

## Weekly Highlights Report November 8, 2024

### City Manager

- Hurricane recovery is the top focus of city staff. Weekly scheduled trash and recycling routes have been restored. The sanitation department has been collecting yard debris; other Public Works divisions have assisted. As of November 3, they have collected 183 total tons of debris. This was in the 88 loads that were directly hauled to the disposal site. We have two Clamshell trucks and two packer trucks being operated by the sanitation department seven days a week. On any given day, we have either three packer trucks or three dump trucks, along with a dump trailer being operated by canal maintenance and right-of-way staff seven days a week. What trucks are being used is dictated by standard trash route schedules and available packer trucks.



The entire Public Works department recognizes the importance of expediting debris removal around the city and continues to work tirelessly to complete this monumental task.

Once all residents are provided relief with the collection of large piles of debris, regular yard waste scheduled routes will be restored.

The contract haulers collect construction and demolition debris as well as vegetative debris. They have collected 282 tons of vegetation and 10,394 cubic yards of C&D debris. They operate two truck box and trailer box claw trucks that run seven days a week. The City of Punta Gorda Hurricane Debris Hotline is up and running. The number is 833-843-8810. The email address is [Our Locations - Tetra Tech](#). Residents are welcome to utilize the service for answers to questions about debris pickup. Our Utilities department is sending a letter to our customers to align with the national priority of identifying and removing all lead service lines from US water infrastructure. The City of Punta Gorda has launched a campaign to support the remediation of lead in drinking water. The city will leverage community engagement and collaboration to maintain regulatory compliance and stay abreast of the new, federally mandated Lead and Copper Rules. This proactive measure underscores the city's dedication to public health and safety and is not a response to any current water quality concerns.

Out of Punta Gorda's 14,153 water service connections, we have already identified 8,545 lines as non-lead through existing records and knowledge. City employees will visually inspect the remaining 5,608 connections to determine their composition.

If a service line material is unknown, residents will receive a notification letter informing them of this. If residents do not receive such a letter, they can rest assured that their line has been identified as a none-lead service line.

There is no safe level of lead exposure, and in 1991, the US Environmental Protection Agency published the Lead and Copper Rule (LCR) to control the amount of lead and copper in public drinking water. The most recent revision to this rule, the LCRR, requires utilities to compile a location-based inventory of public and private service line materials. This data is being populated in a waterline portal that residents can access. By leveraging community involvement, the city of Punta Gorda aims to educate our residents about their drinking water and continue to identify service line materials.

Thank you for your continued patience as we work together to restore our Harborside Hometown. *City Manager Greg Murray can be contacted at [citymgr@cityofpuntagordafl.com](mailto:citymgr@cityofpuntagordafl.com) or the main office line (941) 575— 3302.*

- **Hurricane Milton Updates** — For the latest updates on hurricane recovery efforts, safety information, and important resources, please visit [Hurricane Milton Information | City of Punta Gorda, FL \(punta— gorda.fl.us\)](#)
- **City Council Meeting** — City Council will meet at 9 a.m. on November 20, at Military Heritage Museum, 900 W Marion Avenue.
- **Veterans Day** — Veterans Day will be celebrated nationwide this coming November 11. The holiday honors active and former U.S. service members and is one of 10 of the United States' federal holidays. City of Punta Gorda's Office will be closed November 11 in honor of Veterans Day.

