



**OFFICE OF THE CITY MANAGER**  
**INTEROFFICE MEMORANDUM**

**To:** City Council Members  
**Through:** Howard Kunik, City Manager  
**From:** Macalle Finkle, Paralegal & Executive Assistant  
**Date:** April 25, 2018  
**Subject:** Monthly Departmental Reports

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Attached are the monthly departmental reports for March 2018.

**CC:** City Clerk  
Finance Department

**CITY OF PUNTA GORDA  
GENERAL FUND**

**Revenue & Expenditures**

**As of March 31, 2018**

**Percentage of Fiscal Year Elapsed 50.0%**

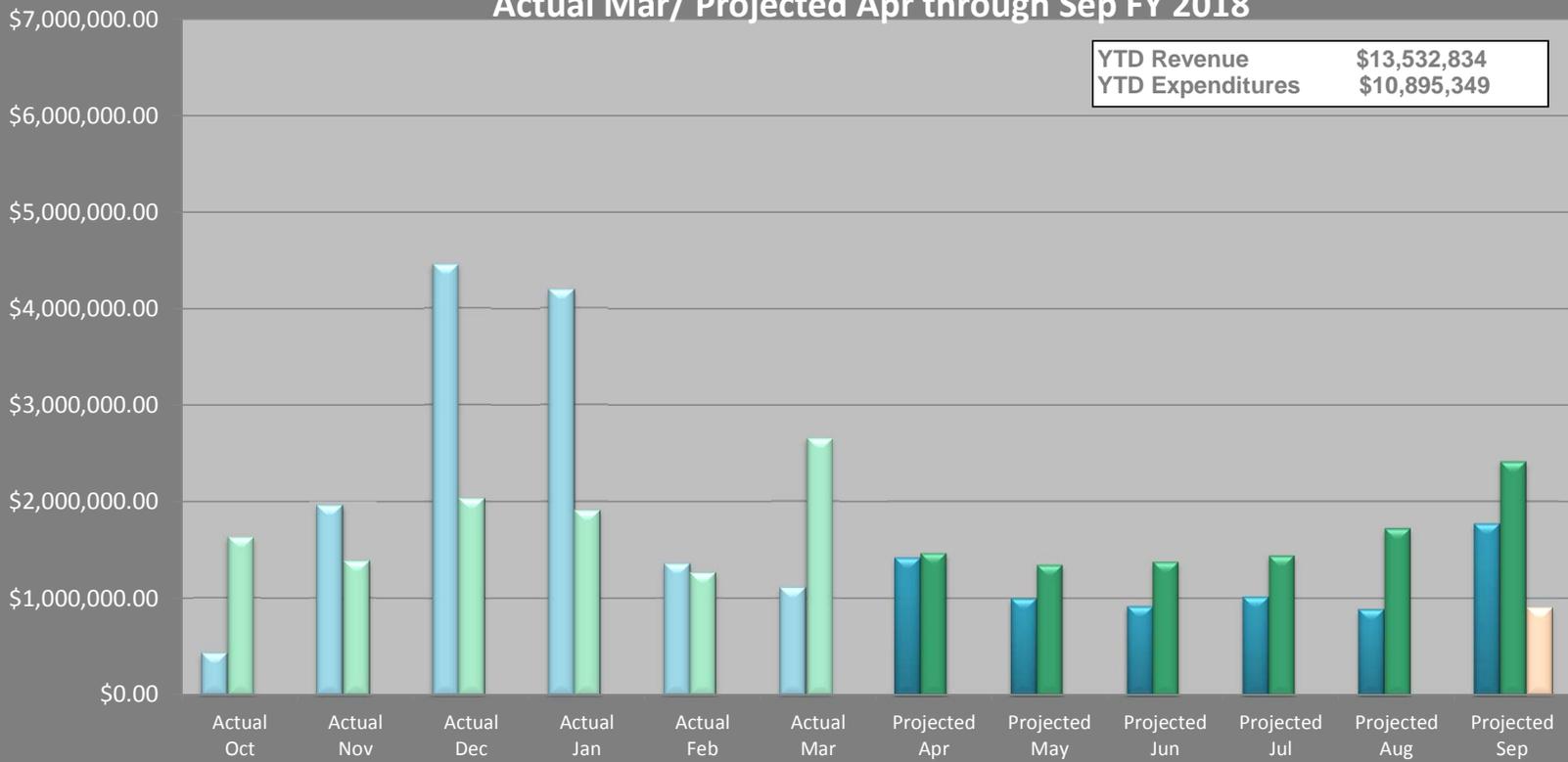
**SUMMARY**

	<b>FY 2018 Annual Budget</b>	<b>Current Annual Projection</b>	<b>Increase (Decrease)</b>	<b>%</b>	<b>Year to Date Actual w/o Encumb</b>	<b>YTD % of Annual Proj w/o Encumb</b>	<b>Year to Date Actual with Encumb</b>	<b>YTD % of Annual Proj with Encumb</b>
<b>REVENUES</b>								
Taxes	\$ 12,239,450	\$ 12,239,450	\$ -	0.00%	\$ 9,776,201	79.9%	\$ 9,776,201	79.9%
Licenses & Permits	1,383,790	1,383,790	-	0.00%	506,783	36.6%	506,783	36.6%
Intergovernmental	2,195,520	2,324,020	128,500	5.85%	1,010,719	43.5%	1,010,719	43.5%
Charges for Services	394,500	394,500	-	0.00%	316,399	80.2%	316,399	80.2%
Fines & Forfeitures	61,120	61,120	-	0.00%	18,539	30.3%	18,539	30.3%
Administrative Charges	3,095,150	3,095,150	-	0.00%	1,547,580	50.0%	1,547,580	50.0%
Miscellaneous	399,507	404,463	4,956	1.24%	246,613	61.0%	246,613	61.0%
Operating Transfers	309,335	329,335	20,000	6.47%	110,000	33.4%	110,000	33.4%
<b>Total Revenue</b>	<b>20,078,372</b>	<b>20,231,828</b>	<b>153,456</b>	<b>0.76%</b>	<b>13,532,834</b>	<b>66.9%</b>	<b>13,532,834</b>	<b>66.9%</b>
<b>EXPENDITURES</b>								
Departmental Operating Expenses	17,581,333	17,974,459	393,126	2.24%	8,243,000	45.9%	8,890,795	49.5%
Non-Departmental	89,994	156,965	66,971	74.42%	94,828	60.4%	107,953	68.8%
Lot Mowing	274,000	348,400	74,400	27.15%	88,646	25.4%	272,517	78.2%
Capital Outlay	820,500	1,264,576	444,076	54.12%	249,533	19.7%	614,609	48.6%
Transfers	2,224,000	2,224,000	-	0.00%	2,219,342	99.8%	2,219,342	99.8%
<b>Total Expenditures</b>	<b>20,989,827</b>	<b>21,968,400</b>	<b>978,573</b>	<b>4.66%</b>	<b>10,895,349</b>	<b>49.6%</b>	<b>12,105,216</b>	<b>55.1%</b>
Revenues in Excess(Shortfall) of Expenditures	<u>\$ (911,455)</u>	<u>\$ (1,736,572)</u>	<u>\$ (825,117)</u>		<u>\$ 2,637,485</u>		<u>\$ 1,427,618</u>	
Prior Year Purchase Order Encumbrances		\$ 214,561						
Re-Appropriations/Appropriations		520,484						
FY 2018 Operating Reserves (Beg)	<u>4,025,018</u>	<u>4,025,018</u>						
FY 2018 Operating Reserves (End):								
Reserve for future years' budget	671,695	671,695						
7.5% Budgeted Operating Reserve	<u>\$ 2,441,868</u>	<u>\$ 2,351,796</u>						

**SIGNIFICANT CURRENT INFORMATION TO BE TAKEN INTO CONSIDERATION:**

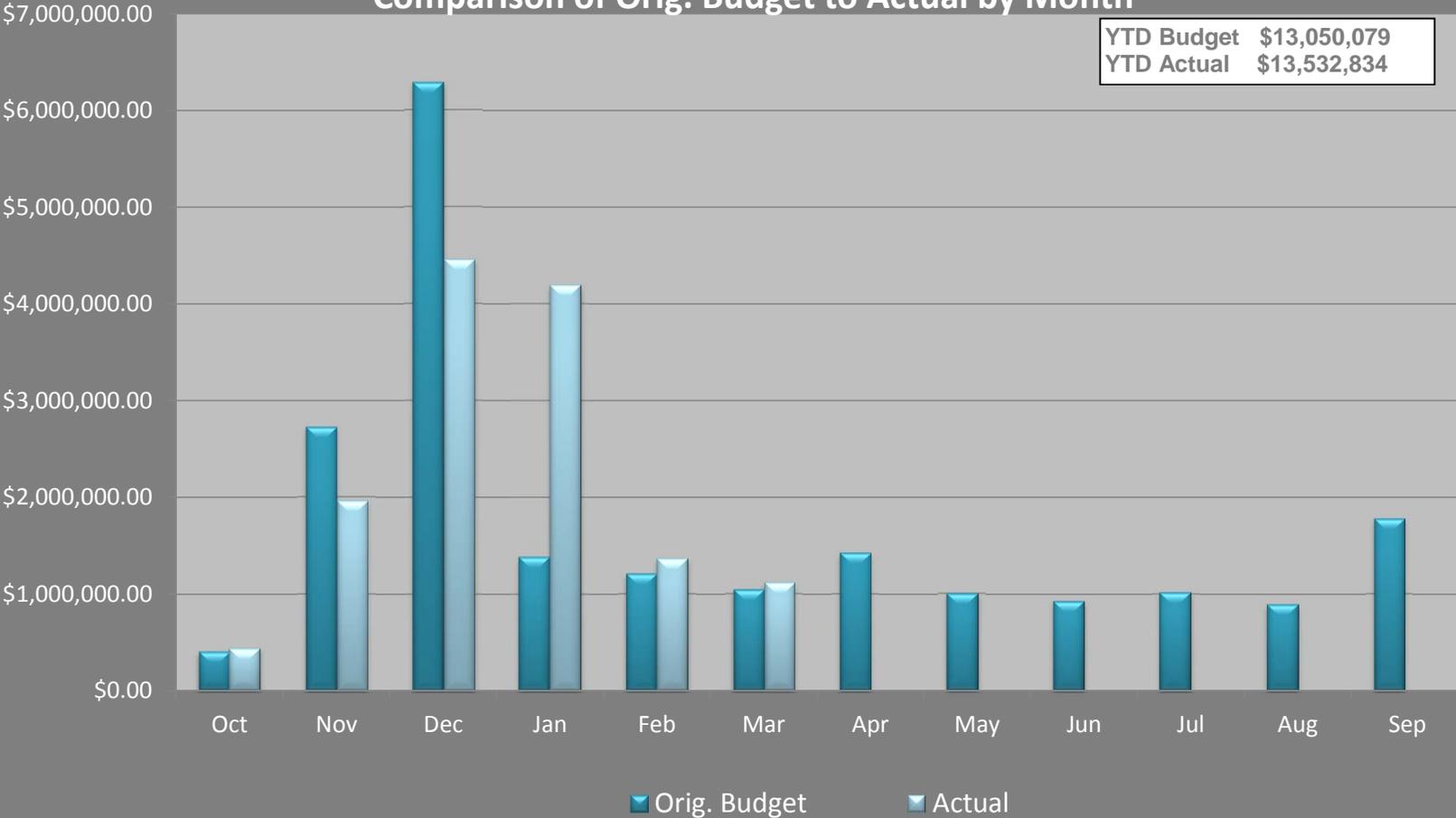
- Taxes - 97% of ad valorem revenues are collected during the first half of the fiscal year. March 2018  
Assessment collections collected through 2/28/18 and received by the City in March totals \$8,277,840 which represents 94% of the Annual Budgeted amount. March 2018  
Licenses & Permits - Franchise Fees are Collected 60 days after activity. Year-to-Date revenues are running 14.2% higher than projected. March 2018  
Intergovernmental Revenues - State Shared Revenues are collected 30 days after activity. Year-to-Date revenues are 5.9% higher than projected. March 2018  
Charges for Services - 97% of lot mowing assessments are collected during the first half of the fiscal year. March 2018  
Fines & Forfeitures - Fines from the Code Board vary greatly in timing and amounts. March 2018
- Actual YTD operating expenditures compared to current YTD projections are 92.0%. March 2018
- New revenue & expenditure of \$128,500 from grant for PD boat. New expenditure of \$90,072 for comprehensive plan studies. January 2018  
New revenue & expenditure of \$86 from insurance claim. March 2018
- The Year to Date column above includes \$1,209,867 of encumbrances. March 2018
- Prior year purchase orders for incomplete deliveries of \$214,561 were rolled over to FY 2018. October 2017  
Prior year re-appropriations from FY 2017 are \$477,439 and appropriations are \$67,915 from: \$43,045 fund balance and \$24,870 from donations & transfers. January 2018
- Capital Outlay - Police vehicles, vessel refurbishment, and equip., public works vehicles & equip., and fire apparatus, vehicle, and equip. October 2017

