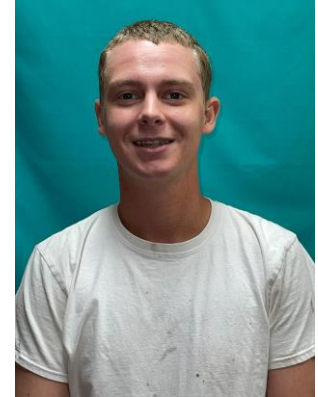


## INFORMATION SHARING REPORT

### October 25, 2021

#### **WELCOME:**

Eric Biddle has joined the City of Punta Gorda family as a Right of Way Maintenance Worker I.



#### **Congratulations:**

Allen McDaniel, celebrates five years of service with the City. Al is a tremendous asset to the Zoning/Code Compliance division. We are fortunate to have him as part of our team.



#### **IT TIDBITS:**

##### **Please Verify Your Workspace!**

Each user workspace should have a battery backup installed. This battery backup will provide you with enough power during an actual power outage to save documents and shut down equipment. If you do not have one of these devices installed at your desk, please open a Skynet ticket. IT will ensure we have one installed. If your battery backup begins to beep, this means the battery is due for a replacement. Contact the Help Desk via Skynet. IT will replace the battery.



## Reminder – First stop before reporting an issue through Skynet

System outages planned or not are posted on SKYNET within the announcement space. Always make this your first stop prior to opening a ticket. When system issues are widespread across the City user base, IT will post here. The post will be updated with statuses or a resolved status.