#### Human Resources

- **Open Positions** — The City of Punta Gorda offers a very generous benefit package to include medical, dental, vision, life insurance, and a defined contribution retirement plan with matching contributions [Employment Opportunities | City of Punta Gorda, FL \(punta-gorda.fl.us\)](#)  
Currently hiring for the following professional position:
  - **Utility Engineer — Utilities.** A professional position responsible for Utilities Engineering and providing technical engineering services for City utilities construction and improvement projects.
  - **Utilities Maintenance Worker II — Wastewater Collection, Utilities.** A skilled laborer position responsible for the construction, maintenance and repair of wastewater collection facilities and systems.
  - **Crew Chief — Water Distribution.** An entry level supervisory position responsible for the construction, maintenance, and repair of water distribution facilities and systems.
  - **Planner — Urban Design.** A highly— complex professional that participates in advanced, highly— complex professional planning activities.
  - **Planner I — Assistant Planner — Urban Design.** An entry level planning position assists in current and long— range urban planning efforts, including land development review and analysis and planning studies in support of new and updated programs and regulations.
  - **Planner II — Associate Planner — Urban Design** An advanced professional planning position responsible for researching and analyzing technical data in the field of city planning. Performs professional and technical work developing, researching,



data collection, mapping and maintaining public planning studies and programs on land use, zoning, conservation, housing, transportation, population, coastal management, historic preservation and other areas of comprehensive planning activities.

- **Senior Project Manager — Public Works** — A professional technical position responsible for overseeing projects from inception to completion and ensuring that contractors perform work that meets City specifications and expectations.
- **AMI Technician I — Water Distribution, Utilities** — A skilled technical position responsible for monitoring, maintenance, and repair of automatic meter infrastructure systems.
- **Assistant Buyer, Procurement, Finance** — A clerical position responsible for limited purchasing duties, screening and referring telephone calls, greeting the public and vendors, typing, filing, and operation of various office machines.
- **Construction Engineering Inspector — Engineering / Public Works** A paraprofessional position that will provide construction inspection for development projects from inception to completion to ensure the project meets the City of Punta Gorda's specifications and expectations. Work is performed under the general supervision of the City Engineering Manager.
- **Computer Support Specialist — City Manager** An entry level information technology position responsible for the support of most day— to— day activities involving the City's information technology end user interface, installing, troubleshooting, supporting and maintaining PCs, printers and peripheral components as well as the users on the system.
- **FDOT** — District One Districtwide Road Watch Report #45 for Week November 10 - 16, 2024 US 41 (Tamiami Trail) from William Street to Peace River Bridge:
  - Construction Project: The contractor continues work on the proposed roundabout location while traffic is shifted.
  - Motorists should expect daytime lane closures on US 41 northbound from William Street to Carmalita Street.
  - Motorists should expect a daytime lane closure on US 41 southbound from West Virginia Avenue to William Street.

## Urban Design

### Upcoming Events

- Charlotte Harbor Event Center, 75 Taylor St. For additional information, visit [charlotteharborecc.com/events](http://charlotteharborecc.com/events)
- Fishermen's Village events can be accessed at [EVENTS | Fishermen's Village | Punta Gorda \(fishermensvillage.com\)](http://EVENTS | Fishermen's Village | Punta Gorda (fishermensvillage.com))
- Punta Gorda Chamber of Commerce events can be accessed at [Community Events – Punta Gorda Chamber of Commerce](http://Community Events – Punta Gorda Chamber of Commerce)
- Charlotte County Chamber of Commerce events can be accessed at [Event Calendar | Charlotte County Chamber of Commerce, Inc.](http://Event Calendar | Charlotte County Chamber of Commerce, Inc.)
- Military Heritage Museum events can be accessed at [Upcoming Events — Military Heritage Museum](http://Upcoming Events — Military Heritage Museum)
- Punta Gorda Isles Civic Association, 2001 Shreve Street; for all community events and class information, visit [Home-Punta Gorda Isles Civic Association, Inc. \(pgica.org\)](http://Home-Punta Gorda Isles Civic Association, Inc. (pgica.org))



- The Visual Arts Center events can be accessed at [Welcome to the Visual Arts Center of Punta Gorda, FL \(visualartcenter.org\)](http://www.visualartcenter.org)
- December 6 — The Punta Gorda tree lighting is December 6. Downtown Punta Gorda. The tree lights at 7 p.m. sharp.
- February 28 — March 1, "It's Sew Wonderful", [Peace River Quilt Festival 2025 Quilt Show \(charlotteharborecc.com\)](http://charlotteharborecc.com)



### Lot Mowing Program

- The City will begin a new mowing cycle on November 11, weather permitting.

