



The Punta Gorda Police Department will be testing candidates for the position of **Police Officer**. **Upon successful completion of the testing process candidates will be eligible for consideration for police officer positions.** The starting salary for this position is \$45,492.72.

**We are currently accepting applications only from the following:**

- **Candidates who are currently law enforcement certified in Florida**
- **Candidates who are eligible for Equivalency of Training (EOT) in Florida**

**Applications and all required documents must be received by Human Resources no later than 4:00pm on Thursday, October 14, 2021.** Please only provide specified documents.

Applicants who have placed their names on the current list to test by submitting their application, but are unable to attend, should contact Human Resources by email so their names can be removed.

The City of Punta Gorda employs two tools in determining the qualifications of each Police Officer candidate:

- **Written Examination--ONLINE**
  - The written examination will be administered virtually. Applicants will be given their login credentials for the online exam on October 15, 2021, and can complete the exam any time between October 15, 2021, and October 20, 2021 at 4:00PM.
  - The written examination is comprised of three sections: Grammar, Reading Comprehension and Mathematics.
  - Applicants must pass the Grammar and Reading Comprehension sections with a minimum score of 70% on each section.
  - Applicants must have a minimum composite (average) score for all three sections of the written examination of 60%.
  - Applicants who wish to receive a Study Guide for the written components of the testing process must submit a complete application packet electronically and email their request for the study guide to the following email address; [EmployeeDevelopment@pgorda.us](mailto:EmployeeDevelopment@pgorda.us) Applicants must be sure to include their mailing address.
- **Oral Board Examinations—VIRTUAL**
  - Oral board examinations will be scheduled to be conducted virtually via Zoom on October 26, 2021, for those applicants who pass the written examination.

Applicants who successfully complete this pre-hire testing process will be placed in the Police Officer Eligibility List and are not automatically in position of employment. They may be considered for a Police Officer position as such positions become available. Eligibility for consideration of employment will last for one year from the date of the written exam or until the eligibility list is depleted.

**NOTICE**

**Florida Administrative Code 11B-27 provides guidelines for the certification, employment, appointment, revocation and denial of certification for sworn law enforcement officers in the State of Florida. In addition to those guidelines, candidates for employment will be removed from consideration under the following circumstances:**

- 1. Any previous Professional Standards (internal affairs) investigations or the like involving excessive use of force with a sustained finding;**
- 2. Any previous Professional Standards (internal affairs) investigations or the like involving untruthfulness with a sustained finding;**
- 3. Any illegal misdemeanor narcotic possession or usage within the past 24 months; and**
- 4. Any illegal felony narcotic possession or usage within the past 60 months.**

**PLEASE PRINT AND RETAIN THIS PAGE, AS IT HAS NECESSARY INFORMATION FOR THE TESTING.**

The City of Punta Gorda is a Drug Free Work Place, Equal Opportunity and Veterans' Preference Employer. All elements of the selection process shall be job related and the criteria for selection of candidates is not based upon a candidate's race, color, religion, sex (including gender identity, sexual orientation and pregnancy), national origin, age, disability or genetic information, and is therefore determined to be non-discriminatory.