

**DEVELOPMENT REVIEW COMMITTEE  
MEETING  
MAY 14, 2021**

**MEMBERS PRESENT:** Lisa Hannon, Acting Chair  
Randy Cole, Chief Building Official  
Robert Ruth, Utilities Project Manager  
Jennifer Molnar, Fire Marshal  
Norman Nahra, Police Lieutenant  
Linda Sposito, Public Works

**OTHERS PRESENT:** Terry Nichols, Executive Assistant  
Bill Kinney, Barbara Nelson, Harry Taylor

**CALL TO ORDER/ANNOUNCEMENTS**

- Ms. Hannon called the meeting to order at 9:00 a.m.
- A. Roll Call
- B. Next Scheduled Meeting
- 1. May 28, 2021

**CITIZENS COMMENTS ON AGENDA ITEMS ONLY**

- None.

**APPROVAL OF MINUTES**

- A. April 23, 2021
- Ms. Molnar MOVED, Ms. Sposito SECONDED approval of the April 23, 2021, minutes.  
MOTION CARRIED UNANIMOUSLY.

**NEW BUSINESS**

- A. 21-163849 - Fisherman's Village Independence Weekend Celebration, July 3 & 4, 2021, Fisherman's Village
- Ms. Terry Nichols, Executive Assistant, stated this event was scheduled for July 3 and 4, 2021, at the Fishermen's Village parking lot and approved Harborwalk areas. She noted family-friendly activities, vendors, live music, food, alcohol, tents and fireworks were proposed, with a barge for fireworks placed in Charlotte Harbor on July 2, 2021. She indicated no off-premises signs were proposed. She noted application for a tent permit was required by the Fire Department no later than two weeks prior to the event, adding a police detail would be required due to the number of attendees anticipated and the alcoholic beverages.
- Ms. Molnar stated the applicant was working with the Fire Department to secure the required fire safety and emergency medical services standby detail for both days of the event. She noted a separate permit was required for the fireworks show on July 3, 2021, which would require an additional detail.

- Mr. Nahra stated the Police Department was considering requiring a two-officer detail on July 3, 2021, from 7:00 a.m. to 10:00 p.m., stating those officers would be focused on traffic at the intersection of West Marion Avenue and Maud Street and the intersection of West Olympia Avenue and Maud Street; therefore, a third officer would be needed if an officer was desired inside the event.
  - Ms. Sposito requested the applicant coordinate with Mr. Dave Meyers, Public Works Supervisor – Right of Way, for maintenance of traffic.
  - Ms. Molnar MOVED, Ms. Sposito SECONDED approval of 21-163849. MOTION CARRIED UNANIMOUSLY.
- B. 21-163734 - Punta Gorda Seafood & Music Festival, May 28, 29, 30, 2021 at City Marketplace
- Ms. Nichols stated this event was scheduled for the following dates and times: May 28, 2021, from 4:00 p.m. to 10:00 p.m.; May 29, 2021, from 11:00 a.m. to 10:00 p.m.; May 30, 2021, from 11:00 a.m. to 6:00 p.m. She noted set up was scheduled for May 27, 2021, from 9:00 a.m. to 5:00 p.m. and clean up was scheduled for May 30, 2021, from 6:00 p.m. to 11:00 p.m. She stated 1500 attendees were anticipated and food, alcohol, tents, off-premises signs, live music and vendors were proposed. She indicated application for a tent permit was required by the Fire Department no later than two weeks prior to the event. She requested a copy of the alcoholic beverage license when same was available. She noted a police detail would be required due to the number of attendees anticipated and the alcoholic beverages.
  - Ms. Molnar stated a tent permit was required, adding she would work directly with the applicant to determine whether a Fire Department standby would be required.
  - Mr. Bill Kinney, applicant, expressed uncertainty regarding the level of attendance for the event, noting attendance and advertising were being restricted.
  - Mr. Nahra stated based on previous attendance, police details were scheduled as followings: two officers on May 28, 2021, with one from 4:00 p.m. to 10:00 p.m. and a second from 5:00 p.m. to 10:00 p.m.; three officers on May 29, 2021, with one scheduled from 11:00 a.m. to 10:00 p.m., a second from 1:00 p.m. to 10:00 p.m. and a third from 2:00 p.m. to 10:00 p.m.; two officers on May 30, 2021, with one scheduled from 11:00 a.m. to 6:00 p.m. and a second from 1:00 p.m. to 6:00 p.m.
  - Ms. Molnar MOVED, Ms. Sposito SECONDED approval of Event Permit 21-163734. MOTION CARRIED UNANIMOUSLY.
- C. OD-03-2021 - Los Dos Cristianos Coffee Shop
- Ms. Hannon reviewed the request for outdoor dining, as delineated in the agenda material, noting all Americans with Disability Act (ADA)-accessibility requirements and