### Planning Corner

- **Historic Structures** — In the wake of Hurricane Helene, Urban Design has received an abundance of inquiries from property owners interested in demolishing their historic structures. Certificate of Appropriateness (CA) applications for demolitions are reviewed by the Historic Preservation Advisory Board (HPAB) on a case-by-case basis. Structures contained in the Local Register of Historic Places are considered historic and require a CA. The Local Register of Historic Places list can be found here: <https://www.ci.punta-gorda.fl.us/residents/historic-districts/local-historic-register>.

As the name implies, the duty of the HPAB is to implement historic preservation regulations, which: protect and conserve the heritage of the city; safeguard the character and heritage of the districts and individual historic landmarks by preserving their character-defining elements; promote the conservation of the districts and landmarks for the education, pleasure, and enrichment of the city's residents; foster civic beauty and pride in local culture and heritage; and stabilize and enhance property values within historic and neighborhood conservation districts, thus contributing to the improvement of the general health and welfare of the city and its residents.

There are many options available to property owners to preserve historic structures, including the waiver of the FEMA 50% Rule. Owners of historic structures are encouraged to preserve, rehabilitate, restore, and reconstruct their properties. The Secretary of the Interior has published standards for flood adaptation for historic structures, which can be found here: <https://www.nps.gov/orgs/1739/upload/flood-adaptation-guidelines-2021.pdf>. Recommended adaptation treatments for flood-prone historic structures are: planning and assessment for flood risk reduction, temporary protective measures, site and landscape adaptations, dry flood proofing, wet flood proofing, elevation of the building, abandoning the lower floor, and relocation of the building.

Demolition of historic structures should be avoided at all costs because you cannot preserve what no longer exists. All CAs for demolition of a historic structure must include a structural engineer's analysis of the structure. The duty of the HPAB is to preserve the history of our city, as recorded in its structures, forming the lens through which all applications are reviewed.

- **Building Division — Beware of Solicitors and Unlicensed Contractors** — Beware of solicitors – Due to the recent storms in our area, there have been numerous reports of renovation/remodeling companies and contractors going door to door offering free estimates. These companies may not be licensed in the city and soliciting is prohibited. If you receive a visit from a solicitor please contact Code Compliance at (941)575-3352. If this occurs after normal business hours or on a weekend, please contact the Police non-emergency number, (941)639-4111.
  - Under Florida Statute 489.127, anyone providing unlicensed contracting services during a state of emergency commits a felony of the third degree.
- **DID YOU KNOW?** — Allowing an unlicensed person to perform work on your property puts you, as the owner, at risk?

- Unlicensed contractors are unable to obtain workers compensation coverage or general liability insurance
- Unlicensed contractors are unable to obtain permits for the work they are doing. Should injuries occur at the site, the owner may be liable for the injuries.
- Any work performed without a permit, may not be covered by your insurance company in the event of future claims.

Any person who does work without the correct licensure during a state of emergency may be charged with a felony?

- Per Florida Statute 489.127(2)(c): "Any unlicensed person who commits a violation of subsection (1) during the existence of a State of Emergency declared by executive order of the Governor commits a felony of the third degree."

This applies to all types of construction?

- Not just that which is associated with repairs due to a tropical storm or hurricane, and is in addition to the regular penalties incurred by unlicensed individuals acting in the capacity of a contractor.

It is easy to find out how to work in the City?