## General Fund Revenue and Expenditures Actual Mar/ Projected Apr through Sep FY 2018

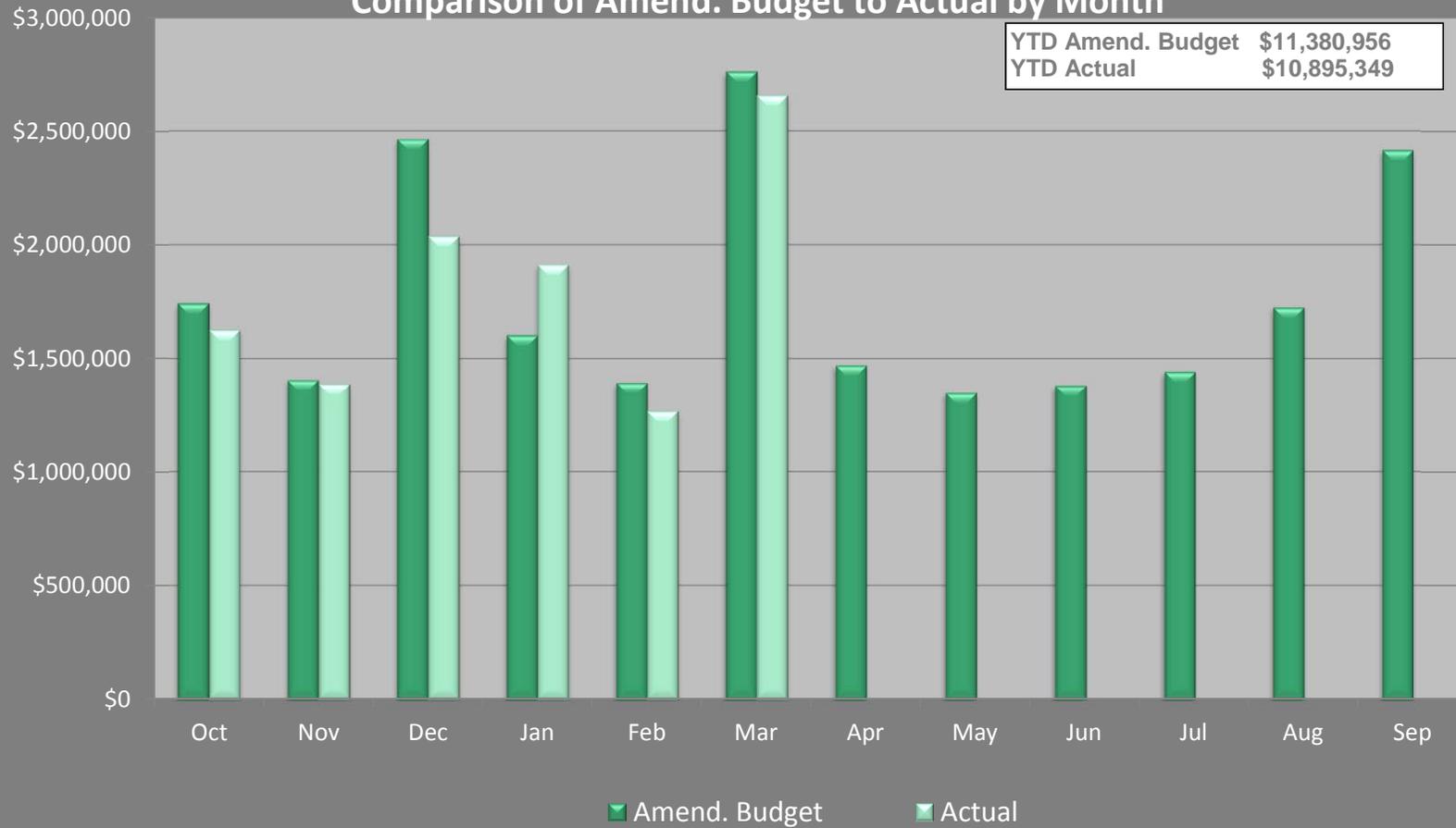


# General Fund FY 2018 Revenues Comparison of Orig. Budget to Actual by Month

YTD Budget \$13,050,079  
YTD Actual \$13,532,834



## General Fund FY 2018 Expenditures Comparison of Amend. Budget to Actual by Month



**CITY OF PUNTA GORDA  
GENERAL FUND  
Expenditures by Division  
As of March 31, 2018  
Percentage of Fiscal Year Elapsed 50.0%**

	<b>FY 2018 Annual Budget</b>	<b>Current Annual Projection</b>	<b>Increase (Decrease)</b>	<b>%</b>	<b>Year to Date Actual w/o Encumb</b>	<b>YTD % of Annual Proj w/o Encumb</b>	<b>Year to Date Actual with Encumb</b>	<b>YTD % of Annual Proj with Encumb</b>
<b><u>Expenditures</u></b>								
City Council	\$ 129,311	\$ 129,311	-	0.00%	\$ 61,880	47.9%	\$ 62,023	48.0%
City Manager	474,808	461,808	(13,000)	-2.74%	182,527	39.5%	229,834	49.8%
Human Resources	346,560	346,960	400	0.12%	136,671	39.4%	164,313	47.4%
City Clerk	514,803	514,803	-	0.00%	238,909	46.4%	261,271	50.8%
Finance	925,959	938,187	12,228	1.32%	440,180	46.9%	450,985	48.1%
Procurement	571,939	571,939	-	0.00%	276,873	48.4%	277,547	48.5%
Legal Counsel	371,032	371,032	-	0.00%	140,081	37.8%	201,967	54.4%
Public Works Admin	202,065	202,065	-	0.00%	100,823	49.9%	103,108	51.0%
Engineering	435,099	435,099	-	0.00%	216,262	49.7%	216,290	49.7%
Right of Way Maint.	1,041,078	1,041,078	-	0.00%	538,150	51.7%	539,119	51.8%
Parks & Grounds Maint.	1,447,069	1,609,954	162,885	11.26%	658,510	40.9%	840,416	52.2%
Police Department	5,637,363	5,666,699	29,336	0.52%	2,663,812	47.0%	2,720,772	48.0%
Fire Department	3,565,532	3,615,642	50,110	1.41%	1,752,039	48.5%	1,801,219	49.8%
Urban Design	619,990	732,996	113,006	18.23%	262,395	35.8%	352,095	48.0%
Zoning & Code Compliance	500,272	500,272	-	0.00%	244,295	48.8%	251,288	50.2%
Facilities Maintenance	798,453	836,614	38,161	4.78%	329,593	39.4%	418,548	50.0%
Capital Outlay	820,500	1,264,576	444,076	54.12%	249,533	19.7%	614,609	48.6%
Lot Mowing	274,000	348,400	74,400	27.15%	88,646	25.4%	272,517	78.2%
Transfers	2,224,000	2,224,000	-	0.00%	2,219,342	99.8%	2,219,342	99.8%
Non-Departmental	89,994	156,965	66,971	74.42%	94,828	60.4%	107,953	68.8%
<b>Total Expenditures</b>	<b>\$ 20,989,827</b>	<b>\$ 21,968,400</b>	<b>\$ 978,573</b>	<b>4.66%</b>	<b>\$ 10,895,349</b>	<b>49.6%</b>	<b>\$ 12,105,216</b>	<b>55.1%</b>

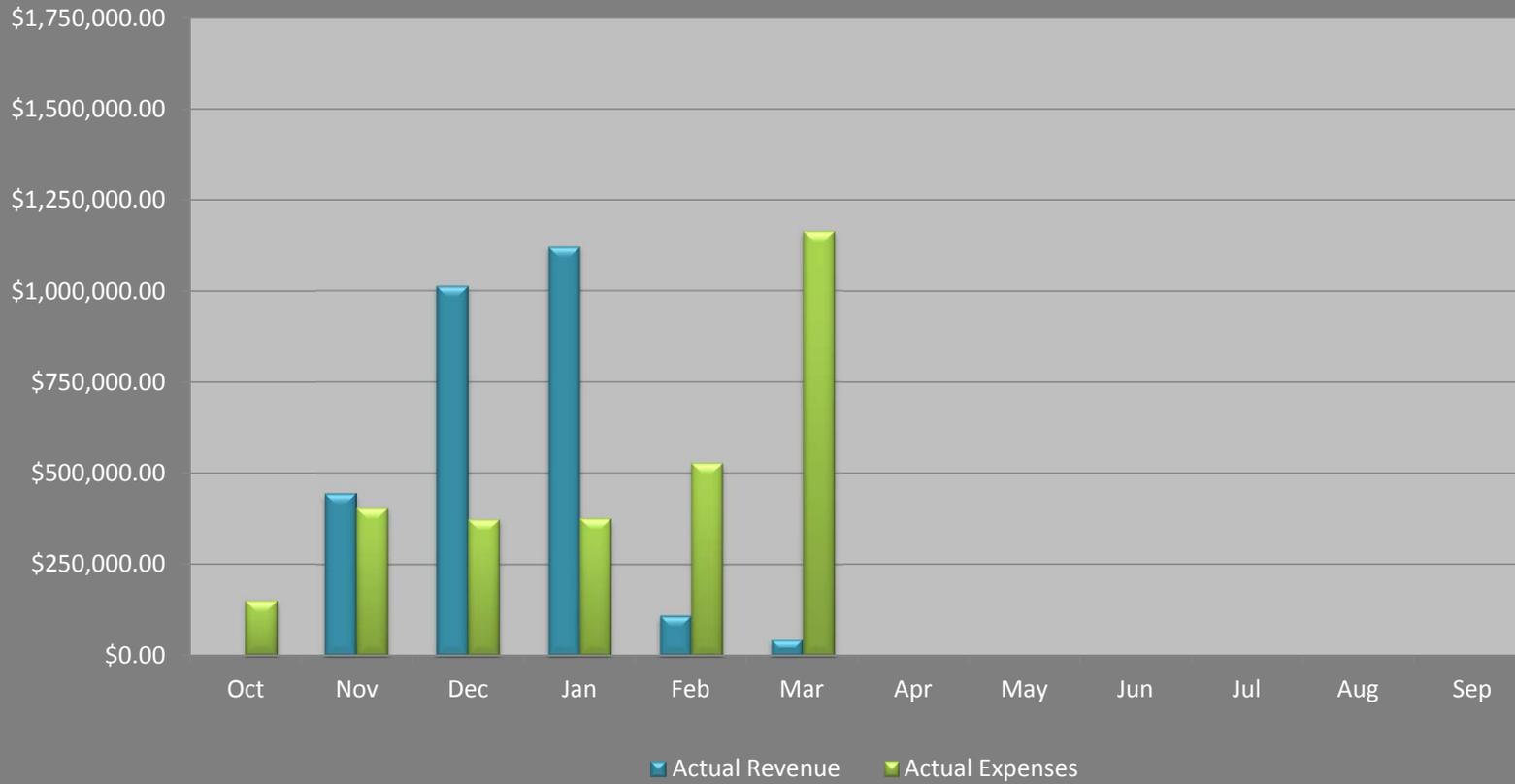
**CITY OF PUNTA GORDA**  
**PUNTA GORDA ISLES CANAL MAINTENANCE**  
**Revenue & Expenses**  
**As of March 31, 2018**  
**Percentage of Fiscal Year Elapsed 50.0%**  
**SUMMARY**

