

URBAN DESIGN
326 WEST MARION AVENUE
PUNTA GORDA, FL 33950
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UrbanDesign@CityofPuntaGordaFL.com

OUTDOOR DINING APPLICATION

Date Case #					☐ \$100 Application Fee (initial application)☐ \$25 Renewal Application Fee				
Outdoor Dining Request: Sidewalk Café: An outdoor dining area on a public sidewalk, abutting a restaurant. Such restaurant provides table service in the outdoor dining area. Application and all pertinent required data such as plans, pictures, letters and supplemental inforcompleted and returned to the Zoning & Code Compliance Division before this application will Applicant and/or his agent must be present at the Development Review Committee hearing. ALL INFORMATION LISTED BELOW IS REQUIRED TO BE SUBMITTED AT TIME OF APPLICATION.							nt, coff and wh nd outs blishm ormation	ee shop, nich is side the ent. on must be processed.	
OUTDO Affidavit A copy of Certification a purchashown a Health D Alcohol City Occ *NOTE: If The original	 □ ORIGINAL application with Signed & Notarized OUTDOOR DINING – RENEWAL Application and/or Affidavit Authorization for Agent (if applicable) □ A copy of the deed or other evidence of ownership □ Certificate of insurance for \$1,000,000 when located on a public sidewalk - City of Punta Gorda must be shown as additional insured □ Health Department Certificate □ Alcohol Permit (if applicable) □ City Occupational License *NOTE: If outside seating is greater than 15% of insid The original permitted interior seats cannot be reduced Applicant Information Name 		ed pe	 □ Plot plan/Site Plan showing: All existing structures with dimensions & spacing Setbacks Location of Furniture & all accessories in the area Unobstructed 48 inch pedestrian passageway (shall meet all ADA requirements ie. Cross Slopes) Trash receptacles to be used for sidewalk café (if placed within area) Dimensions of sidewalk café/outdoor dining area Photos/drawing/representation of design of furniture and all other accessories for sidewalk café/outdoor dining area e seating an impact fee will be accessed, if approved. 					
Phone				Email	address				
Authorized Agent –(if applicable – Property Owner must sign AGENT Affidavit below)									
Name									
Address		City				State		Zip	
Phone				Email ad	ldress				
Business									
Name									
Address		City				State		Zip	
Phone				Email ad	ldress				

Parcel ID /Account #	Lot #	Block#	Section
Exact Number of TABLES		Exact Number of CHAIRS	
Inside the restaurant		Inside the restaurant	
Exact Number of TABLES		Exact Number of CHAIRS	
OUTSIDE the restaurant		OUTSIDE the restaurant	

Must include site/plot plan

The City Permit allowing outdoor dining must be visibly displayed at all times, contingent on satisfaction of all other agency requirements, and valid the term of one (1) year; January through December. Permit expires on December 31st. It is the applicant's responsibility to contact Urban Design by November 30th of the calendar year to apply for permit renewal and schedule for a DRC review for permit renewal for the following calendar year.

NOTE: Outdoor dining permits for private property applications <u>do not</u> have to be renewed annually. All furniture and equipment placed on a public sidewalk site must be removed by the end of the business night.

NOTARIAL CERTIFICATE - ACKNOWLEDGEMENT							
Signature of Owner or Authorized Age	ent	Print Name & Title	Date				
STATE OF) COUNTY OF)							
The foregoing instrument was acknow	ledged before me by	means of [] physical presence of	or [] online notarization this day of				
	-		who is personally known to me or who				
has produced			•				
			(Seal)				
Notary Public, State of Florida		commission Expires by Owner to complete ONLY if	applicable)				
AGENTA	FFIDAVII (Propen	ly Owner to complete ONLY II	applicable)				
I/We	, property owner	(s), hereby authorize	to act as				
Agent on our behalf regarding an Outdoor Dining Application on the property commonly known as in							
Punta Gorda, Florida.							
Signature of Property Owner		Print Name of Property Owner	Date				
STATE OF) COUNTY OF)							
COUNTY OF)							
The foregoing instrument was ack	nowledged before	me by means of [] physical p	presence or [] online notarization				
this day of	. 20 . bv		. who is				
this day of, 20, by, who is personally known to me or who has produced as identification.							
personally known to me or who he	13 produced						
			(Seal)				
Notary Public, State of Florida My commission Expires							
☐ Staff Approved	□ Staff Denied	□ DRC Approved	□ DRC Denied				
Comments:		- Dito Apployed	DITO DOMOG				
Approved by:	Dot	•					