a clear forty-eight-inch pedestrian pathway must be maintained. She concluded a copy of an approved alcoholic beverage license must be submitted once same was available in order for alcoholic beverages to be served in the outdoor dining area.

- Mr. Cole stated at least one table must have a tabletop no more than 34 inches above the ground.
- Ms. Molnar MOVED, Ms. Sposito SECONDED approval of OD-03-2021 with the comments stated. MOTION CARRIED UNANIMOUSLY.

D. OD-04-2021 - Wildwood Pizza, 117 W Marion Avenue

- Ms. Hannon reviewed the request to amend the approved outdoor dining, as delineated in the agenda material, noting all ADA-accessibility requirements and a clear forty-eight-inch pedestrian pathway must be maintained. She concluded a copy of an approved alcoholic beverage license extension of premises must be submitted if alcoholic beverages were to be served in the outdoor dining area.
- Ms. Molnar noted the required forty-eight-inch pedestrian pathway was not represented on the applicant's diagram.
- Ms. Hannon indicated a revised site plan showing the required forty-eight-inch pathway could be required, clarifying same needed to be measured from the chairs.
- Mr. Cole stated the table height did not present an ADA-accessibility issue.
- Ms. Molnar MOVED, Ms. Sposito SECONDED to move forward with administrative approval of OD-04-2021 with submission and approval of a revised site plan. MOTION CARRIED UNANIMOUSLY.

E. V-01-2021 – A request by Marvin P & Barbara A Nelson, property owners, pursuant to Chapter 26, Section 16.10, Punta Gorda Code, to allow a single driveway 46 feet in width instead of 24 feet in width as is required by Chapter 26, Section 10.3(h)(6)(b), Punta Gorda Code, in order to reconstruct a driveway at an existing single-family structure, constructed in 1989.

LEGAL: PGI 006 0043 0018 Punta Gorda Isles Sec 6 BLK 43 LTS 18 & 19

A/K/A: 232 Lido Drive, Punta Gorda, FL 33950

CHARLOTTE COUNTY PARCEL ID: 412214105005

- Ms. Hannon explained the request to reconstruct a second driveway 46 feet in width at 232 Lido Drive, noting a recreational vehicle (RV) garage was constructed in 2005 but the driveway was not reconfigured at that time. She indicated the maximum width permitted for a single driveway was 24 feet. She stated Urban Design recommended denial of V-01-02021 as it did not meet the literal criteria of hardship, noting the request would move forward to the Board of Zoning Appeals (BZA) and City Council.

