



OFFICE OF THE CITY MANAGER
INTEROFFICE MEMORANDUM

To: City Council Members
Through: Howard Kunik, City Manager
From: Macalle Finkle, Paralegal & Executive Assistant
Date: July 17, 2018
Subject: Monthly Departmental Reports

Attached are the monthly departmental reports for June 2018.

CC: City Clerk
Finance Department

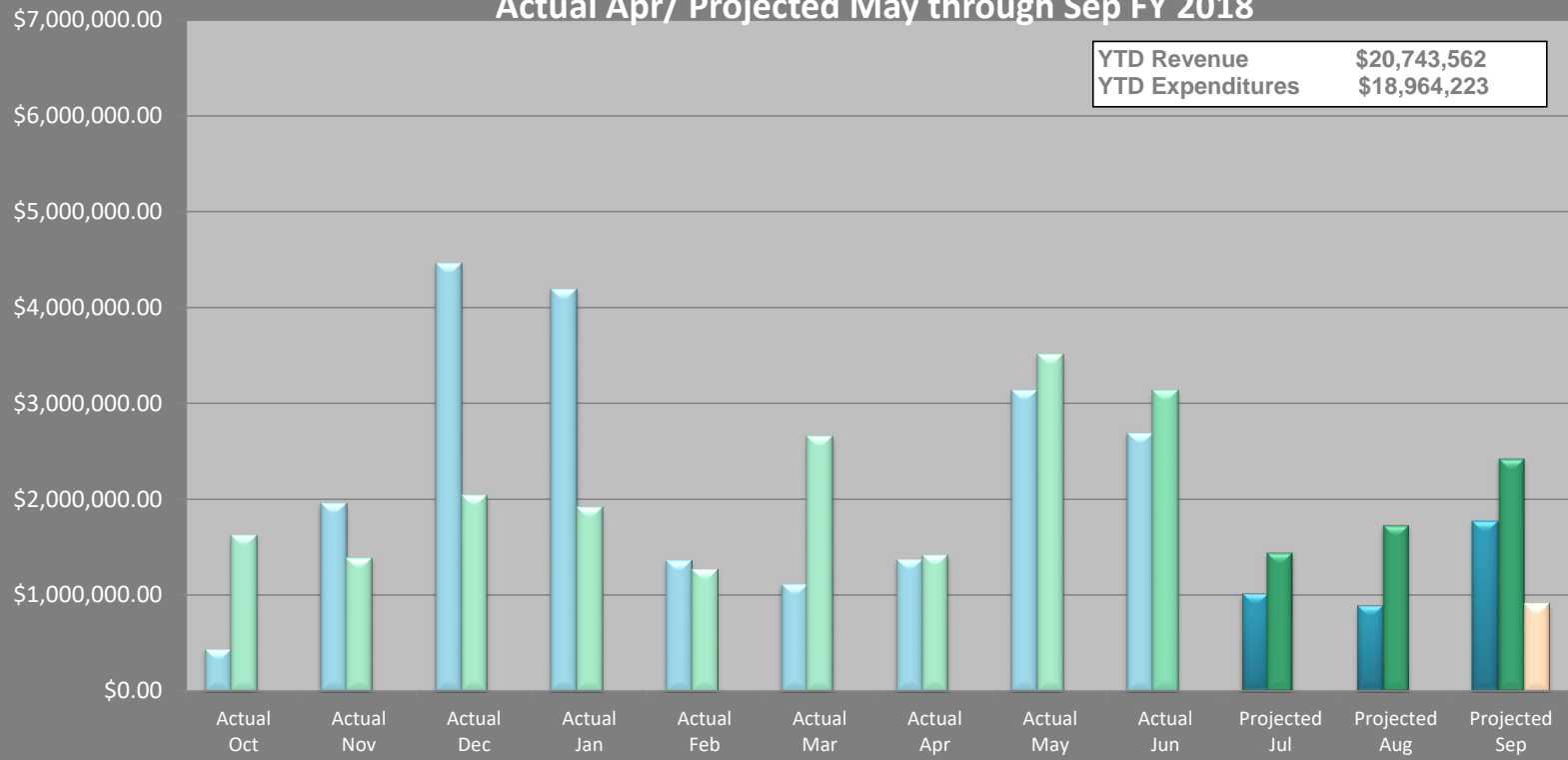
**CITY OF PUNTA GORDA
GENERAL FUND
Revenue & Expenditures
As of June 30, 2018
Percentage of Fiscal Year Elapsed 75.0%
SUMMARY**

	FY 2018 Annual Budget	Current Annual Projection	Increase (Decrease)	%	Year to Date Actual w/o Encumb	YTD % of Annual Proj w/o Encumb	Year to Date Actual with Encumb	YTD % of Annual Proj with Encumb
REVENUES								
Taxes	\$ 12,239,450	\$ 12,278,610	\$ 39,160	0.32%	\$ 11,158,287	90.9%	\$ 11,158,287	90.9%
Licenses & Permits	1,383,790	1,383,790	-	0.00%	859,153	62.1%	859,153	62.1%
Intergovernmental	2,195,520	2,324,020	128,500	5.85%	1,643,645	70.7%	1,643,645	70.7%
Charges for Services	394,500	394,500	-	0.00%	374,942	95.0%	374,942	95.0%
Fines & Forfeitures	61,120	61,120	-	0.00%	38,874	63.6%	38,874	63.6%
Administrative Charges	3,095,150	3,103,150	8,000	0.26%	2,329,370	75.1%	2,329,370	75.1%
Miscellaneous	399,507	465,386	65,879	16.49%	379,291	81.5%	379,291	81.5%
Financing-for Canal Maintenance Funds	-	-	-	0.00%	3,850,000	0.0%	3,850,000	0.0%
Operating Transfers	309,335	329,335	20,000	6.47%	110,000	33.4%	110,000	33.4%
Total Revenue	<u>20,078,372</u>	<u>20,339,911</u>	<u>261,539</u>	<u>1.30%</u>	<u>20,743,562</u>	<u>102.0%</u>	<u>20,743,562</u>	<u>102.0%</u>
EXPENDITURES								
Departmental Operating Expenses	17,581,333	18,033,321	451,988	2.57%	12,340,231	68.4%	12,886,815	71.5%
Non-Departmental	89,994	196,125	106,131	117.93%	172,675	88.0%	225,060	114.8%
Lot Mowing	274,000	348,400	74,400	27.15%	127,160	36.5%	274,875	78.9%
Capital Outlay	820,500	1,297,047	476,547	58.08%	323,915	25.0%	744,232	57.4%
Transfers	2,224,000	2,224,000	-	0.00%	6,000,242	269.8%	6,000,242	269.8%
Total Expenditures	<u>20,989,827</u>	<u>22,098,893</u>	<u>1,109,066</u>	<u>5.28%</u>	<u>18,964,223</u>	<u>85.8%</u>	<u>20,131,224</u>	<u>91.1%</u>
Revenues in Excess(Shortfall) of Expenditures	<u>\$ (911,455)</u>	<u>\$ (1,758,982)</u>	<u>\$ (847,527)</u>		<u>\$ 1,779,339</u>		<u>\$ 612,338</u>	
Prior Year Purchase Order Encumbrances		\$ 214,561						
Re-Appropriations/Appropriations		520,484						
FY 2018 Operating Reserves (Beg)	<u>4,025,018</u>	<u>4,616,289</u>						
FY 2018 Operating Reserves (End):								
Reserve for future years' budget	671,695	671,695						
7.5% Budgeted Operating Reserve	<u>\$ 2,441,868</u>	<u>\$ 2,920,657</u>						

SIGNIFICANT CURRENT INFORMATION TO BE TAKEN INTO CONSIDERATION:

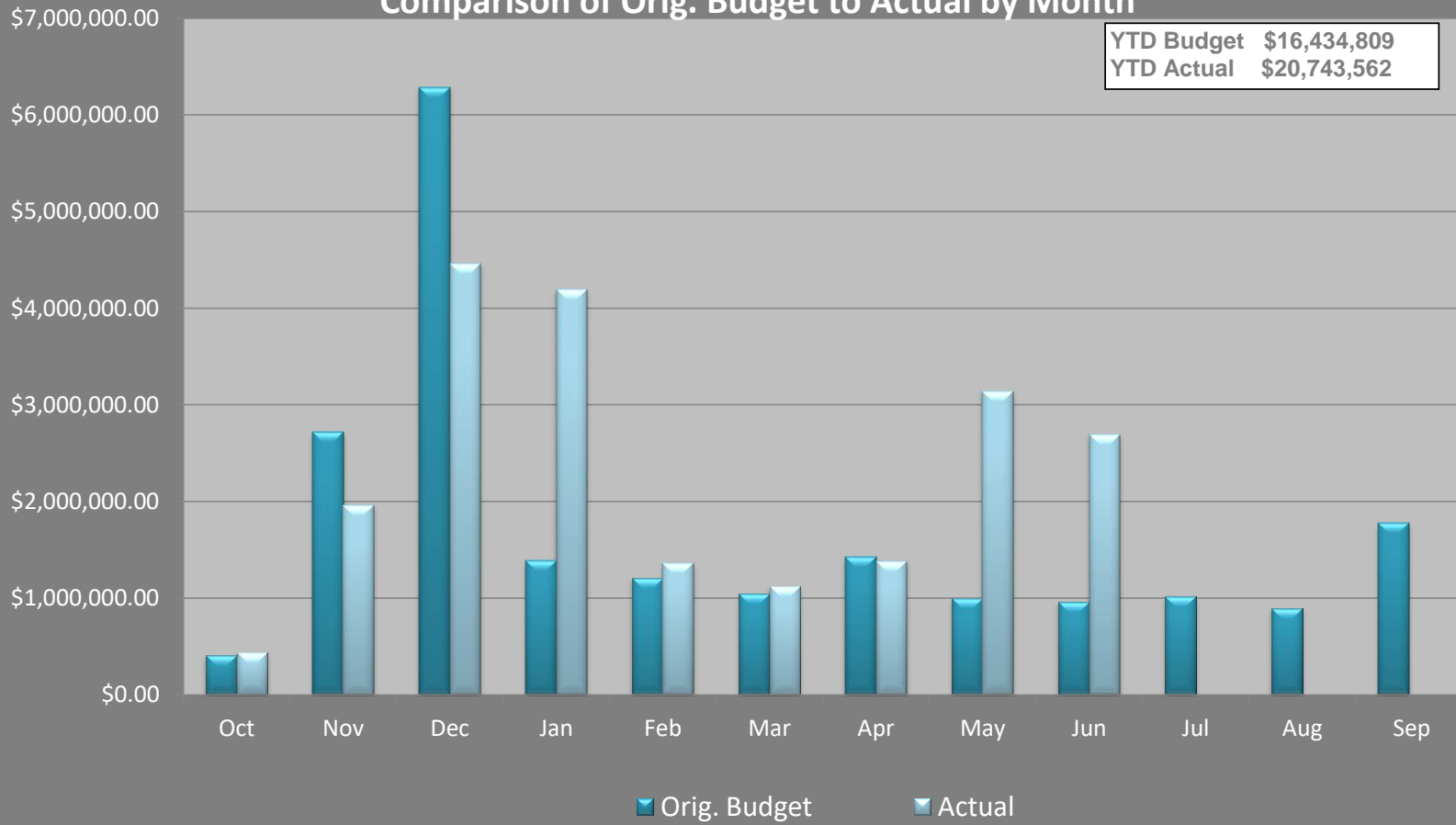
- Taxes - 97% of ad valorem revenues are collected during the first half of the fiscal year. April 2018
Assessment collections collected through 5/31/18 and received by the City in June totals \$8,790,211 which represents 99% of the Annual Budgeted amount. June 2018
Licenses & Permits - Franchise Fees are Collected 60 days after activity. Year-to-Date revenues are running 12.3% higher than projected. June 2018
Intergovernmental Revenues - State Shared Revenues are collected 30 days after activity. Year-to-Date revenues are 0.1% higher than projected. June 2018
Charges for Services - 97% of lot mowing assessments are collected during the first half of the fiscal year. April 2018
Fines & Forfeitures - Fines from the Code Board vary greatly in timing and amounts. June 2018
Financing - Line of Credit for Hurricane Irma seawall repairs. Draws transferred to Canal Maintenance Funds; Canal Maint. Funds will make debt service payments. June 2018
- Actual YTD operating expenditures compared to current YTD projections are 93.3%. June 2018
- Financing - Line of Credit for Hurricane Irma seawall repairs. Draws transferred to Canal Maintenance Funds; Canal Maint. Funds will make debt service payments. June 2018
- New revenue & expenditure of \$128,500 from grant for PD boat. New expenditure of \$90,072 for comprehensive plan studies. January 2018
New revenue & expenditure of \$86 from insurance claim. March 2018
New revenue & expenditure of \$45,000 from insurance claim for building repairs. April 2018
New revenues & expenditures of \$52,346 from utility tax and insurance for impact fee study and PD vehicle repairs. May 2018
New revenue & expenditures of \$10,737 for damaged arrow sign board; New expenditure appropriation for acquisition of Allen St. Property \$22,410. June 2018
- The Year to Date column above includes \$1,167,001 of encumbrances. June 2018
- Prior year purchase orders for incomplete deliveries of \$214,561 were rolled over to FY 2018. October 2017
Prior year re-appropriations from FY 2017 are \$477,439 and appropriations are \$67,915 from: \$43,045 fund balance and \$24,870 from donations & transfers. January 2018
- Capital Outlay - Police vehicles, vessel refurbishment, and equip., public works vehicles & equip., and fire apparatus, vehicle, and equip. October 2017