- Anyone coming into the area wanting to work as a contractor should first contact the City of Punta Gorda Building Department for more information at (941) 575-3324.
- Note: This applies to all licensed contractors — all contractors working in the county must register with the City prior to contracting for work. For more information about whether a person is licensed and registered as a contractor in the City of Punta Gorda, or to notify us of possible unlicensed activity, please contact the City Building Department at or visit [Licensing Portal-License Search](#) or [Business Tax Receipt/Contractor Competency Registration](#)

## **Public Works**

- **Canal Maintenance Production** — Canal Maintenance filled depressions at 20 locations, patched sea wall caps at nine residences, and continued to recover navigable hazards from the Hurricanes.
- **Dockside Dredging** — Property owners that are listed on the Hurricane Ian Seawall Damage list will not be allowed to have dockside dredging performed adjacent to the seawall until the seawall has been repaired. Any dredging along the damaged seawall may cause damage.
- **Stabilizing Erosion** — Just a friendly reminder for property owners to regularly check the condition of their tarps or plastic that is protecting the eroded areas. Tarps and plastic tend to become brittle in the sun and may start falling apart. Utilizing plastic during a rain event will help keep the soil in place preventing further erosion.
- **Canal Maintenance Seawall Failure Update** — Construction schedules have been updated and are posted on the Canal Maintenance website for the next six months look ahead. Hurricane Ian Related Seawall Failures | [Hurricane Ian Related Seawall Failures | City of Punta Gorda, FL \(punta— gorda.fl.us\)](#)
- **Establishing sod after seawall replacement** — Placing the sod is the final phase of seawall replacement construction. As per the City ordinance, property owners are responsible for establishing the sod after it has been placed and the City will not reimburse the owners for their water usage.

- **Vessel Speeds** — Canal Maintenance is asking people to be mindful of the current situation in the canals with seawalls being damaged. City code states that the operation of vessels in the canals shall be Slow Speed Minimum Wake in the waterways within the City limits. The speed and operation in the Ponce Inlet, Pompano Inlet, Bass, and Snook Inlet are Idle Speed and No Wake. Wakes from watercraft can cause additional erosion and damage to seawalls already compromised.
- **Dock Match Program** — The Punta Gorda and Charlotte Harbor Boaters Alliance has created a program that connects boat owners who need a temporary relocation of their boats with owners that have available dock space. This information can be found at Punta Gorda Boaters Alliance [Punta Gorda Boaters Alliance](#) click on the Dock Match button for information.

## Engineering

- **Bayfront Center Demolition** — The contractor has completed the demolition of the Bayfront Center. They have removed/hailed all construction debris and steel trusses from the site. The contractor will be installing sod around the existing concrete pad on Friday, November 8. Please be advised to take extra caution in the area, and follow all detours for bicycle/walking paths.
- **Hurricane Cleanup** — The haulers are on day 21 of cleaning up the construction debris from Hurricane Milton as of today the contractor has hauled 172 loads to the landfill resulting in 9,256 cubic yards of material. The City of Punta Gorda employees have been working seven days a week picking up the vegetation debris from Hurricane Milton as of today the city has hauled 116 loads to the landfill resulting in 237 tons of material.

The City of Punta Gorda's Hurricane Debris Hotline has been established and is operated by the contracted debris monitors. Residents may call 833-843-8810 to have their debris collection questions answered. You may also submit your questions to [Punta.Gordainquiries@tetrattech.com](mailto:Punta.Gordainquiries@tetrattech.com). Please understand there is no detailed schedule of when debris your debris will be removed. The haulers arrived on October 16 and will be working throughout the city for an estimated 90 days. There will be a total of two sweeps of residential Hurricane debris collections. Once the first pass is completed residents will be notified via our website [City of Punta Gorda, FL | Home](#), or Facebook page [City Of Punta Gorda-Government | Facebook](#) of the notification of the second pass. Any debris brought out to the right of way after the second pass will be the property owners responsibility.

- **Laishley Splash Pad** — Construction continues at the Interactive Fountain area in Laishley Park. This work includes rehabilitation and upgrades to the splash pad/play area. The pump, treatment, and filtration equipment installation are nearing completion.

