

**CITY OF PUNTA GORDA, FLORIDA  
DEVELOPMENT REVIEW COMMITTEE MEETING MINUTES  
FEBRUARY 11, 2022, 9:00 A.M.**

**MEMBERS PRESENT:** Hannon, Acting Chair  
Croteau, Building Division; Molnar, Fire Department; Nahra, Police Department; Ruth, Utilities Department; Sposito, Public Works Department

**OTHERS PRESENT:** David McCarty, Code Compliance Officer; Sammy Sorrentino, Executive Assistant; David Meyers, Public Works Supervisor; Carolyn Kneller; Richard Hesner; Kevin Doyle; Tarra Farnham

**CALL TO ORDER**

Ms. Hannon called the meeting to order at 9:00 a.m.

**PUBLIC COMMENTS**

None.

**1) APPROVAL OF MINUTES**

1.a January 28, 2022 Meeting Minutes.

**Exhibits:**

[Cover Page](#)

[01-28-2022 Minutes](#)

Ms. Molnar **MOVED** to approve the January 28, 2022, minutes, **SECONDED** by Ms. Sposito.

**MOTION UNANIMOUSLY CARRIED.**

**2) PERMIT REVIEW**

2.a [Event Permit: 22-168320 - Memorial Day Veterans 10K & 5K Race, Laisley Park, May 30, 2022](#)

**Exhibits:**

[Cover Page](#)

[Memorial Day Veterans Race Application](#)

Ms. Hannon briefly reviewed the request, noting the following was required: Certificate of Insurance naming the City as additional insured and as the Certificate holder; digital copy of the off-premises signage; alcoholic beverage license; Florida Department of Transportation (FDOT) permit. She stated City Council would consider approval for staff to submit for the FDOT permit, concluding the applicant was working with Mr. David Meyers, Public Works Supervisor, for maintenance of traffic (MOT).

Mr. Meyers confirmed the route map for the event was received.

Ms. Sposito verified the Public Works Department had no objections to the request.

Ms. Molnar stated any tents larger than 10'x10' required a tent permit.

Mr. Nahra questioned the plans for serving alcohol.

Ms. Carolyn Kneller, applicant, responded runners who were 21 years of age and older would be served alcohol at the finish line.

Mr. Nahra indicated there would be five position posts for traffic control, noting three officers were required for the event and the Police Department would attempt to obtain volunteers for the remaining positions.

Mr. Ruth verified the Utilities Department had no comments.

Ms. Molnar **MOVED** to send Event Permit 22-168320 forward to City Council for review contingent the applicant work with staff to provide the additional information requested, **SECONDED** by Ms. Sposito.

**MOTION UNANIMOUSLY CARRIED.**

2.b [Event Permit: 22-168460 - The Rock Calvary Chapel Easter Outreach, Laishley Park, April 17, 2022](#)

**Exhibits:**

[Cover Page](#)

[The Rock Calvary Chapel Application](#)

Ms. Hannon briefly reviewed the request, explaining the interactive fountain at Laishley Park was scheduled for construction the date of the event; therefore, the proposed locations for the waterslides and food trucks in the site plans would need to be revised. She concluded the Certificate of Insurance needed to name the City as additional insured.

Mr. Richard Hesner, applicant, agreed to correct same.

Ms. Sposito verified the Public Works Department had no comments.

Ms. Molnar stated any tents larger than 10'x10' required a tent permit.

Mr. Nahra confirmed an officer detail was not required for the event.

Mr. Ruth indicated the Utilities Department had no comments.

Ms. Hannon stated a revised site plan along with the corrected Certificate of Insurance could be submitted via email, concluding any comments from the Building Division would be forwarded to the applicant.

Ms. Molnar **MOVED** to approve Event Permit 22-168460, **SECONDED** by Ms. Sposito.

**MOTION UNANIMOUSLY CARRIED.**

2.c [Event permit: 22-168201 - St Patrick's Day Celebration, 145 East Marion Avenue, March 17-18, 2022.](#)

**Exhibits:**

[Cover Page](#)

[St Patrick's Day Celebration Application](#)

Ms. Hannon briefly reviewed the request, noting the following was required: copy of the alcoholic beverage license; Certificate of Insurance naming the City as additional insured and the Certificate holder; tent permits; standby detail from the Police Department and Fire Department; coordination with Public Works for MOT.

Mr. Kevin Doyle, applicant, introduced himself.

Mr. Meyers verified staff had no concerns regarding the route for the event.

Ms. Molnar confirmed the Fire Department was working with the applicant to secure the contract for the Fire Department standby detail and permits.

Mr. Nahra stated the officer detail would be staggered with two officers present throughout the event.

Mr. Ruth confirmed the Utilities Department had no comments.

Ms. Molnar **MOVED** to approve Event Permit 22-168201, **SECONDED** by Ms. Sposito.

**MOTION UNANIMOUSLY CARRIED.**

2.d [Event Permit: 22-168411 - Florida Man Mayhem Strongman Competition, Laishley Park, April 2, 2022](#)

***Exhibits:***

[Cover Page](#)

[Strongman Competition Application](#)

Ms. Hannon briefly reviewed the request, noting tent permits were required for any tents larger than 10'x10'. She requested a Certificate of Insurance naming the City as additional insured as well as the Certificate holder.

Ms. Tarra Farnham, applicant, introduced herself.

Ms. Sposito verified the Public Works Department had no issues with the request.

Ms. Molnar reiterated a tent permit would be required.

Mr. Nahra confirmed an officer detail was not required for the event.

Mr. Ruth stated the Utility Department had no comments.

Ms. Molnar **MOVED** to approve Event Permit 22-168411, **SECONDED** by Ms. Sposito.

**MOTION UNANIMOUSLY CARRIED.**

3) APPLICATION REVIEW

None.

**STAFF COMMENTS**

**NOTE: Ms. Croteau arrived at 9:12 a.m.**

**ADJOURNMENT**

The meeting was adjourned at 9:12 a.m.

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Chair

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Recording Secretary