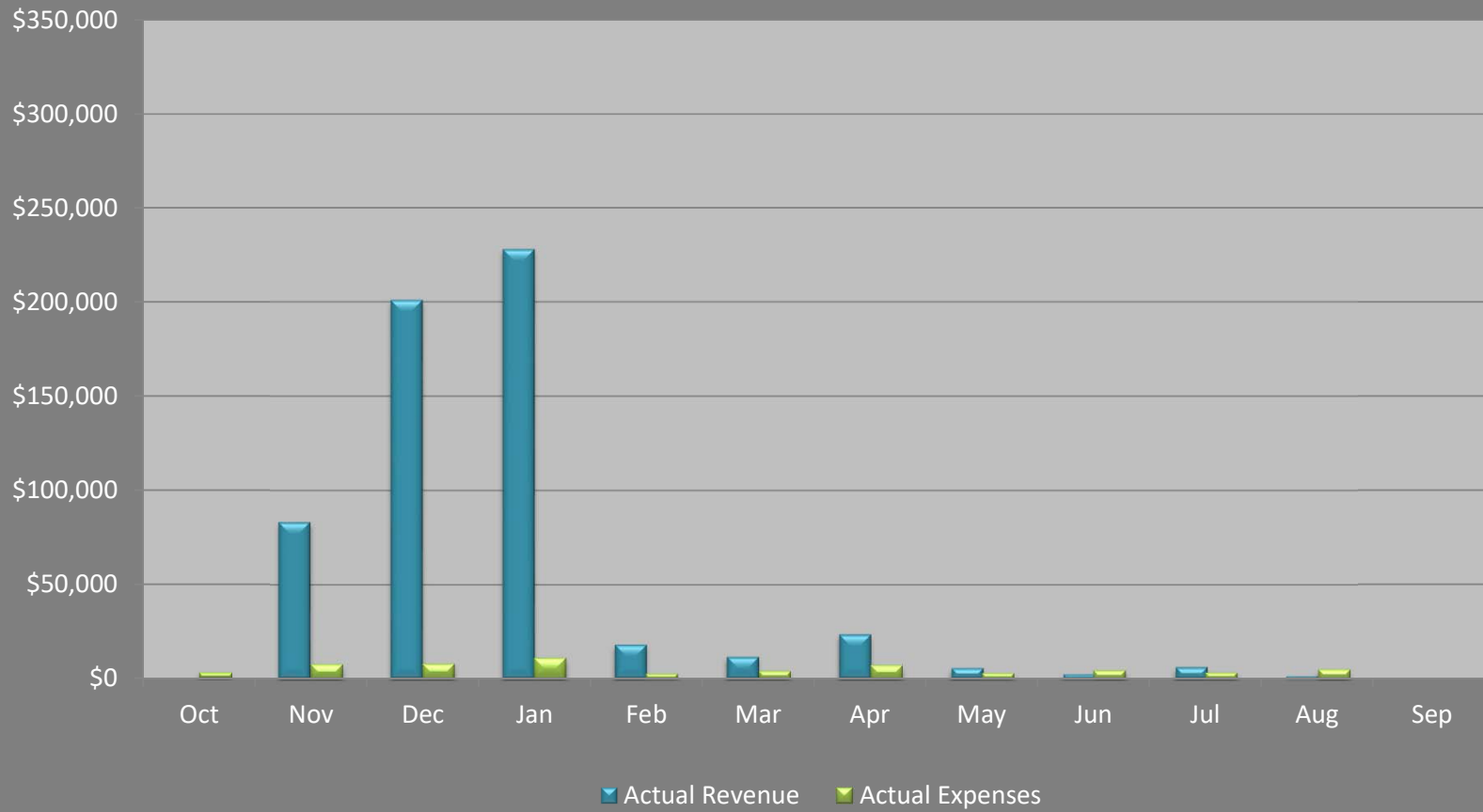
CITY OF PUNTA GORDA
BURNT STORE ISLES CANAL MAINTENANCE
Revenue & Expenses
As of August 31, 2018
Percentage of Fiscal Year Elapsed 91.7%
SUMMARY

	FY 2018 Annual Budget	Current Annual Projection	Increase (Decrease)	%	Year to Date Actual w/o Encumb	YTD % of Annual Proj w/o Encumb	Year to Date Actual with Encumb	YTD % of Annual Proj with Encumb
REVENUES								
BSI Canal Assessments	\$ 572,750	\$ 572,750	\$ -	0.0%	\$ 574,635	100.3%	\$ 574,635	100.3%
Federal Diaster Relief	-	\$ 639,213	639,213	0.0%	-	0.0%	-	0.0%
State Disaster Relief	-	\$ 106,535	106,535	0.0%	-	0.0%	-	0.0%
Miscellaneous Revenue	2,500	2,500	-	0.0%	7,314	292.6%	7,314	292.6%
Financing Revenue	-	106,535	106,535	0.0%	-	0.0%	-	0.0%
Total Revenues	<u>575,250</u>	<u>1,427,533</u>	<u>852,283</u>	<u>148.2%</u>	<u>581,949</u>	<u>40.8%</u>	<u>581,949</u>	<u>40.8%</u>
EXPENSES								
Personnel	35,837	35,837	-	0.0%	23,300	65.0%	23,300	65.0%
Mangrove Trimming	26,000	26,000	-	0.0%	-	0.0%	15,000	57.7%
Seawall Replacement, incl. panels	254,100	336,839	82,739	32.6%	2,782	0.8%	2,782	0.8%
Seawall Cap Replacement	10,000	10,000	-	0.0%	5,731	57.3%	5,731	57.3%
Other Operating Expenditures	62,705	62,705	-	0.0%	28,919	46.1%	28,919	46.1%
Debt Service	86,700	86,700	-	0.0%	-	0.0%	-	0.0%
Capital Projects - IRMA	-	852,283	852,283		169	0.0%	852,452	100.0%
Total Expenditures	<u>475,342</u>	<u>1,410,364</u>	<u>935,022</u>	<u>196.7%</u>	<u>60,901</u>	<u>4.3%</u>	<u>928,184</u>	<u>65.8%</u>
Revenues in Excess(Shortfall) of Expenditures	<u>99,908</u>	<u>17,169</u>	<u>\$ (82,739)</u>		<u>\$ 521,048</u>		<u>\$ (346,235)</u>	
Prior Year Purchase Order Encumbrances		12,739						
Prior Year Reappropriations		70,000						
FY 2018 Operating Reserves (Beg)	191,591	225,265						
FY 2018 Operating Reserves (End):								
Reserve-Seawall Replacement	100,000	100,000						
Operating Reserves	<u>\$ 191,499</u>	<u>\$ 225,173</u>						

SIGNIFICANT CURRENT INFORMATION TO BE TAKEN INTO CONSIDERATION:

1. 97% of BSI Canal Assessments are collected between November and April. April 2018
Assessment collections collected through 7/31/18 and received by the City in August totals \$574,635 which represents 100% of the Annual Budgeted amount. August 2018
2. Actual YTD departmental operating expenditures compared to original YTD projections are 22%. August 2018
3. Prior year purchase orders of \$12,739 were rolled over to FY 2018. October 2017
Prior year reappropriation to FY 2018 for seawall replacements of \$70,000. January 2018
4. New revenue & expenditures of \$852,283 from federal and state assistance and financing for seawall replacements due to Hurricane Irma. March 2018
5. The Year to Date column, with encumbrances, includes \$867,283 of encumbrances. August 2018
6. FY 2018 - Continued funding of \$45,000 annually for seawall replacement reserve from assessments. Special projects utilizes this funding. October 2017
7. The FY 2018 Operating Reserves (Beg) has been increased to reflect 9/30/17 audited year end operating reserves. April 2018