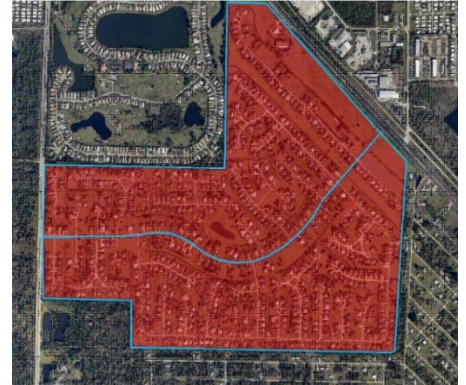
Please use extra caution while driving or walking through the park due to construction personnel and equipment. To the highest extent possible the restroom facilities will remain open to the public. The access to the restrooms will be from the marina side of the building. There will be periodic temporary sidewalk closures immediately adjacent to the construction



area as required for public safety. The construction area will be closed to the public at all times during this period. The enhanced fountain area is scheduled to reopen in late 2024.

If you have any questions, please contact the Public Works Department at (941) 575-5050 between 8:00 a.m. and 4:30 p.m.

- **Fiber Optic Internet Network** — The fiber optic provider HyperFiber has been issued permits for a portion of the construction project to install a citywide fiber optic internet network within the city right of ways. This project will be under construction during the next several months as they install the network citywide. They are currently permitted to work in the areas highlighted in red below. The green areas are where the work is completed and their permit has been inspected for final by the engineering department. Additional areas are scheduled to be final in the next several weeks. The blue areas are where the installation will be taking place as the project progresses. Construction is beginning in Burnt Store Isles and Burnt Store Meadows.



Initially you will see utility markings within the city right of way, followed by the directional drilling of the fiber optic conduit. Fiber optic boxes will be installed in the right of way or easement at the edge of your property. Once the installation of the underground and service points has been completed for the entire sector, crews will then return to individual locations for the restoration of sod. This will take place at the end of construction in each sector. Please be patient and allow time for the restoration. The city engineering department will be performing spot inspections during construction as well as a final inspection on when restoration is complete to ensure the contractor's restoration meets the city's requirements.



HyperFiber has provided a telephone number to call if citizens have questions or concerns about the project and installation. Please contact HyperFiber's Lori Haight at (501) 844-6340. Please use extra caution while driving through the project area due to construction personnel and equipment. If you have any questions, please contact the Public Works Department at (941) 575-5050 during the hours of 8:00 a.m. 4:30 p.m.

- **Right of Way** — Crews continue to work with the Sanitation Department with efforts of cleaning up yard waste. Continue to repair/restore street signs throughout the city. Damage assessment of lighting along 41 North and South, also E. Olympia Avenue and E. Marion Avenue from Cooper Street to 41 South.

## Sanitation

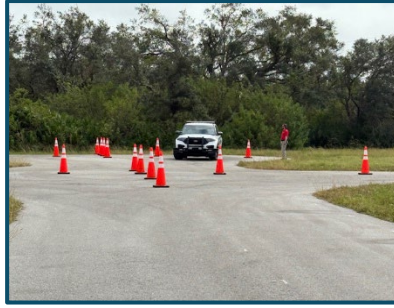
- **Dumpster Guidelines** — As a reminder, construction debris is strictly prohibited from being placed inside the dumpster. The dumpster will NOT be emptied if construction debris is placed inside the dumpster and the property owner or business will be responsible for removing the debris before the dumpster can be serviced. Storm debris guidelines can be found on our website [Hurricane Milton Information | City of Punta Gorda, FL](#). Please follow the guidelines listed below to ensure proper service.