- Ms. Sposito stated Public Works would not approve anything beyond what was permitted by Punta Gorda Code without City Council's approval.
  - Ms. Hannon recommended the applicant should provide comments at the BZA and City Council meetings.
  - Ms. Barbara Nelson, applicant, stated the RV garage was inaccessible without construction of the driveway.
  - Ms. Molnar MOVED, Ms. Sposito SECONDED to move V-01-2021 forward to the Board of Zoning Appeals. MOTION CARRIED UNANIMOUSLY.
- F. PD-01-2021 An Ordinance of the City of Punta Gorda, Florida, amending Ordinance No. 1409-05, as amended by Ordinance No. 1457-06, relating to the rezoning of the properties at 33 and 55 Tamiami Trail and being further bounded and described in Exhibit "A" attached hereto, from City Center District (CCD) to Planned Unit Development/City Center (PUD/CC); to establish the interim uses of a bar, restaurant, event venue, parking, and temporary storage use on the undeveloped portions of the property with conditions, until the construction of the proposed multi-family residential building; providing for conflict and severability; and providing an effective date.
- Ms. Hannon explained the request to amend the Planned Unit Development zoning on the property located at 33 and 55 Tamiami Trail (Harbor Resort Yacht Club/Sheraton Four Points Tiki Bar). She noted the tiki bar had operated under a series of Temporary Use Permits since 2011, stating the interim bar/restaurant/event/parking use would be established on the undeveloped portion of the property with appropriate conditions of use until the developer proceeded with the multifamily development approved in 2005 and 2006. She stated staff recommended approval with the following conditions: letter from the Utilities Department regarding availability for the expansion of capacity; plan for on-site storage/collection of solid waste; addition/expansion of the restroom facilities required review and approval for screening and landscaping; additional tiki huts required proper permitting and must maintain the required waterside setback of 25 feet. She concluded the request would move forward to the Planning Commission and City Council.
  - Mr. Cole requested clarification of the temporary storage use given the property was located in the special flood hazard area.
  - Ms. Hannon explained the temporary storage constituted two pods located near US 41, noting same were landscaped.
  - Mr. Cole stated the Building Division required a letter that upon an order of the Chief Building Official or his designee, the pods needed to be removed when threatened.

- Ms. Molnar MOVED, Ms. Sposito SECONDED to move PD-01-2021 forward with the Building Division's comments regarding the storage pods. MOTION CARRIED UNANIMOUSLY.
- G. DRC-02-2021 1901 Tamiami Trail, New Car Inventory Area - Gettel Chevrolet Buick GMC
  - Ms. Hannon noted Urban Design had additional comments as follows: two asphalt curb cuts required removal, with approval from the Florida Department of Transportation (FDOT) required prior to staff signing off on the DRC application; all bollards outside a dumpster area required a decorative sleeve; specifications/images of proposed site lighting were required. She noted a revised landscape plan was submitted and approved.
  - Ms. Molnar stated the Fire Department might be inclined to identify a fire lane once the expansion permit application was being reviewed by the Building Division.
  - Ms. Sposito requested the following: one signed and sealed set of as-built drawings from the engineer of record prior to the issuance of a Certificate of Occupancy; copy of the CAD drawings; copy of the Southwest Florida Water Management District (SWFWMD) stormwater application and permit; Punta Gorda stormwater permit; copy of the Florida Department of Environmental Protection generic construction permit; copy of the FDOT permit. She stated in order to reserve availability for stormwater management, the Public Works Department did not recommend vacation of streets/rights-of-way, adding the developer was responsible for sending a letter to all utility companies notifying them of a vacation of easement or the need for new service, with copies of any responses from the utility companies provided to the City. She noted sidewalks and street trees were required, with all right-of-way improvements needed to accommodate same made at the developer's expense. She then requested inclusion of the radii curb in the plans and the level description on the plans' cover sheet.
  - Mr. Harry Taylor, applicant's engineer, stated applications were submitted to SWFWMD and FDOT, with approvals expected within two weeks. He indicated staffs' concerns and comments had been addressed, confirming the CAD drawings could be provided through a link.
  - Ms. Hannon concluded with an explanation of the approval process.

**UNFINISHED BUSINESS**

- No Items.

**STAFF COMMENTS**

- None.

**COMMITTEE/BOARD COMMENTS**

- None.

**CITIZENS' COMMENTS**

- None.

**ADJOURNMENT**

- Meeting Adjourned: 8:27 a.m.

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Lisa Hannon, Acting Chair

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Sara Welch, Recording Secretary