BSI Canal Maintenance Fund Actual Revenues and Actual Expenses by Month FY 2018



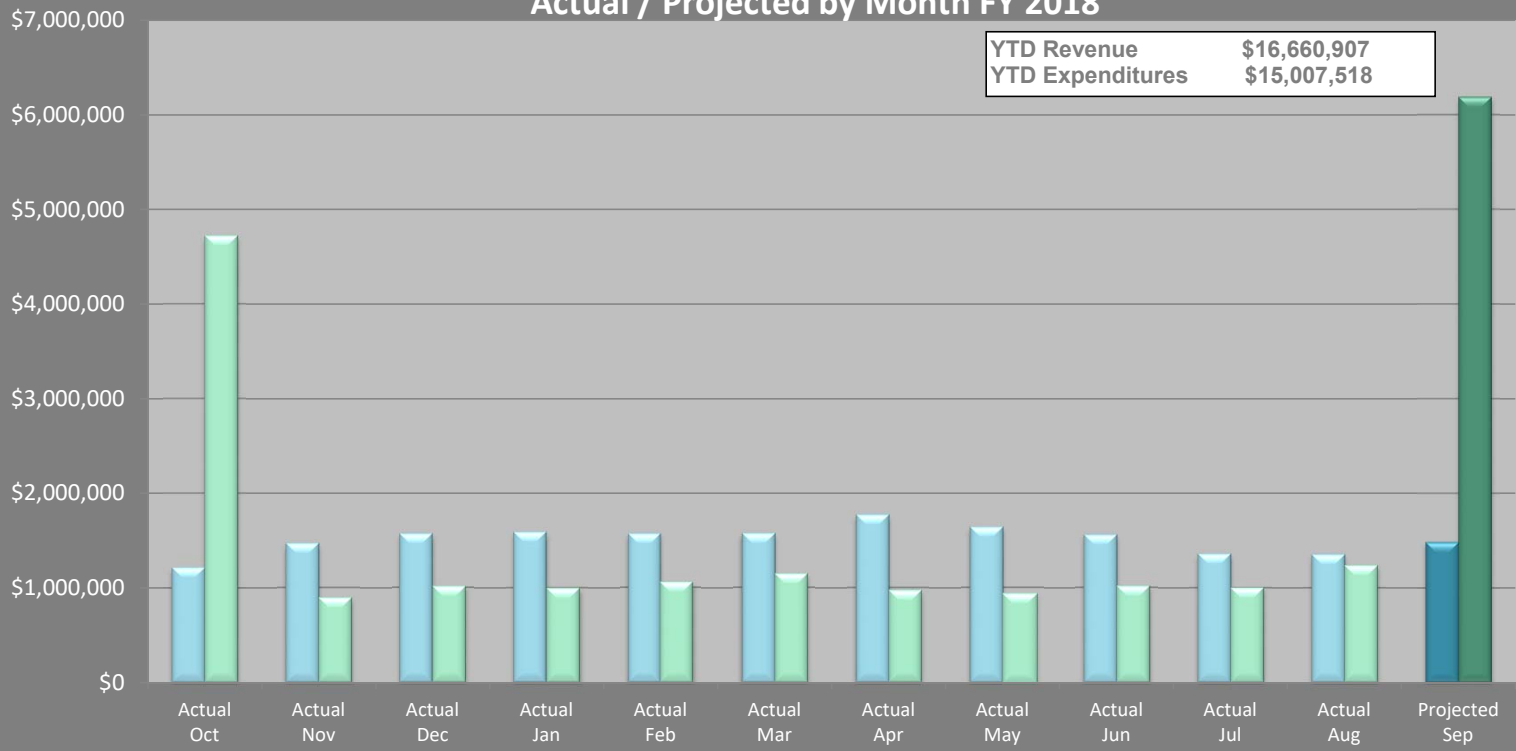
**CITY OF PUNTA GORDA
UTILITIES OM&R FUND
Revenue & Expenses
As of August 31, 2018
Percentage of Fiscal Year Elapsed 91.7%
SUMMARY**

	FY 2018 Annual Budget	Current Annual Projection	Increase (Decrease)	%	Year to Date Actual w/o Encumb	YTD % of Annual Proj w/o Encumb	Year to Date Actual with Encumb	YTD % of Annual Proj with Encumb
REVENUES								
Water Billings	\$ 9,385,070	\$ 9,913,255	\$ 528,185	5.6%	\$ 9,359,254	94.4%	\$ 9,359,254	94.4%
Wastewater Billings	7,100,140	7,328,080	227,940	3.2%	6,791,809	92.7%	6,791,809	92.7%
Other Revenues	243,515	464,072	220,557	90.6%	509,844	109.9%	509,844	109.9%
Transfer from Water and WW Impacts	208,000	-	(208,000)	-100.0%	-	0.0%	-	0.0%
Total Revenues	<u>16,936,725</u>	<u>17,705,407</u>	<u>768,682</u>	4.5%	<u>16,660,907</u>	94.1%	<u>16,660,907</u>	94.1%
EXPENSES								
Departmental Operating Expenses	12,378,083	12,492,092	114,009	0.9%	10,568,029	84.6%	10,889,856	87.2%
Capital Outlay	600,000	715,117	115,117	19.2%	413,689	57.8%	624,439	87.3%
Debt Service	1,031,600	615,800	(415,800)	-40.3%	615,800	100.0%	615,800	100.0%
Transfer to Utilities Construction Fund	<u>7,310,000</u>	<u>7,720,000</u>	<u>410,000</u>	5.6%	<u>3,410,000</u>	44.2%	<u>3,410,000</u>	44.2%
Total Expenses	<u>21,319,683</u>	<u>21,543,009</u>	<u>223,326</u>	1.0%	<u>15,007,518</u>	69.7%	<u>15,540,095</u>	72.1%
Revenues in Excess(Shortfall) of Expenses	<u>(4,382,958)</u>	<u>(3,837,602)</u>	<u>\$545,356</u>		<u>\$ 1,653,389</u>		<u>\$ 1,120,812</u>	
Prior Year Reappropriation/Appropriation		19,500						
Prior Year Purchase Order Encumbrances		189,669						
FY 2018 Operating Reserves (Beg)	<u>7,963,749</u>	<u>8,873,916</u>						
FY 2018 Operating Reserves (End)	<u>\$ 3,580,791</u>	<u>\$ 5,245,483</u>						

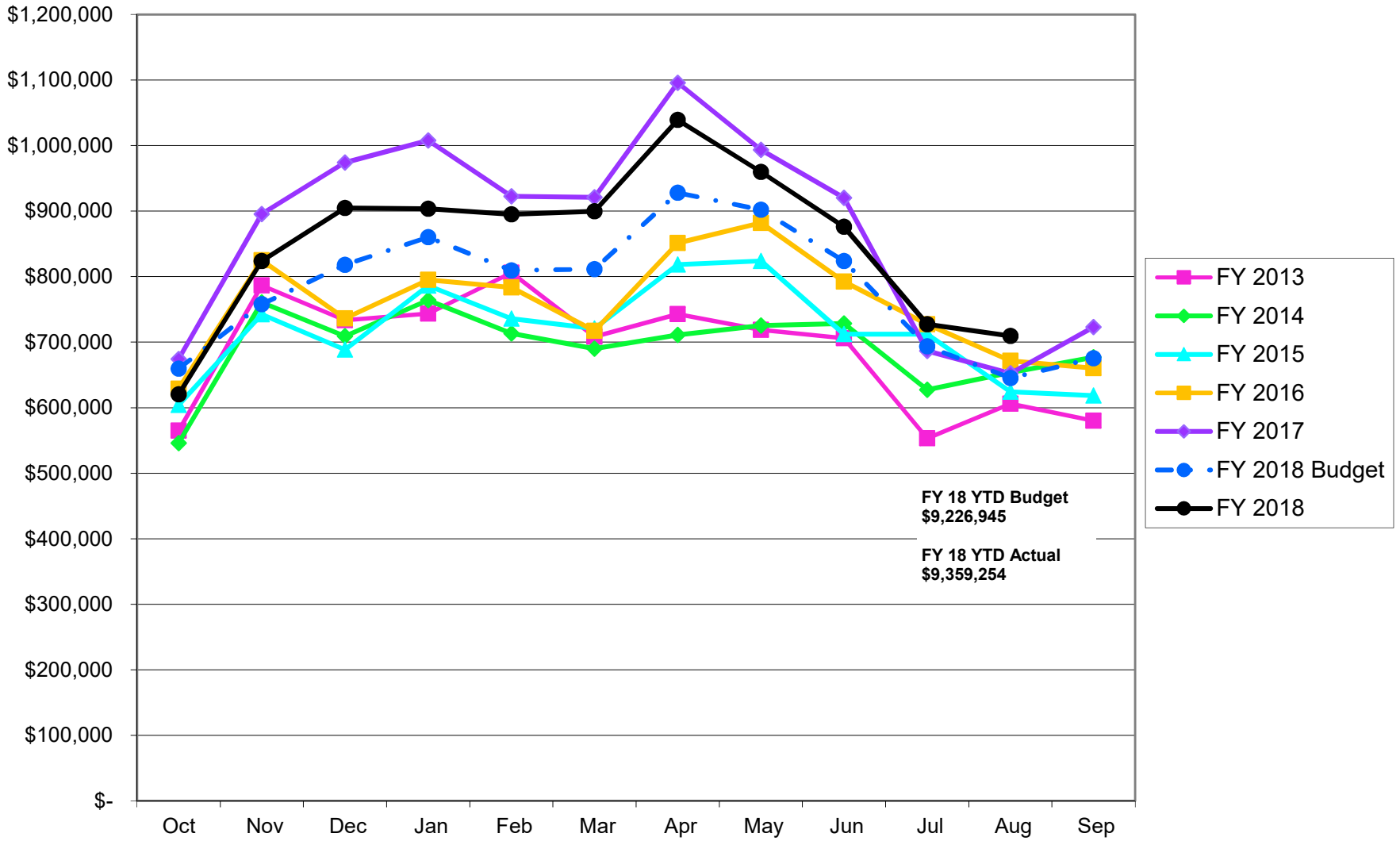
SIGNIFICANT CURRENT INFORMATION TO BE TAKEN INTO CONSIDERATION:

