

2040

City of Punta Gorda Comprehensive Plan

#9

*Inter
Governmental
Coordination
Element*

Adopted
Ordinance #

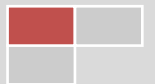


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I. EXECUTIVE SUMMARY

This element reviews and inventories intergovernmental communication as it relates to other elements of the City's Comprehensive Plan. It identifies and analyzes existing mechanisms of intergovernmental coordination, identifies needs and makes recommendations to ensure consistent implementation of the comprehensive plan. The goals outlined in the element are to increase the effectiveness, efficiency, and responsiveness of government; provide for consistency in decisions and actions between various departments and agencies; and to improve citizen awareness and participation. This element also includes objectives and policies whose aim is to enhance coordination between various local units of governments with state and regional agencies.

The following recommendations are contained within this element.

- ❖ Emphasize coordination in the implementation of the comprehensive plan through:
 - ❖ Coordination with other public and private utility providers
 - ❖ Coordination of activities with the Southwest Florida Water Management Districts
 - ❖ Establishment and improvement of mutual aid agreements with adjoining counties/cities for assessment of land use proposals having interjurisdictional impacts such as issues
 - ❖ pertaining to rezonings, potable water, sewer, drainage, roads, natural resources and recreation
- ❖ Establishment or expansion of agreements with independent districts for common issues of interest
- ❖ Development of shared recreational and joint use facility agreements between the City of Punta Gorda, Charlotte County and the School Board of Charlotte County
- ❖ Coordination with Charlotte County and the Charlotte County School Board on school planning issues
- ❖ Coordination of levels of service standards with local, State and Federal entities (i.e., Water Management District, Florida Department of Transportation). For example, there is local and regional planning review in the Development of Regional Impact (DRI) process. Roadway funding from developers can be allocated between communities impacted by particular developments. This type of coordination is extremely beneficial to all parties involved.
- ❖ Coordination with adjacent and local governments to ensure any impacts of development are addressed through:
 - ❖ Coordination with adjacent local governments regarding proposed amendments to the comprehensive plan, including Map #5 – Punta Gorda Future Land Use – 2040, when development proposals occur within one-half mile of the jurisdictional boundary
 - ❖ Consideration of existing comprehensive plans of affected local governments during inter-jurisdictional review of development proposals and amendments

- ❖ Utilization of Southwest Florida Regional Planning Council's intergovernmental coordination process to determine whether development proposals would have significant impacts on the City of Punta Gorda and other local government resources and to develop remedies to mitigate the impacts
- ❖ Coordination of the comprehensive plan with applicable regional water supply plans and regional water supply authorities' plans to ensure that plans are in place that address future development's water needs.

II. INTRODUCTION

Purpose

The purpose of this element is to examine existing intergovernmental coordination processes and to consider how these might be improved in light of anticipated future planning needs. This element will address the rules by identifying the units of government and other agencies that have or should have mechanisms of coordination to implement the elements of the plan. It will then provide an analysis of the adequacy of the coordination mechanisms and identify the problem areas requiring improvement. The element concludes with the goals, objectives and policies necessary to communicate with other entities in successfully maintaining, improving and advancing intergovernmental coordination.

Relationship to the City's Comprehensive Plan

The goals, objectives and policies identified in the *Intergovernmental Coordination Element* literally relate to every other element of the City's Comprehensive Plan. Two reasons for this are

- ❖ The elements have the potential to affect the resources of other localities. This example can be found with roads crossing governmental boundaries (*Transportation Element*) and with rivers and estuaries that are downstream from sources either in, or flowing through the county or other counties (*Conservation and Coastal Management Element*);
- ❖ The facility or resource is a direct concern to agencies at more than just the local levels. This example can be found with water management districts regulating the use of potable water necessary to supply local land uses (*Infrastructure Element*). It also occurs with the regulations of land acquisition projects (*Recreation and Open Space Element* and *Conservation and Coastal Management Elements*).