Do not block the dumpster or dumpster enclosure with vehicles or trash. If the dumpster is blocked, it will not be serviced.
- **Clearance** — Maintain a five foot clearance around the dumpster free of trash and debris at all times. All trash must be placed properly inside trash bags and the trash bags placed inside the dumpster.
  - Do not place loose trash or trash bags on the dumpster enclosure floor. The property owner is responsible for keeping the area clean. City staff is responsible for emptying the dumpster only.
  - Construction debris and hazardous waste are strictly prohibited from being placed inside the dumpster. Hazardous waste should never be placed inside of the dumpster, it could cause a fire, injure staff, and destroy the equipment. The property owner will be responsible for all damage caused by hazardous waste placed inside the dumpster.
- **Regular Yard Waste Services Suspended by City Staff** — Regular residential yard waste services are canceled until further notice. Staff have been working alongside the haulers seven days a week cleaning up yard waste piles. Sanitation is using two clamshell trucks, two regular garbage trucks, and 3 dump trucks, to collect loose vegetative piles only at this time. Additional vehicles will be added as they become available. Residents are encouraged to combine the yard waste and place the debris in larger piles along the right-of-way. Do not place vegetative debris piles in cul-de-sacs, near wires, poles, etc. Residents do not need to call for a special pick-up.
- **Regular Household Trash** — Regular household trash is being collected at this time. Please place the regular household trash inside the city - issued trash cart. If residents lost their city - issued carts in the storm and need a replacement, please call the Public Works Department at (941) 575-5050 during the hours of 8:00 a.m. – 4:30 p.m.



## Police

- **Officers Participate in Driver Training** — Punta Gorda Police Officers went to Northport this week to participate in emergency vehicle operations training as part of their November in-service training requirement.



- **Do the Right Thing** — The November Do the Right Thing ceremony was held Thursday at Florida Southwestern State College and recognized the following young people: Layla Parsons, Benjamin Prachniak, Kervens Rosemond, Abigail Easson, and Samantha Lobb. "Do the Right Thing of Charlotte County was founded in 1995 by the late Captain Don Cerbone of the Punta Gorda Police Department. In the last 29 years, over 1,000 students in Charlotte County have been recognized for their academic achievements, athletics, acts of heroism, community service, and for doing the right thing. The program's goal is the same as in 1995: to instill positive attitudes and self-esteem and publicly recognize students for their achievements.



## OPEN POSITIONS

- **Police Officer Testing** — The Punta Gorda Police Department is currently accepting applications for the position of Police Officer. A virtual testing process will take place in January 2025. Applications must be received by January 3. The written exam will be completed online between January 10 and January 17, and virtual oral board exams will be conducted via Zoom on January 30. The department is accepting applications from certified and non-certified candidates.
- **Public Safety Dispatcher Testing** — The police department continually conducts new hire testing to prepare for future openings. Currently, the department is accepting applications for the position of Public Safety Dispatcher. The exam will be held virtually between January 17 and 24. Applications must be received by January 10.
- **Internship Program** — The police department is currently accepting internship applications for the Spring Semester of 2025. Our program is open to college students and high school seniors interested in gaining educational experience in law enforcement, criminal justice, and small government administration. Spots fill up quickly, and the selection process can be competitive, so we encourage potential interns to apply today! To apply for employment or more information, please visit [www.pgpdjobs.com](http://www.pgpdjobs.com) or contact our Employee Development Coordinator at (941) 575-5571 or by email at [employeedevelopment@pgorda.us](mailto:employeedevelopment@pgorda.us).

