



CITY OF PUNTA GORDA UTILITY DEPARTMENT PLAN REVIEW APPLICATION



Engineering plans must be submitted in conformance with the Utilities current Minimum Drawings requirements and standard drawings details.

Please submit this form along with (2) sets of signed and sealed plans for review.

		DATE
PROJECT NAME:		(To be completed by City Official)
		DP #
LEGAL DESCRIPTION OF PROPERTY: (County Parcel ID) (SECTION/TOWNSHIP/RANGE)		
PROJECT ADDRESS:		
CITY/STATE/ZIP:		
TITLE HOLDER OF PROPERTY (Proof of Ownership Required)		
NAME:		
STRUCTURE: INDIVIDUAL <input type="checkbox"/> CORPORATION <input type="checkbox"/> LLC <input type="checkbox"/> STATE: OTHER:		
CITY/STATE/ZIP:		
TELEPHONE ()	FAX ()	
PRINT NAME:	TITLE:	
PROJECT ENGINEER NAME:		
ENGINEERING FIRM NAME:		
ADDRESS:		
CITY/STATE/ZIP		
PROJECT DEVELOPER NAME:		
COMPANY NAME:		
COMPANY ADDRESS:		
DEVELOPER'S SIGNATURE:		DATE:

PLEASE FORWARD TO: City of Punta Gorda Utility Department ~ 3132 Cooper Street ~
Punta Gorda, FL 33950 ~ Office No. (941) 575-3339



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		(To be completed by City Official)	
		DP #	
PROJECT DESCRIPTION:		VALUATION OF WORK:	
WATER CONNECTION REQUIRED? <input type="checkbox"/> YES <input type="checkbox"/> NO	EXISTING STUB OUT? <input type="checkbox"/> YES <input type="checkbox"/> NO		
WATER MAIN EXTENSION REQUIRED? <input type="checkbox"/> YES <input type="checkbox"/> NO	IF YES, FOOTAGE OF EXTENSION:		
SEWER CONNECTION REQUIRED? <input type="checkbox"/> YES <input type="checkbox"/> NO	EXISTING SEWER STUB OUT? <input type="checkbox"/> YES <input type="checkbox"/> NO		
SEWER MAIN EXTENSION REQUIRED? <input type="checkbox"/> YES <input type="checkbox"/> NO	IF YES, FOOTAGE OF EXTENSION:		
GREASE TRAP REQUIRED? <input type="checkbox"/> YES <input type="checkbox"/> NO	IF YES, CONTACT PRETREATMENT DEPARTMENT AT 575-3339.		
FIRE LINE ADDITION? <input type="checkbox"/> YES <input type="checkbox"/> NO	FIRE LINE SIZE:		
FDEP PERMIT REQUIRED? <input type="checkbox"/> YES <input type="checkbox"/> NO	FDOT PERMIT REQUIRED? <input type="checkbox"/> YES <input type="checkbox"/> NO		
SEMINOLE GULF RAILWAY PERMIT REQUIRED? <input type="checkbox"/> YES <input type="checkbox"/> NO	CITY DRC REQUIRED? <input type="checkbox"/> YES <input type="checkbox"/> NO		
TYPE OF BUILDING: Multi-Family: _____ Units Mobile Home Park: _____ Units Hotel or Motel Park: _____ Units Office Building: _____ Square Feet Warehouse: _____ Square Feet Store; No Kitchen: _____ Square Feet Factory w/Shower: _____ # of Employees Other: _____		TYPE OF BUILDING: Hospital: _____ Beds Nursing Home: _____ Beds Restaurant: _____ Seats Bars/Cocktail Lounges: _____ Seats Theaters/Churches: _____ Seats Day School: _____ Students + Staff Laundromat: _____ # of Machines Other: _____	
REQUIRED METER: SIZE: (<u>5/8"</u>) QUANTITY: (_____) SIZE: (<u>1"</u>) QUANTITY: (_____) SIZE: (<u>1 1/2"</u>) QUANTITY: (_____) SIZE: (<u>2"</u>) QUANTITY: (_____) OTHER: (_____) QUANTITY: (_____)		REQUIRED SEWER CONNECTION: SIZE: (_____) QUANTITY: (_____) SIZE: (_____) QUANTITY: (_____) SIZE: (_____) QUANTITY: (_____) SIZE: (_____) QUANTITY: (_____) SIZE: (_____) QUANTITY: (_____)	
REQUIRED ATTACHEMENT CHECKLIST:			
<input type="checkbox"/> Legal Description of Property as recorded with County.			
<input type="checkbox"/> Two (2) sets of plans (plans <u>must</u> be signed and sealed by an engineer or architect, as appropriate and licensed in the State of Florida).			
<input type="checkbox"/> A letter from engineer or architect of record stating the detailed estimate cost of the utility installation with material take off and unit pricing.			
<input type="checkbox"/> \$150.00 check for plan review fee (made payable to City of Punta Gorda). Note: Additional fee applies after one (1) re-submittal.			

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GENERAL PLAN REVIEW COMMENTS

1. A fee of \$150.00 is due upon submittal of Plan Review Application. (Additional fees will apply after 1 re-submittal). **NOTE: Plans will NOT be accepted and/or reviewed until fee has been paid.**
2. All developments which will require utility improvements to provide utility service to proposed project shall submit (2) sets of plans for review according to City of Punta Gorda Utility Specifications. (Plans **must** be signed and sealed by an engineer or architect, as appropriate and licensed in the State of Florida)
3. Developments which require Hydraulic Modeling Evaluations to determine compliance with utility standards shall be charged a Fee. The Utility Department utilizes an outside consultant to provide hydraulic model evaluations. The cost of services will be identified and shall be collected from applicant prior to issuing a utility plan approval notice.
4. Upon approval, developer shall re-submit (4) sets of plans signed and sealed along with electronic file on CD.
5. A construction service fee of up to 2% of contract value is due prior to issuing a utility construction permit.

The Developer and Engineer of Record acknowledge; the Engineer of Record will be retained by the developer for design and construction services inclusive of Record Drawings and project completion certification.

Developer Signature

Date

Engineer of Record

Date

PLANS REVIEWED BY:	DATE:									
PLANS REVIEWED BY:	DATE:									
PLANS REVIEWED BY:	DATE:									
PLANS APPROVED BY:	DATE:									
<table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">PLAN REVIEW FEE \$ _____</td> <td style="width: 33%;">CHECK # _____</td> <td style="width: 33%;">DATE: _____</td> </tr> <tr> <td>HYDRAULIC MODEL FEE \$ _____</td> <td>CHECK # _____</td> <td>DATE: _____</td> </tr> <tr> <td>CONSTRUCTION SERVICE FEE \$ _____</td> <td>CHECK # _____</td> <td>DATE: _____</td> </tr> </table>		PLAN REVIEW FEE \$ _____	CHECK # _____	DATE: _____	HYDRAULIC MODEL FEE \$ _____	CHECK # _____	DATE: _____	CONSTRUCTION SERVICE FEE \$ _____	CHECK # _____	DATE: _____
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