

# FY 2022

## Budget Status Update

### Sanitation, Building, and Marina Funds

City Council Meeting  
July 14, 2021



# Punta Gorda

Florida's Harborside Hometown

# Sanitation Fund

## History from FY 2006 to FY 2021

Category	Actual FY 2006	Projected FY 2021	% +/-
Personnel	\$ 975,615	\$ 1,379,070	41.4%
Operating (excl. recycling	\$ 1,159,860	\$ 1,489,665	28.4%
Recycling	\$ 255,690	\$ 886,870	246.9%
Total Operations	\$ 2,391,165	\$3,755,605	57.1%

\* 1<sup>st</sup> rate increase for Sanitation Refuse and Yardwaste rates was \$0.10 in FY 2021 since FY 2006



# Sanitation Fund

## History from FY 2006 to FY 2021

Category	Actual FY 2006	Actual FY 2021	% +/-
# of Staff	19	19	0%
Approx. Residential Units (Single & Multi- Family)	9,900	12,080	22.0%



# Sanitation Fund

## Rate History from FY 2006 to FY 2021

	FY 2006	FY 2021	% +/-
Refuse & Yardwaste	17.00	17.10	0.6%
Recycling	2.20	6.12	178.2%
<b>Total</b>	<b>19.20</b>	<b>23.22</b>	<b>20.9%</b>



# Sanitation Fund SFR

## Proposed fee of \$24.05

Current Fee	\$23.22
Refuse/yardwaste fee increase	.50
Recycling fee increase	<u>.33</u>
Proposed SFR Fee	\$24.05

# Sanitation Fund

➤ FY 2022 Balanced, with recommended increase of:

\$0.33 recycling due to scheduled contract increase

and

\$0.50 refuse/yardwaste collection due to 1 additional position and overall increased costs (only change since Sept 5, 2005, was last year with \$0.10 increase)

# Sanitation Fund

- Additional Sanitation Worker requested for FY 2022 due to needs of division related to growth that has occurred since 2006.
- Recycling has budgeted increase based on requested increase on contract
- Approximate 11% increases in disposal costs during FY 2021 based on contracts. FY 2022 budgets estimated increases of 3% as well as increase in tonnage related to estimated 1% increase in new residences

# Sanitation Fund Vehicle and Equipment Program

PROJECT IDENTIFICATION	TOTAL PROJECT COST	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
<b>EQUIPMENT:</b>						
2014 Packer replacement	280	0	280	0	0	0
2014 Packer replacement	294	0	0	294	0	0
2012 Clamshell loader replacement	192	0	0	0	192	0
2008 Flat bed truck w/dump body replacement	64	0	0	0	64	0
2018 Packer replacement	324	0	0	0	0	324
<b>TOTAL</b>		0	280	294	256	324

Note: Division will continue to review packer repair costs to determine if a planned year of replacement could be delayed.





# Sanitation Fund

## Proforma FY 2022 - 2026

	Proposed FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
<b>REVENUES</b>	<b>\$ 3,985,825</b>	<b>\$ 4,174,425</b>	<b>\$ 4,399,170</b>	<b>\$ 4,660,185</b>	<b>\$ 4,922,610</b>
Personnel	\$ 1,512,145	\$ 1,582,145	\$ 1,662,815	\$ 1,747,675	\$ 1,836,955
Operating	2,380,085	2,501,805	2,586,400	2,712,770	2,802,145
Capital Outlay	0	280,000	294,000	256,000	324,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,892,230</b>	<b>\$ 4,363,950</b>	<b>\$ 4,543,215</b>	<b>\$ 4,716,445</b>	<b>\$ 4,963,100</b>
Beg. Operating Reserve	\$ 586,266	\$ 649,861	\$ 740,336	\$ 596,291	\$ 540,031
Beg. Capital Reserve	\$ 250,000	\$ 280,000	\$ 0	\$ 0	\$ 0
End. Capital Reserve	\$ 280,000	\$ 0	\$ 0	\$ 0	\$ 0
End. Operating Reserve	\$ 649,861	\$ 740,336	\$ 596,291	\$ 540,031	\$ 499,541
End. Op. Resrv. as a % of Exp.	16.7%	17.0%	13.1%	11.4%	10.1%

# Sanitation Fund

## Tentative Rate Changes

Based on Recycling Contract, Overall Operation Increases, and 5 Year Capital Outlay Needs