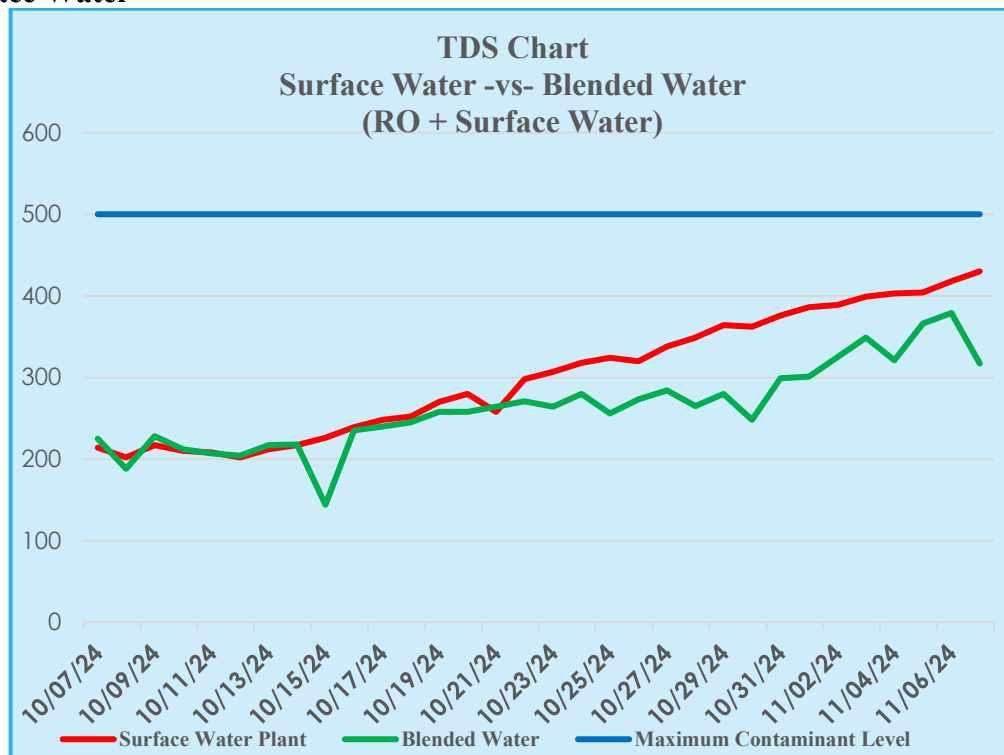
## Fire

- **Deep Frying A Turkey** — The City of Punta Gorda Fire Department wants to ensure that everyone is aware of the many dangers involved when deep frying a turkey due to the amount of oil and high temperatures used.
- **To prevent fires when deep frying a turkey:**
  - Ensure the fryer is always used outdoors on a level surface, away from flammable materials
  - Never overfill the fryer with oil
  - Completely thaw the turkey before frying
  - Monitor the oil temperature closely with a thermometer
  - Always keep a fire extinguisher readily available
  - Never leave the fryer unattended
  - Use protective gear like oven mitts and safety goggles when handling the hot oil and turkey



## Utilities

### • R.O. + Surface Water



### Administration

- **Leaks** — If you notice a water or sewer leak outside of normal business hours please call the after-hours number (941) 575- 5070 or the Water Treatment Plant at (941) 639-2057.
- **Water Treatment Plant Operations** — 59.5 MG delivered to the distribution system during the last seven days with 8.5 MG daily average.
- **Peace River Manasota Regional Water Supply Authority Emergency Interconnect** — Receiving 1350 gallons per minute from the new Interconnect (Phase one Pipeline). Sending 1730 gallons per minute from the tank on 17 (Phase 1A Pipeline).
- Rainfall November 2023 - 1.17" November 2024 - .42"
- Hardness is a measurement of calcium and magnesium ions naturally occurring in the raw water. Currently "hard" - Grains of Hardness 8 - Total hardness 132 ppm
- T.D.S. - Current 132 ppm. Low - 249 ppm, High 524 ppm, 14 - year average 368ppm.
- Reservoir November 7 - Current 5.22, Record Low 4.98, Record High, 5.90' 58 Year Average 5.21'.
- **Billing and Collections** — If you have had your pool drained and refilled after flooding from Hurricanes Helene or Milton, you may be eligible for a special refill adjustment that will **not** count towards the standard once per year adjustment limit.

After the pool has been refilled, please complete the Owner Adjustment Request form found on the City's website under government – billing & collections – forms

- You must include the following on your form:
  - Specifically note that this pool refill is due to Hurricane Helene or Milton.
  - Provide the dates when the pool was drained and the dates when the pool was refilled.
  - The date of the completed repairs and a copy of any invoices and receipts attributed to the repair (whether contracted or completed by the property owner.)
  - How many gallons the pool holds

Please note: If the billed consumption is being estimated, the adjustment will be held until an actual read of the meter is obtained.

