



CHANGE OF CONTRACTOR

(FORM MUST BE SIGNED BY THE PROPERTY OWNER AND NOTARIZED)

This letter is to inform you,

_____,
Name of Contractor
are being removed from permit number _____ at _____
Job Address
as of _____ 20_____.
Date of Removal

New Contractor Information:

Company Name: _____
Address: _____
Phone Number: _____ Lot/Unit# _____

*****A copy of this letter must be submitted to the City of Punta Gorda Building Department, along with the completed certified mailed receipt from the Post Office.**

Property Owner Signature: _____

Property Owner Printed Name: _____

State of _____, County of _____.

The foregoing instrument was acknowledged before me, by means of physical presence or online notarization, on this _____ day of _____ 20_____, by _____ who is personally known to me or, who has produced _____ as identification and who did/did not take an oath.

Notary Seal

Signature of Notary _____

Printed Name _____