	FY 2022	Estimated FY 2023	Estimated FY 2024	Estimated FY 2025	Estimated FY 2026
Refuse & Yardwaste	17.60	18.35	19.35	20.60	21.85
Recycling	6.45	6.80	7.15	7.50	7.85
Total	24.05	25.15	26.50	28.10	29.70

# Sanitation Fund

## Comparison with Surrounding Communities

Jurisdiction	Proposed FY 2022 Cost/Year	Frequency of Service per week	Outsourced	Notes
Naples	\$330.36	2	no	unknown
City of Sarasota	\$294.60	1	no	unknown
Punta Gorda	\$288.60	2	no	rate increase
Charlotte County	\$281.68	1	yes	rate increase
Venice	\$275.46	2	no	unknown
Cape Coral	\$254.02	1	yes	unknown
North Port	\$250.00	1	no	rate increase
Sarasota County	\$233.59	1	yes	rate increase
Lee Co. (Avg 6 districts)	\$230.70	1	yes	unknown
Fort Myers	\$228.96	1	no	no change
Collier County	\$222.75	2	yes	rate increase
Manatee County	\$171.96	2	yes	no change

# Building Fund

## Proforma FY 2022 - 2026

	Proposed FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
<b>TOTAL REVENUES</b>	\$ 1,378,750	\$ 1,403,550	\$ 1,428,950	\$ 1,455,660	\$ 1,482,740
Operating Expenditures	\$ 1,405,990	\$ 1,526,780	\$ 1,589,500	\$ 1,654,985	\$ 1,723,355
Capital Outlay	0	53,000	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,405,990</b>	<b>\$ 1,579,780</b>	<b>\$ 1,589,500</b>	<b>\$ 1,654,985</b>	<b>\$ 1,723,355</b>
Beg. Operating Reserve	\$ 1,492,584	\$ 1,465,344	\$ 1,289,114	\$ 1,128,564	\$ 929,239
End. Operating Reserve	\$ 1,465,344	\$ 1,289,114	\$ 1,128,564	\$ 929,239	\$ 688,624
End. Op. Reserves as a % of Expenditures	104.2%	81.6%	71.0%	56.1%	40.0%

# Building Fund

- FY 2022 Balanced; no change in fees
- FY 2022 Add position – Engineering Tech II (0.5 FTE)
  - Additional position is split with Engineering Division 4/1/2022
  - Both divisions have a need for additional support
  - Will allow coverage in both divisions and provide the needed tasks related to line and grades, inspections, drainage evaluations, and other engineering task that have increased in both divisions
  - Annual costs for ½ position is approximately \$35,000
- FY 2023 Add position – Building Inspector (1 FTE)
  - New position estimated in FY 2023 due to increased permitting of larger facilities

