

URBAN DESIGN
326 WEST MARION AVENUE
PUNTA GORDA, FL 33950
(941) 575-3372
Zoning@CityofPuntaGordaFL.com
UrbanDesign@CityofPuntaGordaFL.com

## PLANNED DEVELOPMENT APPLICATION

DATE RECEIVED:	FILE # PD-						
	Application Fee: \$1,500.00						
Application and all pertinent required data (listed below) MUST be submitted with this application							
ORIGINAL application with Signed & Notarized Planned Development Application and/or Affidavit Authorization for Agent (if applicable)	☐ 3 copies, of a concept plan, drawn to a scale of 1 inch = 100 feet, or a scale agreed to by the City,						
A copy of the deed or other evidence of ownership	containing the following information:  a. Boundaries of the entire property;						
☐ Detailed explanation of the purpose of this request	b. Total area of the property in square feet and acres;						
<ul> <li>         ☐ Map showing the zoning of ALL the property         <ul> <li>contiguous with the subject property</li> </ul> </li> <li>         ☐ SCADL (School Concurrency Approval)     </li> </ul>	c. Location of all existing and proposed structures, including but not limited to lighting, signs and buildings;						
Determination Letter) attain by School Department	d. Location and distance of all off-site						
☐ Digital Text file of metes and bounds description of Property	structures within 50 feet of the property, including but not limited to lighting, signs and						
AutoCAD base files in AutoCAD 2014 Version or	buildings; e. All required minimum yards and the						
newer	distances of all existing and proposed structures						
☐ Plot Plan: Should show existing buildings, uses of each, dimensions, spacing between and setbacks from	to the lot lines;						
property lines; off-street parking showing spaces marked	f. Public rights of way, indicating names, route						
off. (if applicable)	numbers, and width;						
☐ Signed and sealed boundary survey, completed no	g. Proposed means of ingress and egress to the property from a public street;						
more than 12 months prior to the application that accurately shows the current condition of the property	h. Parking spaces, existing and/or proposed,						
to include all existing streets, watercourses, natural	indicating minimum distance from the nearest						
feature, vegetation and topography and exact location	property lines;						
_ of all buildings and structures.	<ul> <li>i. Where applicable, seating capacity; usable outdoor recreation area, emergency access,</li> </ul>						
Survey MUST show ALL Easements, Dedications &	fencing, limits of clearing, landscaping and						
Improvements	screening, outside lighting, loudspeakers and						
Survey must have a metes and bounds description of the property showing water and sewer main locations	required and/or proposed improvements to						
and fire hydrant locations	public rights-of-way; and						
Date of Survey:	j. Existing zoning designation and use of						
Total Acreage of Property	subject and adjacent properties.						
Square Footage							
In addition to the original application a CD/DVD of all supporting documentation needs to be submitted in a							
separate PDF, appropriately identified by name.  Profess. This request for a change to the Zoning Atlas (zoning) must be consistent with all elements of the adented							
<b>Preface -</b> This request for a change to the Zoning Atlas (zoning) must be consistent with all elements of the adopted Comprehensive Plan of the City of Punta Gorda. Should there exist a conflict between the proposal contained							
Comprehensive Flam of the City of Funta Golda. Shou	in there exist a conflict between the proposal contained						

**Preface -** This request for a change to the Zoning Atlas (zoning) must be consistent with all elements of the adopted Comprehensive Plan of the City of Punta Gorda. Should there exist a conflict between the proposal contained herein and the Comprehensive Plan, an amendment to the Comprehensive Plan will have to be made prior to final action on this zoning request.

Information to Be Submitted with Application - In order that this application be processed in a timely fashion, the correct and complete information is necessary. It is suggested that the applicant bring the application to the Zoning & Code Compliance Division, 126 Harvey St., Punta Gorda, Florida 33950, where it can be reviewed by the staff prior to filing. The Zoning & Code Compliance Division accepts no responsibility for the completeness or accuracy of the

application. Errors in the filed application may result in delays with respect to required public hearings. All data and exhibits submitted in connection with the filing of this application become a permanent part of the public record. IMPORTANT: The applicant or his representative MUST be present at the hearing. There will be a fee of \$500.00 for a Voluntary Continuance (a request by the applicant to continue a petition before the appropriate board or council, or by the failure of the applicant to attend or be represented at the appropriate meeting).

