

Action Register

June 27, 2024

NEW PROJECTS

Vulnerability Assessment – Climate Adaptation Plan Update	
A grant-funded update to the city’s Climate Adaptation Plan is to be provided by Taylor Engineering.	
Feb 2024	Kick-off meeting with consultant was held, Taylor Engineering and task one acquiring background data is underway.
March 2024	Working on Task 1 deliverables
April 2024	Grant Progress Report Submitted
June 2024	1 st set of deliverables due.

Marion to Herald Court Alley	
March 2024	CIP Sheet Created
May 2024	Beautification Project by TEAM pushed to FY2025 or beyond
May 2024	Lighting needs to incorporated into design

Tiki Point Harborwalk Living Shoreline Pilot Project	
Feb 2024	City Council approved, Manager executed grant agreement. Fully-executed grant agreement received; procurement planning underway.
Mar 2024	Awaiting interlocal agreement CHNEP and grant approvals for design-build process.
April 2024	RFQ has been drafted

May 2024	Legal completed interlocal agreement
May 2024	County approved interlocal agreement
June 2024	Council approved interlocal agreement
June 2024	Scope of work to include monitoring per FDEP.

PROJECTS IN CONSTRUCTION

Wayfinding Re-Branding Design Project – Design/Engineering	
Design, permit, and construction documents to re-brand the existing Wayfinding signage in the downtown – 21 total signs	
Apr/May 2022	CO processed for additional time –May 20; signs currently being installed; need to work with Facilities to get poles repainted
June/July 2022	Public Works to develop a plan to get re-used poles repainted black – This is to be a function of Parks and Grounds to paint the pre-existing poles.
Sept 2022	Public Works is checking on the status of the painting of the poles.
Oct 2022	Damage to signs due to Ian is under assessment.
Jan/Feb 2023	Inventory of Hurricane Ian damage to wayfinding signs sent to Public Works on 1/19/2023. Most downed signs have been removed by ROW. Urban Design has provided an estimate for replacement cost for insurance purposes.
Mar/April 2023	ROW has removed the pole and sign on E Marion at Nesbit St. Bryan doing a scope and requisition for new signs and checking to see if covered by FEMA / Insurance
May 2023	Scope is being written.
Aug 2023	Ensuring that all signs were included in FEMA paperwork.
Oct 2023	Providing additional information requested by FEMA.

Nov 2023	FEMA has inspected signs.
Jan 2024	Waiting on FEMA
Feb 2024	No additional information from FEMA. PO 50902 can be closed and funds (\$5,547.15) released.
March 2024	Public Works discussing need for engineer for hurricane repair/replacement
April 2024	Kristen checking with FEMA to see if new poles can be included in replacement project
May 2024	Public Works writing statement of work for design to FDOT standards.

PUBLIC WORKS/ENGINEERING PROJECTS

Boca Grande Area – Urban Design -Engineering/Construction (Public Works)	
Drainage Improvements \$2,076,000 – Tier I; \$900,000 – Tier II	
Sept 2021	Kimley Horn submitted the 319H grant to FDEP for review. 90% design plans are scheduled for delivery to the City for review by the end of the month. Permitting, the last property takings are in progress. Bi-weekly meetings continue. PUBLIC WORKS has applied for a 2 nd grant - \$284K matching
Oct/Nov 2021	EOR approaching 90% plans for delivery to staff by the end of November. SWFWMD ERP permits are to be submitted with 90% plans. Rebuild Florida DEO Grant submittal moving into site visit on Nov 16, 2021, for grant funding consideration.; Kimley Horn is working on a response for additional information on the 284k grant. Kimley Horn is waiting on survey data so that they can resubmit to SWFWMD. Progress continues on a grant from the Florida Department of Economic Opportunity.
Jan 2022	Kimely Horn has received the additional needed survey data and indicated they will submit it to SWFWMD in early January. Kimley Horn continues to coordinate with SWFWMD on Cooperative Funding Initiative (CFI) grant application.
Feb 2022	The plans are being revised to accommodate additional survey and Stormwater quality comments received from SWFWMD CFI plan reviewer. Feb 3, 2022 – a CFI Grant meeting is scheduled with EOR, City, and the Southwest Florida Water Management District. SWFWMD Grant application reviewer provided CFI grant evaluation to staff and EOR. Pending is the receipt of the 90% revised plans for City review.
May 2022	The revised 90% plan set has been electronically received for review. The hard copy is under City review before SWFWMD review.
Apr/May 2022	The CFI grant through SWFWMD was approved as a water quality improvement project. (284K), Rebuild Florida DEO Scope was submitted for review, EOR is working on cleaner 90% plans, and SWFWMD permit submittal anticipated in May
June/July 2022	90% plans coming this week
August 2022	The SWFWMD permit submittal was approved per the EOR. The EOR paid the submittal fee to be reimbursed by the City. Pending is a sit-down meeting with the EOR to review design conflicts and comments. The revised 90% plans have been received, and comments have been returned.
Sept 2022	Finance checking on the Grant documents for the funding. A meeting in person with the EOR is scheduled for Friday, Sept 9, 2022, at 2 p.m. to review the revisions of the 90% plans. The updated 90% plan set will be completed the week of Oct 10. This will not push our schedule out further than the previously proposed schedule end date of May 2023. Bid documents would be expected by the end of the Calendar year and final responses to bid addenda to 3/31/23.
Oct 2022	90% plans are being reviewed by staff.

Nov/Dec 2022	Communication continues with the EOR, Kimley Horn. Due to the requests for assistance with the grant docs a Change Order condition is indicated to include additional survey requested by City staff. Pending Procurement review. DEO CDBG-MIT coordination meetings continue providing requested documentation. The 90% plan revision comments are due from City engineering and utilities staff by Dec. 12, 2022. Bi-weekly meetings continue. Kimley Horn submitted the DEO CDBG-MIT NEPA Exemption. The Procurement policy is due by the end of the week to the DEO.
Jan/Feb 2023	Bi-weekly meetings continue with granting agencies.
Mar/April 2023	100% plans delivered by K-H City has extensive comments, PW to send back to K-H for revisions 4/3/2023 Project Manager unknown. Concerns with grant requirements for all three grants, State, SWFWMD, and FDEO (federal)
May 2023	Bid documents are forthcoming.
June 2023	Procurement needs scope of work to prepare bid
Aug 2023	Still working with EOR to complete 100% plans
Sep 2023	Working on 100% plans, railroad approvals and further information regarding environmental study.
Oct. 2023	Final revisions sent to Kimley Horn
Nov 2023	Railroad Agreement being worked on. Scope for ERR and scope for CEI being written.
Dec 2023	Dept submitted request and documents to utilize existing contract for new authorization
Dec 2023	All policies have been reviewed and approved by FDOC.
Jan 2024	Plan revision comments were provided to the consultant and a revised timeline was developed for the project. Continue to work with Seminole Gulf Railway to update the master drainage agreement.
Feb 2024	Grant extension will be requested.
Mar 2024	The consultant has been working on the revisions to the 100% plans, technical specifications and engineering cost opinion. The consultant continues to revise the documents per city comments. The permit application to the railroad for work within their right of way, remains under review by Seminole Gulf Railway. City representatives are waiting to meet with the railroad to discuss final master drainage agreement. The ERR scope of work has been developed, an internal procurement requisition has been submitted and are moving forward with securing consultant ERR services.

Mar 2024	Finance is drafting extension request.
April 2024	Extension request has been filed. Pricing for the environmental compliance piece of the CBDG grant has been received.
May 2024	Final 100% plans, technical specifications and engineering cost opinion have been received and review is underway. City staff met with Seminole Gulf Railroad to discuss a temporary approval to move forward with construction within their right of way. The permit application to the railroad for work within their right of way has now been approved. The final cost estimate and supporting documents for the ERR services have been received from the consultant and are under review. The ERR scope of work is also under review.

