Punta Gorda
Florida's Harborside Hometown

INFORMATION SHARING REPORT
JANUARY 3, 2022

WELCOME:

Public Works welcomes new employees Robert Auer and Joseph McWhirter to Right of Way as Maintenance Workers I.

IT TIDBITS:

Available to ALL Employees – Skillset online training.

Skillsets provides online training courses on a variety of topics both IT and Non-IT related. There is a huge library of courses and hands on labs for these trainings. A list of available courses is posted on the General (Z: drive/Skillsets Training).

Please feel free to log in to the site and review the courses available.

https://skillsetsonline.com/

If not prompted click on "My Dashboard Login". (Left side of screen)

Enter your city email (username@cityofpuntagordafl.com) CHNEP should utilize their chnep.org address

Select "Email my PIN to me". The system will email you the pin. Enter the pin and sign in.

Next click on "Get Library Card Credentials". Follow the online instruction. Once you have confirmed, you will receive a email with your Library card credentials (Username/Password). The system will send you a user id/password to log into the library. Once logged in click on "Get Library Card Credentials", and confirm your new 2 week access with a card.

Next click on View Menu of Titles. Select Course Login from the page below.