- Actual YTD revenues compared to original YTD budget projection are 100% for Water billings and 96% for Wastewater billings. August 2018
Water billings thru August FY 2018 were \$385,018 less than Water billings thru August FY 2017.
- Actual YTD departmental operating expenses compared to original YTD budget projection are 95%. August 2018
- New revenue & expenses of \$4,159 from insurance recovery for repairs to instrumentation at WWTP. January 2018
New revenue & expenses of \$14,946 from sale of assets for repairs to fleet/equipment at WTP. February 2018
Current annual projections for revenues were increased net \$748,725. Current annual debt service was decreased \$415,800 due to combined SRF loan delaying debt payment. May 2018
New revenue & expenses of 852 from insurance recovery for repairs to WD vehicle. June 2018
Expense was increased \$410,000 for transfer to Utilities construction for increase to AMI Project August 2018
- Prior year purchase orders of \$189,669 were rolled over to FY 2018. October 2017
Prior year reappropriation to FY 2018 of \$19,500 for delayed bond counsel/financial advisor. January 2018
- The current encumbrance balance is \$532,577. August 2018
- The FY 2018 Operating Reserves (Beg) has been increased to reflect 9/30/2017 audited operating reserves. April 2018

**Utilities OM&R Fund
Revenue and Expenditures
Actual / Projected by Month FY 2018**



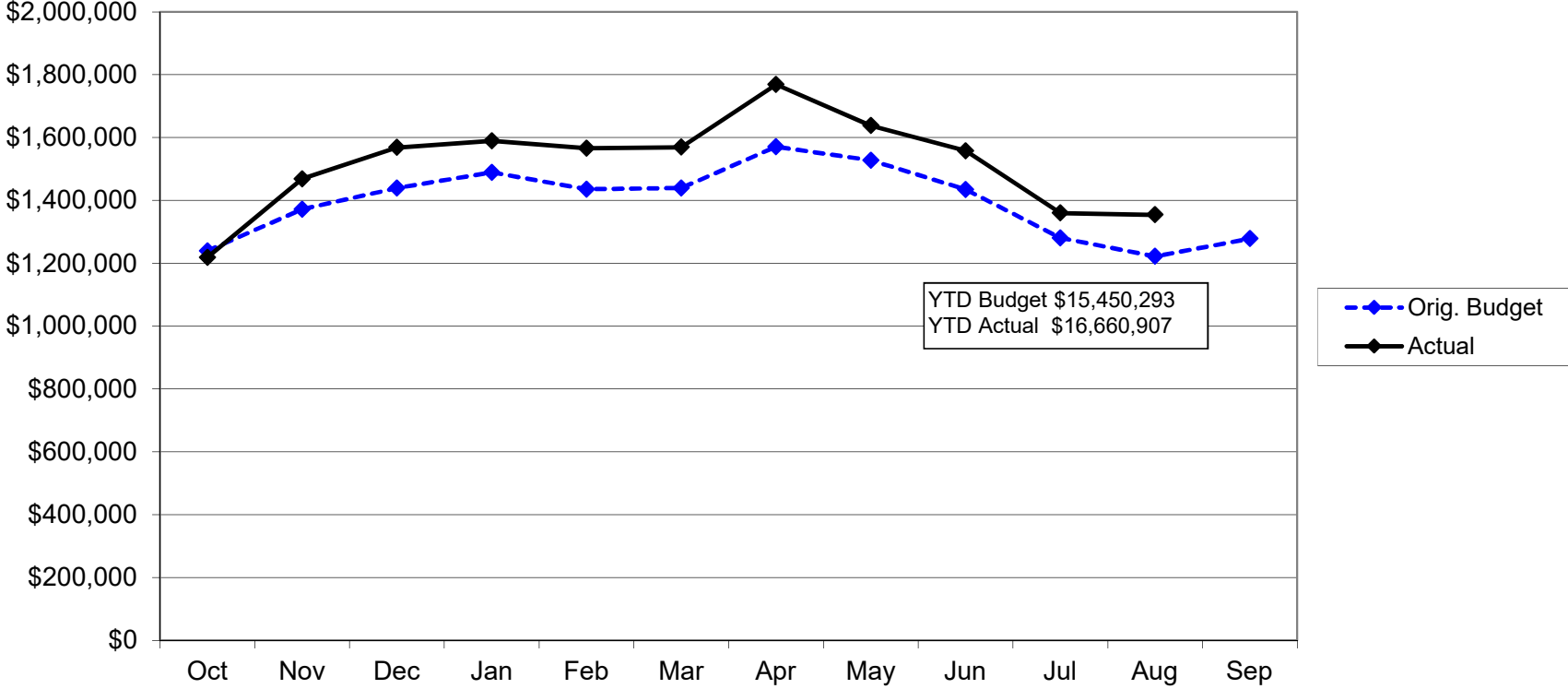
Monthly Comparison of Water Revenues FY13 to FY18



**CITY OF PUNTA GORDA
UTILITIES OM&R FUND
Major Water and Wastewater User Fee Revenues
FY 2018 Year-to-Date through August 2018**

Account Number	Description	Original Projection YTD FY 2018	Revised Projection YTD FY 2018	Actual YTD FY 2018	Over/(Under) Original Projection YTD FY 2018	Actual as % of Original Projection YTD FY 2018	Over/(Under) Revised Projection YTD FY 2018	Actual as % of Revised Projection YTD FY 2018
Summary	WATER - BASE CHARGES INSIDE	2,200,000.00	2,236,711.00	2,238,919.10	38,919.10	101.77%	2,208.10	100.10%
Summary	WATER - BASE CHARGES OUTSIDE	1,225,400.00	1,268,583.00	1,272,667.50	47,267.50	103.86%	4,084.50	100.32%
Summary	WATER USAGE INSIDE	4,117,330.00	4,382,732.00	4,470,776.42	353,446.42	108.58%	88,044.42	102.01%
Summary	WATER USAGE OUTSIDE	1,167,004.00	1,338,919.00	1,376,931.16	209,927.16	117.99%	38,012.16	102.84%
402-0000-343.51-62	WASTEWATER USAGE INSIDE	1,143,579.00	1,230,879.00	1,251,254.76	107,675.76	109.42%	20,375.76	101.66%
402-0000-343.51-63	WASTEWATER USAGE OUTSIDE	206,152.00	271,070.00	282,871.03	76,719.03	137.21%	11,801.03	104.35%
402-0000-343.51-64	WASTEWATER ERU INSIDE	4,103,000.00	4,150,238.00	4,155,688.44	52,688.44	101.28%	5,450.44	100.13%
402-0000-343.51-65	WASTEWATER ERU OUTSIDE	1,078,000.00	1,098,094.00	1,101,994.87	23,994.87	102.23%	3,900.87	100.36%
		<u>15,240,465.00</u>	<u>15,977,226.00</u>	<u>16,151,103.28</u>	<u>910,638.28</u>	<u>105.98%</u>	<u>173,877.28</u>	<u>101.09%</u>
Subtotals by Category								
	Water - Inside	6,317,330.00	6,619,443.00	6,709,695.52	392,365.52	106.21%	90,252.52	101.36%
	Water - Outside	2,392,404.00	2,607,502.00	2,649,598.66	257,194.66	110.75%	42,096.66	101.61%
	Wastewater - Inside	5,246,579.00	5,381,117.00	5,406,943.20	160,364.20	103.06%	25,826.20	100.48%
	Wastewater - Outside	1,284,152.00	1,369,164.00	1,384,865.90	100,713.90	107.84%	15,701.90	101.15%
Water Revenue Accounts								
402-0000-343.31-36	WATER 1-5 RATE INSIDE	1,338,428.00	1,454,970.00	1,482,420.24	143,992.24	110.76%	27,450.24	101.89%
402-0000-343.31-37	WATER 1-5 RATE OUTSIDE	531,164.00	631,023.00	654,691.98	123,527.98	123.26%	23,668.98	103.75%
402-0000-343.31-38	FACILITY CHG/ERU WATER IN	1,743,500.00	1,776,621.00	1,778,004.30	34,504.30	101.98%	1,383.30	100.08%
402-0000-343.31-39	FACILITY CHG/ERU WATR OUT	990,000.00	1,029,856.00	1,033,122.41	43,122.41	104.36%	3,266.41	100.32%
402-0000-343.31-40	WATER 6-10 RATE INSIDE	769,788.00	787,192.00	779,590.86	9,802.86	101.27%	-7,601.14	99.03%
402-0000-343.31-41	WATER 6-10 RATE OUTSIDE	111,023.00	116,768.00	118,556.08	7,533.08	106.79%	1,788.08	101.53%
402-0000-343.31-42	WATER 11-20 RATE INSIDE	748,837.00	827,418.00	849,028.70	100,191.70	113.38%	21,610.70	102.61%
402-0000-343.31-43	WATER 11-20 RATE OUTSIDE	71,538.00	70,836.00	72,137.97	599.97	100.84%	1,301.97	101.84%
402-0000-343.31-44	WATER 21-40 RATE INSIDE	338,828.00	362,354.00	377,844.89	39,016.89	111.52%	15,490.89	104.28%
402-0000-343.31-45	WATER 21-40 RATE OUTSIDE	34,710.00	29,723.00	27,589.17	-7,120.83	79.48%	-2,133.83	92.82%
402-0000-343.31-46	WATER >40 RATE INSIDE	102,241.00	93,317.00	97,630.94	-4,610.06	95.49%	4,313.94	104.62%
402-0000-343.31-47	WATER >40 RATE OUTSIDE	22,756.00	21,921.00	19,747.84	-3,008.16	86.78%	-2,173.16	90.09%
402-0000-343.31-50	CUSTOMER BILLING CHG IN	456,500.00	460,090.00	460,914.80	4,414.80	100.97%	824.80	100.18%
402-0000-343.31-51	CUSTOMER BILLING CHG OUT	235,400.00	238,727.00	239,545.09	4,145.09	101.76%	818.09	100.34%
402-0000-343.31-62	IRRIGATION 1-10 INSIDE	134,521.00	138,322.00	144,947.61	10,426.61	107.75%	6,625.61	104.79%
402-0000-343.31-63	IRRIGATION 1-10 OUTSIDE	3,525.00	9,076.00	10,141.48	6,616.48	287.70%	1,065.48	111.74%
402-0000-343.31-64	IRRIGATION 11-30 INSIDE	139,845.00	141,272.00	150,699.33	10,854.33	107.76%	9,427.33	106.67%
402-0000-343.31-65	IRRIGATION 11-30 OUTSIDE	0.00	2,218.00	1,640.20	1,640.20	0.00%	-577.80	73.95%
402-0000-343.31-68	IRRIGATION >30 INSIDE	130,645.00	127,647.00	129,463.81	-1,181.19	99.10%	1,816.81	101.42%
402-0000-343.31-69	IRRIGATION >30 OUTSIDE	0.00	0.00	0.00	0.00	0.00%	0.00	0.00%
402-0000-343.31-74	COMMERCIAL USAGE INSIDE	414,197.00	450,240.00	459,150.04	44,953.04	110.85%	8,910.04	101.98%
402-0000-343.31-75	COMMERCIAL USAGE OUTSIDE	392,288.00	457,354.00	472,426.44	80,138.44	120.43%	15,072.44	103.30%
		<u>8,709,734.00</u>	<u>9,226,945.00</u>	<u>9,359,294.18</u>	<u>649,560.18</u>	<u>107.46%</u>	<u>132,349.18</u>	<u>101.43%</u>