	<b>FY 2018 Annual Budget</b>	<b>Current Annual Projection</b>	<b>Increase (Decrease)</b>	<b>%</b>	<b>Year to Date Actual w/o Encumb</b>	<b>YTD % of Annual Proj w/o Encumb</b>	<b>Year to Date Actual with Encumb</b>	<b>YTD % of Annual Proj with Encumb</b>
<b>REVENUES</b>								
PGI Canal Assessments	\$ 2,861,750	\$ 2,861,750	\$ -	0.0%	\$ 2,669,337	93.3%	\$ 2,669,337	93.3%
Federal Diaster Relief	-	24,620,321	24,620,321	0.0%	-	0.0%	-	0.0%
State Disaster Relief	-	4,103,387	4,103,387	0.0%	-	0.0%	-	0.0%
Financing	-	4,103,387	4,103,387	0.0%	-	0.0%	-	0.0%
Miscellaneous Revenue	10,400	68,765	58,365	561.2%	68,156	99.1%	68,156	99.1%
Total Revenues	<u>2,872,150</u>	<u>35,757,610</u>	<u>32,885,460</u>	<u>1145.0%</u>	<u>2,737,493</u>	<u>7.7%</u>	<u>2,737,493</u>	<u>7.7%</u>
<b>EXPENSES</b>								
Personnel	633,150	633,150	-	0.0%	337,967	53.4%	337,967	53.4%
Mangrove Trimming	40,000	40,000	-	0.0%	-	0.0%	20,000	50.0%
Dredging & Channel Markers	53,000	53,000	-	0.0%	35,421	66.8%	39,171	73.9%
Seawall Replacement, incl. panels	1,670,000	2,122,835	452,835	27.1%	304,366	14.3%	532,753	25.1%
Seawall Cap Replacement	25,000	25,000	-	0.0%	10,771	43.1%	12,000	48.0%
Seawall Stabilization	10,000	10,000	-	0.0%	-	0.0%	-	0.0%
Other Operating Expenditures	292,825	292,825	-	0.0%	145,942	49.8%	154,806	52.9%
Capital Outlay	2,500	110,405	107,905	4316.2%	107,905	97.7%	107,905	97.7%
Capital Projects - IRMA	-	32,888,583	32,888,583	0.0%	2,057,199	6.3%	31,319,859	95.2%
Total Expenditures	<u>2,726,475</u>	<u>36,175,798</u>	<u>33,449,323</u>	<u>1226.8%</u>	<u>2,999,571</u>	<u>8.3%</u>	<u>32,524,461</u>	<u>89.9%</u>
Revenues in Excess(Shortfall) of Expenditures	<u>145,675</u>	<u>(418,188)</u>	<u>\$ (563,863)</u>		<u>\$ (262,078)</u>		<u>\$ (29,786,968)</u>	
Prior Year Purchase Order Encumbrances		309,863						
Prior Year Reappropriations		254,000						
FY 2018 Operating Reserves (Beg)	919,682	919,682						
FY 2018 Operating Reserves (End):								
Reserve-Seawall Replacement	280,000	280,000						
Operating Reserves	<u>\$ 785,357</u>	<u>\$ 785,357</u>						

**SIGNIFICANT CURRENT INFORMATION TO BE TAKEN INTO CONSIDERATION**

- 97% of PGI Canal Assessments are collected between November and April. March 2018  
Assessment collections collected through 2/28/18 and received by the City in March totals \$2,669,337 which represents 93% of the Annual Budgeted amount. March 2018
- Actual YTD departmental operating expenditures compared to original YTD projections are 60%. March 2018
- Prior year purchase orders of \$368,228 were rolled over to FY 2018 of which \$58,365 is funded by a grant for channel markers. October 2017  
Prior year reappropriation to FY 2018 for seawall replacements of \$254,000. January 2018
- New revenue & expenditures of \$32,827,095 from federal and state assistance and financing for seawall replacements due to Hurr.Irma. January 2018
- The Year to Date column, with encumbrances, includes \$29,524,890 of encumbrances. March 2018
- FY 2018 - Seawall replacement reserve for special projects as approved in five year plan. October 2017

### PGI Canal Maintenance Fund Actual Revenues and Actual Expenses by Month FY 2018



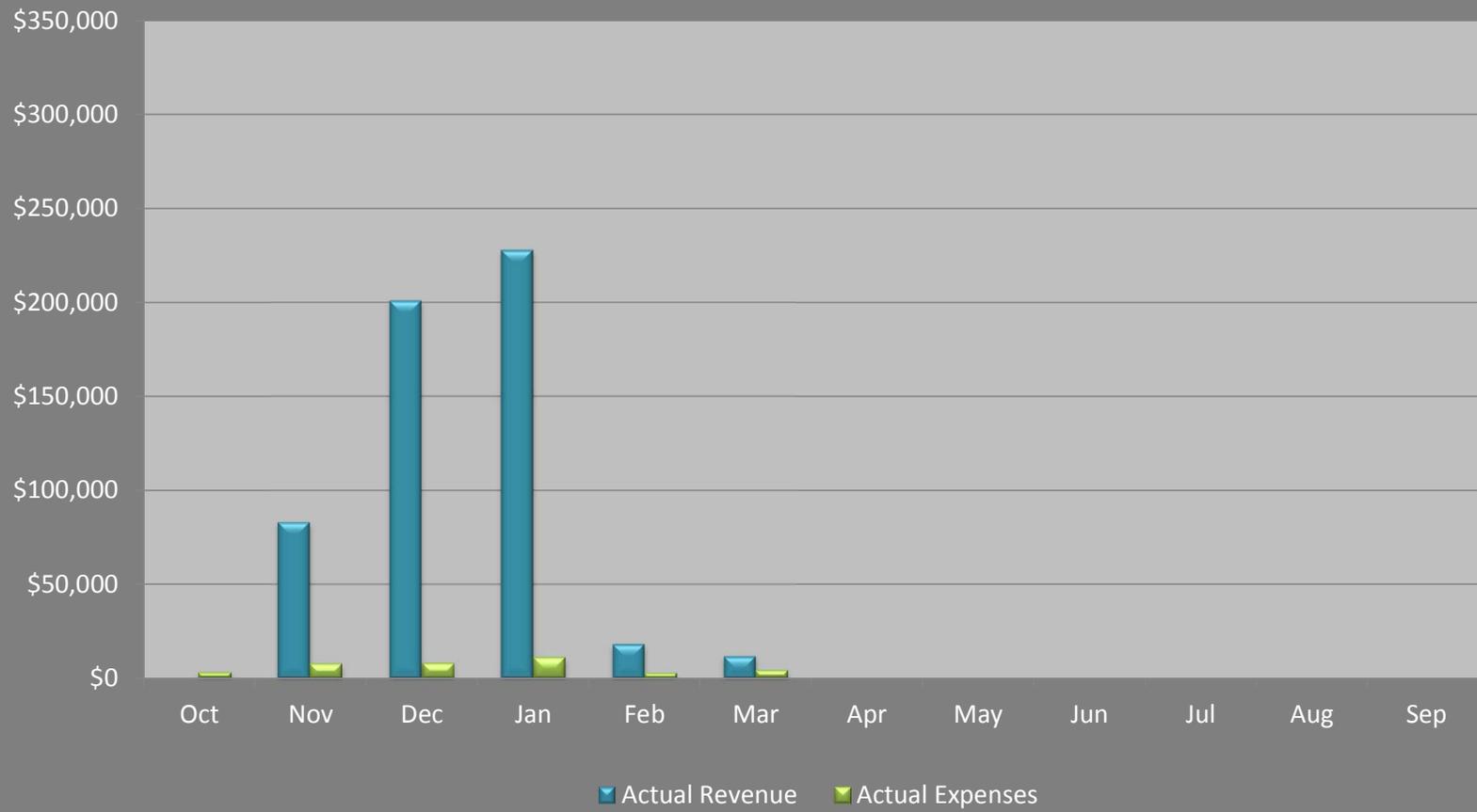
**CITY OF PUNTA GORDA**  
**BURNT STORE ISLES CANAL MAINTENANCE**  
**Revenue & Expenses**  
**As of March 31, 2018**  
**Percentage of Fiscal Year Elapsed 50.0%**  
**SUMMARY**

	<b>FY 2018 Annual Budget</b>	<b>Current Annual Projection</b>	<b>Increase (Decrease)</b>	<b>%</b>	<b>Year to Date Actual w/o Encumb</b>	<b>YTD % of Annual Proj w/o Encumb</b>	<b>Year to Date Actual with Encumb</b>	<b>YTD % of Annual Proj with Encumb</b>
<b>REVENUES</b>								
BSI Canal Assessments	\$ 572,750	\$ 572,750	\$ -	0.0%	\$ 541,128	94.5%	\$ 541,128	94.5%
Federal Diaster Relief	-	\$ 639,213	639,213	0.0%	-	0.0%	-	0.0%
State Disaster Relief	-	\$ 106,535	106,535	0.0%	-	0.0%	-	0.0%
Miscellaneous Revenue	2,500	2,500	-	0.0%	1,219	48.8%	1,219	48.8%
Financing Revenue	-	106,535	106,535	0.0%	-	0.0%	-	0.0%
Total Revenues	<u>575,250</u>	<u>1,427,533</u>	<u>852,283</u>	148.2%	<u>542,347</u>	38.0%	<u>542,347</u>	38.0%
<b>EXPENSES</b>								
Personnel	35,837	35,837	-	0.0%	10,429	29.1%	10,429	29.1%
Mangrove Trimming	26,000	26,000	-	0.0%	-	0.0%	-	0.0%
Seawall Replacement, incl. panels	254,100	336,839	82,739	32.6%	2,782	0.8%	12,738	3.8%
Seawall Cap Replacement	10,000	10,000	-	0.0%	5,731	57.3%	8,000	80.0%
Other Operating Expenditures	62,705	62,705	-	0.0%	18,064	28.8%	23,313	37.2%
Debt Service	86,700	86,700	-	0.0%	-	0.0%	-	0.0%
Capital Projects - IRMA	-	852,283	852,283		169	0.0%	169	0.0%
Total Expenditures	<u>475,342</u>	<u>1,410,364</u>	<u>935,022</u>	196.7%	<u>37,175</u>	2.6%	<u>54,649</u>	3.9%
Revenues in Excess(Shortfall) of Expenditures	<u>99,908</u>	<u>17,169</u>	<u>\$ (82,739)</u>		<u>\$ 505,172</u>		<u>\$ 487,698</u>	
Prior Year Purchase Order Encumbrances		12,739						
Prior Year Reappropriations		70,000						
FY 2018 Operating Reserves (Beg)	191,591	191,591						
FY 2018 Operating Reserves (End):								
Reserve-Seawall Replacement	100,000	100,000						
Operating Reserves	<u>\$ 191,499</u>	<u>\$ 191,499</u>						

**SIGNIFICANT CURRENT INFORMATION TO BE TAKEN INTO CONSIDERATION:**

1. 97% of BSI Canal Assessments are collected between November and April. February 2018  
Assessment collections collected through 2/28/18 and received by the City in March totals \$541,128 which represents 94% of the Annual Budgeted amount. March 2018
2. Actual YTD departmental operating expenditures compared to original YTD projections are 47%. March 2018
3. Prior year purchase orders of \$12,739 were rolled over to FY 2018. October 2017  
Prior year reappropriation to FY 2018 for seawall replacements of \$70,000. January 2018
4. New revenue & expenditures of \$852,283 from federal and state assistance and financing for seawall replacements due to Hurricane Irma. March 2018
5. The Year to Date column, with encumbrances, includes \$14,474 of encumbrances. March 2018
6. FY 2018 - Continued funding of \$45,000 annually for seawall replacement reserve from assessments. Special projects utilizes this funding. October 2017