General Fund Revenue and Expenditures Actual Apr/ Projected May through Sep FY 2018

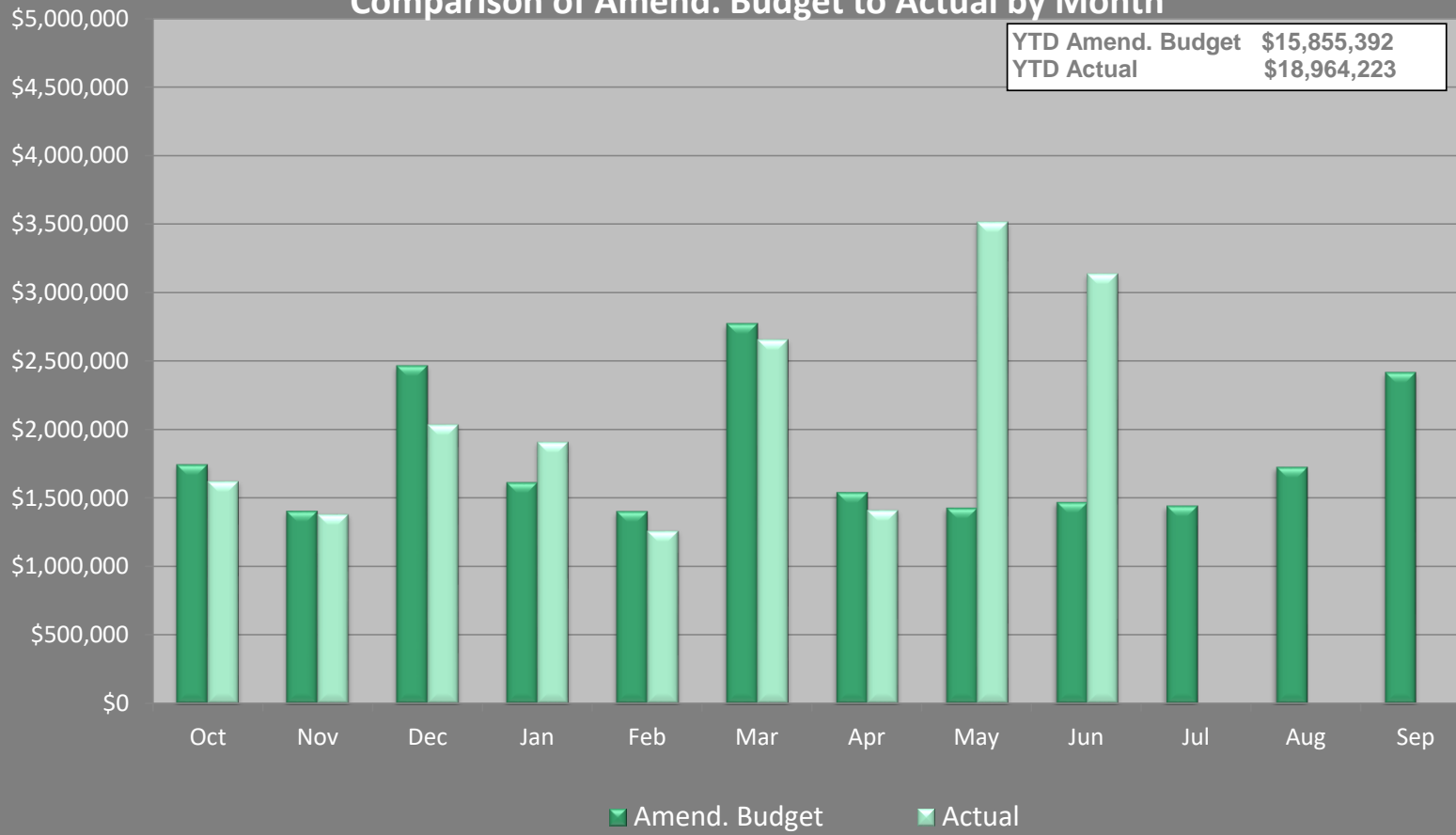


General Fund FY 2018 Revenues

Comparison of Orig. Budget to Actual by Month



General Fund FY 2018 Expenditures Comparison of Amend. Budget to Actual by Month



**CITY OF PUNTA GORDA
GENERAL FUND
Expenditures by Division
As of June 30, 2018
Percentage of Fiscal Year Elapsed 75.0%**

	FY 2018 Annual Budget	Current Annual Projection	Increase (Decrease)	%	Year to Date Actual w/o Encumb	YTD % of Annual Proj w/o Encumb	Year to Date Actual with Encumb	YTD % of Annual Proj with Encumb
<u>Expenditures</u>								
City Council	\$ 129,311	\$ 129,311	-	0.00%	\$ 91,974	71.1%	\$ 91,974	71.1%
City Manager	474,808	461,808	(13,000)	-2.74%	315,066	68.2%	350,930	76.0%
Human Resources	346,560	346,960	400	0.12%	201,313	58.0%	228,732	65.9%
City Clerk	514,803	514,803	-	0.00%	350,064	68.0%	364,973	70.9%
Finance	925,959	938,187	12,228	1.32%	700,292	74.6%	701,397	74.8%
Procurement	571,939	571,939	-	0.00%	410,380	71.8%	410,705	71.8%
Legal Counsel	371,032	371,032	-	0.00%	213,193	57.5%	240,744	64.9%
Public Works Admin	202,065	201,148	(917)	-0.45%	148,590	73.9%	149,906	74.5%
Engineering	435,099	435,099	-	0.00%	319,567	73.4%	319,567	73.4%
Right of Way Maint.	1,041,078	1,041,078	-	0.00%	796,913	76.5%	797,223	76.6%
Parks & Grounds Maint.	1,447,069	1,609,954	162,885	11.26%	962,543	59.8%	1,114,673	69.2%
Police Department	5,637,363	5,667,586	30,223	0.54%	3,965,516	70.0%	4,002,854	70.6%
Fire Department	3,565,532	3,615,642	50,110	1.41%	2,576,348	71.3%	2,620,935	72.5%
Urban Design	619,990	732,996	113,006	18.23%	414,643	56.6%	479,142	65.4%
Zoning & Code Compliance	500,272	500,272	-	0.00%	359,142	71.8%	366,822	73.3%
Facilities Maintenance	798,453	895,506	97,053	12.16%	514,687	57.5%	646,238	72.2%
Capital Outlay	820,500	1,297,047	476,547	58.08%	323,915	25.0%	744,232	57.4%
Lot Mowing	274,000	348,400	74,400	27.15%	127,160	36.5%	274,875	78.9%
Transfers	2,224,000	2,224,000	-	0.00%	6,000,242	269.8%	6,000,242	269.8%
Non-Departmental	89,994	196,125	106,131	117.93%	172,675	88.0%	225,060	114.8%
Total Expenditures	\$ 20,989,827	\$ 22,098,893	\$ 1,109,066	5.28%	\$ 18,964,223	85.8%	\$ 20,131,224	91.1%

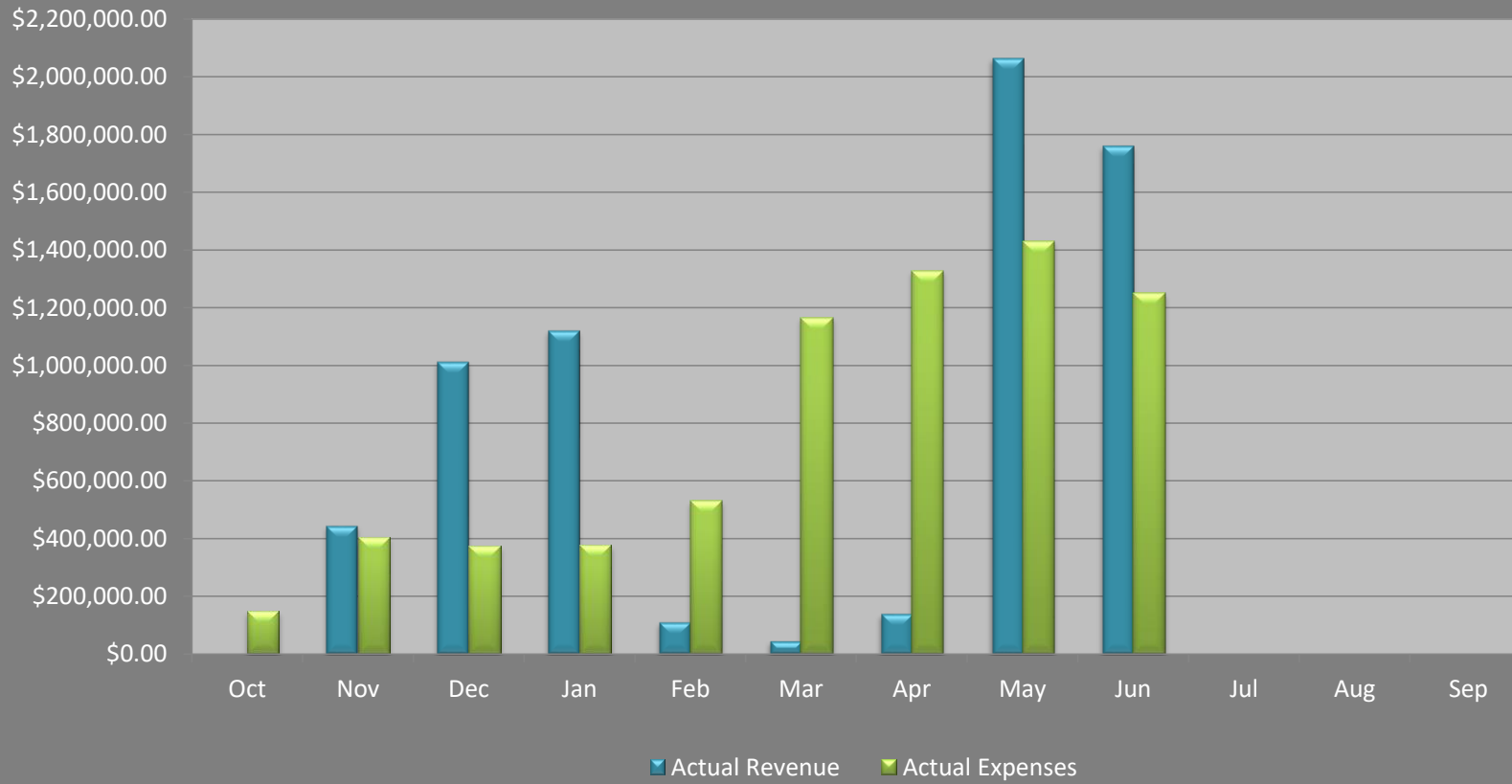
CITY OF PUNTA GORDA
PUNTA GORDA ISLES CANAL MAINTENANCE
Revenue & Expenses
As of June 30, 2018
Percentage of Fiscal Year Elapsed 75.0%
SUMMARY