King St – Design/Engineering	
The project includes drainage, lights, bumper stops, mill & resurfacing	
Apr 2021	The survey is to determine existing topography and actual City right-of-way limits. We are awaiting the final review of deliverables by the surveyor, due mid-Apr.
May 2021	The survey has been received. Engineering is to review and consider the design. The project is to address a safety issue; by utilizing a metal detector; minimal metal was identified, still pending the decision to be able to just mill & resurface. The project will also include some drainage, lighting, and bumper stops. It may also include some easements.
July 2021	Engineering should begin reviewing design options within the next 30 days.
Aug 2021	PUBLICWORKS will begin looking at design options as soon as the Henry Street sidewalk is completed
Sept 2021	PUBLICWORKS will begin looking at design options as soon as the Henry Street sidewalk is completed
Oct / Nov 2021	PUBLIC WORKS has started some initial design work to look at drainage patterns. PUBLIC WORKS has also done ground-penetrating radar work with the utility department. This indicated that there is metal in the existing concrete.
Jan 2022	PUBLIC WORKS is working with the surveyor to ensure we have an actual right-of-way boundary, as this didn't appear to be the case in the received survey. Additionally, PUBLIC WORKS is looking at design options for the project.
Feb 2022	PUBLIC WORKS is expecting the revised survey any day.
Mar 2022	PUBLIC WORKS has the revised survey, which appears to align with our thinking. Work will resume on a design
Apr/May 2022	PUBLIC WORKS is working on the layout and design. PUBLIC WORKS is working with the adjacent property owner on a possible drainage easement.
June/July 2022	PUBLICWORKS to follow up and provide concept to URBAN DESIGN for review. Need additional funds added
Sept 2022	Design continues to be worked on.
Oct 2022	Design work continues.
May 2023	On hold until staff is in place to manage project.
June 2023	Funding from Transportation impacts (80-20 with general funds)
Feb 2024	Public Works is waiting on legal to advise on agreement for a drainage/ingress/egress easement.
Mar 2024	Legal is working on agreement.
May 2024	Ingress/Egress agreement sent to owner.

Shreve St – Complete Street Improvements – Design/Engineering/Construction	
May 2021	The service location has been provided, and PUBLIC WORKS is in the process of working on SOW for electrical engineering design
Jul 2021	Infrastructure Solution Services has been contacted for an estimate to perform the electrical design.
Aug 2021	PUBLICWORKS is working with Procurement and ISS on an estimate
Sept 2021	PUBLICWORKS is reviewing the estimate received from ISS.; Estimate was high (\$50K), so setting up a scoping meeting to see if the cost can be reduced
Jan 2022	PUBLICWORKS is working toward utilizing current vendors to complete the project in-house.
Feb 2022	PUBLICWORKS is coordinating with Solo electric.
Mar 2022	PUBLIC WORKS needs input from URBAN DESIGN on electrical outlets. PUBLIC WORKS is okay with no outlets. It would make the project more straightforward and cheaper.
Apr/May 2022	The electrical outlet issue has been resolved. PUBLIC WORKS has been discussing the best way to move the project forward with the various contractors
June/July 2022	PUBLICWORKS will be following up with the electrician.
Oct 2022	No update yet.
June 2023	Bryan and his team to discuss and put together a plan.
Oct 2023	External design is needed for this project.
Nov 2023	Public Works writing scope for design.
Feb 2024	Engineer to design wiring & conduit; have contract electrician – needs plans.
Mar 2024	No update
May 2024	No update

Rail Road Crossing Rehab – Elizabeth/Dupont	
City/County/Railroad clarifying rights/responsibilities	
May 2021	<p>Airport Road Pathway (trail) project on hold, since January 2021, pending the City/County/Railroad clarifying rights/responsibilities for all street crossings of the Seminole Gulf Railroad ROW within our jurisdiction. During the initial email correspondence between the Airport Road Pathway EOR, CPH Engineering, and Seminole Gulf regarding the design for this crossing modification, the railroad informed the EOR and the City that the existing crossing agreement was between Seminole Gulf and Charlotte County. As such Seminole Gulf would not even entertain a meeting to discuss this crossing with the EOR and City staff.</p> <ul style="list-style-type: none"> Seminole Gulf does not recognize the City as the responsible party for the Airport Road crossing. Their only agreement for this facility is with Charlotte County; Seminole Gulf sent a letter to City (PUBLIC WORKS& CM) requesting creation of a CIP plan to upgrade all RR crossings in the City's jurisdiction over the next 5 years; City (CM, Legal, URBAN DESIGN, PUBLIC WORKS) needs to get to a negotiating table with the railroad to discuss needs, responsibilities, timelines, and funding for all these crossings.
Aug 2021	Meeting with Legal to discuss preparing and executing an agreement specifically for the Airport Road crossing, URBAN DESIGN has provided Legal with supporting documentation
Mar 2022	Project nearing completion
Apr/May 2022	The McKenzie crossing has been completed. PUBLIC WORKS has began evaluating what will be required for the Ann Street replacement.
June/July 2022	PUBLICWORKS will need to create a scope of work which will require complete plans set
Sept 2022	The design is nearly done and ready for review by Seminole Gulf Railway. ROW ordered storm structures. The project should only require Sunland as a contractor for the project.
Oct 2022	No update yet
Jan/Feb 2023	Waiting from information from the railroad (Need budget) PublicWork needs to get Procurement the scope of work and description of what the City will cover in order to go out to bid.
Mar/April 2023	Railroad requested switch to Dupont/Elizabeth crossing requiring new design
June 2023	Still waiting on railroad.
Aug 2023	Still waiting on the railroad.
Oct 2023	Waiting on the railroad

Mar 2024	RR still repairing tracks from hurricane. No projects this fiscal year.
April 2024	RR work to be moved to FY2025
May 2024	Designs to be mutually incorporated into plans.

Punta Gorda Pathways	
Signage improvements for pedestrian and bicycle safety	
Mar 2022	URBAN DESIGN had drafted a few options
June/July 2022	PUBLIC WORKS to get with CM and URBAN DESIGN on the chosen design option. Need pricing for the thermal and URBAN DESIGN to give PUBLIC WORKS recommended sign locations.
Sept 2022	We need to simplify the thermal design due to spacing constraints. PUBLIC WORKS is trying to get information from the City of Tampa.
Oct 2022	Thermal design alternatives are under consideration.
Jan/Feb 2023	Design sent to Public Works. Also working on design for sign near Harborwalk.
Mar/April 2023	Bryan checking on price 4/3/2023
May 2023	Urban Design creating a map for the pavement marking locations.
Aug 2023	Public Works is reaching out to a potential donor of funds for the project.
Sept 2023	Public Works and Urban Design are meeting in Sept to finalize locations.
Oct 2023	The funding source no longer wants to fund the project.
Dec 2023	Alternative funding sources being reviewed.
Mar 2024	Funding to be included in FY2025 Budget.