### BSI Canal Maintenance Fund Actual Revenues and Actual Expenses by Month FY 2018



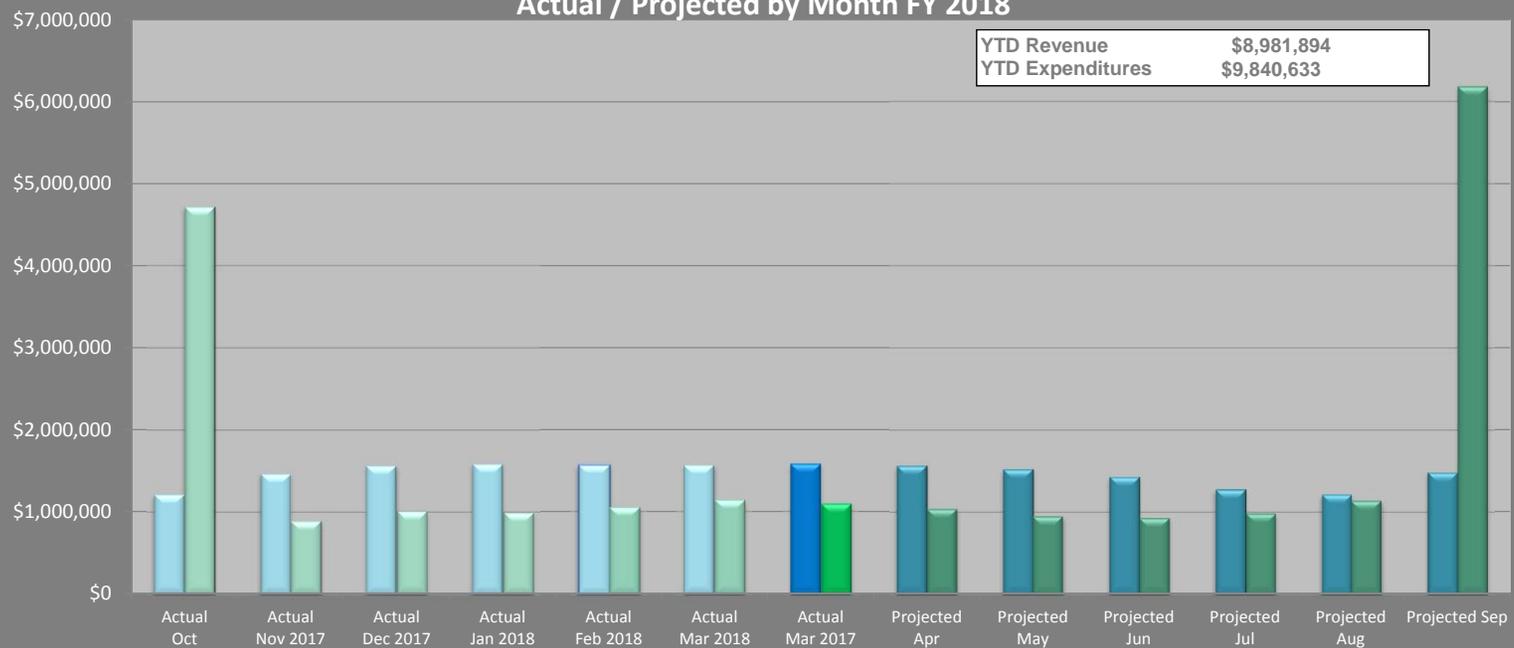
**CITY OF PUNTA GORDA  
UTILITIES OM&R FUND  
Revenue & Expenses  
As of March 31, 2018  
Percentage of Fiscal Year Elapsed 50.0%  
SUMMARY**

	<b>FY 2018 Annual Budget</b>	<b>Current Annual Projection</b>	<b>Increase (Decrease)</b>	<b>%</b>	<b>Year to Date Actual w/o Encumb</b>	<b>YTD % of Annual Proj w/o Encumb</b>	<b>Year to Date Actual with Encumb</b>	<b>YTD % of Annual Proj with Encumb</b>
<b>REVENUES</b>								
Water Billings	\$ 9,385,070	\$ 9,385,070	\$ -	0.0%	\$ 5,047,483	53.8%	\$ 5,047,483	53.8%
Sewer Billings	7,100,140	7,100,140	-	0.0%	3,700,216	52.1%	3,700,216	52.1%
Other Revenues	243,515	262,620	19,105	7.8%	234,195	89.2%	234,195	89.2%
Transfer from Water and Sewer Impacts	208,000	208,000	-	0.0%	-	0.0%	-	0.0%
Total Revenues	<u>16,936,725</u>	<u>16,955,830</u>	<u>19,105</u>	<u>0.1%</u>	<u>8,981,894</u>	<u>53.0%</u>	<u>8,981,894</u>	<u>53.0%</u>
<b>EXPENSES</b>								
Departmental Operating Expenses	12,378,083	12,488,840	110,757	0.9%	5,676,737	45.5%	6,291,761	50.4%
Capital Outlay	600,000	717,517	117,517	19.6%	138,096	19.2%	432,053	60.2%
Debt Service	1,031,600	1,031,600	-	0.0%	615,800	59.7%	615,800	59.7%
Transfer to Utilities Construction Fund	7,310,000	7,310,000	-	0.0%	3,410,000	46.6%	3,410,000	46.6%
Total Expenses	<u>21,319,683</u>	<u>21,547,957</u>	<u>228,274</u>	<u>1.1%</u>	<u>9,840,633</u>	<u>45.7%</u>	<u>10,749,614</u>	<u>49.9%</u>
Revenues in Excess(Shortfall) of Expenses	<u>(4,382,958)</u>	<u>(4,592,127)</u>	<u>(\$209,169)</u>		<u>\$ (858,739)</u>		<u>\$ (1,767,720)</u>	
Prior Year Reappropriation/Appropriation		19,500						
Prior Year Purchase Order Encumbrances		189,669						
FY 2018 Operating Reserves (Beg)	<u>7,963,749</u>	<u>7,963,749</u>						
FY 2018 Operating Reserves (End)	<u>\$ 3,580,791</u>	<u>\$ 3,580,791</u>						

**SIGNIFICANT CURRENT INFORMATION TO BE TAKEN INTO CONSIDERATION:**

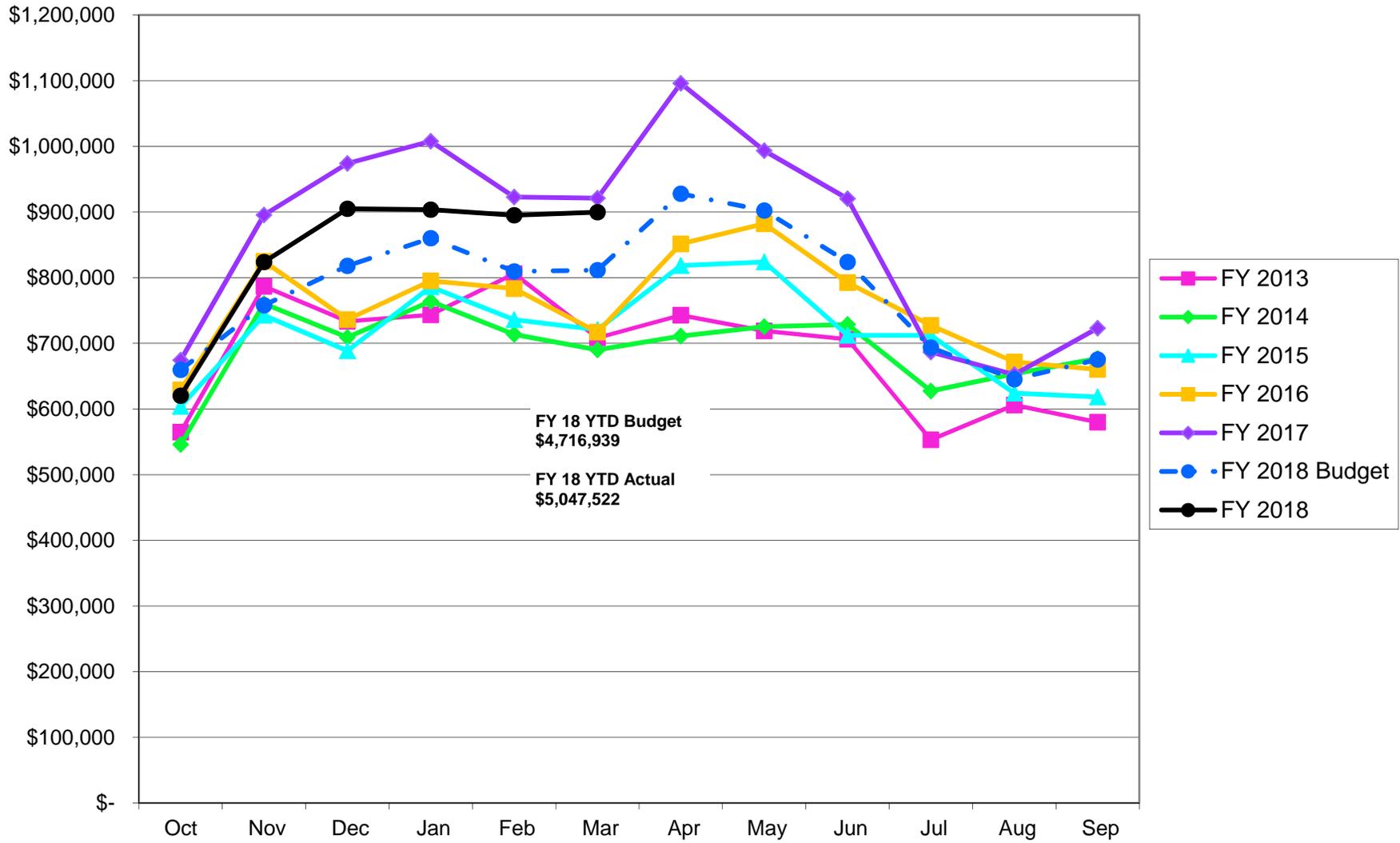
- Actual YTD revenues compared to original YTD budget projection are 107% for Water billings and 103% for Sewer billings. March 2018  
Water billings thru March FY 2018 were \$347,734 less than Water billings thru March FY 2017.
- Actual YTD departmental operating expenses compared to original YTD budget projection are 94%. March 2018
- New revenue & expenses of \$4,159 from insurance recovery for repairs to instrumentation at WWTP. January 2018  
New revenue & expenses of \$14,946 from sale of assets for repairs to fleet/equipment at WTP. February 2018
- Prior year purchase orders of \$189,669 were rolled over to FY 2018. October 2017  
Prior year reappropriation to FY 2018 of \$19,500 for delayed bond counsel/financial advisor. January 2018
- The current encumbrance balance is \$908,981. March 2018

