

**CITY OF PUNTA GORDA, FLORIDA  
BURNT STORE ISLES CANAL ADVISORY COMMITTEE MEETING MINUTES  
JANUARY 11, 2022, 1:30 P.M.**

**MEMBERS PRESENT:** Daugherty, Chair  
Ashworth, Harrigan, Milne, Perkins

**OTHERS PRESENT:** Cathy Miller, Public Works Supervisor; Bob Fritz

**CALL TO ORDER**

Mr. Daugherty called the meeting to order at 1:30 p.m., followed by the Pledge of Allegiance.  
Mr. Ashworth stated he was not seeking reappointment to the Committee.

**PUBLIC COMMENTS**

1) APPROVAL OF MINUTES

1.a Approval of Minutes: Burnt Store Isles Canal Advisory Committee Meeting of October 12, 2021

**Exhibits:**

*Cover Page*

*10-12-2021 Minutes*

Mr. Ashworth **MOVED** approval of the October 12, 2021, minutes, **SECONDED** by Mr. Harrigan. **MOTION UNANIMOUSLY CARRIED.**

2) REPORTS

2.a Finance Report October, November, December 2021

**Exhibits:**

*Cover Page*

*BSI YTD Revenue Report 11-3-2021*

*BSI YTD Expenditure Report 11-3-2021*

*BSI YTD Revenue Report 12-3-2021*

*BSI YTD Expenditure Report 12-3-2021*

*BSI YTD Revenue Report 1-7-2022*

*BSI YTD Expenditure Report 1-7-2022*

Ms. Cathy Miller, Canal Maintenance Supervisor, verified there were no questions regarding the finance reports.

2.b [Budget Utilization Report October, November and December 2021](#)

**Exhibits:**

[Cover Page](#)

[BSI UTILIZATION NOV](#)

[BSI UTILIZATION DEC](#)

[BSI UTILIZATION JAN](#)

Ms. Miller stated funds for fiscal year 2021/2022 had not yet been spent, noting the work recently started in Burnt Store Isles (BSI) would be reflected in the budget report for February 2022.

2.c [Seawall Replacement Status Report October, November and December 2021.](#)

**Exhibits:**

[Cover Page](#)

[BSI SEAWALL STATUS NOV](#)

[BSI SEAWALL STATUS DEC](#)

[BSI SEAWALL STATUS JAN](#)

Ms. Miller announced a seawall failure occurred at Tripoli Boulevard, anticipating construction on same would commence this week and would proceed for approximately six weeks.

2.d [Permits Authorized by City Staff October, November and December 2021.](#)

**Exhibits:**

[Cover Page](#)

[BSI City Permit Report Oct 2021](#)

[BSI City Permit Report November 2021](#)

[BSI City Permit Report Dec 2021](#)

Ms. Miller indicated there were 3 active permits for the BSI Canal Maintenance Assessment District for January 2022, expressing uncertainty whether there were any more.

2.e [Burnt Store Isles Capital Improvement Status Report October, November and December 2021.](#)

**Exhibits:**

[Cover Page](#)

[BSI Capital Improvement Status 202111](#)

[BSI Capital Improvement Status 202112](#)

[BSI Capital Improvement Status 202201](#)

Ms. Miller reported the BSI Inlet Widening project was still moving forward with the Procurement Division, anticipating the project would go out to bid the following week from this date. She verified the bidding process took approximately two months; however, there were uncertainties with the lead time for contractors due to construction material shortages.

A brief discussion ensued regarding the bidding process and scope of the BSI Inlet Widening Project.

Mr. Perkins then inquired whether a study had determined if the slopes that develop from dredging near boat lifts contributed to seawall failures.

Ms. Miller replied in the negative, explaining many of the seawalls had issues with berms and could have rip-rap installed to protect the berms; however, same would be an expensive project.

2.f [Master Permit Agreement Status Report October, November and December 2021.](#)

**Exhibits:**

[Cover Page](#)

[MasterPermitStatus202111](#)

[MasterPermitStatus202112](#)

[MasterPermitStatus202201](#)

Ms. Miller reported the Army Corp of Engineers was awaiting a meeting with the National Marine Fisheries Service for the seawall/rip-rap permit; additionally, the permit for inlet and dockside dredging would be submitted the following week.

Mr. Daugherty questioned the status of the semi-annual seawall inspections for BSI.

Ms. Miller responded same would commence the first week of February 2022, adding staff's findings would be reported to the Committee once completed. She then stated mangrove trimming services went out to bid and the current contractors rendered the lowest bid, noting work should begin on February 9, 2022. She anticipated the contractors would provide better services since there was stronger language in the annual contract, adding the contractors would accompany her during final inspection of the mangroves.

Mr. Perkins verified the language included the timeframe residents could expect for the contractors to obstruct the lock.

3) QUASI-JUDICIAL PUBLIC HEARINGS

None.

**STAFF COMMENTS**

[Burnt Store Isles Canal Advisory Committee 2022 Meeting Dates.](#)

**Exhibits:**

[Cover Page](#)

[BSI CAC Date Calendar for 2022](#)

Ms. Miller pointed out the 2022 meeting dates denoted in the agenda material.

Mr. Daugherty confirmed members had no issues with same.

**MEMBER COMMENTS**

Mr. Bob Fritz stated the Police Department procured two police boats and one would be stationed permanently in BSI.

## ADJOURNMENT

The meeting adjourned at 1:50 p.m.

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Chair

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Recording Secretary