Laishley Park Playground Replacement – Design/Engineering/Construction	
Replacement of interactive fountain pump and filtration system, adding additional splash pad features, new playground area, and equipment	
Sept 2021	URBAN DESIGN Staff is currently reviewing the draft scope of work completed – then will forward it to Building and PUBLIC WORKS for Construction Checklist sign-off before submitting it to Procurement to prepare the bid solicitation; Procurement has made contact with the vendor regarding the equipment to be purchased directly for this project
Oct/Nov 2021	PUBLICWORKS has approved the Construction Checklist; URBAN DESIGN to work with Purchasing to prepare the bid solicitation
Jan 2022	Presentation to CRA and City Council for additional funds to move forward with solicitation and purchase of equipment and shade structures; Draft solicitation sent out to departments for review
Feb 2022	Meeting held with PUBLICWORKS and EOR, outstanding issues have been resolved PO has been issued for the shade structure – Engineering is being completed by the vendor, pending color samples PO issued for play equipment – Engineering being completed by vendor; URBAN DESIGN is working on choosing colors Procurement to set up a meeting with Gordian to see about taking on this construction project
Mar 2022	A meeting was set up on Wednesday, 3/23, with Gordian to discuss the scope of work and proposal for construction
Apr/May 2022	The ship date for the shade structure is 6/14/2022, the Ship date for the equipment is 6/6/2022,
June/July 2022	7/13/2022: City Council approved changes
Sept 2022	Negotiating an agreement with Astra.
Oct 2022	Assessment of Ian's damage to the area is underway.
Dec 2023	New contractor information, Proposal Pricing, Schedule detail the soonest date possible that the project could start from Gordian requested.
Jan/Feb 2023	Julie getting new contractor information, Proposal Pricing, Schedule detailing the soonest date possible that the project could start from Gordian.
Jan/Feb 2023	Pre-bid site visit and plans review 2/16/2023 with contractor. Procurement getting new pricing proposal and project schedule detailing the soonest date possible to start, still pending. The possible new contractor wants to make sure they can line up subs before giving us a final answer about taking on the project. They should have a final proposal to us by 3/31 if they decide to move forward. Gordian said they do have someone else lined up if they decided not to.
Mar/April 2023	Gordian withdrew from the project. We received a preliminary quote from Essential Constructs. Will need to go to council for approval. Contractor and staff reviewing.
June 2023	Bid package to be released in early June
Aug 2023	Bids close Aug 21.
Sept 2023	Contractor selection will be on the Oct. 4 City Council agenda
Oct 2023	Council selected contractor on Oct. 4. Procurement getting documents in order.
Nov 2023	Pre-construction meeting has taken place. Contractor waiting on City permits.
Dec 2023	Former playground surface has been removed.

Jan 2024	Site preparation continues
Feb 2024	Installation of 4,000 gallon surge tank in progress.
Mar 2024	The removal of the existing tank has been completed.
Mar 2024	Subsurface work complete
April 2024	Pebbletech surface going in on existing splash pad; plumbing passed inspection.
April 2024	Seating wall installed
May 2024	Canopies erected
May 2024	Signage needs discussed to move to Procurement.

URBAN DESIGN PROJECTS

ADA Transition Plan

Items related to the ADA Transition Plan	
Jan 2022	FY 2022 Plan will be presented to City Council on 1/19/2022: Completion of ADA & Security Project, Public Safety Building improvements, ADA Wayfinding Signage – Cooper St, Fire station I and II, Completion of Nature Park Design List of sidewalk/parking/row issues within the ADA Transition Plan sent to PUBLIC WORKS to verify if work has been completed and get scheduled.
Feb 2022	Presented to City Council on 2-2-2022; A list of Items related to parking lot striping and accessible parking was sent to PUBLICWORKS to verify if work has been completed
Mar 2022	PUBLICWORKS continues to work through the modifications.
Apr/May 2022	PUBLICWORKS to provide update on list of improvements/modifications
June/July 2022	Finance will be sending URBAN DESIGN the approved list of improvements/modifications
Sept 2022	URBAN DESIGN STAFF reviewing sidewalk information.
Oct 2022	Assessing next steps post lan.
Nov/ Dec 2022	Linda sent a list of ADA ramps previously installed. New ADA ramps will be reviewed and constructed following Fiscal year 2023 paving.
Jan/Feb 2023	The Harborwalk Ph 2 project contains many ADA improvements. Following paving ADA sidewalk ramp improvements will be reviewed for construction upgrades. TBD
Nov 2023	Urban Design staff is updating plan.
Jan 2024	Work on plan updates continues
Feb 2024	FY 2024 funding will be used for the City Hall project.
June 2024	Human Resources is planning an update to the ADA Transition Plan for FY2025.

AC Freeman Rehabilitation Project – Design/Engineering /Construction – (PUBLIC WORKS/Urban Design)	
Assessment and rehabilitation to correct building issues	
Sept 2021	Consultant still working on updates to the building evaluation report with some decision points which will likely require City Council direction (building uses and ADA restroom), aiming for an October CC meeting; Design Development (60%) plans are in progress; Sept 29 – Grant Award notification
Oct/Nov 2021	Final building report and recommendation are completed; Meeting to be set up with CM & PUBLIC WORKS to discuss the proposal and what to present to City Council before moving forward with 60% construction documents; Discussion at the 11/17/2021 City Council
Jan 2022	CO submitted to add the exterior restroom facility; the Consultant is working on getting the property re-registered (National Register of Historic Places – Individual Listing); the Consultant is working on 60% design plans and estimated cost
Feb 2022	Change order processed to add the design and engineering of the restroom facility \$18,224, revised deliver by date is 7/28/2022 <ul style="list-style-type: none"> o Additional CO forthcoming for revisions to the City's SWFWMD permit and soil borings Meeting scheduled to discuss CM at risk approach (Consultant, URBAN DESIGN, Procurement & Finance) Per the fire marshal, there is a need for a fire suppression system The Consultant is working with the state to prepare a proposal package to list the building on the Registry at its current location; looking to get it on the May 2022 agenda
Mar 2022	60% sent for share review – due by Mar 31; Application has been submitted to the state for the FLMSF, on the agenda for approval in May; Issue with the addition of restroom facility and the impact on the Government Center SWFWMD permit – may need to submit a "major revision" along with the City Hall project
Apr/May 2022	The state has reviewed our application and needs additional information; state review is delayed until Aug 5; Plans remain "frozen" at 60% pending SWFWMD permit – to be combined with City Hall; working on the scope of work for CMAR
June/July 2022	The Consultant has submitted the National Register list nomination form to the state, with the nomination hearing on Aug 5, 2022. The state has notified City staff about the award of a \$497k grant, still awaiting the grant contract. We must resolve how to get the engineering and permitting done for re-sculpting the stormwater treatment area to facilitate the restroom pavilion.
Sept 2022	Project on hold pending survey work necessary to begin Civil Engineering design for stormwater management area reconfiguration. PUBLIC WORKS to complete SWFWMD modification once survey work is done.
Oct 2022	Post-Ian assessment is underway.
Jan/Feb 2023	Requested Change Order to add civil engineering design for stormwater management area. Presubmittal meeting for the CMAR was held on 2/7 and will close 3/27.
Mar/April 2023	Received one bid for CMAR. Scope meeting 4/5/2023. Granting agency approved single CMAR proposal
May 2023	Kick off meeting with CMAR scheduled for 5/15/2023.
June 2023	SWFTMD permit exemption approved. Bryan assessing if they can add plywood to the roof tower to prevent further water damage with hurricane season here per concerns from PMSA.
August 2023	Waiting on 90% plans from PMSA. Progress report #4 has been submitted for grant at the end of July.

Sept 2023	Will take budget estimate to Council in October.
Nov 2023	90% plans to be presented at 11/15/2023 City Council meeting
Nov 2023	City Council voted to secure the envelope and only make repairs necessary to protect from the elements.
Jan 2024	Grant contract amended to include activities that secure the envelope. Change Orders processed for revision to 90% plans to “button up” the structure with no end user.
Mar 2024	90 % plans being sent for staff review.
May 2024	If design revisions to add in HVAC three months for the design revision.

Airport Rd – Complete Street Improvements – US 41 to Cooper– Design/Engineering	
Oct / Nov 2020	Railroad Permit approved – Req approved; waiting for a call from Finance that check is ready for pick up 60% plans are still anticipated before Thanksgiving 60% design plans and cost estimate received from EOR (\$980,516)– URBAN DESIGN sent out for staff review; tentatively scheduled for the 1/8/2021 DRC meeting
Dec 2020	Comments from Utilities regarding drainage facilities that conflict with existing water and utility lines URBAN DESIGN & Legal have scheduled a meeting with the EOR and Railroad
Jan 2021	CPH has been given the DRC comments as of 1-11-21; CPH is still on hold pending the revision of legal agreements between the City, County, and Railroad; Need City/County/Railroad clarification of responsibilities for Airport, Cooper, and Taylor/Carmalita. In a request on a separate track with City Public Works, Seminole Gulf has requested that the City add railroad crossing upgrade CIPs to its five-year plan for all City of PG crossings. The list provided with this request is Cooper, Elizabeth, Taylor/Carmalita, E McKenzie, E Ann, Boca Grande, & Airport. This includes the railroad's crossings currently covered by the County railroad agreement. Project delayed until an agreement can be reached between City, County, & RR – Currently in Legal (Macalle)
May 2021	Project on hold pending resolution of issues related to RR crossings in the City
Apr/May 2022	Still pending agreement with RR – per the last discussion, will also include a review of the sales tax agreement with the County
June/July 2022	Working with County PUBLIC WORKS staff to try and get a joint meeting with the railroad set up to try and identify a path forward on this.
Sept 2022	Staff has not succeeded in setting up a City County railroad meeting. Melissa is checking if Greg can reach out.
Oct 2022	No progress was made in October due to Hurricane Ian.

