



CITY OF PUNTA GORDA BUILDING DIVISION

Guidelines for Propane System and Electric Generator Permits (Residential)

The following is required to make your application to the City of Punta Gorda:

1. Application Forms (Contractors)

- A) Permit Application
- B) Certified copy of the Notice of Commencement if valuation is over \$2500.00.

2. Application Forms (Owner/Builders)

- A) Permit Application
- B) Owner/Builder Disclosure Statement
- C) Certified copy of the Notice of Commencement if valuation is over \$2500.00

3. Manufactures' Specification Book – 2 copies

4. Information Required – 2 copies of each:

- A) Description of Proposed Propane System or Generator:

1. Site Plan:

- Show existing buildings or structures
- Indicate tanks(s), related piping and all equipment
- Indicate generator
- Indicate dimensions to the property lines from all buildings/structures
- Site plans must be clear and legible

2. Details:

- Indicate whether the installation is above or below ground with respect to the tank(s) and/or piping
- Identify tank(s) or equipment pads or foundations with details and related information. Indicate method of attachment, including materials securing and anchoring.
- Provide a list of materials including tank(s) type (vertical/horizontal), regulators, tank capacity in gallons, operating pressures and materials of all piping.
- Indicate BTU rating of all equipment.

4. Information Required – con't.

3. General:

- Propane tanks and emergency generator equipment shall be 5 feet from any door or window, excluding glass block.
- Liquid propane tank, generators, piping and equipment shall not be installed within the Public Utility easement located at the property perimeter.
- For above ground installation, liquid propane tanks shall not be located in the front property setbacks.
- Liquid propane tank shall be ten feet from any ignition source (electric service or equipment).
- Above ground tanks shall be properly anchored on a concrete base having a minimum thickness of three inches with an overall size of one and one half the maximum diameter for vertical tanks and the maximum width by the maximum length for horizontal tanks.
- Underground piping shall be 12 inches deep with tracer wire #18 AWG. Minimum
- Underground tank installation shall be anchored and installed per tank manufacturer's guidelines and FEMA.
- Underground tanks shall be ten feet from any building and ten feet from property line that may be built upon.

4. Inspection Requirements:

- A completed monometer test certificate shall be left on job site with the permit prior to the final inspection.
- Footing inspection where applicable.