

**HISTORIC PRESERVATION ADVISORY BOARD  
MEETING  
FEBRUARY 27, 2020**

**MEMBERS PRESENT:** Donna Peterman, Chairman  
Martha Bireda, Sushila Cherian, Valerie Colbert  
Kelley Frohlich, Brad Gamblin, Julie Price

**MEMBERS ABSENT:** Michael Wooster

**OTHERS PRESENT:** Mitchell Austin, Chief Planner  
Kelly Gaylord, Steven Valdez

**CALL TO ORDER/ANNOUNCEMENTS**

- A. Roll Call
- B. Next Scheduled Meeting
- 1. March 26, 2020

**CITIZENS COMMENTS ON AGENDA ITEMS ONLY**

- None.

**APPROVAL OF MINUTES**

- A. January 23, 2020
- Mr. Gamblin MOVED, Ms. Colbert SECONDED approval of the January 23, 2020 minutes.  
MOTION CARRIED UNANIMOUSLY.

**NEW BUSINESS**

- A. CA-01-2020 - 767 West Marion Avenue - Certificate of Appropriateness - Information Only - Pool Cage, Windows, Front Porch and Door
- Mr. Mitchell Austin, Chief Planner, reviewed the information considered during staff's evaluation of CA-01-2020, concluding staff approved the request administratively.
- B. CA-02-2020 - 110 Gilchrist Street - Certificate of Appropriateness - Information Only - Fence
- Mr. Austin reviewed the information considered during staff's evaluation of CA-02-2020, concluding staff approved the request administratively.
- C. Mural Request Army Airfield mural at Veterans Park
- Ms. Kelly Gaylord, Punta Gorda Historic Mural Society, presented the proposed mural which would commemorate the Punta Gorda Army Airfield, as detailed in the agenda material, then providing a brief history of the airfield. She explained the original mural painted at the Punta Gorda Airport was lost due to damage from Hurricane Charley, advising the Mural Society had met with representatives from veterans groups involved with the park who had decided the design was appropriate for display on the mural wall

at Veterans Park. She concluded the design would be presented to City Council on March 4, 2020, adding fundraising for the project would begin if approved.

- Members spoke in favor of the proposed design.
- Mr. Gamblin MOVED, Ms. Cherian SECONDED to recommend approval of the design and location of the mural to City Council. MOTION CARRIED UNANIMOUSLY.

### UNFINISHED BUSINESS

#### A. County Centennial

##### 1. Subcommittee Reports

- Ms. Price provided a brief review of the information discussed at Charlotte County's Centennial Celebration (Centennial) meeting on January 30, 2020, noting current events in the City which could incorporate the Centennial theme. She stated additional information regarding the Centennial was available online, requesting Ms. Bireda include information regarding the Historic Interpretive Marker (Marker) Project on the County Centennial website. She concluded she would attend the County Centennial meeting in April 2020.
  - Ms. Bireda provided an update on development of the fundraising brochure, included in the agenda material, requesting members' feedback.
  - Mr. Austin pointed out the cover of the brochure indicated the Markers were sponsored by the Punta Gorda Historic Preservation Advisory Board (HPAB), advising clarification should be made that contributed funds for the markers were not being donated to the City.
  - Discussion ensued regarding the following: brochure language and design; content of the markers and organizations which might hold funds for same; potential sponsors and levels of sponsorships for the markers.
  - Mr. Steve Valdez, Conquistadors, Vice President, questioned the focus of the Centennial Celebration.
  - Ms. Bireda replied the Centennial Celebrations were focused on the County's development whereas the Markers would relate to the City's working waterfront.
  - Discussion continued regarding the Markers.
  - Ms. Peterman concluded members should return with sponsorship levels and prospects at the next meeting.
- ##### 2. Historical Markers - Fishermen's Village Land Sale
- Ms. Peterman announced additional markers were proposed for the Harborwalk, requesting Mr. Austin brief members regarding the status of those initiatives.