	FY 2018 Annual Budget	Current Annual Projection	Increase (Decrease)	%	Year to Date Actual w/o Encumb	YTD % of Annual Proj w/o Encumb	Year to Date Actual with Encumb	YTD % of Annual Proj with Encumb
REVENUES								
PGI Canal Assessments	\$ 2,861,750	\$ 2,861,750	\$ -	0.0%	\$ 2,849,661	99.6%	\$ 2,849,661	99.6%
Federal Diaster Relief	-	24,620,321	24,620,321	0.0%	-	0.0%	-	0.0%
State Disaster Relief	-	4,103,387	4,103,387	0.0%	-	0.0%	-	0.0%
Financing	-	4,103,387	4,103,387	0.0%	-	0.0%	-	0.0%
Transfer from General Fund/Loan Draw	-	-	-	0.0%	3,780,900	0.0%	3,780,900	0.0%
Miscellaneous Revenue	10,400	68,765	58,365	561.2%	72,328	105.2%	72,328	105.2%
Total Revenues	2,872,150	35,757,610	32,885,460	1145.0%	6,702,889	18.7%	6,702,889	18.7%
EXPENSES								
Personnel	633,150	633,150	-	0.0%	521,345	82.3%	521,345	82.3%
Mangrove Trimming	40,000	40,000	-	0.0%	1,318	3.3%	20,000	50.0%
Dredging & Channel Markers	53,000	53,000	-	0.0%	35,470	66.9%	39,220	74.0%
Seawall Replacement, incl. panels	1,670,000	2,122,835	452,835	27.1%	304,366	14.3%	305,948	14.4%
Seawall Cap Replacement	25,000	25,000	-	0.0%	10,771	43.1%	10,771	43.1%
Seawall Stabilization	10,000	7,146	(2,854)	-28.5%	-	0.0%	-	0.0%
Other Operating Expenditures	292,825	294,332	1,507	0.5%	249,333	84.7%	413,665	140.5%
Capital Outlay	2,500	111,752	109,252	4370.1%	111,751	100.0%	111,751	100.0%
Capital Projects - IRMA	-	32,888,583	32,888,583	0.0%	5,773,680	17.6%	32,527,064	98.9%
Total Expenditures	2,726,475	36,175,798	33,449,323	1226.8%	7,008,034	19.4%	33,949,764	93.8%
Revenues in Excess(Shortfall) of Expenditures	145,675	(418,188)	\$ (563,863)		\$ (305,145)		\$ (27,246,875)	
Prior Year Purchase Order Encumbrances		309,863						
Prior Year Reappropriations		254,000						
FY 2018 Operating Reserves (Beg)	919,682	935,219						
FY 2018 Operating Reserves (End):								
Reserve-Seawall Replacement	280,000	280,000						
Operating Reserves	<u>\$ 785,357</u>	<u>\$ 800,894</u>						

SIGNIFICANT CURRENT INFORMATION TO BE TAKEN INTO CONSIDERATION:

- 97% of PGI Canal Assessments are collected between November and April. April 2018
Assessment collections collected through 5/31/18 and received by the City in June totals \$2,849,661 which represents 99% of the Annual Budgeted amount. June 2018
- Actual YTD departmental operating expenditures compared to original YTD projections are 55%. June 2018
- Prior year purchase orders of \$368,228 were rolled over to FY 2018 of which \$58,365 is funded by a grant for channel markers. October 2017
Prior year reappropriation to FY 2018 for seawall replacements of \$254,000. January 2018
- New revenue & expenditures of \$32,827,095 from federal and state assistance and financing for seawall replacements due to Hurr.Irma. January 2018
- The Year to Date column, with encumbrances, includes \$26,941,730 of encumbrances. June 2018
- FY 2018 - Seawall replacement reserve for special projects as approved in five year plan. October 2017
- The FY 2018 Operating Reserves (Beg) has been increased to reflect 9/30/17 audited year end operating reserves. April 2018

PGI Canal Maintenance Fund Actual Revenues and Actual Expenses by Month FY 2018



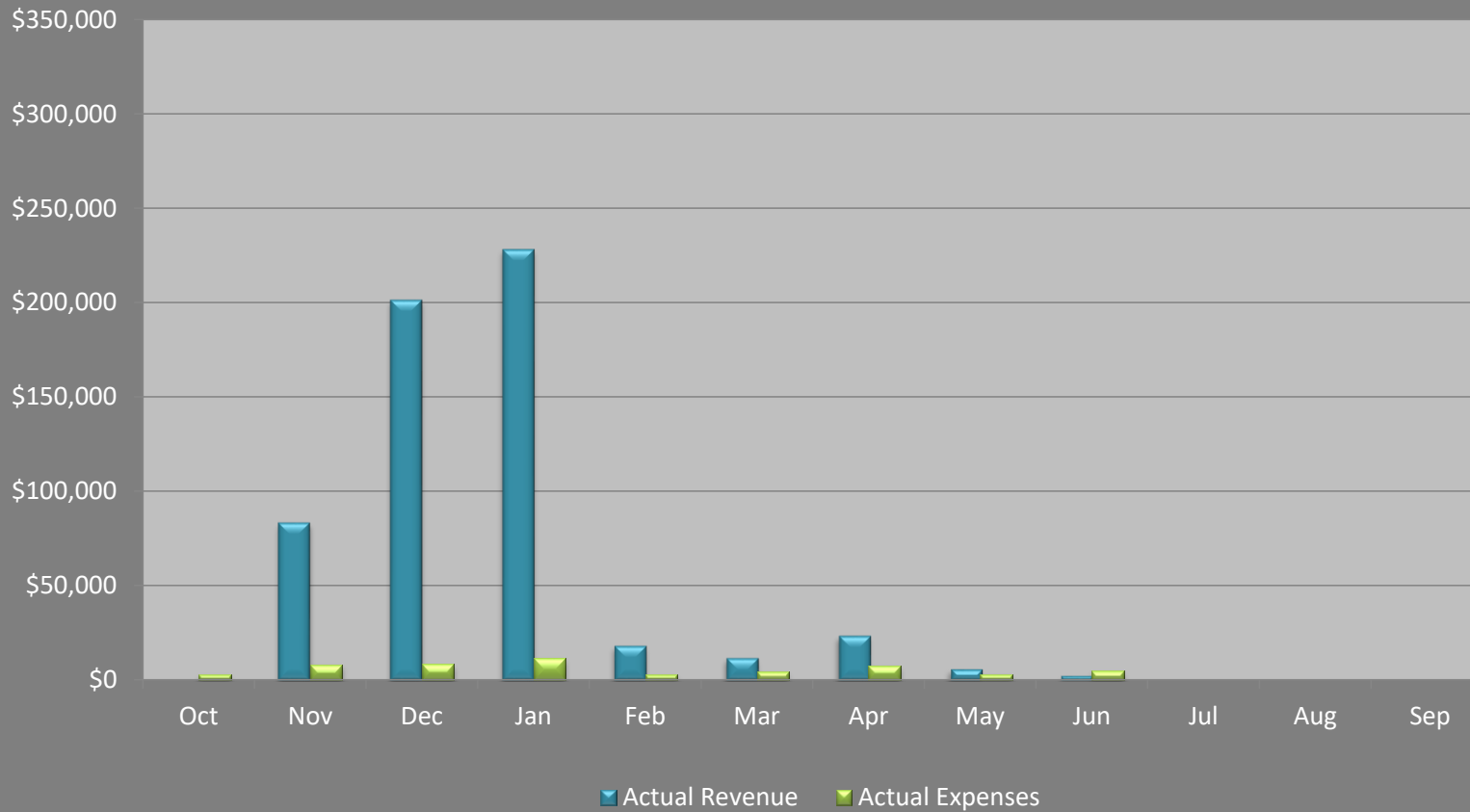
CITY OF PUNTA GORDA
BURNT STORE ISLES CANAL MAINTENANCE
Revenue & Expenses
As of June 30, 2018
Percentage of Fiscal Year Elapsed 75.0%
SUMMARY

	FY 2018 Annual Budget	Current Annual Projection	Increase (Decrease)	%	Year to Date Actual w/o Encumb	YTD % of Annual Proj w/o Encumb	Year to Date Actual with Encumb	YTD % of Annual Proj with Encumb
REVENUES								
BSI Canal Assessments	\$ 572,750	\$ 572,750	\$ -	0.0%	\$ 569,631	99.5%	\$ 569,631	99.5%
Federal Diaster Relief	-	\$ 639,213	639,213	0.0%	-	0.0%	-	0.0%
State Disaster Relief	-	\$ 106,535	106,535	0.0%	-	0.0%	-	0.0%
Miscellaneous Revenue	2,500	2,500	-	0.0%	4,684	187.4%	4,684	187.4%
Financing Revenue	-	106,535	106,535	0.0%	-	0.0%	-	0.0%
Total Revenues	<u>575,250</u>	<u>1,427,533</u>	<u>852,283</u>	<u>148.2%</u>	<u>574,315</u>	<u>40.2%</u>	<u>574,315</u>	<u>40.2%</u>
EXPENSES								
Personnel	35,837	35,837	-	0.0%	16,692	46.6%	16,692	46.6%
Mangrove Trimming	26,000	26,000	-	0.0%	-	0.0%	-	0.0%
Seawall Replacement, incl. panels	254,100	336,839	82,739	32.6%	2,782	0.8%	2,782	0.8%
Seawall Cap Replacement	10,000	10,000	-	0.0%	5,731	57.3%	5,731	57.3%
Other Operating Expenditures	62,705	62,705	-	0.0%	26,901	42.9%	26,901	42.9%
Debt Service	86,700	86,700	-	0.0%	-	0.0%	-	0.0%
Capital Projects - IRMA	-	852,283	852,283		169	0.0%	852,452	100.0%
Total Expenditures	<u>475,342</u>	<u>1,410,364</u>	<u>935,022</u>	<u>196.7%</u>	<u>52,275</u>	<u>3.7%</u>	<u>904,558</u>	<u>64.1%</u>
Revenues in Excess(Shortfall) of Expenditures	<u>99,908</u>	<u>17,169</u>	<u>\$ (82,739)</u>		<u>\$ 522,040</u>		<u>\$ (330,243)</u>	
Prior Year Purchase Order Encumbrances		12,739						
Prior Year Reappropriations		70,000						
FY 2018 Operating Reserves (Beg)	191,591	225,265						
FY 2018 Operating Reserves (End):								
Reserve-Seawall Replacement	100,000	100,000						
Operating Reserves	<u>\$ 191,499</u>	<u>\$ 225,173</u>						

SIGNIFICANT CURRENT INFORMATION TO BE TAKEN INTO CONSIDERATION:

- 97% of BSI Canal Assessments are collected between November and April. April 2018
Assessment collections collected through 5/31/18 and received by the City in June totals \$569,631 which represents 99% of the Annual Budgeted amount. June 2018
- Actual YTD departmental operating expenditures compared to original YTD projections are 33%. June 2018
- Prior year purchase orders of \$12,739 were rolled over to FY 2018. October 2017
Prior year reappropriation to FY 2018 for seawall replacements of \$70,000. January 2018
- New revenue & expenditures of \$852,283 from federal and state assistance and financing for seawall replacements due to Hurricane Irma. March 2018
- The Year to Date column, with encumbrances, includes \$852,283 of encumbrances. June 2018
- FY 2018 - Continued funding of \$45,000 annually for seawall replacement reserve from assessments. Special projects utilizes this funding. October 2017
- The FY 2018 Operating Reserves (Beg) has been increased to reflect 9/30/17 audited year end operating reserves. April 2018

BSI Canal Maintenance Fund Actual Revenues and Actual Expenses by Month FY 2018



City of Punta Gorda
Utility Operations, Maintenance and Repair Fund
Revenue and Expense Report
As of June 30, 2018 (75.0% of the fiscal year lapsed)

<u>Revenue Report</u>	Year to Date Estimated	Year to Date Actual	Revenue Percent	Annual Budget	Original Budget	Unrealized (Exceeds) Balance
Charges for Services	\$13,444,976	\$13,543,613	100.7%	\$17,241,335	\$16,485,210	\$3,697,722
Miscellaneous Revenue	323,285	402,687	124.6%	464,072	243,515	\$61,385
Transfer-Water & Wastewater Impacts	0	0	0.0%	0	208,000	\$0
Carry Over Beginning	0	0	0.0%	8,873,916	7,963,749	\$8,873,916
Prior Year Encumb/Reappropriations	0	0	0.0%	209,169	0	\$209,169
Total Revenue	\$13,768,261	\$13,946,300	101.3%	\$26,788,492	\$24,900,474	\$12,842,192

<u>Expense Report</u>	Year to Date Estimated	Year to Date Actual	Expense Percent	Encum- bered	Annual Budget	Original Budget	Unencum- bered Balance	Actual Exp & Encumb. as % Budget
Billing and Collections	\$555,809	\$497,707	89.5%	\$62,422	\$749,575	\$749,575	189,446	75%
Utilities Administration	564,871	556,044	98.4%	1,900	814,708	814,708	256,764	68%
Water Treatment	2,348,125	2,271,869	96.8%	150,292	3,271,990	3,179,639	849,829	74%
Wastewater Collection	1,308,099	1,296,473	99.1%	51,698	1,766,071	1,764,071	417,900	76%
Wastewater Treatment	2,071,390	1,864,113	90.0%	125,389	2,877,654	2,873,495	888,152	69%
Water Distribution	1,454,195	1,359,682	93.5%	63,748	1,971,237	1,975,638	547,807	72%
Fleet Maintenance	141,072	131,268	93.1%	4,348	188,976	188,976	53,360	72%
Non Departmental	600,702	531,758	88.5%	7,500	851,481	831,981	312,223	63%
Capital Outlay	508,670	232,981	45.8%	294,670	715,517	600,000	187,866	74%
Transfer to Construction Fund	3,410,000	3,410,000	100.0%	0	7,310,000	7,310,000	3,900,000	47%
Transfer to Debt Service Funds	615,800	615,800	100.0%	0	615,800	1,031,600	0	100%
Projected Carryover Ending	0	0	0.0%	0	5,655,483	3,580,791	5,655,483	0%
Total Expense	\$13,578,733	\$12,767,695	94.0%	\$761,967	\$26,788,492	\$24,900,474	\$13,258,830	51%

Charges for services includes water billings, wastewater billings, water service installations, service charges, wastewater tap fees, loan interest and fleet charges. The miscellaneous income includes permits, fees, interest earnings, rental income, sale of assets or scrap, and other miscellaneous revenue.