Jan/Feb 2023	Staff reached out to the railroad again to try to engage them about the pathway crossing and were rebuffed again. City will need to pursue other avenues.
May 2023	Still no movement from the railroad.
June 2023	Council to reconsider prioritization on this during the budget cycle for 2024
Nov 2023	Project on hold
Feb 2024	Project on Hold per City Council. UD staff may ask Council for permission to submit this project for consideration by MPO for Federal transportation funding.

Historic CityHall Rehabilitation Project – Design/Engineering –	
Rehabilitation of Historic City Hall and the demolition of the 1978 addition and construct new addition	
Sept 2021	PO issued, pre-design meeting scheduled for 9/21 @ 1 p.m.; Pre-Design meeting held, City Council and Staff interviews and gathering of materials currently in progress
Oct/Nov 2021	Council and staff interviews held – Consultant to prepare needs assessment; Work to begin surveying the property and measurements of the interior; Pending interview synopsis from Consultant, Staff to bring to City Council as a discussion item at December 1 st City Council meeting
Jan 2022	Presentation to City Council on 1/19/2022; Received Existing Conditions Plan and Needs Analysis Review from the EOR - Discussion on how the City wants to proceed with the Hazardous Material testing report due to contract conditions and liability
Feb 2022	Pending CO #1 from Consultant regarding the cost to prepare design concept for building a connection between City Hall and Annex; Building walkthrough has been set up for 2-23-2022 with Consultant and facilities; Consultant is currently working on the 30%; conceptual plans; Do we have estimated date of staff vacating the building? The Consultant would like to start testing
Mar 2022	The Consultant has been keeping the team on hold; structural strategy will depend to a large extent on how to tie the new building to the existing building.
Apr/May 2022	Staff and Consultant met on 3/24 to discuss the project tasks – <ul style="list-style-type: none"> ○ Will have concept plans and proposed cost to City Council in June ○ Will conduct a LEED Charrette with City Directors/Staff and then present to City Council in May Consultant testing completed, CMAR scope of work has been completed; Pending RFP, 30% design & cost estimate to be delivered by 5/13 for City Review before Council presentation
June/July 2022	CMAR solicitation released on eProc opens 8/4/2022 Additional civil engineering and survey will need to be performed for the following: <ul style="list-style-type: none"> ○ ADA parking on Harvey Street – proposed expansion cuts off accessible route from the parking lot to the Annex ○ Alley survey and Vacation application ○ W Marion Ave stormwater ponding – will need to be handled outside of the contract for this project

Sept 2022	Consultant scheduled to present 60 percent plans to City Council in October. CMAR anticipated Oct 5 for approval.
Oct 2022	60 % Plans Delayed
Nov/Dec 2022	Due to the impact from Hurricane Ian on the project sub-consultants delivery of the 60 percent plans was delayed until late November. Presentation to City Council scheduled for December 7, 2022 meeting
Jan/Feb 2023	Staff met with CMAR. CMAR, Chris-Tel Constrction of Fort Myers has begun their work on the 60 percent plan construction cost estimate. This will be presented to CRA/City Council at the 4/5/2023 meeting. Still waiting on a major change order from GMC Architects for additional civil engineering, survey, and interior office space work required by the City.GMC should have the change orders to us by the end of the day.
Mar/April 2023	Received 60% Cost estimate from CMAR and will go to council on April 19th. Waiting on back up for Change Order #4
May 2023	Council direction to move forward with 90 percent plans at the Nov. 15 City Council meeting.
Aug 2023	90% plans have been received and the CMAR is reviewing.
Sept 2023	CMAR is still working on budget estimate. Meeting with project architect and civil engineer to discuss outstanding deliverables.
Nov 2023	90% Plans were presented to City Council on 11/15/2023
Jan 2024	Jan. 3 City Council Mtg. CIP Update discussions on cancelling other projects to add funding here. DRC application submitted and schedule for review on Feb 9 th . The Building Permit set was submitted.
Feb 2024	Anticipated GMP from Chris-Tel to City Council at 2 nd meeting in March.
April 2024	CMAR released bids to create a guaranteed maximum price.
May 2024	Bids extended

Nature Park – Trail - ADA– Design/Engineering	
Non-compliant slopes/lack of handrails on the bridges, boardwalks, and fishing piers located within the park	
Sept 2021	We expect to have the Geotech report and survey drawings by either end of this week or early next week. Once we verify all the reports, we will update the remainder of the design schedule. Our team sees that even though the survey process has been longer than expected, we can get the rest of the design milestones on track and complete the project under the original completion deadline.
Oct /Nov 2021	Consultant continues to complete survey work, pending 30% plans
Feb 2022	30% Plans have been received and reviewed by staff; Meeting 2/17 at 1:30 to review comments
Mar 2022	The Consultant is working on the 60% Plans
Apr/May 2022	Still pending 60% Plans
June/July 2022	On track to issue 60% plans to the City of Punta Gorda by 07-22-22
August 2022	Reached out to contractor 8-22-22 waiting on an update
Sept 2022	Reached out on 9/8/2022 for an update
Oct 2022	Assessing lan's impact on the project
Nov/ Dec 2022	60% plan review with ADG was put on hold. The contractor is on stand-by ready to review with the city once we set up 60% plans review meeting with the contractor and city staff. We are waiting on confirmation from the contractor for the 60% plan review meeting to take place on December 27 th at 10 am.
Jan/Feb 2023	UD sent a report of current drain pipes and areas holding water. 90% plans are still on track for March 17 th .
Mar/April 2023	We received 90% plans from ADG and emailed to staff for comments
Aug 2023	Public Works reviewing 100 percent plans.
Sept 2023	Review of plans ongoing
Oct 2022	We are assessing lan's impact on the project.
Jan/Feb 2023	PO has been released, Linda was given the plans and can now work with the contractor.
Mar/April 2023	Building permits issued. Weiler to approve fasteners No construction activity yet, no BMPs, some (wood) piles delivered

May 2023	Work is underway.
June 2023	Eastside boardwalk complete, Westside in progress Bridge pilings rotten, Bryan to review to determine options purposed by contractor
Aug 2023	Bridge pilings issue still outstanding.
Sept 2023	Project moving along. Expecting a change order for time, pile jackets, and equipment rental.
Nov 2023	The contractor is rehabbing the piles under the fishing pier. The East and West boardwalks are 90% complete.
Dec 2023	Boardwalks are completed and open.
Jan 2024	The West fishing pier has been closed for the contractor to rehab the piles under the fishing pier and to add bump outs for ADA with new railings. The contractor has poured the concrete bump outs and has finished the pile repair. They are installing the new handrail to meet ADA for the bump outs.
Feb 2024	CO for clean up/repair of the handrails from the western fishing pier to the parking area. Project complete – final closeout paperwork in progress.
April 2024	Change order in progress.
Virginia Ave – Complete Street Improvements – US 41 to Nesbit – Design/Engineering	

from US 41N to Nesbit St - sidewalks gaps, install high visibility and decorative crosswalks, on-street parking, decorative lighting and street trees ***US 41 to Harvey under separate project***	
June 2021	Staff direction to proceed with a design that occurs entirely within the existing ROW, with no easements from any adjacent property owners. The engineering design should: Maximize the number of public parking spaces along the northern side of the ROW; Improve the configuration of the southern side of the ROW from US 41 NB (Tamiami Trail) until the western edge of the FPL property; Along the FPL property, no improvements are to be designed or provided outside of the edge of pavement required for the north side parking and two vehicular travel lanes. This section of the ROW abutting the FPL property will not include any curb, sidewalk, lighting, landscaping, drainage, or other improvements. The Consultant will be providing the City with a revised timeline and will likely require a CO to extend the contract date to 12/31/2021
July 2021	30 Percent Plans delivered Jun 17, 2021 – URBAN DESIGN and PUBLIC WORKS have reviewed and provided comments back to the EOR;
Oct/ Nov 2021	60% Plans received by the EOR; Placed on the 11/5/2021 DRC meeting; URBAN DESIGN staff compiling all of the comments and will be submitting to the EOR – will include tree barriers
Jan 2022	SWFWMD – ERP permit exemption issued, will need to process CO to change the Deliver by Date – expired 12/31; 90 percent plans delivered 12/31/2021 – will be sending to Bryan for final review before 100% submittal