**Utilities OM&R Fund  
Revenue and Expenditures  
Actual / Projected by Month FY 2018**



YTD Revenue	\$8,981,894
YTD Expenditures	\$9,840,633

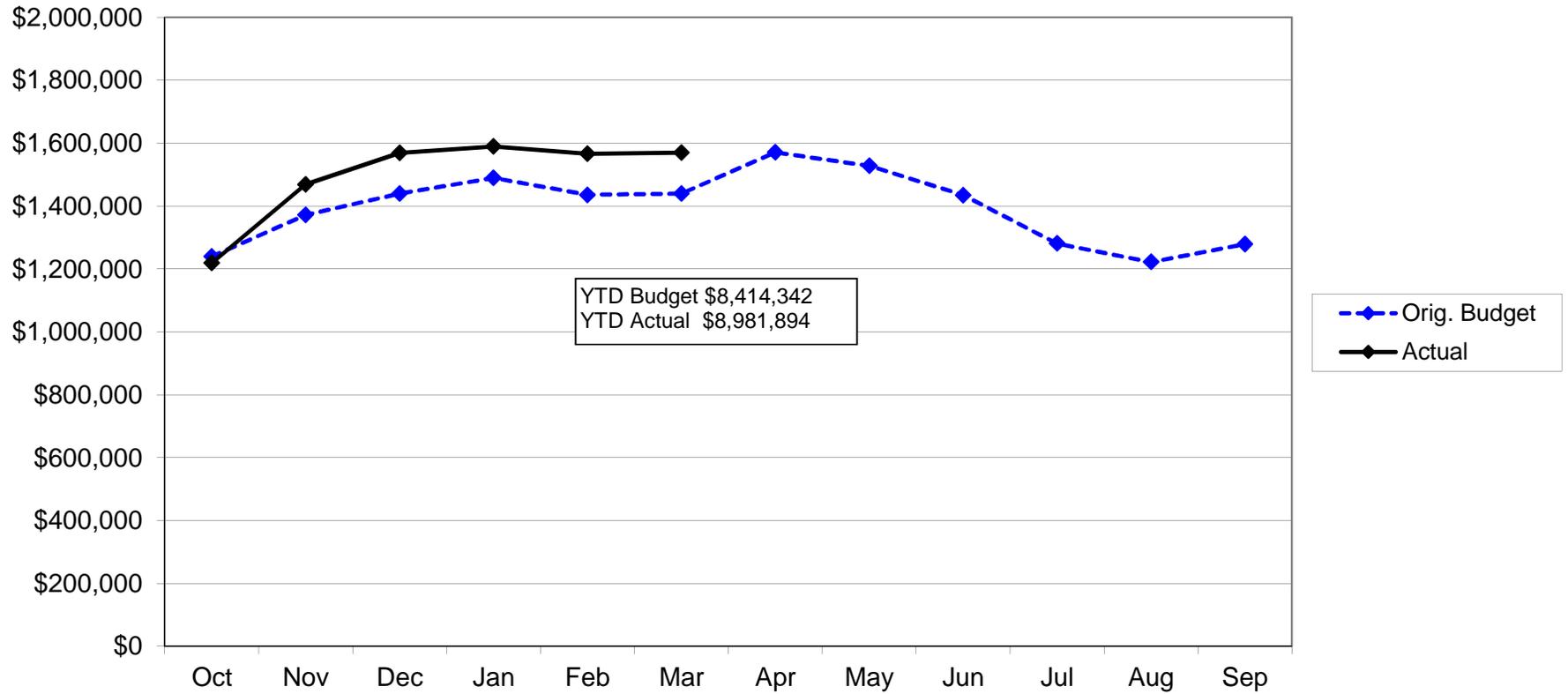
### Monthly Comparison of Water Revenues FY13 to FY18



**CITY OF PUNTA GORDA**  
**UTILITIES OM&R FUND**  
**Major Water and Sewer User Fee Revenues**  
**FY 2018 Year-to-Date through March 2018**

Account Number	Description	Original Projection YTD FY 2018	Revised Projection YTD FY 2018	Actual YTD FY 2018	Over/(Under) Original Projection YTD FY 2018	Actual as % of Original Projection YTD FY 2018	Over/(Under) Revised Projection YTD FY 2018	Actual as % of Revised Projection YTD FY 2018
Summary	WATER - BASE CHARGES INSIDE	1,200,000.00	1,200,000.00	1,219,104.13	19,104.13	101.59%	19,104.13	101.59%
Summary	WATER - BASE CHARGES OUTSIDE	668,400.00	668,400.00	687,668.60	19,268.60	102.88%	19,268.60	102.88%
Summary	WATER USAGE INSIDE	2,234,206.00	2,234,206.00	2,392,849.57	158,643.57	107.10%	158,643.57	107.10%
Summary	WATER USAGE OUTSIDE	614,333.00	614,333.00	747,900.58	133,567.58	121.74%	133,567.58	121.74%
402-0000-343.51-62	SEWER USAGE INSIDE	647,753.00	647,753.00	687,969.29	40,216.29	106.21%	40,216.29	106.21%
402-0000-343.51-63	SEWER USAGE OUTSIDE	111,092.00	111,092.00	153,115.85	42,023.85	137.83%	42,023.85	137.83%
402-0000-343.51-64	WASTEWATER ERU INSIDE	2,238,000.00	2,238,000.00	2,261,154.15	23,154.15	101.03%	23,154.15	101.03%
402-0000-343.51-65	WASTEWATER ERU OUTSIDE	588,000.00	588,000.00	597,976.45	9,976.45	101.70%	9,976.45	101.70%
		8,301,784.00	8,301,784.00	8,747,738.62	445,954.62	105.37%	445,954.62	105.37%
<b>Subtotals by Category</b>								
	Water - Inside	3,434,206.00	3,434,206.00	3,611,953.70	177,747.70	105.18%	177,747.70	105.18%
	Water - Outside	1,282,733.00	1,282,733.00	1,435,569.18	152,836.18	111.91%	152,836.18	111.91%
	Sewer - Inside	2,885,753.00	2,885,753.00	2,949,123.44	63,370.44	102.20%	63,370.44	102.20%
	Sewer - Outside	699,092.00	699,092.00	751,092.30	52,000.30	107.44%	52,000.30	107.44%
<b>Water Revenue Accounts</b>								
402-0000-343.31-36	WATER 1-5 RATE INSIDE	742,844.00	742,844.00	826,728.04	83,884.04	111.29%	83,884.04	111.29%
402-0000-343.31-37	WATER 1-5 RATE OUTSIDE	290,771.00	290,771.00	361,911.48	71,140.48	124.47%	71,140.48	124.47%
402-0000-343.31-38	FACILITY CHG/ERU WATER IN	951,000.00	951,000.00	968,361.10	17,361.10	101.83%	17,361.10	101.83%
402-0000-343.31-39	FACILITY CHG/ERU WATR OUT	540,000.00	540,000.00	557,733.66	17,733.66	103.28%	17,733.66	103.28%
402-0000-343.31-40	WATER 6-10 RATE INSIDE	415,061.00	415,061.00	426,074.04	11,013.04	102.65%	11,013.04	102.65%
402-0000-343.31-41	WATER 6-10 RATE OUTSIDE	55,004.00	55,004.00	61,475.54	6,471.54	111.77%	6,471.54	111.77%
402-0000-343.31-42	WATER 11-20 RATE INSIDE	400,953.00	400,953.00	452,352.31	51,399.31	112.82%	51,399.31	112.82%
402-0000-343.31-43	WATER 11-20 RATE OUTSIDE	34,913.00	34,913.00	36,576.66	1,663.66	104.77%	1,663.66	104.77%
402-0000-343.31-44	WATER 21-40 RATE INSIDE	181,748.00	181,748.00	190,721.69	8,973.69	104.94%	8,973.69	104.94%
402-0000-343.31-45	WATER 21-40 RATE OUTSIDE	15,839.00	15,839.00	13,966.05	-1,872.95	88.18%	-1,872.95	88.18%
402-0000-343.31-46	WATER >40 RATE INSIDE	52,783.00	52,783.00	40,650.85	-12,132.15	77.02%	-12,132.15	77.02%
402-0000-343.31-47	WATER >40 RATE OUTSIDE	10,733.00	10,733.00	11,094.92	361.92	103.37%	361.92	103.37%
402-0000-343.31-50	CUSTOMER BILLING CHG IN	249,000.00	249,000.00	250,743.03	1,743.03	100.70%	1,743.03	100.70%
402-0000-343.31-51	CUSTOMER BILLING CHG OUT	128,400.00	128,400.00	129,934.94	1,534.94	101.20%	1,534.94	101.20%
402-0000-343.31-62	IRRIGATION 1-10 INSIDE	72,162.00	72,162.00	74,908.08	2,746.08	103.81%	2,746.08	103.81%
402-0000-343.31-63	IRRIGATION 1-10 OUTSIDE	1,119.00	1,119.00	6,110.11	4,991.11	546.03%	4,991.11	546.03%
402-0000-343.31-64	IRRIGATION 11-30 INSIDE	76,169.00	76,169.00	76,900.65	731.65	100.96%	731.65	100.96%
402-0000-343.31-65	IRRIGATION 11-30 OUTSIDE	0.00	0.00	1,987.70	1,987.70	0.00%	1,987.70	0.00%
402-0000-343.31-68	IRRIGATION >30 INSIDE	69,198.00	69,198.00	64,146.03	-5,051.97	92.70%	-5,051.97	92.70%
402-0000-343.31-69	IRRIGATION >30 OUTSIDE	0.00	0.00	0.00	0.00	0.00%	0.00	0.00%
402-0000-343.31-74	COMMERCIAL USAGE INSIDE	223,288.00	223,288.00	240,367.88	17,079.88	107.65%	17,079.88	107.65%
402-0000-343.31-75	COMMERCIAL USAGE OUTSIDE	205,954.00	205,954.00	254,778.12	48,824.12	123.71%	48,824.12	123.71%
		4,716,939.00	4,716,939.00	5,047,522.88	330,583.88	107.01%	330,583.88	107.01%

### Total Revenues by Month FY 2018 (excluding Transfers from Impact Fees)



**CITY OF PUNTA GORDA  
UTILITIES OM&R FUND  
Expenses by Division  
As of March 31, 2018  
Percentage of Fiscal Year Elapsed 50.0%**

<u>Expense</u>	<u>FY 2018 Annual Budget</u>	<u>Current Annual Projection</u>	<u>Increase (Decrease)</u>	<u>%</u>	<u>Year to Date Actual w/o Encumb</u>	<u>YTD % of Annual Proj w/o Encumb</u>	<u>Year to Date Actual with Encumb</u>	<u>YTD % of Annual Proj with Encumb</u>
Billing and Collections	\$ 749,575	\$ 749,575	\$ -	0.0%	\$ 338,321	45.1%	\$ 439,975	58.7%
Utilities Administration	814,708	814,708	-	0.0%	376,180	46.2%	379,525	46.6%
Water Treatment	3,179,639	3,271,990	92,351	2.9%	1,494,621	45.7%	1,719,587	52.6%
Wastewater Collection	1,764,071	1,764,071	-	0.0%	870,573	49.4%	933,248	52.9%
Wastewater Treatment	2,873,495	2,877,654	4,159	0.1%	1,236,234	43.0%	1,361,309	47.3%
Water Distribution	1,975,638	1,970,385	(5,253)	-0.3%	917,414	46.6%	997,172	50.6%
Fleet Maintenance	188,976	188,976	-	0.0%	89,491	47.4%	93,917	49.7%
Non-Departmental Operating	831,981	851,481	19,500	2.3%	353,903	41.6%	367,028	43.1%
Capital Outlay	600,000	717,517	117,517	19.6%	138,096	19.2%	432,053	60.2%
Transfer to Debt Services Funds	1,031,600	1,031,600	-	0.0%	615,800	59.7%	615,800	59.7%
Transfer to Utilities Construction Fund	7,310,000	7,310,000	-	0.0%	3,410,000	46.6%	3,410,000	46.6%
<b>Total Expense</b>	<u>\$ 21,319,683</u>	<u>\$ 21,547,957</u>	<u>\$ 228,274</u>	1.1%	<u>\$ 9,840,633</u>	45.7%	<u>\$ 10,749,614</u>	49.9%