The year to date budget estimates for personnel services are based on the biweekly payroll schedule. The encumbered amounts are contracts and purchase order commitments for the balance of the fiscal year.

The difference between estimated and actual expenditures and estimated and actual revenues is attributable to the planned use of beginning carryover balance for construction of capital improvements.

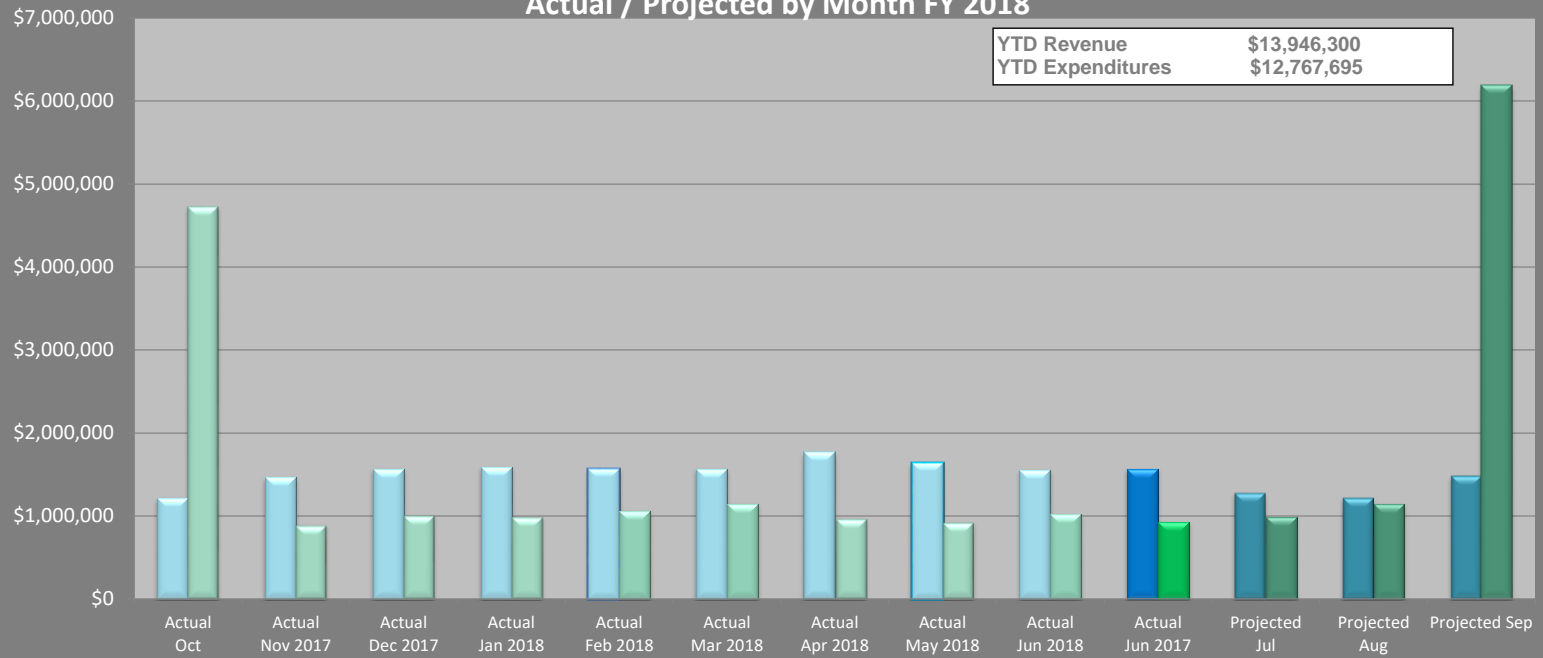
**CITY OF PUNTA GORDA
UTILITIES OM&R FUND
Revenue & Expenses
As of June 30, 2018
Percentage of Fiscal Year Elapsed 75.0%
SUMMARY**

	FY 2018 Annual Budget	Current Annual Projection	Increase (Decrease)	%	Year to Date Actual w/o Encumb	YTD % of Annual Proj w/o Encumb	Year to Date Actual with Encumb	YTD % of Annual Proj with Encumb
REVENUES								
Water Billings	\$ 9,385,070	\$ 9,913,255	\$ 528,185	5.6%	\$ 7,922,721	79.9%	\$ 7,922,721	79.9%
Wastewater Billings	7,100,140	7,328,080	227,940	3.2%	5,620,892	76.7%	5,620,892	76.7%
Other Revenues	243,515	464,072	220,557	90.6%	402,687	86.8%	402,687	86.8%
Transfer from Water and WW Impacts	208,000	-	(208,000)	-100.0%	-	0.0%	-	0.0%
Total Revenues	16,936,725	17,705,407	768,682	4.5%	13,946,300	78.8%	13,946,300	78.8%
EXPENSES								
Departmental Operating Expenses	12,378,083	12,491,692	113,609	0.9%	8,457,641	67.7%	8,916,258	71.4%
Capital Outlay	600,000	715,517	115,517	19.3%	284,254	39.7%	587,604	82.1%
Debt Service	1,031,600	615,800	(415,800)	-40.3%	615,800	100.0%	615,800	100.0%
Transfer to Utilities Construction Fund	7,310,000	7,310,000	-	0.0%	3,410,000	46.6%	3,410,000	46.6%
Total Expenses	21,319,683	21,133,009	(186,674)	-0.9%	12,767,695	60.4%	13,529,662	64.0%
Revenues in Excess(Shortfall) of Expenses	(4,382,958)	(3,427,602)	\$955,356		\$ 1,178,605		\$ 416,638	
Prior Year Reappropriation/Appropriation		19,500						
Prior Year Purchase Order Encumbrances		189,669						
FY 2018 Operating Reserves (Beg)	7,963,749	8,873,916						
FY 2018 Operating Reserves (End)	<u>\$ 3,580,791</u>	<u>\$ 5,655,483</u>						

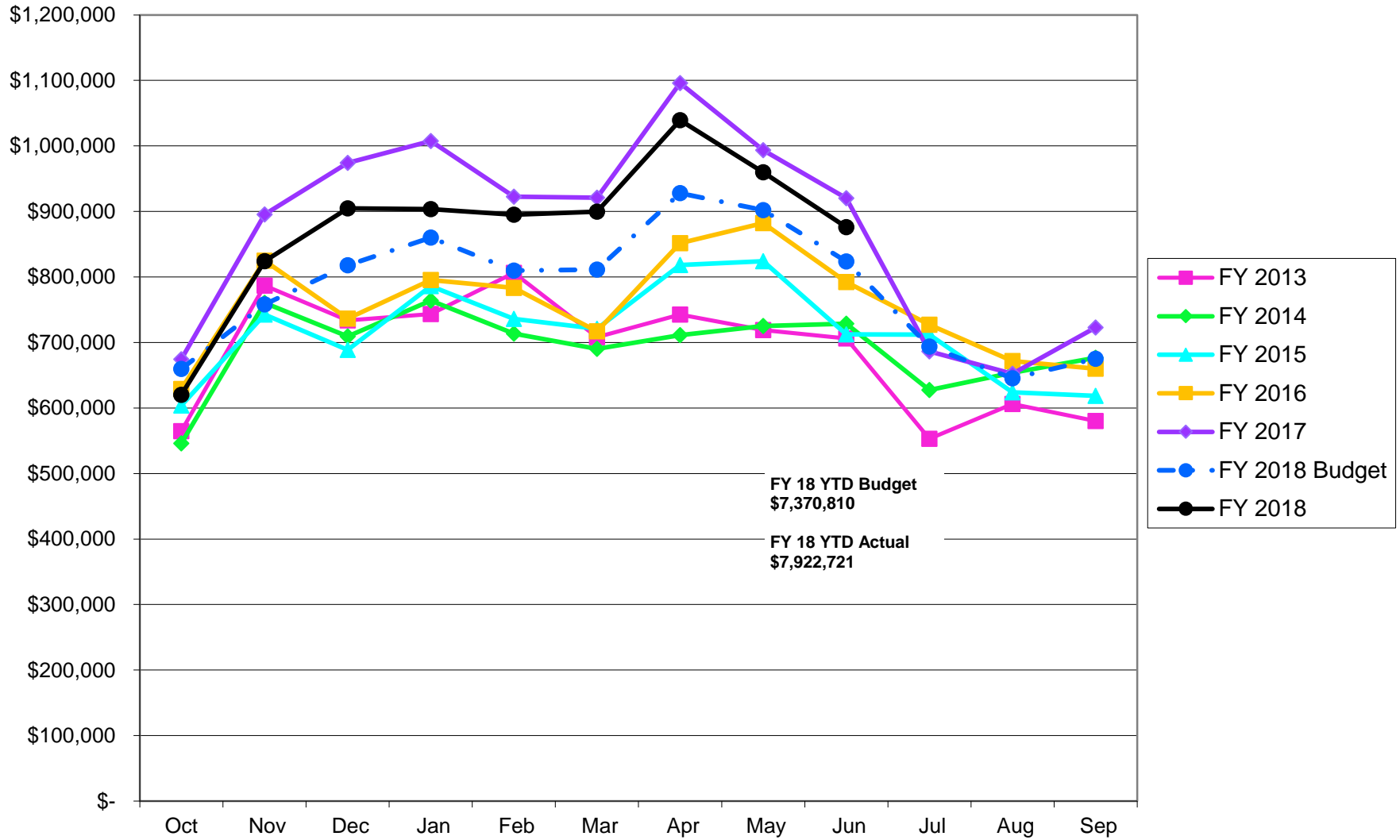
SIGNIFICANT CURRENT INFORMATION TO BE TAKEN INTO CONSIDERATION:

- Actual YTD revenues compared to original YTD budget projection are 107% for Water billings and 104% for Wastewater billings. June 2018
Water billings thru June FY 2018 were \$482,613 less than Water billings thru June FY 2017.
- Actual YTD departmental operating expenses compared to original YTD budget projection are 94%. June 2018
- New revenue & expenses of \$4,159 from insurance recovery for repairs to instrumentation at WWTP. January 2018
New revenue & expenses of \$14,946 from sale of assets for repairs to fleet/equipment at WTP. February 2018
Current annual projections for revenues were increased net \$748,725. Current annual debt service was decreased \$415,800 due to combined SRF loan delaying debt payment. May 2018
New revenue & expenses of 852 from insurance recovery for repairs to WD vehicle. June 2018
- Prior year purchase orders of \$189,669 were rolled over to FY 2018. October 2017
Prior year reappropriation to FY 2018 of \$19,500 for delayed bond counsel/financial advisor. January 2018
- The current encumbrance balance is \$761,967. June 2018
- The FY 2018 Operating Reserves (Beg) has been increased to reflect 9/30/2017 audited operating reserves. April 2018

