



MOBILE FOOD VENDING

Date			
Case #		<input type="checkbox"/> \$250 Application Fee	
Application and all pertinent required data (listed below) MUST be submitted with this application			
<input type="checkbox"/> ORIGINAL application with Signed & Notarized Mobile Vending Application and/or Affidavit Authorization for Agent (if applicable)	<input type="checkbox"/> Written statement describing the proposed use and providing the following information: <ol style="list-style-type: none"> 1. The make, model and year of each mobile food dispensing vehicle for which a Local Business Tax Receipt is requested. 2. A notarized affidavit (Form provided by the City Clerk's office). 3. That the location approved is not otherwise allocated to another tenant. 4. The area is not an area required for parking, loading, unloading or vehicular access to the permanent facilities. 5. Is propane used in the operation of the mobile food vending vehicle? 6. Provide copy of contract for removal of graywater and/or used grease if applicable. 		
<input type="checkbox"/> A copy of the deed or other evidence of ownership or lease agreement or letter from owner authorizing Mobile Vending			
<input type="checkbox"/> Plot Plan: Detailed site plan must show proposed location of Mobile Vending vehicle, portable sign location and graphic image of the sign, location of solid waste facilities, and bathroom facilities.			
<input type="checkbox"/> A disclosure statement of the real parties in interest on a form provided by the City, signed by the applicant and notarized. (if applicable)			
THE SALE, DISPENSING OR DISTRIBUTION OF INTOXICATING BEVERAGES INCLUDING BUT NOT LIMITED TO LIQUOR, WINE AND BEER FROM A MOBILE DISPENSING VEHICLE IS PROHIBITED			
<p>In order that this application be processed in a timely fashion, the correct and complete information is necessary. It is suggested that the applicant bring the application to the Zoning & Code Compliance Division, 126 Harvey St., Punta Gorda, Florida 33950, where it can be reviewed by the staff prior to filing. The Zoning & Code Compliance Division accepts no responsibility for the completeness or accuracy of the application. Errors in the filed application may result in delays with respect to approval. All data and exhibits submitted in connection with the filing of this application become a permanent part of the public record</p>			
1. Applicant			
Name:			
Address:		City:	State: Zip:
Phone:		Email address:	
2. Owner(s) of Record			
Name:			
Address:		City:	State: Zip:
Phone:		Email address:	
3. Mobile Vending Business Name			
Name:			

Address:		City:	State:	Zip:			
Phone:		Email address:					
4. Authorized Agent – (if applicable – Property Owner must sign AGENT Affidavit below)							
Name:							
Address:		City:	State:	Zip:			
Phone:		Email address					
5. City zoning district where Mobile Food Dispensing Vehicle is proposed.	<input type="checkbox"/> NC Neighborhood Center	<input type="checkbox"/> CC City Center	<input type="checkbox"/> SP Special Purpose	<input type="checkbox"/> HC Highway Commercial			
6. Property Legal Description: (Attach separate sheet if necessary)							
Parcel ID /Account #	Lot #	Block#	Section				
<p>Any person or entity holding real property in the form of a partnership, limited partnership, corporation, trust, or in any form of representative capacity whatsoever for other, shall in this application disclose the name and address of every person having a beneficial interest in the real property, however small or minimal.</p>							
7. Make, model and year of the mobile food dispensing vehicle for which approval is sought. (use additional sheet if necessary)							
Make		Model		Year			
A. Provide the name of company and copy of contract for removal of used grease and gray water.							
B. What method of heating food does the vehicle use?							
C. Is propane used in any manner in association with the operation of the food truck?							
8. What are the hours of Operation?							
Day	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
From							
To							
9. State of Florida license #							
A copy MUST be included							

I, the undersigned, being first duly sworn, testify and say that I am the owner, attorney, attorney-in-fact, agent, lessee or representative of the owner(s) of all of the property described and which is the subject matter of the proposed hearing; that all answers to the questions in this application, and all sketches, data and other supplementary material attached to and made a part of the application are honest and true to the best of my knowledge and belief. I understand this application must be complete and accurate before the hearing can be advertised, and that I am authorized to sign the application by the owner or owners.

By submitting this application the owner(s) of the subject property does hereby grant his/her consent to the Zoning Official and his/her designee, to enter upon the subject property for the purposes of making any examinations, surveys, measurements, and inspections deemed necessary to evaluate the subject property relative to this application.

NOTARY REQUIRED ON PAGE 4

NOTARIAL CERTIFICATE - ACKNOWLEDGEMENT		
_____ Signature of Owner or Authorized Agent	_____ Print Name	_____ Date
State of Florida County of Charlotte		
The foregoing instrument was acknowledged before me by means of [] physical presence or [] online notarization this day of _____, 20____, by _____, who is personally known to me or who has produced _____ as identification.		
_____ (Signature of Notary)		_____ (Seal)

AGENT AFFIDAVIT (complete ONLY if applicable)		
I/We _____, property owner(s), hereby authorize _____ to act as Agent on our behalf regarding a <u>MOBILE VENDING APPLICATION</u> on the property commonly known as _____ in Punta Gorda, Florida.		
_____ Signature of Property Owner	_____ Print Name of Property Owner	_____ Date
STATE OF _____) COUNTY OF _____)		
The foregoing instrument was acknowledged before me by means of [] physical presence or [] online notarization this day of _____, 20____, by _____, who is personally known to me or who has produced _____ as identification.		
_____ (Signature of Notary)		_____ (Seal)

Zoning use Only: Approved Denied

Comments/Conditions of approval: _____

Zoning Approval _____
Date