This *Intergovernmental Coordination Element* provides an account of the interaction of the various governments and agencies and their effect on each individual element.

III. LEGISLATION

Federal Regulations

Although the City coordinates and participates with a variety of entities, there are no federal regulations governing intergovernmental coordination. Most entities realize the importance of identifying and resolving incompatible goals, objectives and policies and therefore voluntarily include processes and procedures that benefit the coordination efforts between the participating parties.

State Regulations

Florida Statutes

Chapter 163

Chapter 163 of the Florida Statutes contains the State's Local Government Comprehensive Plan and Land Development Regulation Act. The Act provides the City of Punta Gorda with the authority to plan for future development and growth and to adopt and amend a comprehensive plan. Section 163.3177(h) describes the provisions required within the *Intergovernmental Coordination Element* of the local comprehensive plan. This element demonstrates consideration of the particular effects of the local plan, when adopted, upon the development of adjacent municipalities, the county, adjacent counties, or the region, or upon the state comprehensive plan, as the case may require.

Chapter 187

Chapter 187, the *State Comprehensive Plan*, contain many policies which impact intergovernmental coordination, including land use, public facilities, transportation, government efficiency and plan implementation. This element must also be compatible with the State Plan.

Local Regulations

Interlocal Agreements

Intergovernmental agreements allow governments to cooperate with one another in the performance of tasks, thereby reducing a duplication of services and possibly increasing cost efficiency. Agreements are in place between the County, School Board and other entities in an effort to better coordinate such things as utility locations, concurrency and school facility siting and planning.

Mutual Aid Agreements

Mutual aid agreements are in existence to assist the entities for road maintenance, aid to libraries; water interconnects in times of need, dredging, public safety services as needed and social services.

IV. INVENTORY AND ANALYSIS

This section provides a description of the connections between the various government and other entities. It discusses the mechanisms necessary to assist planning bodies and activities as well as in reference to each element of the comp plan. Table 9.1 summarizes the numerous coordination efforts, interlocal agreements and the quasi-judicial relations that the City undertakes to provide its residents with the best level of service available.

The City of Punta Gorda is involved in a variety of interlocal agreements, mutual aid agreements, maintenance agreements with Charlotte County, other agencies and the School Board. In addition to the local government and other agencies, there are a variety of private party agreements, developer agreements and contracts for construction services. Agreements with state and federal agencies exist for road maintenance, aid to libraries, water interconnects in times of need, dredging and services to the elderly and homeless.

Adjacent Governments

Charlotte County

Charlotte County remains the sole government adjacent to Punta Gorda, with continuous coordination between the City and County. This occurs in several ways:

- ❖ Semi-annually and as needed joint workshops with the City Council, County Commission, City Manager and the County Administrator to coordinate utility extensions, road improvements, and annexations
- ❖ Annual workshops with the City Council, Charlotte County Board of County Commissioners and the School Board of Charlotte County to discuss school planning and concurrency issues
- ❖ Charlotte County-Punta Gorda Metropolitan Planning Organization (MPO) for coordination with State transportation planning processes and access to State and Federal transportation funds
- ❖ Infrastructure coordination between City and County Public Works Departments for road construction and maintenance, and Utilities Departments for water and sewer service in areas of jurisdictional overlap
- ❖ Emergency Medical Service (EMS) system is Basic Life Support (BLS) and the City Council approved Advanced Life Support (ALS), from the Punta Gorda Fire Department
- ❖ ALS from Charlotte County Fire/Rescue
- ❖ City Solid Waste collection using Charlotte County Landfill and Recycling
- ❖ Mutual aid agreements also exist for fire and police services
- ❖ State Housing Initiatives Program (SHIP) funds for affordable housing transferred to Charlotte County

Much of this coordination is the responsibility of the administration and staff of the City and County.

The School Board of Charlotte County

The School Board of Charlotte County is responsible for the organization and control of the public schools of the district and is responsible for determining the policies necessary to provide an effective school system. The school district is part of the state system of public education and includes all public schools, classes, and courses of instruction. In addition, all services and activities directly related to education in the district which are under the districts school officials' directions are included in the state system.