Please send your completed form and copies of applicable receipts/invoices no later than January 31, either by email to [Billing and Collections | City of Punta Gorda, FL \(punta-gorda.fl.us\)](mailto:Billing and Collections | City of Punta Gorda, FL (punta-gorda.fl.us)), by mail to Billing and Collections 126 Harvey Street Punta Gorda, FL 33950, or you may drop it off at the front desk on the second floor of the City Hall Annex.

## City Clerk

- **Elections** — The 2024 General Election has concluded, with Council seat results as follows: District 1 - Jeannine Polk; District 2 – Greg Julian; District 4 – Janis Denton. The Council Reorganization meeting will take place on November 20, at which time the Councilmembers— elect will be seated.
- **Business Tax Receipt Renewals** — Business tax receipts not yet renewed are now subject to a 15% late fee, with a 5% increase each month beyond November. Failure to renew a business tax receipt may result in code enforcement action including a citation or an appearance before the Code Enforcement Board, which could result in additional fines.
- **Current Board and Committee Vacancies** — If you are interested in serving on a board or committee, please visit our online portal to complete an online application at <https://puntagorda.granicus.com/boards/forms/650/apply/>. Unless otherwise noted, all boards meet in Council Chambers, which is currently located in the Military Heritage Museum at 900 West Marion Avenue.
  - **Building Board** (one consumer advocate and one alternate) — Meets the fourth Tuesday at 9 a.m. Board of seven members with two alternates; four members must be involved with building industry and three members must never have been involved in the building industry. City residency not required. Term period is three years with a limit of three terms. Financial disclosure required.  
Reviews enforcement of all codes related to construction standards and acts as condemnation board in matters of violation of minimum standards. Hears alleged complaints against contractors.
  - **Donation Review Committee** (one historic non-profit representative) — Meets the fourth Thursday of January, April, July and October, or as needed, at 10 a.m. or immediately following the Historic Preservation Advisory Board (HPAB). Board of five members; chair of the HPAB, two HPAB members, one local historic non-profit representative, and one local arts organization representative. Term period for Council appointees is three years with a limit of three terms.  
Charged with review of all non-monetary gift donation proposals/letters of intent received by the City, in accordance with the review process and established criteria identified in the Non-Monetary Donation Policy. Makes recommendations to the City Council for the acceptance or rejection of non-monetary gift donations.
  - **Historic Preservation Advisory Board** (two regular and one alternate) — Meets the fourth Thursday at 9 a.m. Board of seven members with two alternates; members must be residents, property owners, or business owners of the City, except one member may be a resident, property owner, or business owner of Charlotte County. Term period is three years with a limit of three terms.  
Identifies for the Council historically significant structures and sites that should be considered for designation as a "Local Historic Landmark" or be nominated for listing on the Florida Master Site File and the National Register of Historic Places. Makes recommendations of the policies for the protection of historically significant structures and sites. Makes recommendations to staff with regard to certificates of appropriateness for any demolition, variance, sign, or relocation of structures. Promotes public awareness of historic archaeological preservation and its community benefits.
  - **Utility Advisory Board** — (two regular) Meets the fourth Monday at 9 a.m. Board of seven members. Term period is three years with a limit of three terms.

Makes recommendations to City Council regarding revisions to the utility construction standards, alleged billing discrepancies, and review of utility drawings and specifications.

- **New Businesses** — All persons, firms or corporations engaging in business or occupation within the City of Punta Gorda are required to obtain a local business tax receipt in accordance with Chapter 12 of the Punta Gorda City Code. As part of our effort to promote economic development and vitality in our area, we offer the following list of new or transferred business within our community this week:
  - Jay's Smokin BBQ, 1017 Tamiami Trail, Unit 1146
  - Katharine Walter Payne PA, 6210 Scott Street, Unit 117
  - Phoenix Wellness Collective, 427 West Henry Street
  - Shmily 4 Really LLC, 6210 Scott Street, Unit 117
  - Tracey A Nichols LLC, 2825 La Mancha