Total Revenues by Month FY 2018 (excluding Transfers from Impact Fees)



**CITY OF PUNTA GORDA
UTILITIES OM&R FUND
Expenses by Division
As of August 31, 2018
Percentage of Fiscal Year Elapsed 91.7%**

<u>Expense</u>	<u>FY 2018 Annual Budget</u>	<u>Current Annual Projection</u>	<u>Increase (Decrease)</u>	<u>%</u>	<u>Year to Date Actual w/o Encumb</u>	<u>YTD % of Annual Proj w/o Encumb</u>	<u>Year to Date Actual with Encumb</u>	<u>YTD % of Annual Proj with Encumb</u>
Billing and Collections	\$ 749,575	\$ 749,575	\$ -	0.0%	\$ 629,834	84.0%	\$ 656,251	87.5%
Utilities Administration	814,708	808,708	(6,000)	-0.7%	689,631	85.3%	690,846	85.4%
Water Treatment	3,179,639	3,278,390	98,751	3.1%	2,807,279	85.6%	2,894,424	88.3%
Wastewater Collection	1,764,071	1,766,071	2,000	0.1%	1,597,508	90.5%	1,641,958	93.0%
Wastewater Treatment	2,873,495	2,877,654	4,159	0.1%	2,357,705	81.9%	2,452,627	85.2%
Water Distribution	1,975,638	1,971,237	(4,401)	-0.2%	1,674,545	84.9%	1,734,430	88.0%
Fleet Maintenance	188,976	188,976	-	0.0%	161,199	85.3%	165,242	87.4%
Non-Departmental Operating	831,981	851,481	19,500	2.3%	650,328	76.4%	654,078	76.8%
Capital Outlay	600,000	715,117	115,117	19.2%	413,689	57.8%	624,439	87.3%
Transfer to Debt Services Funds	1,031,600	615,800	(415,800)	-40.3%	615,800	100.0%	615,800	100.0%
Transfer to Utilities Construction Fund	7,310,000	7,720,000	410,000	5.6%	3,410,000	44.2%	3,410,000	44.2%
Total Expense	<u>\$ 21,319,683</u>	<u>\$ 21,543,009</u>	<u>\$ 223,326</u>	<u>1.0%</u>	<u>\$ 15,007,518</u>	<u>69.7%</u>	<u>\$ 15,540,095</u>	<u>72.1%</u>

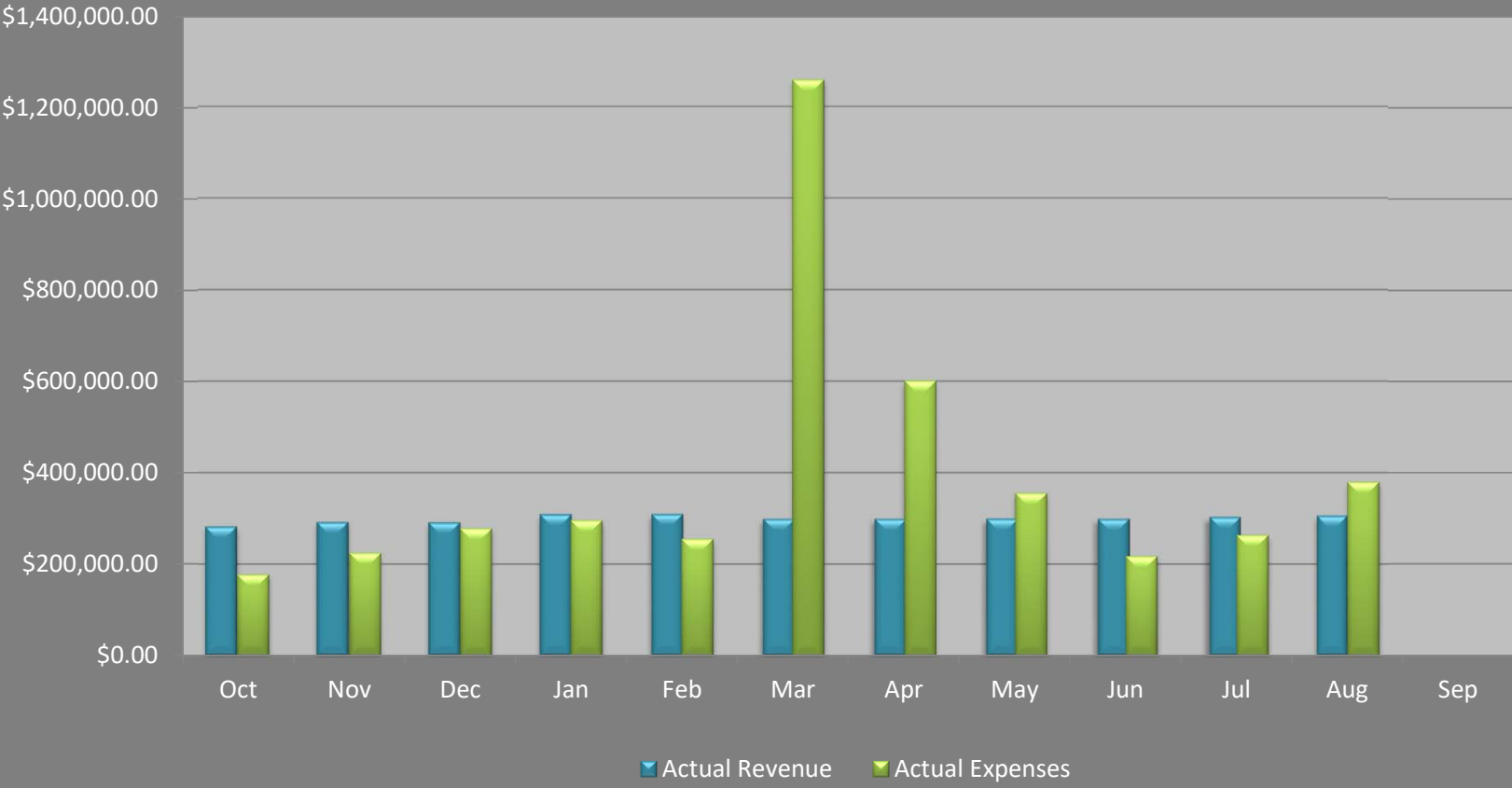
**CITY OF PUNTA GORDA
SANITATION FUND
Revenue & Expenses
As of August 31, 2018
Percentage of Fiscal Year Elapsed 91.7%
SUMMARY**

