

**UTILITY ADVISORY BOARD
MEETING
JANUARY 27, 2020**

MEMBERS PRESENT: Bil Tucker, Chairman
Mike Dougherty, James Hoffman,
Paul Jones, Christopher Pflaum,
Haskell Rhett

MEMBERS ABSENT: Cynthia Blondin

OTHERS PRESENT: Tom Jackson, Utilities Director
Kristin Simeone, Finance Director

CALL TO ORDER/ANNOUNCEMENTS

- A. Roll Call
- B. Next Scheduled Meeting
 - 1. February 24, 2020
 - Mr. Rhett stated he would not be able to attend.

CITIZENS COMMENTS ON AGENDA ITEMS ONLY

- None.

APPROVAL OF MINUTES

- A. Review and Approval of Minutes from December 30, 2019
 - Mr. Dougherty MOVED, Mr. Pflaum SECONDED approval of the December 30, 2019 minutes. MOTION CARRIED UNANIMOUSLY.

REPORTS

- A. Utilities Operational Data: Review of Water and Wastewater Flows from December 2019
 - Mr. Tom Jackson, Utilities Director, reviewed the December 2019 reports from the agenda material, noting the Shell Creek Reservoir levels returned to the 40 year average.
- B. City Council Action on Utilities Agenda: Utilities Agenda Items Presented to City Council in January 2020
 - Mr. Jackson reported City Council had adopted a resolution to double the transfer water agreement from the Peace River Manasota Regional Water Supply Authority to 60 million gallons per year. He then announced the construction turnover package from Honc Construction for the 7-11 at Piper and Jones Loop Road was approved.
- C. Utilities Financial Report
 - Ms. Kristin Simeone, Finance Director, reviewed the December 2019 report from the agenda material, pointing out \$128,549 listed under Miscellaneous Revenues had been received from a class action lawsuit for sulfate purchases. She then concluded revenues were slightly higher than projected.

UNFINISHED BUSINESS

A. R.O. Plant Progress and Status Update

- Mr. Jackson offered to answer any questions regarding the project.
- Discussion ensued regarding the progress at the Reverse Osmosis (RO) Plant, with members confirming the completion date was anticipated in June 2020.
- Mr. Jackson confirmed he would be retiring once the RO Plant's construction was complete.

STAFF COMMENTS

- Mr. Jackson announced an offer had been made to Mr. Charles Pavlos, Utilities Director for Cape Coral, FL, to serve as the City's Interim Utilities Director until a new city manager was established. He provided an overview of Mr. Pavlos' qualifications and professional background, concluding his training would commence in April 2020.

COMMITTEE/BOARD COMMENTS

- Mr. Dougherty pointed out consideration of the RO Plant name had been continued from December 30, 2019, to this meeting.
- Mr. Jackson questioned whether members had further suggestions.
- Mr. Pflaum noted the Board had previously recommended the facility be named after Mr. Bill Harper.
- Mr. Pflaum MOVED, Mr. Hoffman SECONDED to recommend City Council name the new RO Plant after Mr. Bill Harper. MOTION CARRIED UNANIMOUSLY.
- Mr. Pflaum then questioned when the City would research the septic to sewer (STS) conversion for the Charlotte Park.
- Mr. Jackson replied the Charlotte County Commissioners were scheduled to discuss same in February 2020, noting the City could not move forward until the County implemented the assessment for the project.
- A lengthy discussion ensued regarding progress toward implementing the STS assessments for the City and the County, with members suggesting the Board promote moving forward with same.

CITIZENS' COMMENTS

- None.

ADJOURNMENT

- Meeting Adjourned: 9:40 a.m.

Bil Tucker, Chairman

Leah Pues, Recording Secretary