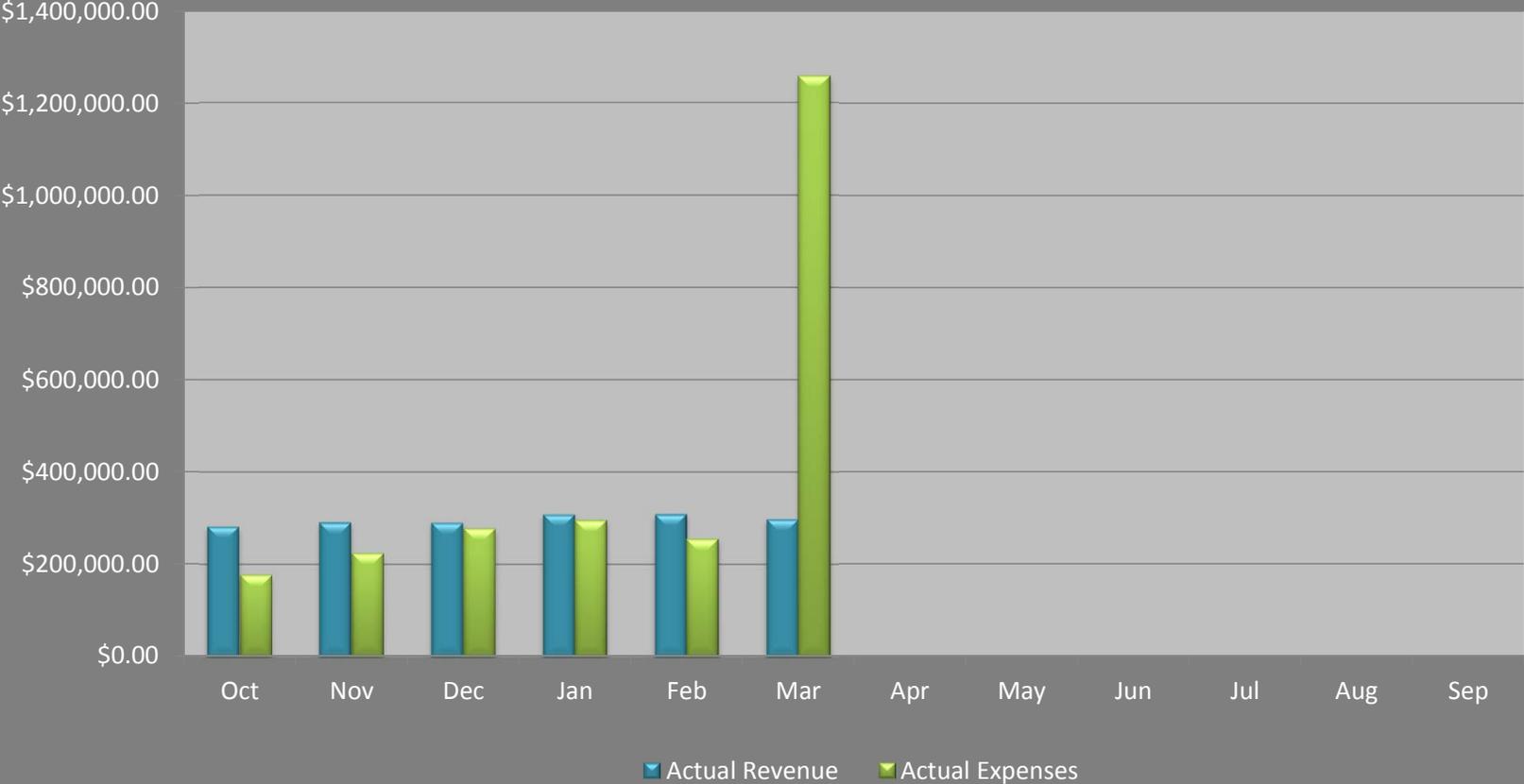
**CITY OF PUNTA GORDA  
SANITATION FUND  
Revenue & Expenses  
As of March 31, 2018  
Percentage of Fiscal Year Elapsed 50.0%  
SUMMARY**

	<b>FY 2018 Annual Budget</b>	<b>Current Annual Projection</b>	<b>Increase (Decrease)</b>	<b>%</b>	<b>Year to Date Actual w/o Encumb</b>	<b>YTD % of Annual Proj w/o Encumb</b>	<b>Year to Date Actual with Encumb</b>	<b>YTD % of Annual Proj with Encumb</b>
<b>REVENUES</b>								
Refuse Billings	\$ 3,488,160	\$ 3,488,160	\$ -	0.0%	\$ 1,751,958	50.2%	\$ 1,751,958	50.2%
Other Revenue	24,375	24,375	-	0.0%	28,809	118.2%	28,809	118.2%
Total Revenues	<u>3,512,535</u>	<u>3,512,535</u>	<u>-</u>	0.0%	<u>1,780,767</u>	50.7%	<u>1,780,767</u>	50.7%
<b>EXPENSES</b>								
Departmental Operating Expenses	3,278,752	3,281,752	3,000	0.1%	1,517,003	46.2%	2,237,925	68.2%
Capital Outlay	609,000	1,665,906	1,056,906	173.5%	974,207	58.5%	1,433,579	86.1%
Total Expenses	<u>3,887,752</u>	<u>4,947,658</u>	<u>1,059,906</u>	27.3%	<u>2,491,210</u>	50.4%	<u>3,671,504</u>	74.2%
Revenues in Excess(Shortfall) of Expenses	<u>(375,217)</u>	<u>(1,435,123)</u>	<u>\$ (1,059,906)</u>		<u>\$ (710,443)</u>		<u>\$ (1,890,737)</u>	
Prior Year Encumbrances		973,726						
Prior Year Reappropriations		86,180						
FY 2018 Operating Reserves (Beg)	<u>1,240,322</u>	<u>1,240,322</u>						
FY 2018 Operating Reserves (End):								
Reserve-Fleet/Equipment	400,000	400,000						
Operating Reserves	\$ 465,105	\$ 465,105						

**SIGNIFICANT CURRENT INFORMATION TO BE TAKEN INTO CONSIDERATION:**

1. Actual YTD revenues compared to original YTD budget projections for refuse, yardwaste, and recycling billings is 101%. March 2018
2. Actual YTD departmental operating expenses compared to original YTD budget projection are 97%. March 2018
3. Prior year purchase orders of \$973,726 for packers were rolled over to FY 2018. October 2017  
Prior year reappropriation to FY 2018 for equipment of \$86,180. January 2018
4. The current encumbrance balance is \$1,180,294. Many of the encumbrances are for P.O.s authorizing 12 months of expenditures or capital outlay. March 2018
5. Capital Outlay - Pickup Truck; Carts for new semi-automated service delivery method. October 2017

### Sanitation Fund Actual Revenues and Actual Expenses by Month FY 2018



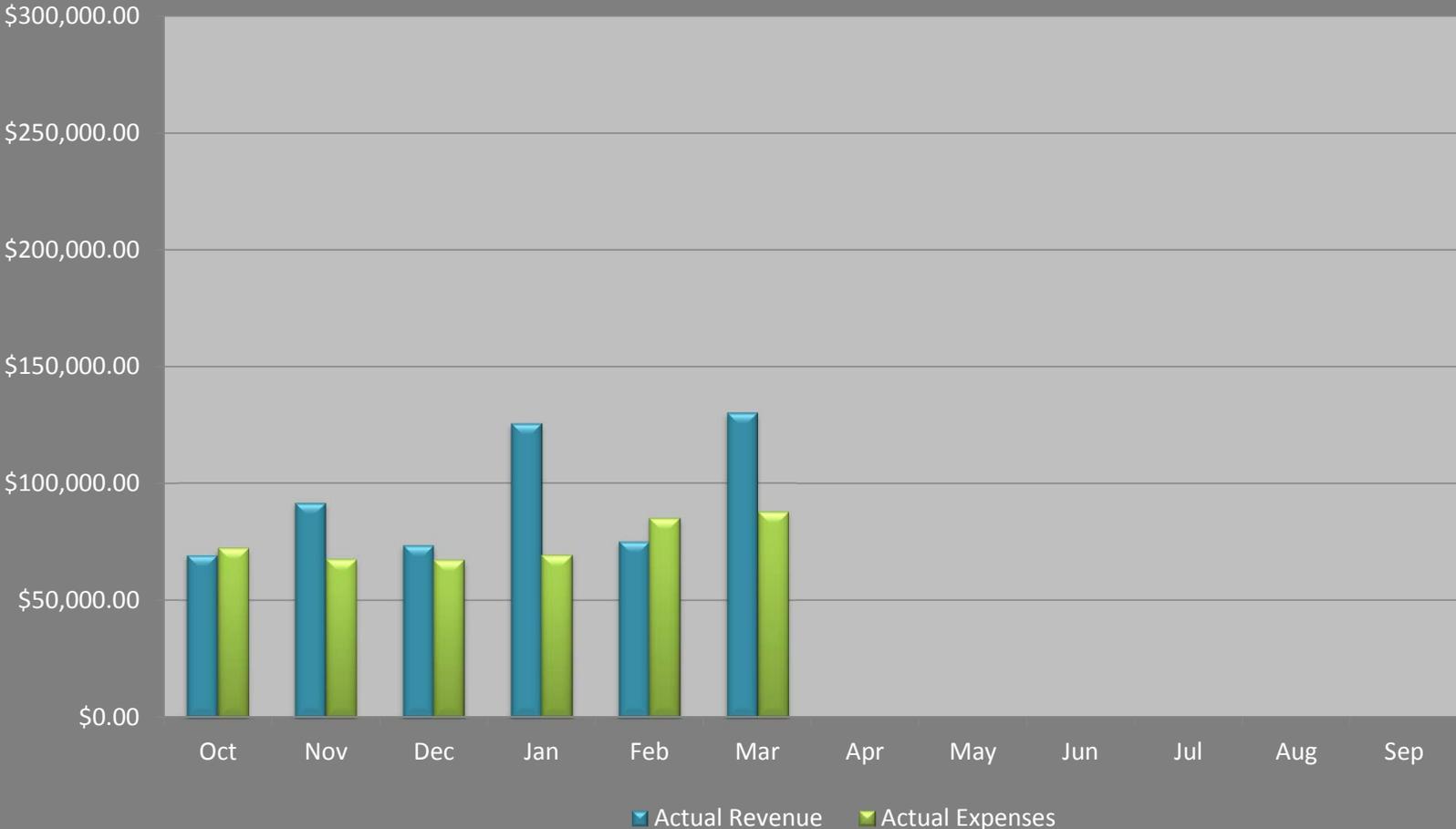
**CITY OF PUNTA GORDA  
BUILDING FUND  
Revenue & Expenses  
As of March 31, 2018  
Percentage of Fiscal Year Elapsed 50.0%  
SUMMARY**

	<u>FY 2018 Annual Budget</u>	<u>Current Annual Projection</u>	<u>Increase (Decrease)</u>	<u>%</u>	<u>Year to Date Actual w/o Encumb</u>	<u>YTD % of Annual Proj w/o Encumb</u>	<u>Year to Date Actual with Encumb</u>	<u>YTD % of Annual Proj with Encumb</u>
<b>REVENUES</b>								
Building Permits	\$ 830,000	\$ 830,000	\$ -	0.0%	\$ 499,964	60.2%	\$ 499,964	60.2%
Other Revenues	126,250	126,250	-	0.0%	65,543	51.9%	65,543	51.9%
Total Revenues	<u>956,250</u>	<u>956,250</u>	<u>-</u>	<u>0.0%</u>	<u>565,507</u>	<u>59.1%</u>	<u>565,507</u>	<u>59.1%</u>
<b>EXPENSES</b>								
Departmental Operating Expenses	878,081	878,081	-	0.0%	431,898	49.2%	434,874	49.5%
Capital Outlay	26,500	26,500	-	0.0%	17,894	67.5%	18,579	70.1%
Total Expenses	<u>904,581</u>	<u>904,581</u>	<u>-</u>	<u>0.0%</u>	<u>449,792</u>	<u>49.7%</u>	<u>453,453</u>	<u>50.1%</u>
Revenues in Excess(Shortfall) of Expenses	<u>51,669</u>	<u>51,669</u>	<u>\$ -</u>		<u>\$ 115,715</u>		<u>\$ 112,054</u>	
FY 2018 Operating Reserves (Beg)	<u>1,147,724</u>	<u>1,147,724</u>						
FY 2018 Operating Reserves (End)	<u>\$ 1,199,393</u>	<u>\$ 1,199,393</u>						

