

## INFORMATION SHARING REPORT June 27, 2022

### Happy Retirement:

Wishing Linda Fanstill all the best in retirement years. We appreciate her 50 years of service to the residents of the City of Punta Gorda!



### Congratulations:

Mike Gudmundsen has been with the City of Punta Gorda – Canal Maintenance Division for the past 5 years. Mike started just a few months before Hurricane Irma decided to raze havoc in Punta Gorda. Therefore he quickly became proficient with the services Canal Maintenance provides to our boating community. If you see Mike about, congratulate him for his 5 years of service with the City.



## IT TIDBITS:



### DO YOU HAVE A BATTERY BACK UP AT YOUR DESK?

As you are aware, Storm Season is upon us and it's important to be prepared. Do you have the proper protection for your computer?

#### A UPS SYSTEM SERVES MULTIPLE PURPOSES:

- 1.) Protects against power interruptions.
- 2.) Provides adequate power during short-term interruptions and "ride-through" time to convert to back up supply.
- 3.) Provides you with enough time to **save** the documents you are working on before you lose them.
- 4.) Refines the quality of the power as it reaches our buildings, offices, and equipment.



### LET'S GET PREPARED!

If you don't have a UPS (Uninterruptible Power Supply) for your computer, contact IT.

EXT: 3333  
[Skynet](#) ticket.  
[it@cityofpuntaqordafl.com](mailto:it@cityofpuntaqordafl.com)

### International Caps Lock Day:

June 28th is dedicated to the text that is written in ALL CAPITALIZED LETTERS. This holiday began as a parody back in 2000.

All joking aside, writing in "all caps" is often interpreted as shouting, and is therefore discouraged. Studies have also shown that words written in uppercase text are harder to read and are read 10 percent slower than other text.

Some experts say that uppercase text affects word shape recognition.

If attention is what you're after, the consensus is to use bold text. Since most people scan text instead of reading word for word, content such as headlines, sub-heads, bullet lists and bold text draws their attention.

- Italicizing
- Emboldening
- Punctuating!
- Repeating (I'll say that again) Repeating

#### A Little History

The History of capital (or upper) and lowercase letters goes all the way back to the 3rd century when all the letters in the Latin and Greek were in uncial (or large) letters. The minuscule (or small) letters were introduced over time around the 9th century as paper moved away from the rough papyrus more toward the smooth parchment of the day. The lowercase letters were more rounded, showed more distinction and flowed more easily from one to the other. Soon the uncial letters were used more for emphasis than anything else.