	FY 2018 Annual Budget	Current Annual Projection	Increase (Decrease)	%	Year to Date Actual w/o Encumb	YTD % of Annual Proj w/o Encumb	Year to Date Actual with Encumb	YTD % of Annual Proj with Encumb
REVENUES								
Refuse Billings	\$ 3,488,160	\$ 3,508,250	\$ 20,090	0.6%	\$ 3,234,504	92.2%	\$ 3,234,504	92.2%
Other Revenue	24,375	48,070	23,695	97.2%	51,096	106.3%	51,096	106.3%
Total Revenues	<u>3,512,535</u>	<u>3,556,320</u>	<u>43,785</u>	1.2%	<u>3,285,600</u>	92.4%	<u>3,285,600</u>	92.4%
EXPENSES								
Departmental Operating Expenses	3,278,752	3,286,752	8,000	0.2%	2,845,601	86.6%	3,045,130	92.6%
Capital Outlay	<u>609,000</u>	<u>1,615,906</u>	<u>1,006,906</u>	165.3%	<u>1,463,246</u>	90.6%	<u>1,491,981</u>	92.3%
Total Expenses	<u>3,887,752</u>	<u>4,902,658</u>	<u>1,014,906</u>	26.1%	<u>4,308,847</u>	87.9%	<u>4,537,111</u>	92.5%
Revenues in Excess(Shortfall) of Expenses	<u>(375,217)</u>	<u>(1,346,338)</u>	<u>\$ (971,121)</u>		<u>\$ (1,023,247)</u>		<u>\$ (1,251,511)</u>	
Prior Year Encumbrances		973,726						
Prior Year Reappropriations		86,180						
FY 2018 Operating Reserves (Beg)	<u>1,240,322</u>	<u>1,318,983</u>						
FY 2018 Operating Reserves (End):								
Reserve-Fleet/Equipment	400,000	400,000						
Operating Reserves	\$ 465,105	\$ 632,551						

SIGNIFICANT CURRENT INFORMATION TO BE TAKEN INTO CONSIDERATION:

1. Actual YTD revenues compared to original YTD budget projections for refuse, yardwaste, and recycling billings is 101%. August 2018
2. Actual YTD departmental operating expenses compared to original YTD budget projection are 97%. August 2018
3. Current annual projections for revenues were increased net \$43,785. Carts were decreased \$45,000 for savings from bid process. June 2018
4. Prior year purchase orders of \$973,726 for packers were rolled over to FY 2018. October 2017
Prior year reappropriation to FY 2018 for equipment of \$86,180. January 2018
5. The current encumbrance balance is \$228,264. Many of the encumbrances are for P.O.s authorizing 12 months of expenditures or capital outlay. August 2018
6. Capital Outlay - Pickup Truck; Carts for new semi-automated service delivery method. April 2018
7. The FY 2018 Operating Reserves (Beg) has been increased to reflect 9/30/17 audited year end operating reserves. April 2018

Sanitation Fund Actual Revenues and Actual Expenses by Month FY 2018



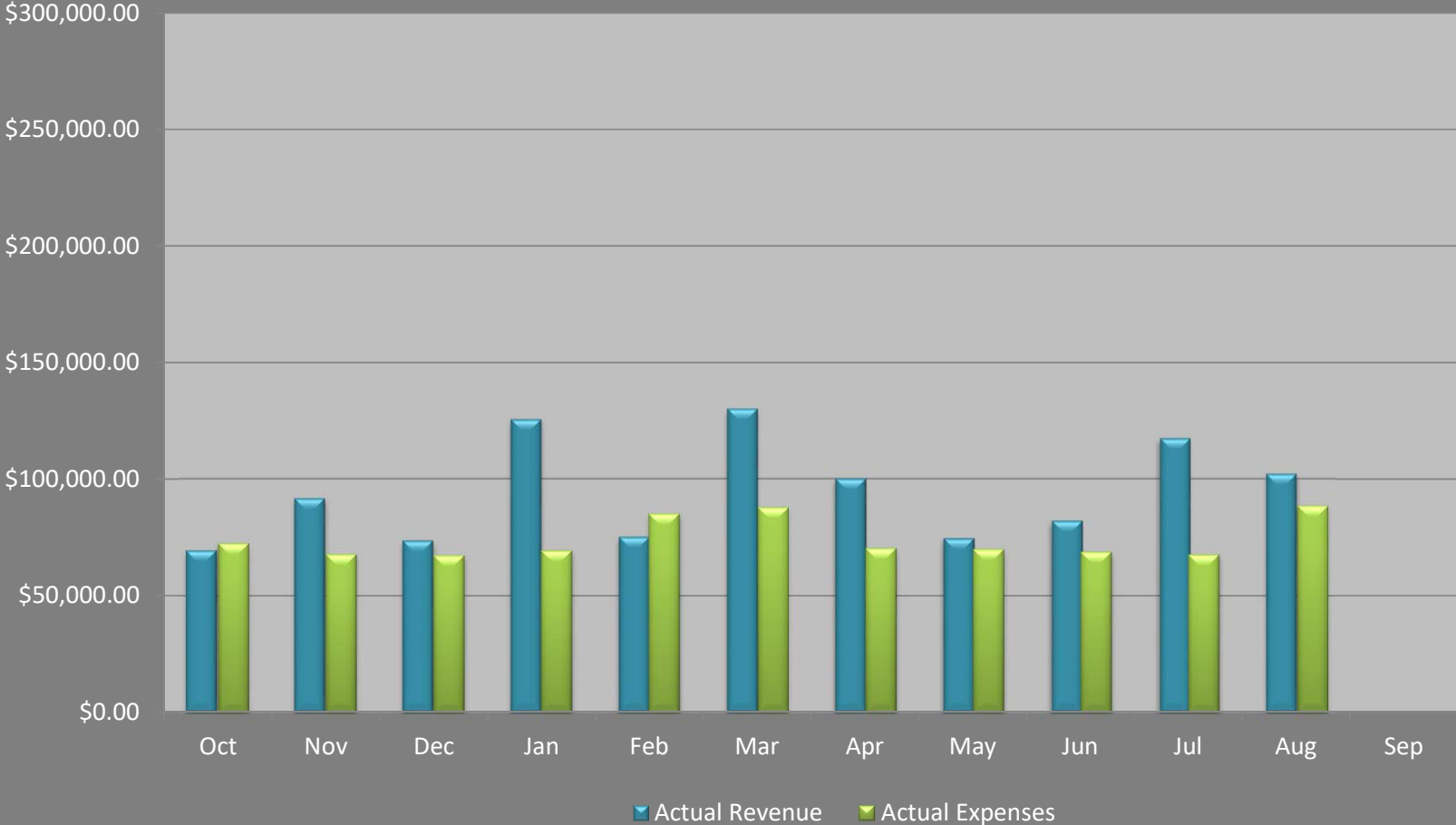
**CITY OF PUNTA GORDA
BUILDING FUND
Revenue & Expenses
As of August 31, 2018
Percentage of Fiscal Year Elapsed 91.7%
SUMMARY**

	<u>FY 2018 Annual Budget</u>	<u>Current Annual Projection</u>	<u>Increase (Decrease)</u>	<u>%</u>	<u>Year to Date Actual w/o Encumb</u>	<u>YTD % of Annual Proj w/o Encumb</u>	<u>Year to Date Actual with Encumb</u>	<u>YTD % of Annual Proj with Encumb</u>
REVENUES								
Building Permits	\$ 830,000	\$ 885,000	\$ 55,000	6.6%	\$ 903,311	102.1%	\$ 903,311	102.1%
Other Revenues	126,250	148,535	22,285	17.7%	138,483	93.2%	138,483	93.2%
Total Revenues	<u>956,250</u>	<u>1,033,535</u>	<u>77,285</u>	8.1%	<u>1,041,794</u>	100.8%	<u>1,041,794</u>	100.8%
EXPENSES								
Departmental Operating Expenses	878,081	918,341	40,260	4.6%	796,332	86.7%	797,443	86.8%
Capital Outlay	26,500	20,079	(6,421)	-24.2%	18,579	92.5%	18,579	92.5%
Total Expenses	<u>904,581</u>	<u>938,420</u>	<u>33,839</u>	3.7%	<u>814,911</u>	86.8%	<u>816,022</u>	87.0%
Revenues in Excess(Shortfall) of Expenses	<u>51,669</u>	<u>95,115</u>	<u>\$ 43,446</u>		<u>\$ 226,883</u>		<u>\$ 225,772</u>	
FY 2018 Operating Reserves (Beg)	<u>1,147,724</u>	<u>1,224,884</u>						
FY 2018 Operating Reserves (End)	<u>\$ 1,199,393</u>	<u>\$ 1,319,999</u>						