**Utilities OM&R Fund
Revenue and Expenditures
Actual / Projected by Month FY 2018**



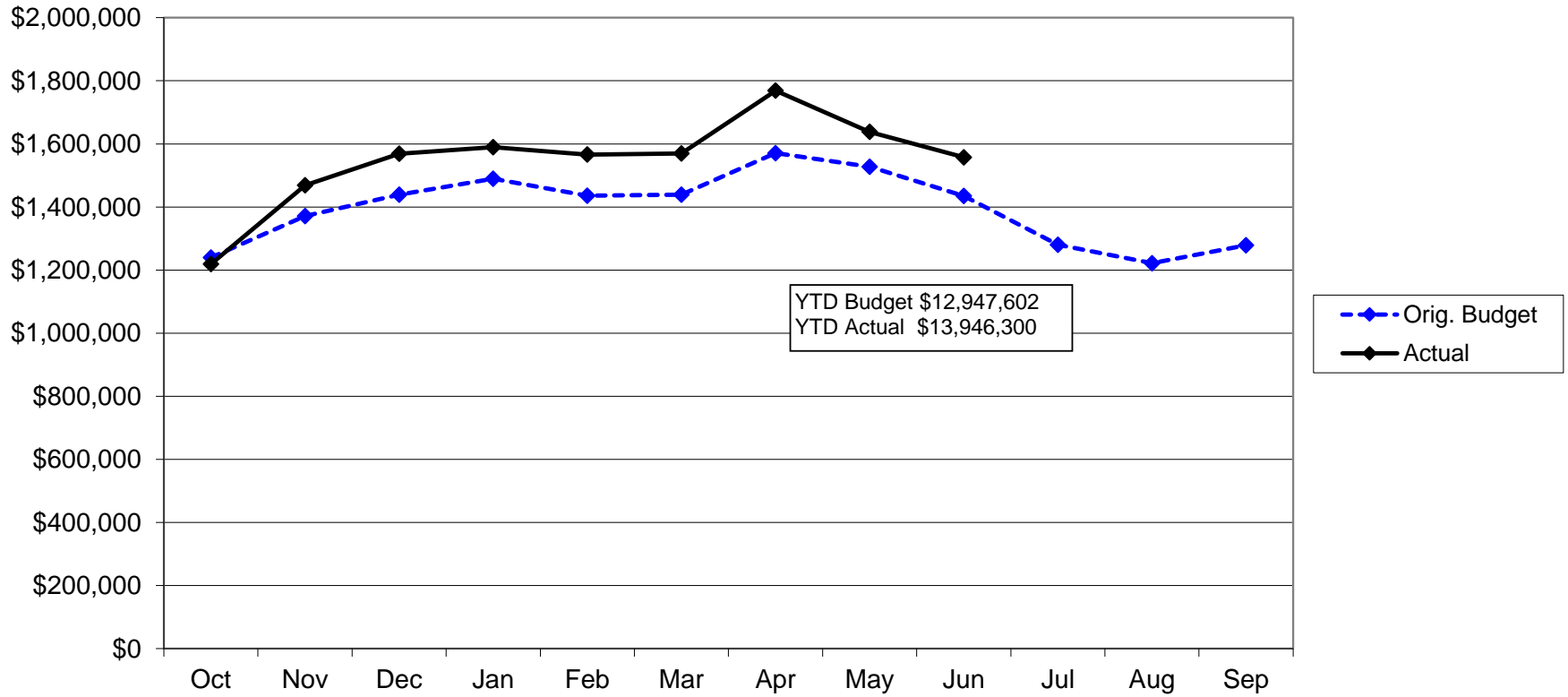
Monthly Comparison of Water Revenues FY13 to FY18



**CITY OF PUNTA GORDA
UTILITIES OM&R FUND
Major Water and Wastewater User Fee Revenues
FY 2018 Year-to-Date through June 2018**

Account Number	Description	Original Projection YTD FY 2018	Revised Projection YTD FY 2018	Actual YTD FY 2018	Over/(Under) Original Projection YTD FY 2018	Actual as % of Original Projection YTD FY 2018	Over/(Under) Revised Projection YTD FY 2018	Actual as % of Revised Projection YTD FY 2018
Summary	WATER - BASE CHARGES INSIDE	1,800,000.00	1,829,811.00	1,829,544.17	29,544.17	101.64%	-266.83	99.99%
Summary	WATER - BASE CHARGES OUTSIDE	1,002,600.00	1,036,283.00	1,037,122.47	34,522.47	103.44%	839.47	100.08%
Summary	WATER USAGE INSIDE	3,587,438.00	3,848,926.00	3,870,786.22	283,348.22	107.90%	21,860.22	100.57%
Summary	WATER USAGE OUTSIDE	980,772.00	1,144,275.00	1,185,308.39	204,536.39	120.85%	41,033.39	103.59%
402-0000-343.51-62	WASTEWATER USAGE INSIDE	992,746.00	1,059,879.00	1,079,141.44	86,395.44	108.70%	19,262.44	101.82%
402-0000-343.51-63	WASTEWATER USAGE OUTSIDE	174,126.00	233,070.00	245,995.49	71,869.49	141.27%	12,925.49	105.55%
402-0000-343.51-64	WASTEWATER ERU INSIDE	3,357,000.00	3,394,638.00	3,396,211.91	39,211.91	101.17%	1,573.91	100.05%
402-0000-343.51-65	WASTEWATER ERU OUTSIDE	882,000.00	898,094.00	899,543.62	17,543.62	101.99%	1,449.62	100.16%
		12,776,682.00	13,444,976.00	13,543,653.71	766,971.71	106.00%	98,677.71	100.73%
Subtotals by Category								
	Water - Inside	5,387,438.00	5,678,737.00	5,700,330.39	312,892.39	105.81%	21,593.39	100.38%
	Water - Outside	1,983,372.00	2,180,558.00	2,222,430.86	239,058.86	112.05%	41,872.86	101.92%
	Wastewater - Inside	4,349,746.00	4,454,517.00	4,475,353.35	125,607.35	102.89%	20,836.35	100.47%
	Wastewater - Outside	1,056,126.00	1,131,164.00	1,145,539.11	89,413.11	108.47%	14,375.11	101.27%
Water Revenue Accounts								
402-0000-343.31-36	WATER 1-5 RATE INSIDE	1,134,538.00	1,251,081.00	1,275,838.69	141,300.69	112.45%	24,757.69	101.98%
402-0000-343.31-37	WATER 1-5 RATE OUTSIDE	451,143.00	545,115.00	572,688.36	121,545.36	126.94%	27,573.36	105.06%
402-0000-343.31-38	FACILITY CHG/ERU WATER IN	1,426,500.00	1,453,421.00	1,452,865.40	26,365.40	101.85%	-555.60	99.96%
402-0000-343.31-39	FACILITY CHG/ERU WATR OUT	810,000.00	841,056.00	841,666.89	31,666.89	103.91%	610.89	100.07%
402-0000-343.31-40	WATER 6-10 RATE INSIDE	676,280.00	693,683.00	688,088.89	11,808.89	101.75%	-5,594.11	99.19%
402-0000-343.31-41	WATER 6-10 RATE OUTSIDE	94,675.00	100,419.00	104,300.35	9,625.35	110.17%	3,881.35	103.87%
402-0000-343.31-42	WATER 11-20 RATE INSIDE	675,935.00	754,516.00	758,939.34	83,004.34	112.28%	4,423.34	100.59%
402-0000-343.31-43	WATER 11-20 RATE OUTSIDE	62,178.00	61,476.00	63,332.74	1,154.74	101.86%	1,856.74	103.02%
402-0000-343.31-44	WATER 21-40 RATE INSIDE	309,612.00	333,138.00	336,884.77	27,272.77	108.81%	3,746.77	101.12%
402-0000-343.31-45	WATER 21-40 RATE OUTSIDE	30,120.00	25,132.00	23,903.01	-6,216.99	79.36%	-1,228.99	95.11%
402-0000-343.31-46	WATER >40 RATE INSIDE	95,297.00	86,373.00	82,504.61	-12,792.39	86.58%	-3,868.39	95.52%
402-0000-343.31-47	WATER >40 RATE OUTSIDE	20,511.00	19,073.00	16,174.30	-4,336.70	78.86%	-2,898.70	84.80%
402-0000-343.31-50	CUSTOMER BILLING CHG IN	373,500.00	376,390.00	376,678.77	3,178.77	100.85%	288.77	100.08%
402-0000-343.31-51	CUSTOMER BILLING CHG OUT	192,600.00	195,227.00	195,455.58	2,855.58	101.48%	228.58	100.12%
402-0000-343.31-62	IRRIGATION 1-10 INSIDE	113,223.00	117,025.00	120,290.82	7,067.82	106.24%	3,265.82	102.79%
402-0000-343.31-63	IRRIGATION 1-10 OUTSIDE	2,338.00	7,889.00	8,718.31	6,380.31	372.90%	829.31	110.51%
402-0000-343.31-64	IRRIGATION 11-30 INSIDE	120,963.00	122,390.00	124,953.24	3,990.24	103.30%	2,563.24	102.09%
402-0000-343.31-65	IRRIGATION 11-30 OUTSIDE	0.00	2,118.00	2,307.40	2,307.40	0.00%	189.40	108.94%
402-0000-343.31-68	IRRIGATION >30 INSIDE	118,389.00	115,391.00	102,532.02	-15,856.98	86.61%	-12,858.98	88.86%
402-0000-343.31-69	IRRIGATION >30 OUTSIDE	0.00	0.00	0.00	0.00	0.00%	0.00	0.00%
402-0000-343.31-74	COMMERCIAL USAGE INSIDE	343,201.00	375,329.00	380,753.84	37,552.84	110.94%	5,424.84	101.45%
402-0000-343.31-75	COMMERCIAL USAGE OUTSIDE	319,807.00	383,053.00	393,883.92	74,076.92	123.16%	10,830.92	102.83%
		7,370,810.00	7,859,295.00	7,922,761.25	551,951.25	107.49%	63,466.25	100.81%

Total Revenues by Month FY 2018 (excluding Transfers from Impact Fees)



**CITY OF PUNTA GORDA
 UTILITIES OM&R FUND
 Expenses by Division
 As of June 30, 2018
 Percentage of Fiscal Year Elapsed 75.0%**

<u>Expense</u>	<u>FY 2018 Annual Budget</u>	<u>Current Annual Projection</u>	<u>Increase (Decrease)</u>	<u>%</u>	<u>Year to Date Actual w/o Encumb</u>	<u>YTD % of Annual Proj w/o Encumb</u>	<u>Year to Date Actual with Encumb</u>	<u>YTD % of Annual Proj with Encumb</u>
Billing and Collections	\$ 749,575	\$ 749,575	\$ -	0.0%	\$ 497,707	66.4%	\$ 560,129	74.7%
Utilities Administration	814,708	814,708	-	0.0%	556,044	68.3%	557,944	68.5%
Water Treatment	3,179,639	3,271,990	92,351	2.9%	2,220,596	67.9%	2,362,208	72.2%
Wastewater Collection	1,764,071	1,766,071	2,000	0.1%	1,296,473	73.4%	1,348,171	76.3%
Wastewater Treatment	2,873,495	2,877,654	4,159	0.1%	1,864,113	64.8%	1,989,502	69.1%
Water Distribution	1,975,638	1,971,237	(4,401)	-0.2%	1,359,682	69.0%	1,423,430	72.2%
Fleet Maintenance	188,976	188,976	-	0.0%	131,268	69.5%	135,616	71.8%
Non-Departmental Operating	831,981	851,481	19,500	2.3%	531,758	62.5%	539,258	63.3%
Capital Outlay	600,000	715,517	115,517	19.3%	284,254	39.7%	587,604	82.1%
Transfer to Debt Services Funds	1,031,600	615,800	(415,800)	-40.3%	615,800	100.0%	615,800	100.0%
Transfer to Utilities Construction Fund	7,310,000	7,310,000	-	0.0%	3,410,000	46.6%	3,410,000	46.6%
Total Expense	<u>\$ 21,319,683</u>	<u>\$ 21,133,009</u>	<u>\$ (186,674)</u>	-0.9%	<u>\$ 12,767,695</u>	60.4%	<u>\$ 13,529,662</u>	64.0%