**SIGNIFICANT CURRENT INFORMATION TO BE TAKEN INTO CONSIDERATION:**

1. Actual YTD revenues compared to original YTD budget projections is 115%. March 2018
2. Actual YTD departmental operating expenses compared to current YTD budget projection are 98%. March 2018
3. The current encumbrance balance is \$3,661. March 2018
4. Capital Outlay - Replacement of an inspector vehicle and replacement of inspectors equipment. October 2017

**Building Fund  
Actual Revenues and Actual Expenses  
by Month FY 2018**



**CITY OF PUNTA GORDA  
LAISHLEY PARK MARINA  
Revenue & Expenses  
As of March 31, 2018  
Percentage of Fiscal Year Elapsed 50.0%  
SUMMARY**

	<b>FY 2018 Annual Budget</b>	<b>Current Annual Projection</b>	<b>Increase (Decrease)</b>	<b>%</b>	<b>Year to Date Actual w/o Encumb</b>	<b>YTD % of Annual Proj w/o Encumb</b>	<b>Year to Date Actual with Encumb</b>	<b>YTD % of Annual Proj with Encumb</b>
<b>REVENUES</b>								
Slip and Mooring Field Rentals	\$ 429,500	\$ 429,500	\$ -	0.0%	\$ 207,793	48.4%	\$ 207,793	48.4%
Building Lease & Rentals	22,300	22,300	-	0.0%	15,039	67.4%	15,039	67.4%
Pump Out Boat Grant Revenues	11,000	11,000	-	0.0%	-	0.0%	-	0.0%
Miscellaneous Revenue	1,850	1,850	-	0.0%	392	21.2%	392	21.2%
Total Revenues	<u>464,650</u>	<u>464,650</u>	<u>-</u>	<u>0.0%</u>	<u>223,224</u>	<u>48.0%</u>	<u>223,224</u>	<u>48.0%</u>
<b>EXPENSES</b>								
Marina Operations	417,625	478,425	60,800	14.6%	171,501	35.8%	258,686	54.1%
Pump Out Boat Operations	15,505	15,505	-	0.0%	8,503	54.8%	8,503	54.8%
Capital Outlay	6,000	6,000	-	0.0%	-	0.0%	-	0.0%
Total Expenses	<u>439,130</u>	<u>499,930</u>	<u>60,800</u>	<u>13.8%</u>	<u>180,005</u>	<u>36.0%</u>	<u>267,190</u>	<u>53.4%</u>
Revenues in Excess(Shortfall) of Expenses	<u>25,520</u>	<u>(35,280)</u>	<u>\$ (60,800)</u>		<u>\$ 43,219</u>		<u>\$ (43,966)</u>	
Prior Year Purchase Order Encumbrances		10,000						
Prior Year Re-appropriations		50,800						
FY 2018 Operating Reserves (Beg)	286,994	286,994						
FY 2018 Operating Reserves (End)	<u>\$ 312,514</u>	<u>\$ 312,514</u>						

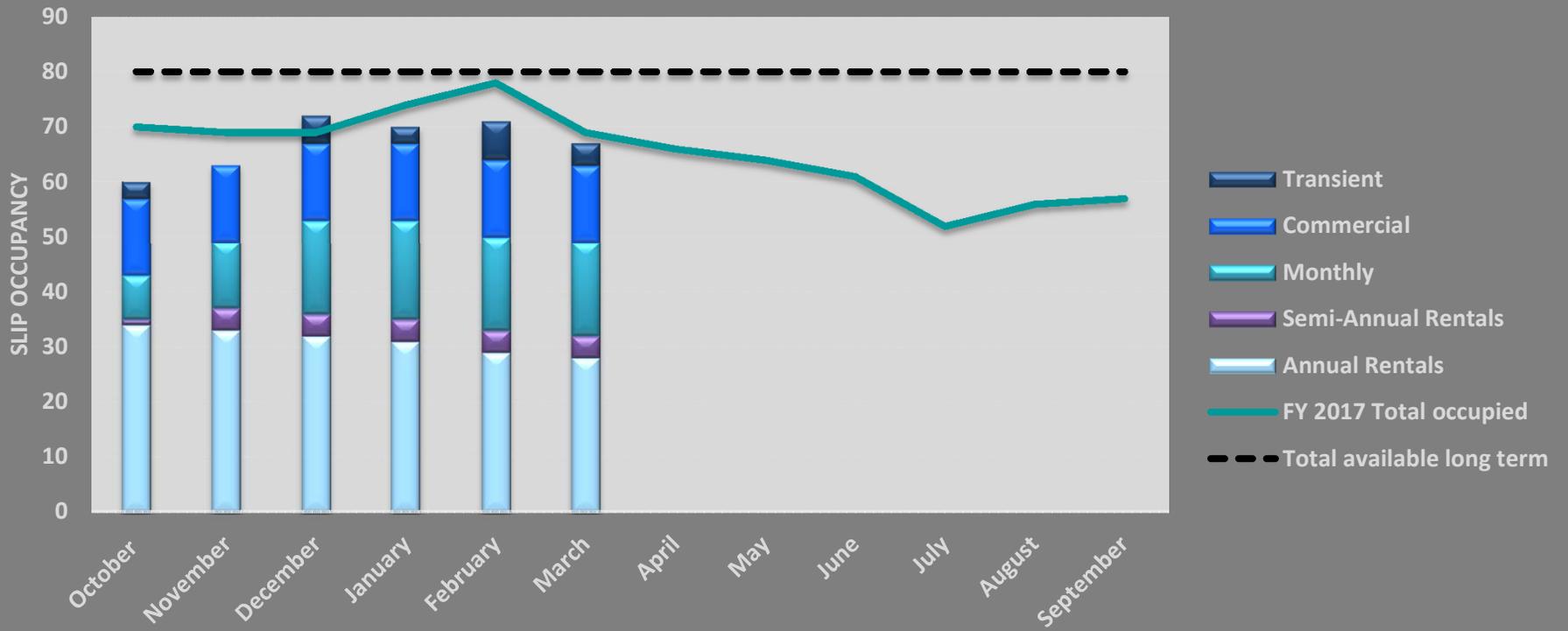
**SIGNIFICANT CURRENT INFORMATION TO BE TAKEN INTO CONSIDERATION:**

1. Actual YTD revenues compared to original YTD projections are 92%. Slip rental actual YTD revenues compared to original YTD projections are 91%. March 2018
2. Actual YTD departmental operating expenses compared to original YTD projections are 93%. March 2018
3. Prior year purchase orders of \$10,000 were rolled over to FY 2018. October 2017  
Prior year re-appropriations from FY 2017 are \$50,800 for network connectivity and dredging, docks and/or mooring field needs. January 2018
4. The Year to Date column, with encumbrances, includes \$87,185 of encumbrances. March 2018

# Lashley Park Marina Fund Actual Revenues and Actual Expenses by Month FY 2018

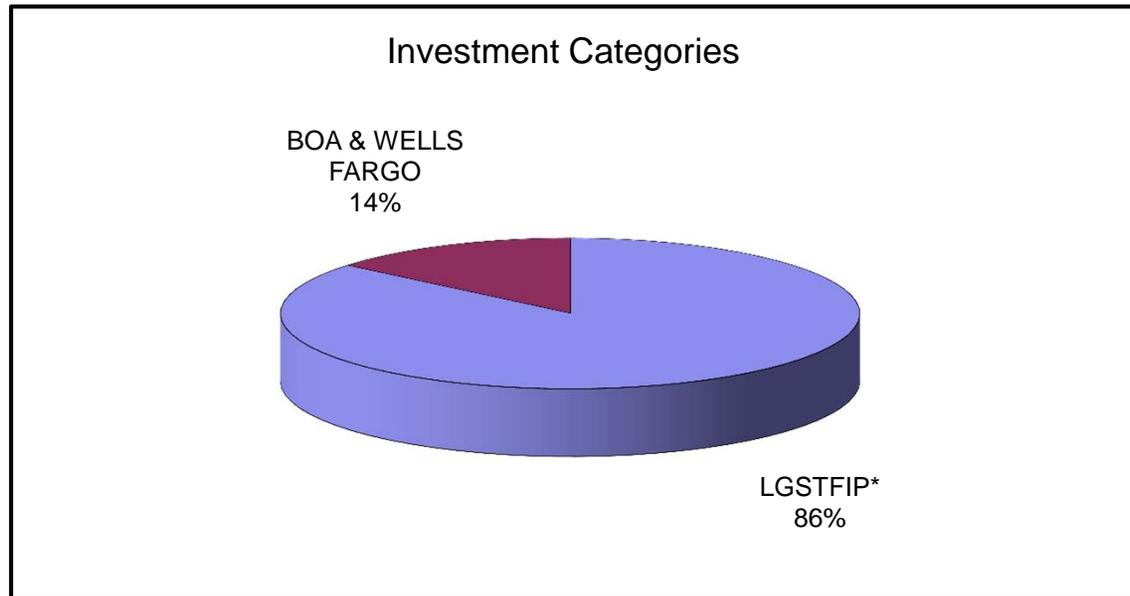


## FY 2018 Monthly Slip Occupancy by Category Compared to FY 2017 Monthly Total Occupancy



**CITY OF PUNTA GORDA  
Schedule of Investments  
March 2018**

<u>Type</u>	<u>Principal Balance</u>	<u>Interest Rate</u>	<u>Market Value</u>
LGSTFIP*	37,807,653.56	1.80%	37,807,653.56
B of A and Wells Fargo	<u>6,139,154.67</u>	0.02%	<u>6,139,154.67</u>
<b>Total Investments</b>	<b><u>\$43,946,808.23</u></b>		<b><u>\$43,946,808.23</u></b>



\*Local Government Surplus Trust Funds Investment Pool

CITY OF PUNTA GORDA  
 MONTHLY REPORT TO CITY MANAGER  
 BUILDING DEPARTMENT

MARCH 2018

Number of Inspections

	This Month	Last Month	Same Month Last Year	This Fiscal Year To Date	Last Fiscal Year To Date	Calendar Year To Date
<b>Building</b>	551	443	515	2,990	3,101	1,598
<b>Electrical</b>	122	100	125	737	803	363
<b>Plumbing</b>	100	92	102	609	644	309
<b>A/C</b>	111	106	112	638	697	329
<b>Fire</b>	3	3	6	24	37	11
<b>Total</b>	887	744	860	4,998	5,282	2,610
<b>Daily Avg</b>	40.32	39.16	37.39	--	--	--

Permits Issued

<b>Building</b>						
Number	231	225	189	733	1,005	702
Value	13,345,946	5,837,510	8,197,198	48,624,496	37,554,946	27,853,482
Permit Fees	108,191	57,590	71,778	427,886	341,700	241,401
<b>Electrical</b>						
Number	57	46	55	287	273	153
Permit Fees	2,775	2,425	3,150	13,465	14,680	7,325
<b>Plumbing</b>						
Number	35	17	49	184	207	94
Permit Fees	2,150	1,100	3,000	11,650	13,350	5,750
<b>A/C</b>						
Number	73	65	73	388	329	185
Permit Fees	7,600	6,900	9,540	39,946	42,640	21,600
<b>Total All Fees</b>	120,716	68,015	87,468	492,947	412,370	276,076

Nature of Building Permits

Number of Permits	Types	Dwelling Units	Units Last Month	Units Last Year	Miscellaneous Fees	Permit Fees	Valuation
10	Single Family	10	9	13		37,810	5,328,767
	Modular Home						
	2 Family				L & G 1,000		
	Multi-Family						
	Mixed Use (Comm./Res.)				NBP 300	36,450	5,200,000
1	Commercial Buildings						
	Mobile Homes/Const Trl		4		C/C 1,425		
	Relocation						
7	Swimming Pools				Reinsp 2,050	1,400	321,577
1	Demolish					100	10,000
152	Other-Miscellaneous				Misc 2,591	21,725	1,282,642
15	Alteration/Additions to Dwellings					4,852	484,325
2	Alteration/Additions Commercial Bldgs					1,514	202,000
43	Canal Permits					4,340	516,635
231	<b>Total</b>	10	13	13	7,366	108,191	13,345,946