Feb 2022	Plans sent to PUBLICWORKS/Engineering on 1/18/2022 – Meeting scheduled for 2/23 at 1:30 to review with Consultant
Apr/May 2022	CPH provided 90% comments; City provided additional detail based on 90% comments; CPH to finalize construction documents; CPH to provide intersection alignment detail
Aug 2023	Public Works is reviewing plans.
June/July 2022	Construction plans delivered by the Consultant are currently under review to ensure that all 60 and 90 percent plan comments have been addressed appropriately. Still awaiting easement agreements from legal for three temp construction easements and one permanent access easement.
Sept 2022	Easement documents completed by Legal. CPH has delivered the final construction plans, URBAN DESIGN staff needs to confirm all 60, and 90 percent plan comments have been addressed. URBAN DESIGN staff will reach out to property owners for easement agreement signatures and push those forward for Council approval (probably October meeting) and recording
Oct 2022	On hold due to lan
Nov/Dec 2022	Still working on getting easement (3 temp construction and 1 permanent) agreements signed by the property owners.

Jan/Feb 2023	Staff setting easement meetings. In person meeting held with B and B Holdings on 2/10/2023, regarding the temp construction easement. They are still undecided about granting the easement; however, we anticipate having an answer soon. If the temp construction easement is not granted a Change Order to modify the construction plans will be required to enable construction of this project.
Mar/April 2023	Waiting for response from B and B Holdings, followed up 3/22/23. If we haven't got an answer by April 5th we will submit a CO to move forward without the construction easement.
May 2023	Change order issued. Awaiting final design.
August 2023	Public Works is reviewing plans.
Nov 2023	CPH is working on plan updates based on Public Works comments regarding use of drop to minimize fill elevation and maximize sidewalk width.
Feb 2024	City Council discussed de-funding the construction portion of this project
April 2024	Cad files have been requested.

W Henry Street Improvements & Connections - Design/Engineering/ Construction – (Urban Design)

Property improvements to site, additional amenities to increase site usage, and connectivity to attractions on-site; Hounds on Henry (dog park), Punta Gorda Charlotte Library, History Park, Community Garden, Peace River Wildlife Center	
Aug 2021	The draft scope of work has been completed; working with Procurement to see if Banks Engineering (also PRWLC Engineer) can be used from our engineering library to complete the work for the City – we need to change City Policy to match State Limits. Will work with Legal to draft a "developer agreement" for PRWLC to construct the City's parking lot area
Sept 2021	Still pending decision with Procurement and Legal regarding the ability to utilize Banks Engineering; Meeting held with PRWL and their Engineer (Banks): PRWLC legal counsel will be preparing a lease amendment proposal to submit to City Council for consideration that will include: Corrected sketch and legal description exhibits; the approved 1-year extension; Clarifying language to who is responsible for which components of the stormwater management system The City is to sign the SWFWMD permit application for the site, including proposed parking and stormwater management.
Oct/Nov 2021	PRWLC to City Council on 11/4/2021 to amend lease; Approval at City Council, pending SWFWMD application for the City to sign Still pending legal decision regarding our ability to utilize Banks engineering
Mar 2022	Per City Attorney, we are not able to utilize the engineering library – therefore, we will need to go out for a proposal
June/July 2022	No update; still awaiting PRWC
Sept 2022	PRWC has submitted DRC for site plan approval. PRWC is seeking a developer's agreement so that the City can fund the construction of the parking lot and associated non-leasehold area improvements
Oct 2022	On hold due to Ian
May 2023	PRWC seeking extension of timeline.
June 2023	Developer's agreement sent to PRWC.
Nov 2023	Still waiting on return of agreement from PRWC.
Feb 2024	Developer Agreement and lease amendment being prepared by legal
April 2024	Still working on developers agreement
May 2025	Developers Agreement and Lease amendment prepared for Council's approval
June 2024	Council approved agreement and amendment. PRWC moving to first phase of construction.

Donation Program	
Public amenity gift program	
Feb 2022	15 new ADA benches have been ordered – funding from the Donation account and Facilities/Parks & Grounds Pending Purchase Order to be issued
Mar 2022	PO 52281 Issued – deliver by 5/31/2022 – total cost \$29,113 (\$15,412.50 Donation; \$13,701 Facilities)
Apr/May 2022	A donation bench has been purchased to replace one of the benches at Elizabeth Park on Park Beach Circle; currently, there are 3 "old" benches – in-ground mount, directly into the grass, and non-accessible – Working with Facilities to get a plan to replace the other bench and install an ADA bench, DM Brawn benches have been shipped
June/July 2022	A donation bench for Elizabeth park has been received.
Sept 2022	Elizabeth park bench has been installed.
Oct 2022	Assessing Ian damage to benches
Nov/Dec 2022	Hurricane Ian Damage assessment was completed along Harborwalk, Linear Park, and Laishley Park for the donation benches. Pending the information from Todd from the Survey 123 so the information can be given to HR.
May 2023	Three new requests for Harborwalk benches. Staff is looking at costs of benches, bike racks, etc. to make sure that our current charges reflect the cost of the items.
Aug 2023	Four benches currently in the warehouse.
Sept 2023	Urban Design to order more benches, count is down to three.
June 2024	Council direction to solicit donations for more bike racks

OTHER PROJECTS

Advanced Metering Infrastructure/Billing & Collections	
Dec 2023	Scope for meter reading solicitation under staff review
Jan 2024	Billing & Collections staff training occurred to utilize Stealth. Timing for the Zenner team to begin and get the inventory needed on site being determined.
Jan 2024	Solicitation for meter reading services released
Feb 2024	3 bids received
Mar 2024	Council approved Olamar bid
April 2024	Meter readers are reading the non-reporting meters and staff is repairing/replacing equipment.
May 2024	Olamar meter readers continue to be utilized. Staff is repairing/replacing equipment.
June 2024	Olamar meter readers continue to be utilized. Staff is repairing/replacing equipment.