- Mr. Austin reviewed provisions of the Land Acquisition Agreement between the City and Fishermen’s Village related to the Harborwalk, as denoted in the agenda material, concluding he was unaware of any plans for a marker in that location at this time.
- Ms. Peterman stated she, Ms. Nancy Johnson and Ms. Theresa Murtha met with Ms. Cathy Burnham, Fishermen’s Village, Marketing Manager, to discuss plans for the markers.
- Discussion ensued with members speaking in favor of coordination with Fishermen’s Village and consideration of these markers when creating the Centennial markers.
- Mr. Austin then reviewed the settlement agreement between the Trabue family heirs and the City, explaining two historical markers or monuments commemorating Colonel Isaac Trabue were required to be placed in Gilchrist Park and a location along the Harborwalk east of US 41. He noted recent contact had not been made with the Trabue family regarding the markers, concluding the Board should consider those requirements when planning their Markers.
- Discussion ensued regarding the settlement agreement with the Trabue family heirs.
- Ms. Frohlich questioned whether coordination should be made with Fishermen’s Village and the Trabue family to coordinate the marker projects for the Centennial Celebration.
- Ms. Peterman replied materials could be shared with Fishermen’s Village as an example once available.

**STAFF COMMENTS**

A. Election of Chair & Vice Chair

- Recording Secretary Pues opened the floor for nomination for Chair.
- Ms. Bireda NOMINATED Mr. Gamblin.
- As there were no other nominations, Mr. Gamblin was appointed Chair by acclamation.
- Recording Secretary Pues opened the floor for nomination of Vice Chair.
- Ms. Price NOMINATED Ms. Peterman.
- As there were no other nominations, Ms. Peterman was appointed Vice Chair by acclamation.

B. Donation Review Committee Appointment

- Mr. Austin explained the Chair of the Board was the Chair of the Donation Review Committee, noting there were two other vacancies which required nominations.
- Ms. Price NOMINATED Ms. Peterman for the first vacancy.
- As there were no other nominations, Ms. Peterman was appointed to the Donation Review Committee by acclamation.
- Ms. Price NOMINATED Ms. Colbert for the second vacancy.
- As there were no other nominations, Ms. Colbert was appointed to the Donation Review Committee by acclamation.

- C. Consolidated Ice Plant Plaque Dedication Ceremony February 20, 2020
- Ms. Price briefly reviewed the ceremony which took place on February 20, 2020.
- Discussion ensued regarding the history of the Ice Plant.

**COMMITTEE/BOARD COMMENTS**

- Ms. Price stated she had provided Mr. Austin with a list of County events, opining the Board's first Centennial event should be a kick-off for the marker program.
- Ms. Colbert announced the Historic Advisory Committee had discussed adding the historic Charlotte County Courthouse to the National Register of Historic Places, noting same was being researched and would be on the Committee's next agenda.
- Members spoke in favor of the Board's progress on the Centennial plans.
- Ms. Frohlich commented she was not receiving agenda material before meetings.
- Mr. Austin replied he would verify staff had the correct email address.

**CITIZENS' COMMENTS**

- Ms. Gaylord announced numerous resources were available containing historic information at no charge, opining members should take advantage of same. She then spoke in favor of the Board coordinating the proposed markers with those related to Fishermen's Village and Isaac Trabue.
- Mr. Austin verified staff desired that all markers remained consistent and maintain the same look and feel throughout the City.
- Ms. Price questioned whether the free resources should be considered to reduce costs for the consultants.
- Discussion ensued regarding resources available through surrounding historic organizations which could be used at no cost.
- Ms. Bireda noted consultants had already begun research for the markers, questioning what members desired.
- Ms. Price suggested consultants work with the organizations to obtain historic materials already researched, opining same could reduce the proposed \$25,000 budget.
- Ms. Frohlich questioned whether a breakdown of costs could be provided from the consultants to further explain the proposed \$25,000 cost.
- Ms. Bireda inquired if members desired to continue utilizing the consultants, opining verbiage for the markers should be drafted by an expert.
- Discussion ensued regarding the estimated costs and scope of work for the consultants.
- Ms. Peterman summarized members desired the consultants utilize free resources for their historic research, draft language for the markers, website and booklet and provide a breakdown of their costs.

**ADJOURNMENT**

- Meeting Adjourned: 10:35 a.m.

---

Donna Peterman, Chairman

---

Leah Pues, Recording Secretary