Since 2003, and updated annually, the Interlocal Agreement for Public School Facility Planning is signed by the City of Punta Gorda and the School Board of Charlotte County. The School Board has membership on the City's Development Review Committee (DRC), and has direct input on development matters that affect school facilities and may offer testimony to the City's appointed and elected officials. Section 1013.33, *Florida Statutes* requires that the location of public educational facilities be consistent with the comprehensive plan. The Public School Board, in accordance with the Interlocal School Agreement, appointed a representative to review staff reports dealing with projects that might impact the school system. The City's Comprehensive Plan establishes policies to aid in the communication necessary for the groups to function efficiently. The implementation of the Interlocal School

Agreement provides the formal process necessary to maintain the coordination of information to all parties regarding comprehensive land use and school facilities planning issues.

Recognizing the importance of planning for public schools, the 2005 Florida Legislature enacted legislation amending Sections 163.3180 and 163.3177(12), Florida Statutes (F.S.), mandating the implementation of public school concurrency supported by data and analysis. The data, inventory and analysis contained in the *Public Schools Facilities Element* details the methods that have been employed to support the Charlotte County School Concurrency program and ensure that public school capacity needs are met. This data and related analysis continues to be used to plan school facilities, anticipate growth, and identify revenue requirements and sources. It verifies that a financially feasible school concurrency program, which will achieve and maintain an adopted level of service for schools in Charlotte County, can be established.

The data and analysis necessary to adopt a public school concurrency program is consistent with the amended Interlocal Agreement for Public School Facility Planning (Attachment A), Chapters 163.31777 and 1013, F.S.

The data, inventory and analysis along with the goals, objectives and policies establish the basis for coordination between the school board and local governments for public school planning, and the review and approval of residential development to ensure that school capacity at the adopted level of service standard is available prior to or concurrent with the student impact associated with residential development.

Many agreements are in place with the School Board to assist emergency management during disastrous events. These prior agreements include use of school facilities and school buses to provide shelter, transportation and temporary staging areas, necessary during a declared state or local emergency. The City will continue to work closely with the school system in providing additional services for emergency situations.

As the cost of constructing public facilities increases, it makes sense to utilize and share current facilities whenever possible. In accordance with Chapter 163, Florida Statutes, government units are encouraged to enter into interlocal agreements to make to the most efficient use of their powers by enabling them to coordinate and cooperate with one another on a basis of mutual benefit to utilize existing property, buildings, and facilities for educational and recreational purposes. This allows for a substantial savings to the public.

Independent Districts

West Coast Inland Navigation District (WCIND)

The West Coast Inland Navigation District (the “District”) is “a multi-county special taxing district, comprised of Manatee, Sarasota, Charlotte, and Lee counties, with an estimated 1.1 million people. The District assists in the planning and implementation of waterway projects that promote safe navigation and the enjoyment of water-based activities, such as boating, fishing, and beach recreation.”

District programs include:

- ❖ Maintaining and enhancing public navigation channels and inlets, boating access facilities, waterfront parks, and piers
- ❖ Providing leadership in waterway resource-based stewardship by encouraging boating safety and environmental education
- ❖ Enhancing the regional economic base while preserving the environment and the quality of life in Southwest Florida

Because of the common interest of the City and the County in Charlotte Harbor, and as the City continues to expand its waterfront development, communication needs to continue through the County to ensure the City plans and issues are addressed properly and assistance is properly coordinated if necessary.

Charlotte Soil and Water Conservation District (CSWCD)

The Charlotte Soil and Water Conservation District (CSWCD) is an elected body that works with the USDA/Natural Resource Conservation Service and Florida Department of Agriculture and Consumer Services staff on issues such as soil analysis, and water conservation. The CSWCD also has the power to tax, hire staff, receive grants, and work on projects. The CSWCD office is located in the University of Florida IFAS Extension Office Suite 3, 25550 Harbor View Rd. Port Charlotte FL 33980.