Bayfront Center & Boat Club (Gilchrist Activity Center)	
Façade and landscape improvements to the buildings as outlined in the Gilchrist Park Activity Center Feasibility Report	
A plan was presented to City Council on 10/2 – staff was directed to secure an independent appraisal of Bayfront Center, look into historic designation; and enter into negotiations for a boat club lease; Appraisal has been ordered; Meeting is set for 12/3 to discuss 50% rule with building	
May 2021	Any movement/information regarding the lease agreement with PG Boat Club?; Received an email from PG Boat Club regarding signage for their site. The existing sign is outside their current leasehold area. The lease itself does not appear at first glance to specifically address signage. If the lease is not specified in this regard, any signage proposal will need to go back to City Council; Request from PG Boat Club regarding updates to signage for their site. Checked the lease, and it does not appear to address signage specifically; this may need to go to City Council. Any movement on the lease agreement with the Learn to Sail program?
Aug 2021	URBAN DESIGN has been working with the City Attorney on the lease agreement
Sept 2021	8/23/2021 - Draft Learn to Sail lease presented to the lessee; City is waiting on response; 9/23/2021 – Donation Review Committee will hear a Deed of Gift request from County Historical Society for a historical interpretative panel at the entrance to the PG Boat Club – the proposed marker will detail the history of the site.
Jan 2022	Boat Club Lease presented at the 1/5/2022 City Council Meeting
Feb 2022	Lease was approved; Boat Club Murals approved
June/July 2022	Update on Floating Dock removal
Sept 2022	PUBLICWORKS working with MCG on the removal of floating dock

Oct 2022	Assessment of lan damage underway
Nov/ Dec 2022	Assuming that this structure will be demolished there are components of the structure which should be saved due to their historic or social significance to the community: <ul style="list-style-type: none"> o Wrought iron post at front entry stoop - 1956 and BSA were custom shaped into this architectural element o Fireplace – Mantle at least; hearth and staked stone facing if materials are salvageable o This salvaged materials should be safely stored for re-use into any future replacement structure for the Bayfront Center
Jan/Feb 2023	Mitchell and Joan to come up with a plan and see if both John & Tom can agree on it. Bryan needs to get a scope of work for the DEMO and give to DEP.
Mar/April 2023	Bryan getting an asbestos evaluation done per Kathy.
Aug 2023	Asbestos testing complete – traces found nothing unusual based on building age. BACAC report scheduled to go to City Council August 23, 2023.
Sept 2023	Council generally concurred with the BACAC findings report and requested staff further explore the possibilities regarding the most preferred alternative site. Requisition coming for demo.
Oct 2023	Working on satisfying FEMA's new requests
Dec 2023	Scope and requisition submitted to Procurement to determine probable cost
Dec 2023	Appraisal ordered & construction cost for Fema out for responses.
Jan 2024	Appraisal completed and bids for construction cost vendor under review
April 2024	Cost estimates under review for repair
May 2024	Waiting for FEMA authorization to move to demo

Traffic Signal – Burnt Store Rd & Home Depot	
Enhance traffic ingress and egress from the BSI commercial center, reducing the burden of cut-thru traffic experienced by the BSI residential neighborhood.	
Aug 2020	At the request of the City of Punta Gorda, Charlotte County conducted a signal warrant at Burnt Store Rd at Home Depot. The study found that a signal met three of the warrant conditions. By the usual traffic engineering metric, this intersection warrants the placement of a traffic signal. Grant funds are probably not available for this project as it is considered to be off-network by FDOT. Not a high probability that FDOT would fund this project as it is not on an FDOT roadway. Charlotte County controls the roadway – may be a joint project with City & County; Priority by City Council, funds have been allocated for this project
June/July 2022	Charlotte County, PUBLIC WORKS staff, inquired about this project; URBAN DESIGN provided traffic signal warrant study data previously produced by the County and a copy of the CIP sheet from the Cit. County staff stated they were interested in further discussing a possible joint project on this
Sept 2022	No additional progress on this with CC PUBLICWORKS
May 2023	No Update
Aug 2023	No progress
Dec 2023	City and County both submitted letter to the MPO emphasizing the need for traffic signal
Feb 2024	This area was much discussed at the January Metropolitan Planning Org (MPO) Board meeting.

FDOT PROJECTS

Northbound Tamiami Trail (US 41) Vision Study	
Mar 2021	FDOT has been contacting City Council for interviews; presentations are being made to TAC & MAC; weekly meetings and updates will be taking place with the City
May 2021	Ongoing: FDOT project team weekly update meetings (virtual) with URBAN DESIGN staff; anyone interested is welcome to join; May 5, 2021: project stakeholder meeting for City staff – this is a bad date, and URBAN DESIGN staff let them know. If you can make it, please be there. If not, URBAN DESIGN staff will request a reschedule of this one.; April: FDOT hosted one-on-one meetings introducing the project to local organizations, including the Chambers of Commerce and Economic Development Partnership; Late May: area-focused virtual stakeholder meetings are scheduled; May 7: project website and online questionnaire are up for public comment. Please take the survey yourself and share it with your contacts.
July 2021	FDOT project team conducted an initial round of public input in May/June; Jul 14, 2021 – Draft concepts will be presented to City Council; Jul 19, 2021 presentation to MPO Board
Aug 2021	Staff continues to gather comments and work with FDOT
Sept 2021	9/17/2021: Comments due to FDOT via ERC for Phase II Plans, comments from Public Works have been entered by URBAN DESIGN staff along with URBAN DESIGN comments. Copies of all submitted comments are located on the copies of the plan document on the M Drive.; 9/21/2021: VM with FDOT engineering design team to discuss comments; 9/17/2021: Vision Study team meeting to discuss/review comments received from elected officials. The project team anticipates the presentation of the revised study to the City Council at their Oct 20 meeting (will request resolution of approval).
Oct 2022	No update.
Jan/Feb 2023	FDOT holding workshop on Jan. 26 at the Event Center.

444485-1 US 41/SR 45 (Tamiami Trail) from Payne Street to Rio Villa Drive - Landscaping in Median North of Taylor Rd	
May 2021	<ul style="list-style-type: none"> • There are several median opening modifications within the project limits. Several of these modifications impact existing median ROW plantings. City staff assumed all these were covered by old JPA (local/state) or LAP (local/state/federal) installation and maintenance agreements. • FDOT staff cannot identify any agreements or approvals for the landscaping for the median in front of Burnt Store Meadows (Royal Poinciana) Taylor Road to the U-turn lane just north of Royal Poinciana • Anything City staff can do to find permits and agreements will ensure that modifications are minimized and the FDOT project will cover any costs to modify/redesign/replace/reconfigure. If the City cannot provide such documentation, then FDOT may remove some or all of this material at their discretion. Any replacement of this median planting desired by the City would then be at the City's sole design/permit/installation expense. • Public hearing & utility coordination meeting held. Pending is the Council presentation. All agree that there was some agreement – they need to be located!
Sept 2021	FDOT has received significant public comment concerning the partial closure of the Rio Villa median opening (from complete to partial). This closure will likely divert substantial additional traffic to Baynard Street between Rio Villa and Aqui Esta. Baynard has a narrow pavement width, deep swales, no pavement markings, and floods regularly (blocked pipes under Rio Villa?). The facility is County maintained.
Oct/Nov 2021	City, County, and FDOT staff have been in contact to discuss the impacts of the median modification at the US41 and Rio Villa location and the impacts to local traffic into Baynard Dr and Aqui Esta to include the US 41 intersection.; PUBLIC WORKS and URBAN DESIGN has met with the County over the concerns regarding Baynard. PUBLIC WORKS has also met with FDOT concerning the Baynard and the Aqui Esta/US 41 intersection.
Aug 2022	FDOT construction has commenced with the placement of a silt fence. PIO information was sent from Eng. Staff to the City Managers' office.
Sept 2022	The FDOT-managed project has commenced with silt fence placement. Night work is scheduled to begin.
Oct 2022	The FDOT contractor has resumed work.
May 2023	FDOT work continues
Aug 2023	FDOT work continues
Sept 2023	FDOT work continues
Oct 2023	FDOT work continues
Nov 2023	FDOT work continues
Dec 2023	FDOT work continues
Jan 2024	FDOT work continues
Feb 2024	According to FDOT 2/12/2024, this project is currently in the active construction phase, with an estimated completion time of April 2024.