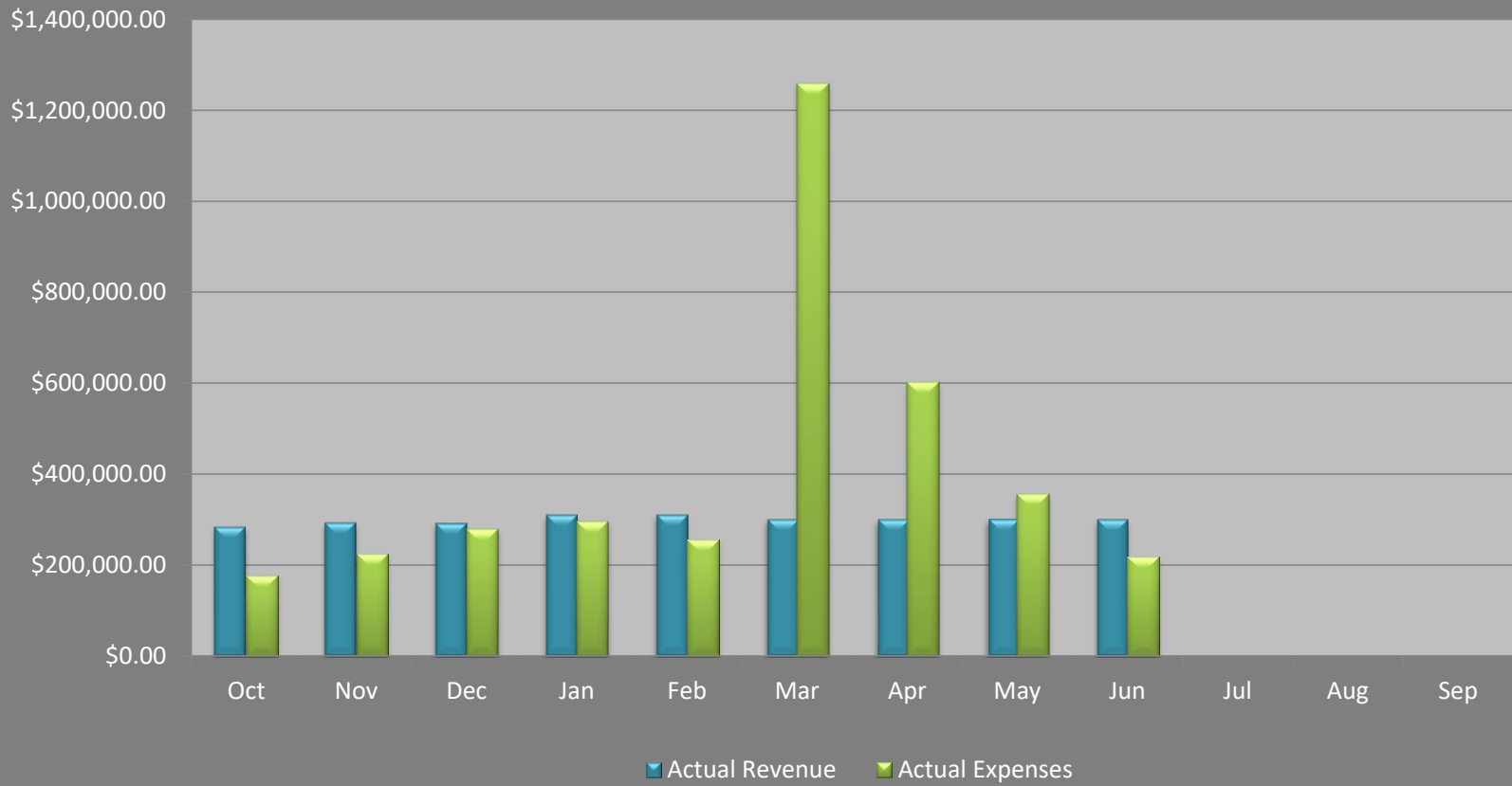
**CITY OF PUNTA GORDA
SANITATION FUND
Revenue & Expenses
As of June 30, 2018
Percentage of Fiscal Year Elapsed 75.0%
SUMMARY**

	FY 2018 Annual Budget	Current Annual Projection	Increase (Decrease)	%	Year to Date Actual w/o Encumb	YTD % of Annual Proj w/o Encumb	Year to Date Actual with Encumb	YTD % of Annual Proj with Encumb
REVENUES								
Refuse Billings	\$ 3,488,160	\$ 3,508,250	\$ 20,090	0.6%	\$ 2,640,451	75.3%	\$ 2,640,451	75.3%
Other Revenue	24,375	48,070	23,695	97.2%	36,644	76.2%	36,644	76.2%
Total Revenues	<u>3,512,535</u>	<u>3,556,320</u>	<u>43,785</u>	1.2%	<u>2,677,095</u>	75.3%	<u>2,677,095</u>	75.3%
EXPENSES								
Departmental Operating Expenses	3,278,752	3,286,752	8,000	0.2%	2,258,500	68.7%	2,719,848	82.8%
Capital Outlay	<u>609,000</u>	<u>1,615,906</u>	<u>1,006,906</u>	165.3%	<u>1,406,953</u>	87.1%	<u>1,494,882</u>	92.5%
Total Expenses	<u>3,887,752</u>	<u>4,902,658</u>	<u>1,014,906</u>	26.1%	<u>3,665,453</u>	74.8%	<u>4,214,730</u>	86.0%
Revenues in Excess(Shortfall) of Expenses	<u>(375,217)</u>	<u>(1,346,338)</u>	<u>\$ (971,121)</u>		<u>\$ (988,358)</u>		<u>\$ (1,537,635)</u>	
Prior Year Encumbrances		973,726						
Prior Year Reappropriations		86,180						
FY 2018 Operating Reserves (Beg)	<u>1,240,322</u>	<u>1,318,983</u>						
FY 2018 Operating Reserves (End):								
Reserve-Fleet/Equipment	400,000	400,000						
Operating Reserves	\$ 465,105	\$ 632,551						

SIGNIFICANT CURRENT INFORMATION TO BE TAKEN INTO CONSIDERATION:

1. Actual YTD revenues compared to original YTD budget projections for refuse, yardwaste, and recycling billings is 101%. June 2018
2. Actual YTD departmental operating expenses compared to original YTD budget projection are 96%. June 2018
3. Current annual projections for revenues were increased net \$43,785. Carts were decreased \$45,000 for savings from bid process. June 2018
4. Prior year purchase orders of \$973,726 for packers were rolled over to FY 2018. October 2017
Prior year reappropriation to FY 2018 for equipment of \$86,180. January 2018
5. The current encumbrance balance is \$549,277. Many of the encumbrances are for P.O.s authorizing 12 months of expenditures or capital outlay. June 2018
6. Capital Outlay - Pickup Truck; Carts for new semi-automated service delivery method. April 2018
7. The FY 2018 Operating Reserves (Beg) has been increased to reflect 9/30/17 audited year end operating reserves. April 2018

Sanitation Fund Actual Revenues and Actual Expenses by Month FY 2018



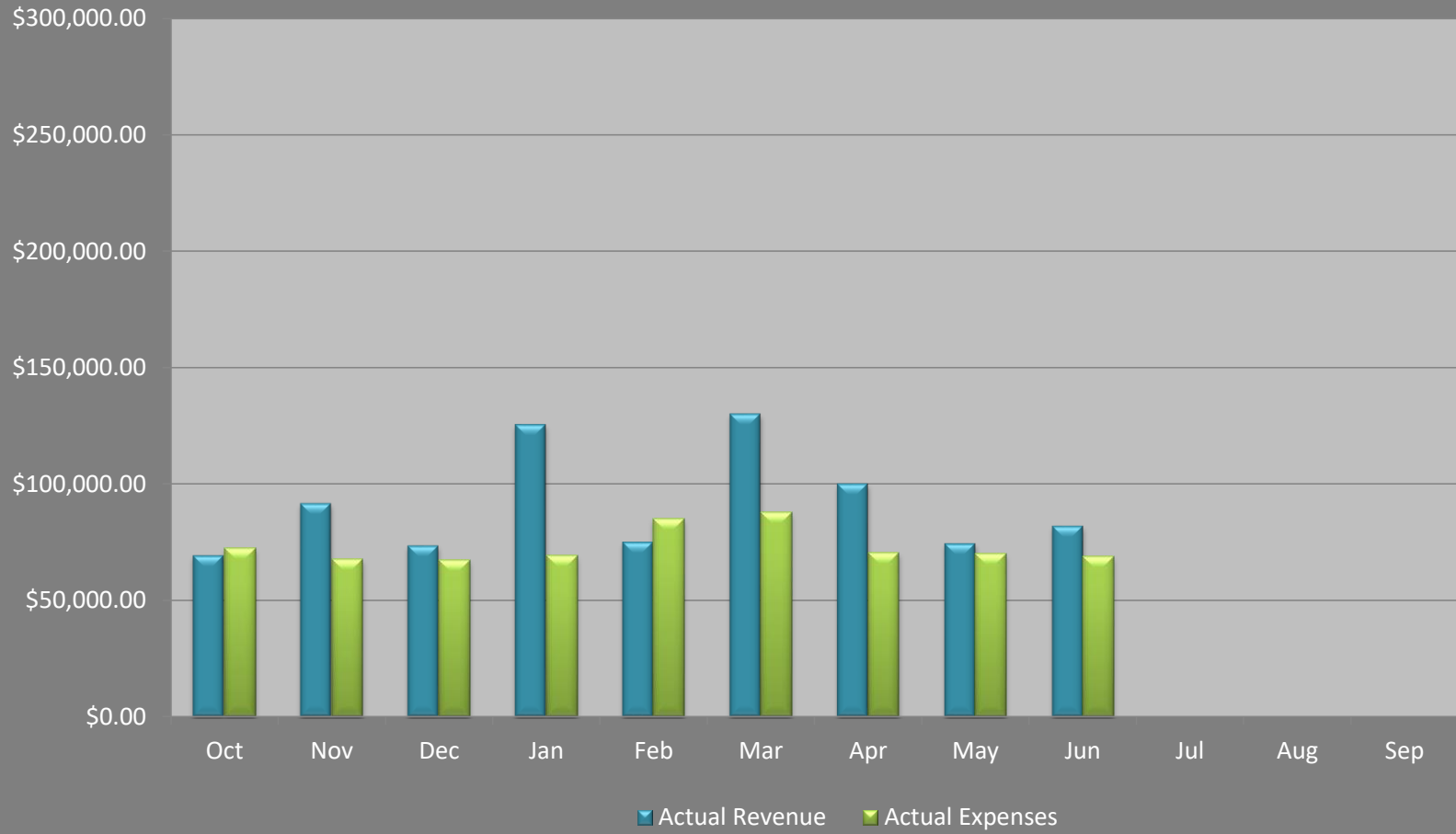
**CITY OF PUNTA GORDA
BUILDING FUND
Revenue & Expenses
As of June 30, 2018
Percentage of Fiscal Year Elapsed 75.0%
SUMMARY**

	<u>FY 2018 Annual Budget</u>	<u>Current Annual Projection</u>	<u>Increase (Decrease)</u>	<u>%</u>	<u>Year to Date Actual w/o Encumb</u>	<u>YTD % of Annual Proj w/o Encumb</u>	<u>Year to Date Actual with Encumb</u>	<u>YTD % of Annual Proj with Encumb</u>
REVENUES								
Building Permits	\$ 830,000	\$ 885,000	\$ 55,000	6.6%	\$ 724,590	81.9%	\$ 724,590	81.9%
Other Revenues	126,250	148,535	22,285	17.7%	97,674	65.8%	97,674	65.8%
Total Revenues	<u>956,250</u>	<u>1,033,535</u>	<u>77,285</u>	8.1%	<u>822,264</u>	79.6%	<u>822,264</u>	79.6%
EXPENSES								
Departmental Operating Expenses	878,081	918,341	40,260	4.6%	640,195	69.7%	641,808	69.9%
Capital Outlay	26,500	20,079	(6,421)	-24.2%	18,579	92.5%	18,579	92.5%
Total Expenses	<u>904,581</u>	<u>938,420</u>	<u>33,839</u>	3.7%	<u>658,774</u>	70.2%	<u>660,387</u>	70.4%
Revenues in Excess(Shortfall) of Expenses	<u>51,669</u>	<u>95,115</u>	<u>\$ 43,446</u>		<u>\$ 163,490</u>		<u>\$ 161,877</u>	
FY 2018 Operating Reserves (Beg)	<u>1,147,724</u>	<u>1,224,884</u>						
FY 2018 Operating Reserves (End)	<u>\$ 1,199,393</u>	<u>\$ 1,319,999</u>						

SIGNIFICANT CURRENT INFORMATION TO BE TAKEN INTO CONSIDERATION:

- Actual YTD revenues compared to original YTD budget projections is 123%. June 2018
- Actual YTD departmental operating expenses compared to current YTD budget projection are 97%. June 2018
- New revenue & expenses of \$439 from insurance recovery for repair to vehicle. May 2018
Council approved Building New Staff for 5 months in FY 2018, \$33,400 from Ending Reserves Projected Carryover-end. May 2018
Current annual projections for building permit revenue was increased \$55,000 and other revenues were increased net \$22,285. June 2018
- The current encumbrance balance is \$1,613. June 2018
- Capital Outlay - Replacement of an inspector vehicle and replacement of inspectors equipment. October 2017
- The FY 2018 Operating Reserves (Beg) has been increased to reflect 9/30/17 audited year end operating reserves. April 2018