# Building Fund

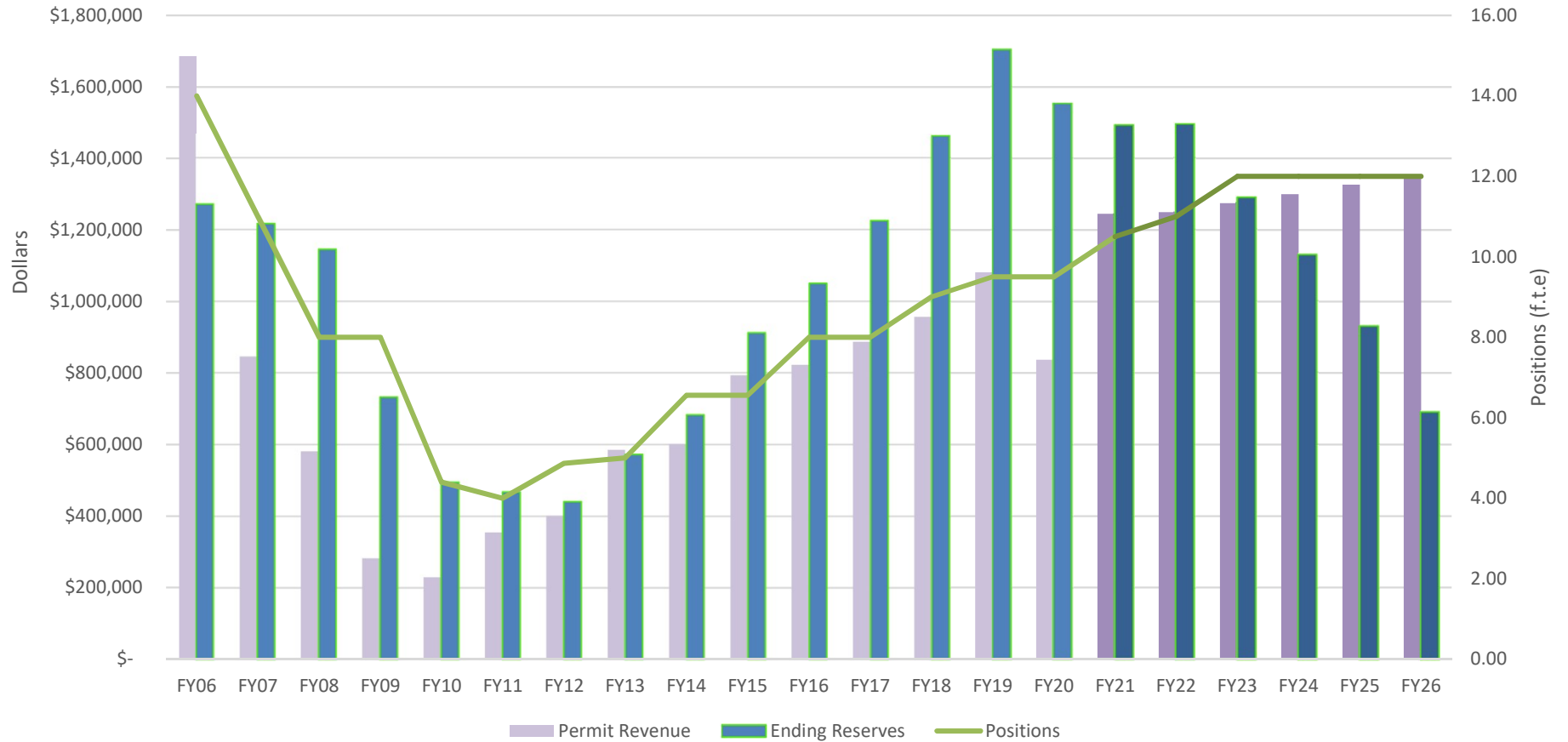
- FY 2022 - Contractual Service increase of \$36,000 for scanning of archived commercial plans to a digitized format.
  - State law requires that plans for commercial buildings are on file for the life of the building
  - Current printed archives are beginning to fade and deteriorate
  - Digitizing will allow the documents to be preserved electronically, allow easier access, and free up storage space
  - 45 boxes, approximately 30,000 pages
  
- FY 2023-2026 Projected \$10,000 or less per year to continue to digitize plans received in each fiscal year.

# Building Fund

- FY 2023 New vehicle for new position and replacement of 2005 pickup truck
- Monitor & adjust staffing if activity warrants and revenues & reserves allow
- Operating reserves maintained for future stabilization
- Budget to be reviewed by Building Board for recommendation to maintain excess operating reserves

# Building Fund

Building Fund  
Permit Revenue, Ending Reserves, and Positions (f.t.e)  
Actual FY 2006 through Projected FY 2026





# Marina Fund

## Proforma FY 2022 – 2026

	Proposed FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
<b>TOTAL REVENUES</b>	\$ 490,135	\$ 490,380	\$ 490,630	\$ 490,885	\$ 491,140
<b>TOTAL EXPENDITURES</b>	\$ 542,650	\$ 498,740	\$ 511,195	\$ 524,040	\$ 537,275
Beg. Operating Reserve	\$ 425,219	\$ 372,704	\$ 364,344	\$ 343,779	\$ 310,624
End. Operating Reserve	\$ 372,704	\$ 364,344	\$ 343,779	\$ 310,624	\$ 264,489
 End. Op. Reserves as a % of Expenditures	 68.7%	 73.1%	 67.3%	 59.3%	 49.2%

# Marina Fund Operations

- No change in fees
- Includes est. grants for operations of pump out boat
- Continuation of:
  - R&M to mooring field and docks, increased from \$25,000 to \$75,000 in FY 2022; \$50,000 per year FY 2023-2026
  - Dredging needs, \$25,000 per year. \$70,000 accumulated through FY 2021
  - Unused funds carried over to accumulate for larger projects.

# Marina Fund Operations

- Painting of marina building – estimate \$15,000 included under contractual services
- FY 2021 budget of \$100,000 for engineering and construction of concrete sidewalk repair (by pump out boat house) will carryover if project is not complete by end of fiscal year
  - Engineering has not been completed to determine final cost
- Capital Outlay \$6,000 per year for small replacements of equipment as needed