June 2024	Work is substantially complete.
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ADA Harborwalk West Bridge Ramp	
ADA ramp design, permit, and construction documents	
Feb 2020	The project presented to CC and staff directed to move forward with FDOT to change project limits from Harborwalk Area 3 to this project – NOTE: Any funds above the grant amount would be the City's responsibility of the City – including Design, additional Construction cost, and CEI services.
Sep 2020	URBANDESIGN is still working on TIP Amendment with MPO & FDOT to get the project limits changed \$307,208 construction, \$60,000 CEI - FPN:4381571 programmed in FY 21/22 - \$367,208 – will need to present to City Council to accept the funds and agree to fund the project not covered by the grant
Oct/Nov 2020	City/MPO staff received an email from the FDOT liaison stating that Harborwalk Phase II (Area III switched to US 41 SB ADA ramp) is being defunded from the work program. MPO staff is leading the charge as we were assured in Feb by FDOT staff that the limits change and funding would be handled by the ongoing "gaming" phase of work program development.
Jan 2021	The project still remains unfunded by FDOT – Staff is still working to change project limits; Mitchell was contacted, status is unknown
May 2021	Late April: FDOT D1 SWAO Manager is still working internally within FDOT to try and find a way to fund this minor project. Should hear back by late May one way or another on a path forward. Falling back to a stand-alone project is a value add project concurrent with future 3R (resurface).
Sept 2022	FDOT is still deciding how they want to proceed with this project. MPO Director indicated that FDOT inquired about staircase removal as a "short-term" option. Informed MPO that the private property owner will be closing the informal access adjacent to the staircase, which combined with the prosed removal of the said staircase, would sever all access in this area from US 41 to Harborwalk. MPO Director advised that he would reconnect with FDOT staff as this new information changes the "dynamic."
Oct 2022	No update
Jan/Feb 2023	Project is listed in the FY 2024-FY2028 Draft Tentative Work Program with preliminary engineering (design) in FY 2024 and construction in FY 2026. Based on the funding codes and discussions with MPO Director this project will be lead by FDOT staff and contractors. City to monitor design and may request decorative item upgrades (lighting and railings) which may require a local funding agreement.
May 2023	FDOT project in FY2024 for design, and construction in FY2026.
Feb 2024	\$90,000 budgeted in FY 23 for decorative upgrades portion of FDOT funded project.

US 41 Williams to Peace River	
***FDOT project that requires City staff participation; at this time there are no funds required by City, however if decorative elements are desired funds may be requested	
Nov 2020	FDOT has lane repurposing pre-study report; FDOT is hiring consultants to conduct the actual study project timing is uncertain FDOT staff is still in the "procurement" phase for consultants to perform the study. FDOT staff has indicated that they will be in close contact with City staff regarding this project.
Jan 2021	Draft Tentative work program has this project funded for a small ROW phase (\$160K) in FY 2021/22 as well as funding the lane repurposing study (\$50K). Construction is now in FY 2023/24 at just short of \$6M
May 2021	Engineering design for this project is pending results of the current study for this segment of the: Northbound Tamiami Trail (US 41) Vision Study (official FDOT Study project name)
Sept 2021	9/17/2021: Vision Study team meeting to discuss/review comments received from elected officials. Project team aiming for presentation of revised Study to City Council at the Oct 20 meeting
June/July 2022	FDOT staff has released the Phase II plans (60 percent) for this project for comment on the electronic review system. Comments are due Aug 5, 2022. Meeting with FDOT project manager on Jul 15, 2022 to discuss this and other FDOT projects in the City
August 2022	Phase II Plan comments submitted Aug 3, 2022. Follow up meeting with Design team Aug 19, 2022
Sept 2022	FDOT staff is working through the Phase II plan comments and developing the Local Funding Agreement proposal... items will include decorative upgrades for new street lighting (existing gaps), decorative upgrades for new traffic and pedestrian signals, and shared use pathway upgrades in key locations (part of City Council direction to not encourage additional bicycle traffic on the asphalt roadway surfaces). FDOT staff informed us that the gateway sign at Carmalita will need to be replaced, this replacement process will require a Community Aesthetic Feature application (Florida Design Manual CH 127). This process consists of a conceptual and final phase review/approval process with a CE signature and seal at each phase.
Oct 2022	No update
May 2023	Council approved creating a Local Funding Agreement to upgrade FDOT fixtures to the Punta Gorda standard of items.
Sept 2023	LFA submitted to City by FDOT. Urban Design staff forwarded the agreement documents to Legal, Public Works and Finance on 9-1-2023 for review. If no comments requiring changes are received by 9-22-2023, the documents will go to City Council for approval.

Design Projects Not Started

Harborwalk West Area 3	
Harborwalk from area 2 to Linear Park to including 2 foot bridges, decorative lighting and landscaping and on-street parking	
City did not accept FDOT/LAP funds. MPO Staff, the City and the County are working toward a TIP amendment to propose shifting funding to another eligible project within the current TIP; FY 21/22 CST \$318,208, CEI \$48,000	
June/July 2022	Fishermen's Village property owner has submitted a Planned Development application. This PD application includes a proposal to convert Retta Esplanade to no-auto access area from Shreve Street westward to the tidal canal with improvements consistent with early concept design for this section of Harborwalk.

Oct 2022	No update
Jan/Feb 2023	Fishermen's Village PD application will be heard by Planning Commission on Dec 20th and City Council in January 2023.
May 2023	Fishermen's Village plans have been withdrawn.

Harborwalk – US 41 Bridge Approach Lighting	
Install decorative lighting along US 41 NB from Retta Esplanade to Peace River Bridge in conjunction with FDOT road resurfacing project (4415241)	
FY 2020	Project is a partnership with an existing FDOT resurfacing project; However FDOT has moved this project from being completed July 2021 to July 2024 – URBAN DESIGN staff will need to bring to City Council for direction to "hold funds" or re-allocate NOTE: This will likely need FDOT/FHWA approval
Sept 2021	FDOT Phase II Plans for US 41 NB including deco lights from Retta to Bridge. This "decorative upgrade" will require funding from City and maintenance agreement
Sept 2022	Local Funding Agreement for US 41 Williams to Peace River Bridge will contain decorative lighting for the US 41 NB bridge approach consistent with this City project
Oct 2022	No update
May 2023	With Council approval for the LFA for US 41 Williams St to Peace River Bridge, half of this project will be completed. CIP sheet revision is proposed to continue to pursue the US 41 SB bridge approach lighting change
Nov 2023	Fully executed Local Funding Agreement
Feb 2024	Will need funding in FY 28 for City standard decorative upgrades.

Baynard/Vasco Sidewalk Improvement	
Design missing sidewalk connection at Shreve from Airport Road to Vasco. St and along Baynard from Vasco to Aqui Esta	
Sept 2020	Correction made, project is currently 100% unfunded – consideration is to perhaps do one missing sidewalk segment – from Monty's Pizza north to Pompano Terrace – would include sidewalk and improvements to the cross walk at Pompano and Shreve PUBLIC WORKS to complete SOW to determine cost – potential funding sources are transportation impact & ADA

US 41 At Carmalita St Extension – Gateway Signage	
Environmental Study Design & Construct unimproved areas Extension of Carmalita St – PDE Study FY 2019/2020, LAP/MPO funding FY 2021/2022; Site lighting not included in MPO construction; To be designed by FDOT	
June/July 2022	This project is included in the FDOT Phase II plans (60 percent) for US 41 NB from William Street to Peace River Bridge.

Sept 2022	This project is contained with the US 41Williams Street to Peace River Bridge project. Decorative upgrades (above FDOT standard) for lighting, and the replacement of the gateway sign will require local funding. The sign replacement will be a City project (separate FDOT permit process required), while the other features will be part of the FDOT project Local Funding Agreement.
Oct 2022	No update
May 2023	The US 41Williams to Peace River Bridge project will include intersection improvements consistent with the goals of this City requested project. City will need to identify funding for design, permitting and construction / installation of new gateway signage at the new roundabout.
Feb 2024	City will need to identify funding in FY 27.

Harborwalk – US 41NB Bridge Underpass

Harborwalk Improvement -Widen existing walkway ; add path lighting

Staff looking into potential FDOT/LAP funds for this project – will be submitting project priority worksheet to FDOT during the next planning cycle *Will need FDOT/FHWA approval likely.

Virginia Ave – Complete Street Improvements – US 41 to Harvey – Design/Engineering

Design Street improvements on Virginia Avenue from Harvey Street to US 41 improving existing sidewalks filling in gaps, increasing width throughout downtown, providing decorative crosswalks, parking, lighting, and trees.