SIGNIFICANT CURRENT INFORMATION TO BE TAKEN INTO CONSIDERATION:

- Actual YTD revenues compared to original YTD budget projections is 121%. August 2018
- Actual YTD departmental operating expenses compared to current YTD budget projection are 95%. August 2018
- New revenue & expenses of \$439 from insurance recovery for repair to vehicle. May 2018
Council approved Building New Staff for 5 months in FY 2018, \$33,400 from Ending Reserves Projected Carryover-end. May 2018
Current annual projections for building permit revenue was increased \$55,000 and other revenues were increased net \$22,285. June 2018
- The current encumbrance balance is \$1,111. August 2018
- Capital Outlay - Replacement of an inspector vehicle and replacement of inspectors equipment. October 2017
- The FY 2018 Operating Reserves (Beg) has been increased to reflect 9/30/17 audited year end operating reserves. April 2018

**Building Fund
Actual Revenues and Actual Expenses
by Month FY 2018**



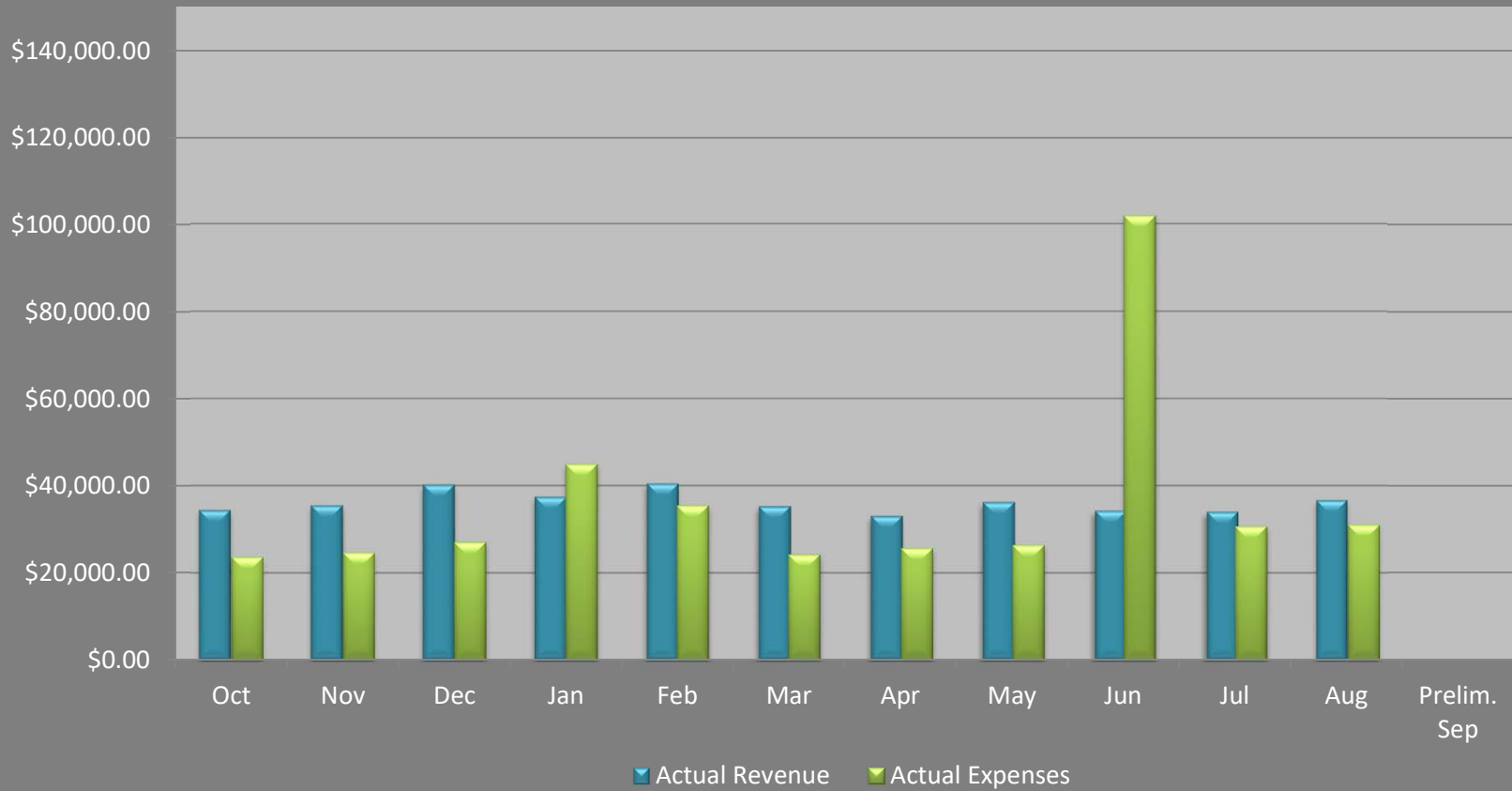
**CITY OF PUNTA GORDA
LAISHLEY PARK MARINA
Revenue & Expenses
As of August 31, 2018
Percentage of Fiscal Year Elapsed 91.7%
SUMMARY**

	FY 2018 Annual Budget	Current Annual Projection	Increase (Decrease)	%	Year to Date Actual w/o Encumb	YTD % of Annual Proj w/o Encumb	Year to Date Actual with Encumb	YTD % of Annual Proj with Encumb
REVENUES								
Slip and Mooring Field Rentals	\$ 429,500	\$ 429,500	\$ -	0.0%	\$ 361,480	84.2%	\$ 361,480	84.2%
Building Lease & Rentals	22,300	22,300	-	0.0%	25,567	114.7%	25,567	114.7%
Pump Out Boat Grant Revenues	11,000	11,000	-	0.0%	8,448	76.8%	8,448	76.8%
Miscellaneous Revenue	1,850	1,850	-	0.0%	1,936	104.6%	1,936	104.6%
Total Revenues	<u>464,650</u>	<u>464,650</u>	<u>-</u>	<u>0.0%</u>	<u>397,431</u>	<u>85.5%</u>	<u>397,431</u>	<u>85.5%</u>
EXPENSES								
Marina Operations	417,625	478,425	60,800	14.6%	380,838	79.6%	383,534	80.2%
Pump Out Boat Operations	15,505	15,505	-	0.0%	14,983	96.6%	14,983	96.6%
Capital Outlay	6,000	6,000	-	0.0%	-	0.0%	-	0.0%
Total Expenses	<u>439,130</u>	<u>499,930</u>	<u>60,800</u>	<u>13.8%</u>	<u>395,821</u>	<u>79.2%</u>	<u>398,517</u>	<u>79.7%</u>
Revenues in Excess(Shortfall) of Expenses	<u>25,520</u>	<u>(35,280)</u>	<u>\$ (60,800)</u>		<u>\$ 1,610</u>		<u>\$ (1,086)</u>	
Prior Year Purchase Order Encumbrances		10,000						
Prior Year Re-appropriations		50,800						
FY 2018 Operating Reserves (Beg)	<u>286,994</u>	<u>317,653</u>						
FY 2018 Operating Reserves (End)	<u>\$ 312,514</u>	<u>\$ 343,173</u>						