Building Fund
Actual Revenues and Actual Expenses
by Month FY 2018



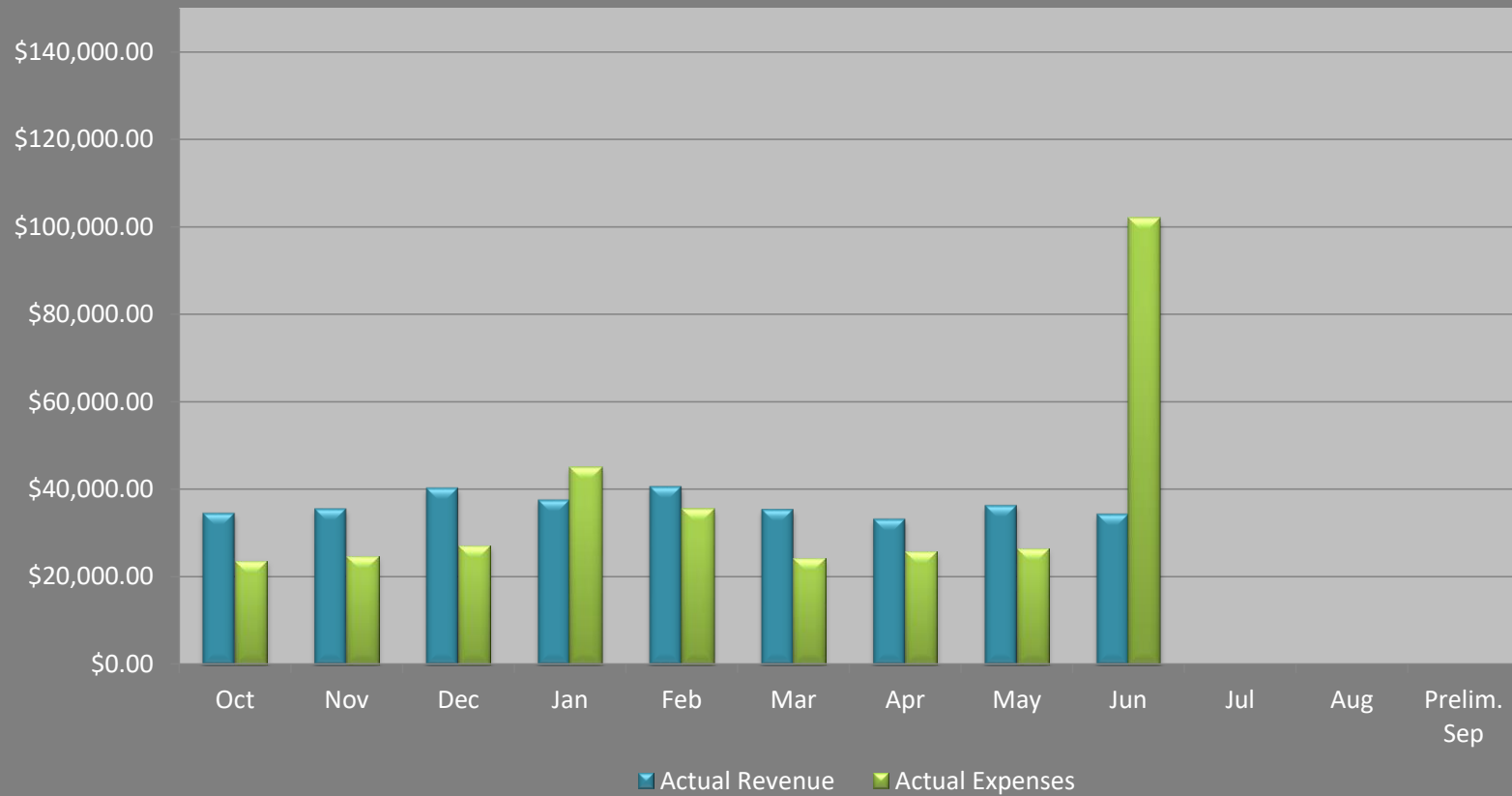
**CITY OF PUNTA GORDA
LAISHLEY PARK MARINA
Revenue & Expenses
As of June 30, 2018
Percentage of Fiscal Year Elapsed 75.0%
SUMMARY**

	FY 2018 Annual Budget	Current Annual Projection	Increase (Decrease)	%	Year to Date Actual w/o Encumb	YTD % of Annual Proj w/o Encumb	Year to Date Actual with Encumb	YTD % of Annual Proj with Encumb
REVENUES								
Slip and Mooring Field Rentals	\$ 429,500	\$ 429,500	\$ -	0.0%	\$ 299,806	69.8%	\$ 299,806	69.8%
Building Lease & Rentals	22,300	22,300	-	0.0%	21,882	98.1%	21,882	98.1%
Pump Out Boat Grant Revenues	11,000	11,000	-	0.0%	3,597	32.7%	3,597	32.7%
Miscellaneous Revenue	1,850	1,850	-	0.0%	1,476	79.8%	1,476	79.8%
Total Revenues	<u>464,650</u>	<u>464,650</u>	<u>-</u>	<u>0.0%</u>	<u>326,761</u>	<u>70.3%</u>	<u>326,761</u>	<u>70.3%</u>
EXPENSES								
Marina Operations	417,625	478,425	60,800	14.6%	321,621	67.2%	335,992	70.2%
Pump Out Boat Operations	15,505	15,505	-	0.0%	12,431	80.2%	12,431	80.2%
Capital Outlay	6,000	6,000	-	0.0%	-	0.0%	-	0.0%
Total Expenses	<u>439,130</u>	<u>499,930</u>	<u>60,800</u>	<u>13.8%</u>	<u>334,052</u>	<u>66.8%</u>	<u>348,423</u>	<u>69.7%</u>
Revenues in Excess(Shortfall) of Expenses	<u>25,520</u>	<u>(35,280)</u>	<u>\$ (60,800)</u>		<u>\$ (7,291)</u>		<u>\$ (21,662)</u>	
Prior Year Purchase Order Encumbrances		10,000						
Prior Year Re-appropriations		50,800						
FY 2018 Operating Reserves (Beg)	<u>286,994</u>	<u>317,653</u>						
FY 2018 Operating Reserves (End)	<u>\$ 312,514</u>	<u>\$ 343,173</u>						

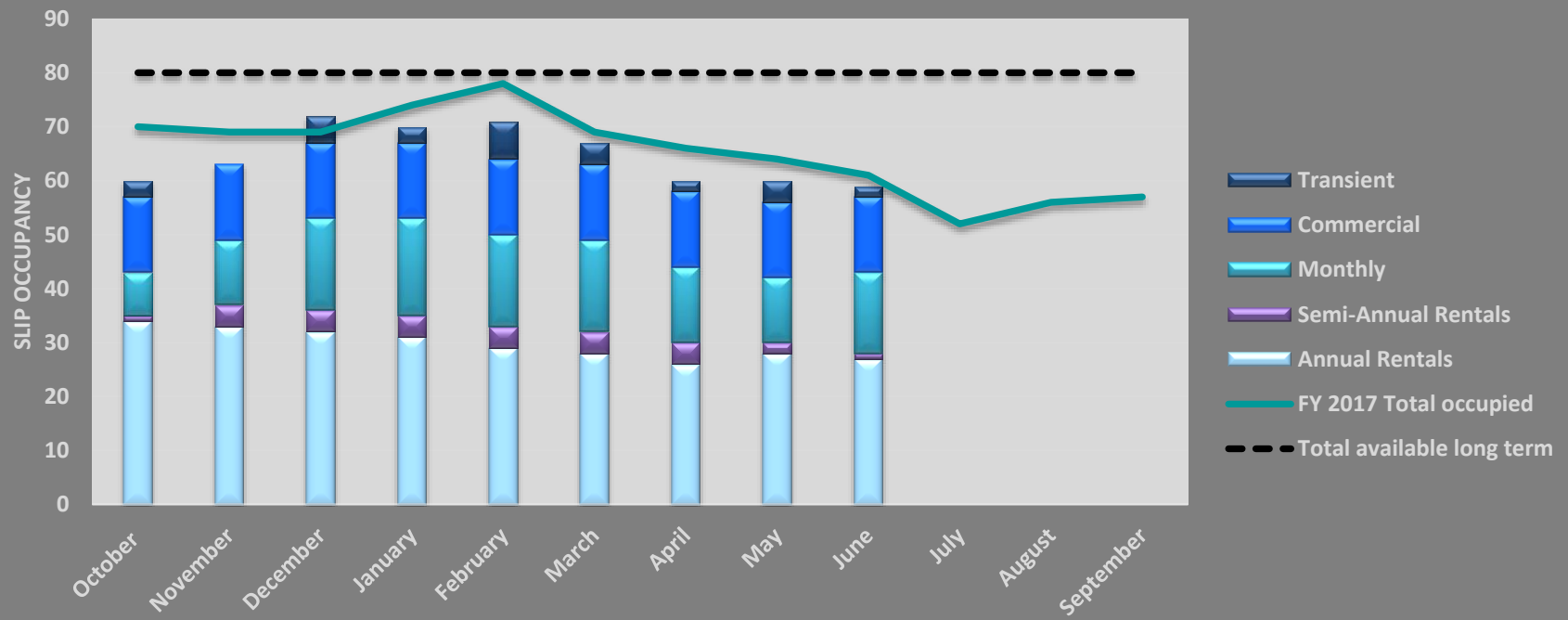
SIGNIFICANT CURRENT INFORMATION TO BE TAKEN INTO CONSIDERATION:

1. Actual YTD revenues compared to original YTD projections are 93%. Slip rental actual YTD revenues compared to original YTD projections are 91%. June 2018
2. Actual YTD departmental operating expenses compared to original YTD projections are 118%. June 2018
3. Prior year purchase orders of \$10,000 were rolled over to FY 2018. October 2017
Prior year re-appropriations from FY 2017 are \$50,800 for network connectivity and dredging, docks and/or mooring field needs. January 2018
4. The Year to Date column, with encumbrances, includes \$14,371 of encumbrances. June 2018
5. The FY 2018 Operating Reserves (Beg) has been increased to reflect 9/30/17 audited year end operating reserves. April 2018

Lashley Park Marina Fund Actual Revenues and Actual Expenses by Month FY 2018

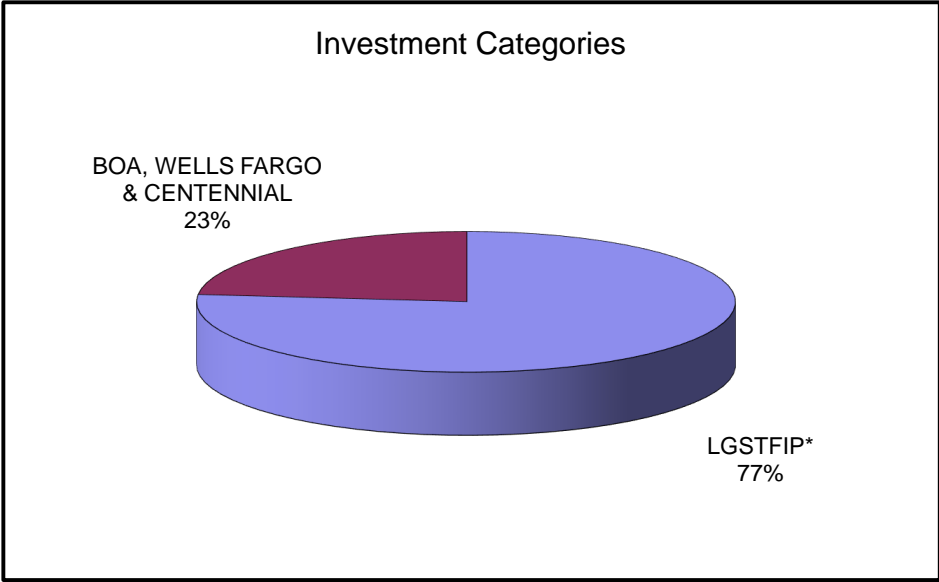


FY 2018 Monthly Slip Occupancy by Category Compared to FY 2017 Monthly Total Occupancy