2nd half of Virginia Ave Complete Street – This portion of the project is unfunded at this time

Henry St Crosswalk - Engineering/Construction (Public Works)

Sidewalk and crosswalk enhancements
\$249,000 – Tier I

East of US 41 Historic District Infrastructure Project – Design/Engineering/Construction – (Urban Design)

\$1,038,000 – Tier I; \$1,250,000 – Tier II

Improvements based on the ISS Study - Sidewalks - Fill gaps, Connect network, ADA compliance; Street Lighting; and Drainage	
December 2020	1% local option sales tax passed; list to be prioritized fund budget allocation set aside.

US 17 – Complete Street Improvements – Design/Engineering/Construction – (Urban Design)	
Along East Marion Avenue from Cooper to Cross St (US 41NB) and along E Olympia between Cooper to Cross St (US 41NB). Improvements include sidewalks, street lighting, bicycle lanes, intersection treatments, and enhanced crosswalks. \$519,000 – Tier I	
NOTE: This project is on the MPO list for funding project development and environmental study (PD&E) in 2024-2025. It is anticipated that design & construction will be initiated by FDOT as part of its regular roadway resurfacing activities as a project in line with FDOT Complete Streets policy. Potential City obligation is estimated at \$500,000	
Sept 2022	FDOT may be considering this project, which has been listed as a project priority on the MPO list for about a decade for funding in the new draft tentative work program as a Planning Study. This Planning Study would be similar in nature to the one that the County has requested for US 41 from Kings Highway to the Peace River Bridge.
Oct 2022	No update
Jan/Feb 2023	City Council rejected the concept of a Planning Study for this project. City staff will continue to work with FDOT staff to ensure that features which are consistent with the City’s adopted Comprehensive Plan, which do not require any local funding (LFA), are retained through the project design. These features include ADA compliance, roadway safety items include pedestrian/bicycle.

August 2022	PUBLIC WORKS is waiting for a quote from ERS
Sept 2022	Bryan is reaching out to ERS
Oct 2022	ERS has been contacted.
Nov/ Dec 2022	PW will see what the status is with ERS, and getting a quote to move this project forward.
Mar/ April 2023	Sent new scope and plan set to ERS – waiting for response from ESR 4/3/2023
May 2023	Awaiting signatures on easement documents from property owners.
June 2023	ROW site prep scheduled then the concrete can be ordered.
Aug 2023	Construction should be completed by mid-August.

Sept 2023	Project Completed
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Completed

Ponce Park – Fishing Pier & Boardwalk Repairs - Engineering	
Installation of various security measures throughout City – need detail specifications & address ADA issues ACOE Permit - SAJ-2020-00525	
Oct/Nov 2021	Received permit, Meeting with URBAN DESIGN & PUBLIC WORKS regarding the conditions of the permit. ; PUBLIC WORKS to work with Sea Grant to complete interlocal agreement for the annual maintenance; URBAN DESIGN Staff to work on the scope of work & construction checklist; Pending final approved permits and construction documents from the EOR
Jan 2022	Still pending final plans from the EOR (anticipated by Jan 15, 2022); URBAN DESIGN to prepare the scope of work for solicitation package
August 2023	PW reviewing 100 percent plans.
Feb 2022	PUBLIC WORKS comments sent to EOR on 1/18/2022; Pending comments from PUBLIC WORKS regarding add/delete option for stainless steel fasteners, screws, re-bar, etc. will provide direction to Consultant once received; PUBLIC WORKS working with Kate from the County regarding the agreement annual cleanup
Mar 2022	Working with PUBLICWORKS and Weiler regarding the fasteners, bolts, hurricane straps, etc.
Apr/May 2022	PO has been issued to change out all fasteners, bolts, straps to SS, Final Construction documents received, staff working on Construction Checklist and scope of work for bid solicitation
ADA Improvements – W William St Sidewalk – Design/Engineering	
Accessible route markings	
Jan 2022	Public Works has now received all of the hold harmless agreements. PUBLIC WORKS is working with Procurement to add a sidewalk flume and silt fence to the concrete contract in anticipation that this can be completed under the current concrete contract.
Feb 2022	The hold harmless agreements have been executed. PUBLICWORKS is coordinating with Procurement for an optional sidewalk box culvert to be added to the current concrete contract.
May 2022	Flume is being added to the concrete contractor. PUBLIC WORKS will coordinate with the contractor and prepare SOW to move the project forward.

Apr/May 2022	PUBLIC WORKS has revised some calculations and will reach out to the contractor to see if the project can be completed using ERS. The estimated cost is getting close to eth contract limits.
June/July 2022	PUBLIC WORKS Working with ERS on moving construction forward.
August 2022	PUBLIC WORKS is waiting for a quote from ERS
Sept 2022	Bryan is reaching out to ERS
Oct 2022	ERS has been contacted.
Nov/ Dec 2022	PW will see what the status is with ERS, and getting a quote to move this project forward.
Mar/ April 2023	Sent new scope and plan set to ERS – waiting for response from ESR 4/3/2023
May 2023	Awaiting signatures on easement documents from property owners.
June 2023	ROW site prep scheduled then the concrete can be ordered.
Aug 2023	Construction should be completed by mid-August.
Sept 2023	Project Completed

June/July 2022	Procurement ready to release solicitation, waiting on confirmation of available funds before proceeding. (JRS) Finance to verify available funds
Sept 2022	Bid released 8/29 – Opens 9/30 –Funds may still be an issue.
Oct 2022	We are assessing Ian's impact on the project.
Jan/Feb 2023	PO has been released, Linda was given the plans and can now work with the contractor.
Mar/April 2023	Building permits issued. Weiler to approve fasteners No construction activity yet, no BMPs, some (wood) piles delivered
May 2023	Work is underway.
June 2023	Eastside boardwalk complete, Westside in progress Bridge pilings rotten, Bryan to review to determine options purposed by contractor
Aug 2023	Bridge pilings issue still outstanding.
Sept 2023	Project moving along. Expecting a change order for time, pile jackets, and equipment rental.
Nov 2023	The contractor is rehabbing the piles under the fishing pier. The East and West boardwalks are 90% complete.
Dec 2023	Boardwalks are completed and open.
Jan 2024	The West fishing pier has been closed for the contractor to rehab the piles under the fishing pier and to add bump outs for ADA with new railings. The contractor has poured the concrete bump outs and has finished the pile repair. They are installing the new handrail to meet ADA for the bump outs.
Feb 2024	CO for clean up/repair of the handrails from the western fishing pier to the parking area. Project complete – final closeout paperwork in progress.

ADA Interior Wayfinding Signage

Systematic internal wayfinding system that will be used throughout all City Facilities - Fire Station II, III, and Cooper St

Apr/ May 2022	Pre-design meeting held; Walkthrough of facilities completed, 30% plans received (4/11) from EOR pending review and comment by staff
June/July 2022	Jul 8, 2022 - 90 percent plans received from the Consultant. Plans include completed sign locations, specs, schedule of values, and evacuation map inserts for review and approval.
August 2022	Aug 18, 2022 – 100% and contract in place for interior sign installations with i2 Visual.
Sept 2022	We are waiting on an estimate from I2visual.
Oct 2022	Assessing next steps post lan.
Jan/Feb 2023	Procurement was to assist Urban with requesting a change order for missing contract items. However, it was established that a change order was not necessary and Urban staff was advised to send a SOW to i2visual for a project estimate and then enter a req for processing once received from the vendor 12/14/2022. JRS
Mar/April 2023	Requisition has been submitted. I2 Visual has given an estimated start date of 5/20/23 and completion of 6/20/23. PO 53151 issued 3/28/2023 JRS
June 2023	Urban Design reviewing plans. Bryan assigned Ron as PM
August 2023	Public Works and Urban Design reviewing plans to sign off and start production from I2 Visual.
Sept 2023	Still reviewing plans and need to inspect the restroom on Cooper St. for ADA compliance.
Jan 2024	Final signage should be ready for installation the week of Feb. 12
Feb 2024	I2 Visual should be installing February 15 & 16. Tommy has been in contact with Chelsea Hose from I2 Visual
Mar 2024	I2 has completed installations.