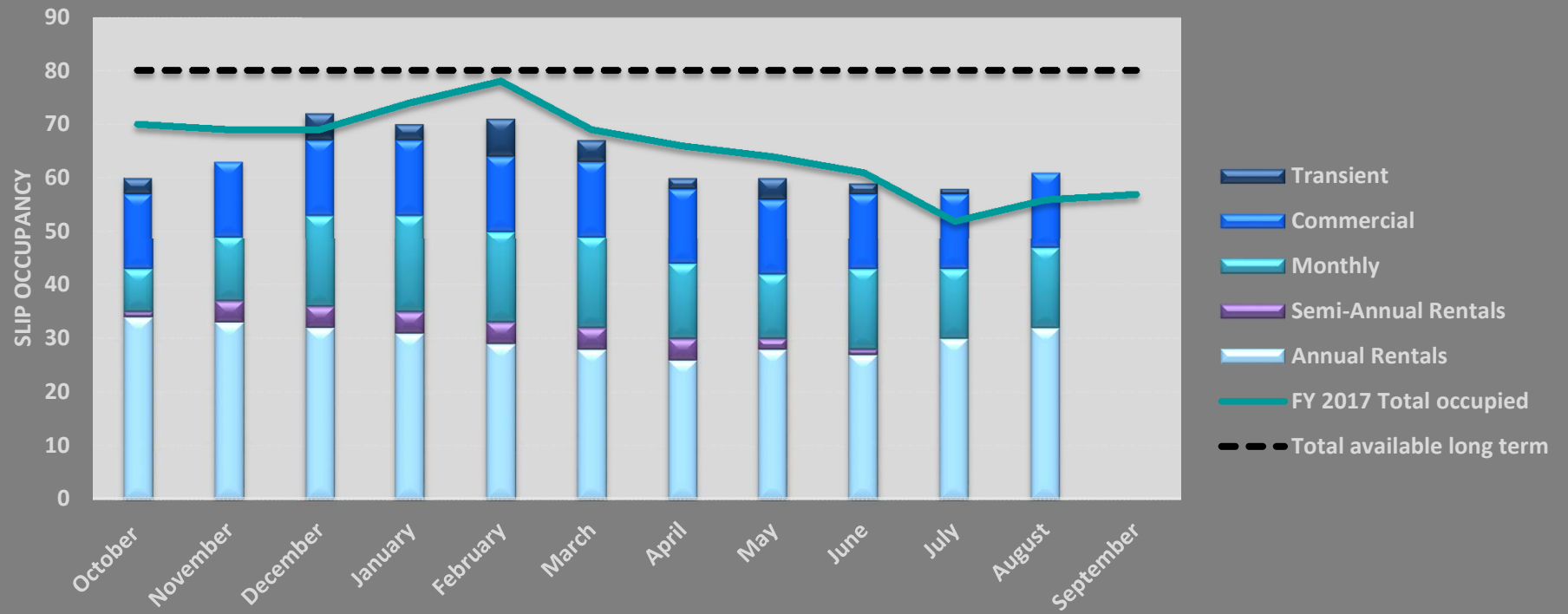
SIGNIFICANT CURRENT INFORMATION TO BE TAKEN INTO CONSIDERATION:

1. Actual YTD revenues compared to original YTD projections are 93%. Slip rental actual YTD revenues compared to original YTD projections are 91%. August 2018
2. Actual YTD departmental operating expenses compared to original YTD projections are 116%. August 2018
3. Prior year purchase orders of \$10,000 were rolled over to FY 2018. October 2017
Prior year re-appropriations from FY 2017 are \$50,800 for network connectivity and dredging, docks and/or mooring field needs. January 2018
4. The Year to Date column, with encumbrances, includes \$2,696 of encumbrances. August 2018
5. The FY 2018 Operating Reserves (Beg) has been increased to reflect 9/30/17 audited year end operating reserves. April 2018

Lashley Park Marina Fund Actual Revenues and Actual Expenses by Month FY 2018

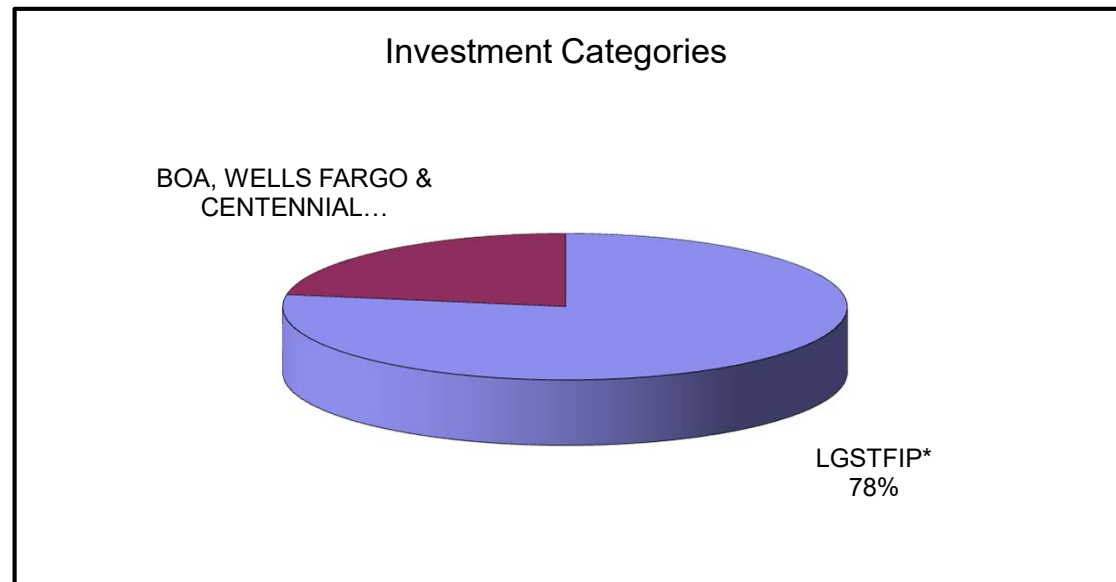


FY 2018 Monthly Slip Occupancy by Category Compared to FY 2017 Monthly Total Occupancy



**CITY OF PUNTA GORDA
Schedule of Investments
August 2018**

<u>Type</u>	<u>Principal Balance</u>	<u>Interest Rate</u>	<u>Market Value</u>
LGSTFIP*	35,866,494.88	2.23%	35,866,494.88
B of A, Wells Fargo, & Centennial	<u>10,341,454.58</u>	1.46%	<u>10,341,454.58</u>
Total Investments	<u><u>\$46,207,949.46</u></u>		<u><u>\$46,207,949.46</u></u>



*Local Government Surplus Trust Funds Investment Pool

CITY OF PUNTA GORDA
 MONTHLY REPORT TO CITY MANAGER
 BUILDING DEPARTMENT

AUGUST 2018

Number of Inspections

	This Month	Last Month	Same Month Last Year	This Fiscal Year To Date	Last Fiscal Year To Date	Calendar Year To Date
Building	499	409	512	5,469	5,669	4,094
Electrical	162	122	137	1,485	1,516	1,093
Plumbing	98	86	98	1,121	1,131	820
A/C	126	95	101	1,219	1,239	902
Fire	3	7	12	50	80	38
Total	888	719	860	9,344	9,635	6,947
Daily Avg	38.61	34.24	37.39	--	--	--

Permits Issued

Building						
Number	234	215	227	1,808	1,894	1,075
Value	5,366,592	10,871,553	7,821,987	83,207,365	78,072,044	64,436,351
Permit Fees	55,526	90,111	73,015	755,380	695,542	568,895
Electrical						
Number	74	40	53	593	511	459
Permit Fees	3,900	2,385	4,441	29,528	30,352	23,388
Plumbing						
Number	30	27	25	341	347	251
Permit Fees	1,700	1,650	1,750	21,300	22,100	15,400
A/C						
Number	102	90	76	818	714	615
Permit Fees	11,503	9,100	7,600	85,764	82,385	67,418
Total All Fees	72,629	103,246	86,806	891,972	830,379	675,101

Nature of Building Permits

Number of Permits	Types	Dwelling Units	Units Last Month	Units Last Year	Miscellaneous Fees	Permit Fees	Valuation
5	Single Family	5	17	7		11,268	1,573,249
	Modular Home						
2	2 Family	4	4		L & G 700	3,012	416,000
	Multi-Family		3				
	Mixed Use (Comm./Res.)				NBP 300		
1	Commercial Buildings					5,916	838,000
1	Mobile Homes/Const Trl	1		3	C/C 20,250	200	8,000
	Relocation						
11	Swimming Pools				Reinsp 1,800	2,200	462,067
	Demolish						
167	Other-Miscellaneous				Misc 2,792	25,827	1,447,677
11	Alteration/Additions to Dwellings					2,803	298,530
3	Alteration/Additions Commercial Bldgs					1,000	101,800
33	Canal Permits					3,300	221,269
234	Total	10	24	10	25,842	55,526	5,366,592

Building Valuation

This Fiscal Year To Date	This Calendar Year To Date
83,207,365	64,436,351
Last Fiscal Year To Date	Last Calendar Year To Date
78,072,044	61,768,178



PUNTA GORDA FIRE DEPARTMENT

1410 TAMAMI TRAIL * PUNTA GORDA, FLORIDA 33950
 PHONE (941) 575-5529 * FAX (941) 575-5565

"Serving our community with pride, honor, and respect"

Monthly Activity Report

Fiscal Year 2018

August 2018

Classification	This month AUGUST 2018	This month AUGUST 2017	FY 2018 YTD	FY 2017 TOTAL	% PRIOR FY
FIRE					
Structure	1	1	16	10	160.0
Vehicle	0	1	7	5	140.0
Brush	0	0	11	33	33.3
Other	3	1	23	22	104.5
Mutual aid responses	7	2	86	98	87.8
False alarm - Fire	9	11	122	129	94.6
Hazardous conditions	6	6	70	102	68.6
Good intent	18	24	267	284	94.0
Severe weather/disaster	1	0	1	6	16.7