Building Valuation

<b>This Fiscal Year To Date</b>	<b>This Calendar Year To Date</b>
48,624,496	27,853,482
<b>Last Fiscal Year To Date</b>	<b>Last Calendar Year To Date</b>
37,554,946	21,251,080



# PUNTA GORDA FIRE DEPARTMENT

1410 TAMAMI TRAIL \* PUNTA GORDA, FLORIDA 33950  
 PHONE (941) 575-5529 \* FAX (941) 575-5565

*"Serving our community with pride, honor, and respect"*

## Monthly Activity Report

Fiscal Year 2018

March 2018

Classification	This month MARCH 2018	This month MARCH 2017	FY 2018 YTD	FY 2017 TOTAL	% PRIOR FY
<b>FIRE</b>					
Structure	3	1	11	9	122.2
Vehicle	1	1	4	9	44.4
Brush	2	13	4	22	18.2
Other	2	3	11	18	61.1
Mutual aid responses	11	19	57	67	85.1
False alarm - Fire	8	11	63	161	39.1
Hazardous conditions	5	13	34	83	41.0
Good intent	30	34	167	185	90.3
Severe weather/disaster	0	2	0	1	0.0

<b>EMS/RESCUE</b>					
EMS	253	264	1465	2590	56.6
False alarm - Medical	6	10	48	45	106.7

<b>PUBLIC SERVICE</b>					
Smoke detector -residences	48	25	205	253	81.0
Smoke detectors - serviced	304	191	800	933	85.7
Agency assist	3	3	25	50	50.0
Lift assist	43	36	240	290	82.8
Service call (other)	11	2	48	66	72.7
Car seat install	0	0	0	25	0.0
Sharps containers	41	53	251	472	53.2
Medicine take-back (lbs)	88	140	834	1359	61.4

<b>FIRE PREVENTION</b>					
Fire permits issued	16	3	72	204	35.3
Fire permit inspections	22	17	111	287	38.7
Annual inspections	3	4	35	28	125.0
In-Service inspections	149	120	537	1411	38.1
Business Tax inspections	0	0	1	12	8.3



# PUNTA GORDA FIRE DEPARTMENT

1410 TAMiami TRAIL \* PUNTA GORDA, FLORIDA 33950  
 PHONE (941) 575-5529 \* FAX (941) 575-5565

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Classification	This month MARCH 2018	This month MARCH 2017	FY 2018 YTD	FY 2017 TOTAL	% PRIOR FY
<b>PUBLIC EDUCATION</b>					
Adults	32	37	156	462	33.8
Children	0	0	408	774	52.7
<b>VOLUNTEER HOURS</b>					
	208	334.16	1792.5	4708.8	38.1



CITY OF PUNTA GORDA

**POLICE**

A Florida Accredited **EXCELSIOR AGENCY**

1410 Tamiami Trail  
Punta Gorda, FL 33950  
941-639-4111  
www.puntagordapolice.com

### Monthly Activity Report

Fiscal Year 2017/2018

MARCH 2018

Classification	This Month MARCH 2018	This Month MARCH 2017	FY 2018 Year to Date	FY 2017 Year to Date
<b>EVENTS</b>				
Events <sup>1</sup>	3419	2783	21440	18738
Community Foot Patrols	536	470	3423	3083
Business Checks	186	99	1198	946
Directed Patrols	947	838	6706	6484
Directed Patrols – Traffic Related	65	77	506	575
Traffic Stops	407	226	2669	1557

<b>TRAFFIC CRASHES</b>				
Traffic Crashes – No Injuries	78	74	347	322
Traffic Crashes – With Injuries	2	7	33	24
Traffic Crashes – Fatalities	0	0	1	0
<b>Total Traffic Crashes</b>	<b>80</b>	<b>81</b>	<b>381</b>	<b>346</b>

<b>CITATIONS AND WARNINGS</b>				
Uniform Traffic Citations	91	72	496	407
Written Warnings	425	221	2774	1477
Parking Citations	20	12	100	64
Parking Warnings	32	71	141	194
<b>Total Traffic/Parking Contacts</b>	<b>568</b>	<b>376</b>	<b>3511</b>	<b>2142</b>
Code Citations	1	0	3	1
Code Warnings	21	8	56	21
<b>Total Code Violations</b>	<b>22</b>	<b>8</b>	<b>59</b>	<b>22</b>

<b>ARRESTS</b>				
Physical Arrests – Adult	52	38	253	247
Physical Arrests – Juvenile	6	3	26	28
<b>Total Physical Arrests</b>	<b>58</b>	<b>41</b>	<b>279</b>	<b>275</b>
Notice To Appear – Adult	9	0	41	0
Notice To Appear - Juvenile	0	0	1	0
<b>Total Notice To Appear</b>	<b>9</b>	<b>0</b>	<b>42</b>	<b>0</b>
<b>Total Arrests</b>	<b>67</b>	<b>41</b>	<b>321</b>	<b>275</b>

<sup>1</sup> Events are inclusive of Community Foot Patrols (walking and/or talking with citizens), Business Checks (checks of a closed business), Directed Patrols (conducting extra patrol in a specific location or area based upon a citizen or department request), Directed Patrols – Traffic Related (conducting extra patrol in a specific location or area specifically related to traffic enforcement which was based upon a citizen or department request) and Traffic Stops. Excludes Test and Pulled in Error Nature Codes.

**PGPD Monthly Activity Report**

Fiscal Year 2018

March 2018

	This Month MARCH 2018	This Month MARCH 2017	FY 2018 Year to Date	FY 2017 Year to Date
<b>DUI AND NARCOTIC ARRESTS<sup>2</sup></b>				
DUI Arrests	4	6	26	28
Narcotics Arrests <sup>3</sup>	26	8	127	89

<b>CALLS FOR SERVICE AND RESPONSE TIMES</b>				
Calls Answered – Administrative	2692	2788	14812	16239
Calls Answered – 9-1-1	739	697	3909	3719
<b>Total Calls Answered by Dispatch<sup>4</sup></b>	<b>3431</b>	<b>3485</b>	<b>18721</b>	<b>19958</b>
<b>Calls for Service Dispatched to Patrol</b>	<b>974</b>	<b>889</b>	<b>5107</b>	<b>4997</b>
<b>Dispatch Calls for Service Handling Time Average<sup>5</sup></b>	<b>1:58</b>	<b>1:54</b>	<b>1:42</b>	<b>1:54</b>
<b>Patrol Response Time Average</b>	<b>4:35</b>	<b>4:08</b>	<b>4:12</b>	<b>3:53</b>
<b>Total Response Time Average<sup>6</sup></b>	<b>6:33</b>	<b>6:02</b>	<b>5:54</b>	<b>5:47</b>

<b>RESERVE OFFICERS</b>				
Reserve Officer Hours Non-Paid	239.5	372	1687.5	2004.5

<b>VOLUNTEERS</b>				
Vacant House Checks	9	8	156	263
Marine Volunteer Hours	203.5	175	1250	1181.5
Volunteers on Patrol Hours	147	294	1432.5	1723.5
Records and Fingerprinting Hours	300.5	294	1659.5	1755.5
All Other Volunteer Hours	242.5	216	14797	1192
<b>Total Volunteer in Policing Hours</b>	<b>893.5</b>	<b>979</b>	<b>5839</b>	<b>5852.5</b>

<b>QUALITY ASSURANCE REVIEWS</b>	<b>Yes</b>	<b>No</b>
Was the call-taker courteous and professional?	59	1
Was the phone answered in a timely manner?	61	0
Did the responding officer arrive promptly?	51	2
Did the officer present a professional appearance?	42	0
Was the officer courteous and professional?	51	0
Did the officer carefully listen to your complaint?	47	1
Did the officer provide you with all the information you needed?	48	1
Were you satisfied with the overall level of service provided by the officer?	55	0
<b>Total Quality Assurance Reviews</b>	<b>62</b>	

<sup>2</sup> DUI and Narcotic Arrests are inclusive of total physical arrests

<sup>3</sup> These include Notice To Appear Citations

<sup>4</sup> These are inclusive of administrative calls and calls for service

<sup>5</sup> These averages only include calls actually dispatched to patrol and do not include calls held during Hurricane Irma

<sup>6</sup> Total Response Time Average including calls held during Hurricane Irma was 67:35

**Procurement Division Monthly Report  
Month Ending March 2018**

Pcard Transactions	# of Transactions Processed	Total Amount of Transactions	Cumulative # of transactions Processed	Cumulative FY Total
MARCH 2017	567	\$ 383,589.61	2764	\$ 1,685,724.66
MARCH 2018	496	\$ 339,745.08	2855	\$ 2,202,089.08

Pcard Spend Summary	Projected
Avg Mthly Spend	\$ 367,014.85
Est Annual Spend	\$ 4,404,178.16
Projected Rebate	1.51%

NOTE: The data is estimated and will be confirmed upon receipt of Bank of America monthly report identifying large ticket purchases.

Purchase Orders	# of PO Issued	Total PO Amount
MARCH 2017	72	\$ 571,422.76
MARCH 2018	70	\$ 1,626,614.94

Field Purchase Orders	# of FPO Issued	Total FPO Amount
MARCH 2017	58	\$ 37,001.63
MARCH 2018	51	\$ 15,317.30

Procurement Efficiencies*	Std-Competed	Negotiated	Audit Recovery	Shopped
MARCH 2018	\$ 1,261,639.83	\$ -	\$ 1,495.73	\$ -
Procurement Efficiencies*	Projects	Rejected Purchase	Admin Fee	# of Efficiencies
MARCH 2018	\$ -	\$ -	\$ -	22
Procurement Efficiencies*	ODP Purchases			
MARCH 2018	\$ -			

Total Efficiencies	Month	FY To Date
MARCH 2017	\$ 11,110.10	\$ 388,011.38
MARCH 2018	\$ 1,263,135.56	\$ 4,900,416.49

**\*Efficiency Definitions:**

Std-Competed - Savings derived from competed solicitations

Negotiated - Negotiated cost avoidance efficiencies as allowed by policy

Audit Recovery - Results from Procurement's auditing of invoices

Shopped - Results from Procurement open market shopping of contract and department request

Projects - Projects identified by Procurement to find additional savings or cost avoidance opportunities

Rejected Purchase - Department requests deemed by Procurement as unnecessary

Admin Fee - Administration fee for Punta Gorda led cooperative contracts

ODP Purchases - Purchases process for contracts as Owner Direct Purchases (ODP) saving sales tax

Projects > \$5,000	New Projects	Completed Projects	Open Projects
MARCH 2017	26	20	35
MARCH 2018	42	28	44

Service/Commodity	Awarded Vendor	Amount	Solicitation Method
Retrofitting existing refuse trucks with tipper	McNeilus Lakeland, FL	\$ 26,925.95	Formal Bid
Seawall replacement for BSI and Harborwalk	Marine Contracting Group Punta Gorda, FL	\$ 1,008,013.00	Formal Bid Council Award
Concrete and related testing for seawall panels	Universal Engineering Fort Myers, FL	\$50,000.00	Request for Qualifications
Computer equipment	SHI Somerset, NJ	\$ 90,805.41	Competed State Contract
Purchase 2 trucks for Canal Maintenance	Terry Taylor's Deland Nissan Deland, FL	\$ 38,650.00	Competed Cooperative Contracts
WWTP Expansion engineering services - Phase 1	CDM Smith Fort Myers, FL	\$ 183,500.00	Request for Qualifications Council Approved
Purchase of truck for WWTP	Coggin Ford Jacksonville, FL	\$ 40,537.70	Competed Cooperative Contracts