1. Applic	cant									
Name										
Address			City				State		Zip	
Phone					Email add	dress				
2. Owne	r(s) of Record									
Name										
Address			City				State		Zip	
Phone					Email add	dress				
3. Autho	rized Agent - (i	f applicable	– Prope	rty Ov	vner must	sign AGI	ENT Affic	lavit below)		
Name										
Address			City				State		Zip	
Phone					Email add	dress				
4. Prope	rty Address / St	reet Name								
Address			City				State		Zip	
5. Legal	Description of F	Property (Att	ach se	oarate	sheet if no	ecessary				
Parcel I	D /Account #	Lot #	Blo	ck#	Sec	ection Total Sq. Feet		Total Acres		
	explain in deta								sive Pl	an; and
reason	s why the reque	est should be	e appro	ved (a	ttach addi	tional sh	eets if ne	ecessary).		
7. Compl	ete the Analysis	of the Plan	Amend	ment c	on the Ele	ments: (u	ıse additio	onal sheets if ne	ecessar	y)
Transport	ation:			ment o	on the Ele	ments: (u	ise additio	onal sheets if ne	ecessar	y)
Transport  A. Provide	ation: e a Traffic Impact	: Study indica	ating:		on the Ele	<u>ments:</u> (ս	ise additio	onal sheets if ne	ecessar	y)
Transport  A. Provide  the rela  function	ation: ation: a a Traffic Impact ative intensity of t nal classification	: Study indica he proposed of adjacent ro	ating: change oadways	8		<u>ments:</u> (u	ise additio	onal sheets if ne	ecessar	у)
Transport  A. Provide  the rela  function  Routing	ation: ation: a a Traffic Impact ative intensity of t nal classification g of non-residenti	: Study indica he proposed of adjacent ro ial traffic onto	ating: change oadways o residen	s ntial stre	eets	<u>ments:</u> (u	ise additio	onal sheets if ne	ecessar	у)
Transport  A. Provide  the rela  function  Routing  availab	ation: ation: a a Traffic Impact ative intensity of t nal classification	: Study indica he proposed of adjacent ro ial traffic onto nd arterial ro	ating: change oadways o residen	s ntial stre	eets	<u>ments:</u> (u	ise additio	onal sheets if ne	ecessar	у)
Transport  A. Provide  the rela  function  Routing  availab  pertine	ation: ation: a Traffic Impact ative intensity of t nal classification g of non-residenti ility of collector a	EStudy indicate the proposed of adjacent resident traffic onto and arterial room concerns	ating: change oadways residen ads and	s ntial stre l any ot	eets ther	ments: (u	ise additio	onal sheets if ne	ecessar	y)

В.	B. Lists the number of trips that could be generated by the proposed change in FLUM and/or Zoning and explore the impacts that this would have on the roadway system serving the subject site							
C.	***must also provide letter from utility company stating the availability of Utilities service on this property***							
	a. Sanitary Sewer							
	b. Solid Waste							
	c. Drainage							
	d. Portable Water							
D.	Housing:							
E.	Conservation:							
_								
F.	F. Costal Management:							
G. Recreation & Open Space:								
Н.	H. Intergovernmental Coordination:							
I.	I. <u>Capital Improvement:</u>							
J.	J. Public School Facilities Element							
K. <u>Historic Element (if applicable)</u>								
8.	8. Existing & Proposed Map Designations							
	Existing Land Use Map (FLUM) Classification	Proposed Land Use Map (FLUM) Classification	Existing Zoning District	Proposed Zoning District				
9.	9. Neighboring Land Uses							
	North	South	East	West				

10. Are the	re any other local hearings	pending	g or ar	nticipated for this p	roperty?		☐ Yes	s □ No
11. Has a public hearing been held on this property within the last 6 months?						☐ Yes	s □ No	
12. Is this request the result of a Code Enforcement Violation?						☐ Yes	S □ No	
If, "yes" whose name was the violation served?								
Name								
Address		City			State		Zip	
Phone	Phone Email address							
13. Are there any existing structures on the property?							☐ Yes	S No
•	If "yes" what type of construction are they, and what is the current use of the structures							
I, the undersigned, being first duly sworn, testify and say that I am the owner, attorney, attorney-in-fact, agent, lessee or representative of the owner(s) of all of the property described and which is the subject matter of the proposed hearing; that all answers to the questions in this application, and all sketches, data and other supplementary material attached to and made a part of the application are honest and true to the best of my knowledge and belief. I understand this application must be complete and accurate before the hearing can be advertised, and that I am authorized to sign the application by the owner or owners.								
	NUTARIA	L CERI	IFICA	TE - ACKNOWLED	GEWENT			
Signature of Owner or Authorized Agent Print Name & Title  STATE OF					Date	Date		
The foregoing instrument was acknowledged before me by means of [ ] physical presence or [ ] online notarization								
this day of, 20, by, who is								
personally known to me or who has produced as identification.								
as last time and processor as last time and processor								
Notary Public	c, State of Florida	My commission Expires				(Seal)		
	AGENT AFFIDAV	I <b>T</b> (Prop	erty C	wner to complete O	NLY if ap	plicable)		
I/We								
STATE OF _	Property Owner)		Print Name of Property Owner Dat				ate	
The foregoing instrument was acknowledged before me by means of [ ] physical presence or [ ] online notarization this day of, 20, by,								
who is pers	who is personally known to me or who has produced as identification.							
Notony Dublic	State of Florida		Musom	amission Evniros			(Seal)	