EMS/RESCUE					
EMS	205	187	2512	2657	94.5
False alarm - Medical	5	6	68	85	80.0

PUBLIC SERVICE					
Smoke detector -residences	28	23	312	282	110.6
Smoke detectors - serviced	105	71	1186	1108	107.0
Agency assist	3	1	37	31	119.4
Lift assist	53	24	466	348	133.9
Service call (other)	8	8	81	77	105.2
Car seat install	0	0	1	0	#DIV/0!
Sharps containers	53	34	462	496	93.1
Medicine take-back (lbs)	197	193	1616	1675	96.5

FIRE PREVENTION					
Fire permits issued	16	25	152	186	81.7
Fire permit inspections	32	26	259	215	120.5
Annual inspections	2	3	39	37	105.4
In-Service inspections	105	108	1084	1496	72.5
Business Tax inspections	0	1	3	7	42.9



PUNTA GORDA FIRE DEPARTMENT

1410 TAMiami TRAIL * PUNTA GORDA, FLORIDA 33950
 PHONE (941) 575-5529 * FAX (941) 575-5565

"Serving our community with pride, honor, and respect"

Classification	This month AUGUST 2018	This month AUGUST 2017	FY 2018 YTD	FY 2017 TOTAL	% PRIOR FY
PUBLIC EDUCATION					
Adults	37	2	258	382	67.5
Children	0	0	462	494	93.5
VOLUNTEER HOURS					
	321	439.5	3129	4198.95	74.5



CITY OF PUNTA GORDA

POLICE

A Florida Accredited **EXCELSIOR AGENCY**

1410 Tamiami Trail
Punta Gorda, FL 33950
941-639-4111
www.puntagordapolice.com

Monthly Activity Report

Fiscal Year 2017/2018

AUGUST 2018

Classification	This Month AUGUST 2018	This Month AUGUST 2017	FY 2018 Year to Date	FY 2017 Year to Date
EVENTS				
Events ¹	3989	3377	40777	33441
Community Foot Patrols	591	522	6603	5218
Business Checks	237	202	2495	1668
Directed Patrols	1425	1036	12632	11021
Directed Patrols – Traffic Related	59	99	907	1026
Traffic Stops	488	352	5138	3150

TRAFFIC CRASHES				
Traffic Crashes – No Injuries	36	40	577	538
Traffic Crashes – With Injuries	2	3	53	32
Traffic Crashes – Fatalities	0	0	3	0
Total Traffic Crashes	38	43	633	570

CITATIONS AND WARNINGS				
Uniform Traffic Citations	62	63	984	720
Written Warnings	440	335	5181	2924
Parking Citations	16	5	164	103
Parking Warnings	10	16	249	303
Total Traffic/Parking Contacts	528	419	6578	4050
Code Citations	0	0	4	8
Code Warnings	1	8	84	42
Total Code Violations	1	8	88	50

ARRESTS				
Physical Arrests – Adult	46	33	479	405
Physical Arrests – Juvenile	5	1	41	51
Total Physical Arrests	51	34	520	456
Notice To Appear – Adult	9	4	87	10
Notice To Appear - Juvenile	0	0	5	0
Total Notice To Appear	9	4	92	10
Total Arrests	60	38	612	466

¹ Events are inclusive of Community Foot Patrols (walking and/or talking with citizens), Business Checks (checks of a closed business), Directed Patrols (conducting extra patrol in a specific location or area based upon a citizen or department request), Directed Patrols – Traffic Related (conducting extra patrol in a specific location or area specifically related to traffic enforcement which was based upon a citizen or department request) and Traffic Stops. Excludes Test and Pulled in Error Nature Codes.

PGPD Monthly Activity Report

Fiscal Year 2018

August 2018

	This Month AUGUST 2018	This Month AUGUST 2017	FY 2018 Year to Date	FY 2017 Year to Date
DUI AND NARCOTIC ARRESTS²				
DUI Arrests	3	3	61	48
Narcotics Arrests ³	37	13	271	159

CALLS FOR SERVICE AND RESPONSE TIMES				
Calls Answered – Administrative	2296	2310	26716	28096
Calls Answered – 9-1-1	617	538	6973	6655
Total Calls Answered by Dispatch⁴	2913	2848	33689	34751
Calls for Service Dispatched to Patrol	800	782	9265	8863
Dispatch Calls for Service Handling Time Average⁵	1:38	1:24	1:37	1:45
Patrol Response Time Average	4:20	4:03	4:00	3:59
Total Response Time Average⁶	5:58	5:27	5:37	5:44

RESERVE OFFICERS				
Reserve Officer Hours Non-Paid	90	179	2310	1126

VOLUNTEERS				
Vacant House Checks	123	174	671	799
Marine Volunteer Hours	234	160	2267.5	2101.5
Volunteers on Patrol Hours	260	201.5	2483	2828.5
Records and Fingerprinting Hours	235.5	294.5	2964	2964.5
All Other Volunteer Hours	302	222	2859.5	2192
Total Volunteer in Policing Hours	1031.5	878	10574	10086.5

QUALITY ASSURANCE REVIEWS	Yes	No
Was the call-taker courteous and professional?	31	0
Was the phone answered in a timely manner?	30	0
Did the responding officer arrive promptly?	30	0
Did the officer present a professional appearance?	25	0
Was the officer courteous and professional?	25	2
Did the officer carefully listen to your complaint?	25	2
Did the officer provide you with all the information you needed?	27	1
Were you satisfied with the overall level of service provided by the officer?	31	1
Total Quality Assurance Reviews	34	

² DUI and Narcotic Arrests are inclusive of total physical arrests

³ These include Notice To Appear Citations

⁴ These are inclusive of administrative calls and calls for service

⁵ These averages only include calls actually dispatched to patrol and do not include calls held during Hurricane Irma

⁶ Total Response Time Average including calls held during Hurricane Irma was 67:35

**Procurement Division Monthly Report
Month Ending August 2018**

Pcard Transactions	# of Transactions Processed	Total Amount of Transactions	Cumulative # of transactions Processed	Cumulative FY Total
August 2017	545	\$ 300,891.41	5256	\$ 3,265,401.62
August 2018	582	\$ 261,414.58	5465	\$ 3,586,051.73

Pcard Spend Summary	Projected
Avg Mthly Spend	\$ 326,004.70
Est Annual Spend	\$ 3,912,056.43
Projected Rebate	1.51%

NOTE: The data is estimated and will be confirmed upon receipt of Bank of America monthly report identifying large ticket purchases.

Purchase Orders	# of PO Issued	Total PO Amount
August 2017	47	\$ 930,922.16
August 2018	55	\$ 2,504,646.00

Field Purchase Orders	# of FPO Issued	Total FPO Amount
August 2017	38	\$ 10,266.78
August 2018	48	\$ 30,409.79

Procurement Efficiencies*	Std-Competed	Negotiated	Audit Recovery	Shopped
August 2018	\$ 203,923.00	\$ 7,018.50	\$ 2,350.88	\$ -

Procurement Efficiencies*	Projects	Rejected Purchase	Admin Fee	# of Efficiencies
August 2018	\$ -	\$ -	\$ -	16

ODP Purchases- WTP
\$ 100,363.26

Total Efficiencies	Monthly	Annual
FY 2017	\$ 215,788.49	\$ 1,261,203.60
FY 2018	\$ 313,655.64	\$ 6,291,830.05

***Efficiency Definitions:**

- Std-Competed - Savings derived from competed solicitations
- Negotiated - Negotiated cost avoidance efficiencies as allowed by policy
- Audit Recovery - Results from Procurement's auditing of invoices
- Shopped - Results from Procurement open market shopping of contract and department request
- Projects - Projects identified by Procurement to find additional savings or cost avoidance opportunities
- Rejected Purchase - Department requests deemed by Procurement as unnecessary
- Admin Fee - Administration fee for Punta Gorda led cooperative contracts
- Sales Tax - Purchases process for contracts as Owner Direct Purchases (ODP) saving sales tax

Projects = /> \$5,000	New Projects	Completed Projects	Open Projects
August 2017	21	23	18
August 2018	13	24	26

Summary of Projects Awarded = /> \$25,000			
Service/Commodity	Awarded Vendor	Amount	Solicitation Method
Street Sweeping Services	USA Services of FL Longwood, FL	\$52,947.50	Formal Bid
Rental of Sanitary Equipment (Normal and Emergency Operations)	Allied, Ft Myers, FL Blu Site, Ft Myers, FL	\$30,000.00	Formal Bid
Construction of gravity main on Taylor Rd	TV Diversified West Palm Beach, FL	\$50,625.15	Formal Bid
Construction of the foot bridge	ZEP Construction Ft Myers, FL	\$43,100.00	Formal Bid
Construction of fireline by Bayfront Hospital	Close Construction Okeechobee, FL	\$46,000.00	Formal Bid
Purchase of Police Pursuit Vehicles (FY19 Early Purchase)	Alan Jay Fleet Sebring, FL	\$122,899.00	Competed Piggyback