**CITY OF PUNTA GORDA
Schedule of Investments
June 2018**

<u>Type</u>	<u>Principal Balance</u>	<u>Interest Rate</u>	<u>Market Value</u>
LGSTFIP*	35,235,484.39	2.01%	35,235,484.39
B of A, Wells Fargo, & Centennial	<u>10,753,153.41</u>	1.53%	<u>10,753,153.41</u>
Total Investments	<u>\$45,988,637.80</u>		<u>\$45,988,637.80</u>



*Local Government Surplus Trust Funds Investment Pool

CITY OF PUNTA GORDA
 MONTHLY REPORT TO CITY MANAGER
 BUILDING DEPARTMENT

JUNE 2018

Number of Inspections

	This Month	Last Month	Same Month Last Year	This Fiscal Year To Date	Last Fiscal Year To Date	Calendar Year To Date
Building	529	508	515	4,561	4,667	3,186
Electrical	190	134	166	1,201	1,256	809
Plumbing	115	112	78	937	945	636
A/C	133	108	117	998	1,044	681
Fire	10	4	9	40	58	28
Total	977	866	885	7,737	7,970	5,340
Daily Avg	46.52	39.36	42.14	--	--	--

Permits Issued

Building						
Number	232	221	182	1,359	1,552	626
Value	6,223,200	5,031,361	5,021,249	66,969,220	56,646,202	48,198,206
Permit Fees	58,123	54,544	48,531	609,743	519,150	423,258
Electrical						
Number	75	50	43	479	417	345
Permit Fees	3,777	2,326	2,475	23,243	22,901	17,103
Plumbing						
Number	28	37	19	284	296	194
Permit Fees	1,700	2,600	1,200	17,950	18,800	12,050
A/C						
Number	86	80	68	626	565	423
Permit Fees	8,600	9,015	7,141	65,161	67,085	46,815
Total All Fees	72,200	68,485	59,347	716,097	627,936	499,226

Nature of Building Permits

Number of Permits	Types	Dwelling Units	Units Last Month	Units Last Year	Miscellaneous Fees	Permit Fees	Valuation
8	Single Family	8	7	9		18,844	2,642,000
	Modular Home						
2	2 Family	4			L & G 900	3,530	490,000
	Multi-Family						
	Mixed Use (Comm./Res.)				NBP 300		
	Commercial Buildings						
	Mobile Homes/Const Trl		2	6	C/C 1,275		
	Relocation						
14	Swimming Pools				Reinsp 2,300	2,600	501,982
	Demolish						
144	Other-Miscellaneous				Misc 1,687	20,564	1,177,073
15	Alteration/Additions to Dwellings					4,093	453,574
5	Alteration/Additions Commercial Bldgs					4,092	545,389
44	Canal Permits					4,400	413,182
232	Total	12	9	15	6,462	58,123	6,223,200

Building Valuation

This Fiscal Year To Date	This Calendar Year To Date
66,969,220	48,198,206
Last Fiscal Year To Date	Last Calendar Year To Date
56,646,202	40,342,336



PUNTA GORDA FIRE DEPARTMENT

1410 TAMAMI TRAIL * PUNTA GORDA, FLORIDA 33950
 PHONE (941) 575-5529 * FAX (941) 575-5565

"Serving our community with pride, honor, and respect"

Monthly Activity Report

Fiscal Year 2018

June 2018

Classification	This month JUNE 2018	This month JUNE 2017	FY 2018 YTD	FY 2017 TOTAL	% PRIOR FY
FIRE					
Structure	0	0	14	9	155.6
Vehicle	2	2	6	9	66.7
Brush	1	2	11	22	50.0
Other	1	2	19	18	105.6
Mutual aid responses	3	4	74	67	110.4
False alarm - Fire	12	19	94	154	61.0
Hazardous conditions	4	9	56	83	67.5
Good intent	19	25	231	215	107.4
Severe weather/disaster	0	1	0	1	0.0

EMS/RESCUE					
EMS	193	168	2093	2590	80.8
False alarm - Medical	5	7	62	45	137.8

PUBLIC SERVICE					
Smoke detector -residences	18	10	273	253	107.9
Smoke detectors - serviced	58	32	1046	933	112.1
Agency assist	3	1	32	50	64.0
Lift assist	45	32	366	290	126.2
Service call (other)	7	7	71	66	107.6
Car seat install	1	0	1	25	4.0
Sharps containers	47	30	371	472	78.6
Medicine take-back (lbs)	79	135	1255	1359	92.3

FIRE PREVENTION					
Fire permits issued	14	19	125	204	61.3
Fire permit inspections	21	29	204	287	71.1
Annual inspections	1	0	37	28	132.1
In-Service inspections	160	178	979	1411	69.4
Business Tax inspections	0	1	3	12	25.0



PUNTA GORDA FIRE DEPARTMENT

1410 TAMiami TRAIL * PUNTA GORDA, FLORIDA 33950
 PHONE (941) 575-5529 * FAX (941) 575-5565

"Serving our community with pride, honor, and respect"

Classification	This month JUNE 2018	This month JUNE 2017	FY 2018 YTD	FY 2017 TOTAL	% PRIOR FY
PUBLIC EDUCATION					
Adults	20	7	209	462	45.2
Children	0	17	432	774	55.8
VOLUNTEER HOURS					
	174	362	2466.5	4708.8	52.4



CITY OF PUNTA GORDA

POLICE

A Florida Accredited **EXCELSIOR AGENCY**

1410 Tamiami Trail
Punta Gorda, FL 33950
941-639-4111
www.puntagordapolice.com

Monthly Activity Report

Fiscal Year 2017/2018

JUNE 2018

Classification	This Month JUNE 2018	This Month JUNE 2017	FY 2018 Year to Date	FY 2017 Year to Date
EVENTS				
Events ¹	3830	2590	32926	26965
Community Foot Patrols	622	393	5342	4238
Business Checks	285	86	1958	1318
Directed Patrols	1142	840	10035	9087
Directed Patrols – Traffic Related	89	33	768	859
Traffic Stops	507	229	4196	2412

TRAFFIC CRASHES				
Traffic Crashes – No Injuries	41	41	501	459
Traffic Crashes – With Injuries	4	1	47	28
Traffic Crashes – Fatalities	1	0	2	0
Total Traffic Crashes	46	42	550	487

CITATIONS AND WARNINGS				
Uniform Traffic Citations	97	70	825	604
Written Warnings	478	180	4293	2246
Parking Citations	10	4	142	81
Parking Warnings	43	24	226	262
Total Traffic/Parking Contacts	628	278	5483	3193
Code Citations	1	0	4	4
Code Warnings	8	0	80	30
Total Code Violations	9	0	84	34

ARRESTS				
Physical Arrests – Adult	42	38	383	343
Physical Arrests – Juvenile	1	3	34	48
Total Physical Arrests	43	41	416	391
Notice To Appear – Adult	12	1	69	1
Notice To Appear - Juvenile	1	0	5	0
Total Notice To Appear	13	2	74	1
Total Arrests	56	43	491	392

¹ Events are inclusive of Community Foot Patrols (walking and/or talking with citizens), Business Checks (checks of a closed business), Directed Patrols (conducting extra patrol in a specific location or area based upon a citizen or department request), Directed Patrols – Traffic Related (conducting extra patrol in a specific location or area specifically related to traffic enforcement which was based upon a citizen or department request) and Traffic Stops. Excludes Test and Pulled in Error Nature Codes.

PGPD Monthly Activity Report

Fiscal Year 2018

June 2018

	This Month JUNE 2018	This Month JUNE 2017	FY 2018 Year to Date	FY 2017 Year to Date
DUI AND NARCOTIC ARRESTS²				
DUI Arrests	10	9	51	43
Narcotics Arrests ³	29	14	208	128

CALLS FOR SERVICE AND RESPONSE TIMES				
Calls Answered – Administrative	2254	2343	22055	23549
Calls Answered – 9-1-1	600	561	5735	5548
Total Calls Answered by Dispatch⁴	2854	2904	27790	29097
Calls for Service Dispatched to Patrol	787	760	7659	7296
Dispatch Calls for Service Handling Time Average⁵	1:30	1:44	1:37	1:46
Patrol Response Time Average	3:48	4:05	4:05	3:55
Total Response Time Average⁶	5:18	5:49	5:43	5:41

RESERVE OFFICERS				
Reserve Officer Hours Non-Paid	73.5	161.5	2094	856

VOLUNTEERS				
Vacant House Checks	134	138	410	505
Marine Volunteer Hours	185	144	1822.5	1749.5
Volunteers on Patrol Hours	190.5	185	2004	2306.5
Records and Fingerprinting Hours	254	164	2501.5	2453
All Other Volunteer Hours	257.5	228	2301	1799
Total Volunteer in Policing Hours	887	721	8629	8308

QUALITY ASSURANCE REVIEWS	Yes	No
Was the call-taker courteous and professional?	41	1
Was the phone answered in a timely manner?	43	0
Did the responding officer arrive promptly?	37	1
Did the officer present a professional appearance?	40	0
Was the officer courteous and professional?	42	0
Did the officer carefully listen to your complaint?	42	0
Did the officer provide you with all the information you needed?	38	2
Were you satisfied with the overall level of service provided by the officer?	40	4
Total Quality Assurance Reviews	48	

² DUI and Narcotic Arrests are inclusive of total physical arrests

³ These include Notice To Appear Citations

⁴ These are inclusive of administrative calls and calls for service

⁵ These averages only include calls actually dispatched to patrol and do not include calls held during Hurricane Irma

⁶ Total Response Time Average including calls held during Hurricane Irma was 67:35

**Procurement Division Monthly Report
Month Ending JUNE 2018**

Pcard Transactions	# of Transactions Processed	Total Amount of Transactions	Cumulative # of transactions Processed	Cumulative FY Total
JUNE 2017	487	\$ 323,690.06	4242	\$ 2,670,883.70
JUNE 2018	507	\$ 229,553.89	4370	\$ 3,037,101.33

Pcard Spend Summary	Projected
Avg Mthly Spend	\$ 337,455.70
Est Annual Spend	\$ 4,049,468.44
Projected Rebate	1.51%

NOTE: The data is estimated and will be confirmed upon receipt of Bank of America monthly report identifying large ticket purchases.

Purchase Orders	# of PO Issued	Total PO Amount
JUNE 2017	46	\$ 1,113,872.08
JUNE 2018	57	\$ 1,727,032.51

Field Purchase Orders	# of FPO Issued	Total FPO Amount
JUNE 2017	46	\$ 13,867.92
JUNE 2018	30	\$ 12,614.40

Procurement Efficiencies*	Std-Competed	Negotiated	Audit Recovery	Shopped
JUNE 2018	\$ 684,230.24	\$ 231.25	\$ 11,297.96	\$ -
Procurement Efficiencies*	Projects	Rejected Purchase	Admin Fee	# of Efficiencies
JUNE 2018	\$ -	\$ -	\$ -	12

Total Efficiencies	Monthly	Annual
FY 2017	\$ 246,914.24	\$ 988,776.38
FY 2018	\$ 215,058.13	\$ 5,386,823.64

"Negotiated Savings" resulted from negotiations with Waste Management for fixed monthly rates for 5 years

***Efficiency Definitions:**

Std-Competed - Savings derived from competed solicitations

Negotiated - Negotiated cost avoidance efficiencies as allowed by policy

Audit Recovery - Results from Procurement's auditing of invoices

Shopped - Results from Procurement open market shopping of contract and department request

Projects - Projects identified by Procurement to find additional savings or cost avoidance opportunities

Rejected Purchase - Department requests deemed by Procurement as unnecessary

Admin Fee - Administration fee for Punta Gorda led cooperative contracts

Sales Tax - Purchases process for contracts as Owner Direct Purchases (ODP) saving sales tax

Projects > \$5,000	New Projects	Completed Projects	Open Projects
JUNE 2017	26	25	37
JUNE 2018	31	39	25

Summary of Projects Awarded =/> \$25,000			
Service/Commodity	Awarded Vendor	Amount	Solicitation Method
Engineering Library	Multiple Firms	Unknown	Request for Qualifications City Council Award
Construction of Laishley Park parking lot	Bonness Naples, FL	\$ 273,579.00	Formal Bid City Council Award
Construction of the Gilchrist playground restrooms	Avant Construction Punta Gorda, FL	\$ 436,320.83	Formal Bid City Council Award
Term contract for the regrading of swales	JRL Underground Fort Myers, FL	\$ 450,000.00	Formal Bid City Council Award
Purchase of a Crane Truck	Beck Auto Sales Palatka, FL	\$ 95,289.48	Competed Cooperative Agreements