This independent district is primarily concerned with activities related to agriculture in Charlotte County. However, City residents may become citizen members as the actions of these bodies do benefit the City. Although primary coordination responsibilities would be between the District's directors and appropriate County staff, the City should be kept informed.

Water Management Districts

The City of Punta Gorda is located within the Southwest Florida Water Management District (SWFWMD). SWFWMD is the central planning and regulatory agency for water resource planning and flood control. It also reviews and approves water withdrawal requests for consumptive use and stormwater management plans for development. The District is overseen by its Governing Board and also has eight (8) Basin Boards, including the Peace River Basin Board area that encompasses Punta Gorda. The Basin Boards provide funding for various local government projects. It is the Basin Board's prerogative and authority to fund or not to fund a project depending on the amount of money available. The District does not oversee the Boards but rather supports them in administrative and technical areas which previously consisted of funded research and capital projects that included a local stormwater study, a reclaimed water study, and an aquifer storage study. The District is the agency that regulates the quantities to be withdrawn from a source such as the Peace River. The Peace River/Manasota Regional Water Supply Authority is the entity that governs the quantities of water to be allocated or sold to its members' governments.

The Southwest Florida Water Management District (SWFWMD) continues to coordinate water resource planning & permitting, and drainage control. Primary coordination responsibility remains with the City's Utilities and Public Works Departments.

Regional Planning Agencies

The City of Punta Gorda and Charlotte County continue to be members of the Southwest Florida Regional Planning Council (SWFRPC) which was established pursuant to Ch. 186 *Florida Statutes*. The SWFRPC plays a critical role in the comprehensive planning process. Elected officials from the City and the County participate actively on the SWFRPC board which is comprised of representatives from Charlotte, Collier, Glades, Hendry, Lee, Sarasota Counties, and the various municipalities within those counties. Map #[57-59](#) – Southwest Florida Regional Planning Council (SFEPC) Participants, identifies those counties which participate in the SWFRPC.

Planning staff from Punta Gorda and Charlotte County participate with planners from other local governments in the region on the SWFRPC Technical Advisory Committee (SWFRPC-TAC) and review such issues as Developments of Regional Impact (DRI). The SWFRPC-TAC also reviews City Plans, Plan Amendments, Evaluation and Appraisal Reports, and any DRI's. The City's Comprehensive Plan must ensure consistency with the SWFRPC's Strategic Regional Policy Plan. The SWFRPC-TAC is an important forum for the exchange of information of common interest (e.g., DEO rules) and communication with state agencies. Lastly, the SWFRPC staff is an important source of technical assistance on a wide variety of planning issues ranging from hurricane evacuation to housing.

Map #57-59 - Southwest Florida Regional Planning Council (SFRPC) Participants



The SWFRPC is responsible for the *Strategic Regional Policy Plan* which includes the five mandatory issues of affordable housing, economic development, emergency preparedness, natural resources, and transportation. This document contains a description of the region as a whole and the goals, strategies, and actions necessary to be implemented for the region to develop concurrently.

State Agencies

Florida Department of Economic Opportunity (DEO)

The Florida DEO's, previously known as the Florida Department of Community Affairs, assists the Governor in advancing Florida's economy by championing the state's economic development vision and by administering state and federal programs and initiatives to help visitors, citizens, businesses, and communities. In 2011, the legislature revised the procedures for the submittal and adoption of comprehensive plan amendments allowing local governments to have more discretion in determining their future development by implementing an expedited state review process which shortens the review time and allows for submittal of amendments throughout the year, removing the twice per calendar year limitation.

Florida Department of Environmental Protection (DEP)

The merger of the Florida Department of Environmental Regulation with the Florida Department of Natural Resources (FDNR) resulted in the creation of Florida Department of Environmental Protection (FDEP). FDEP is the lead agency in state

government for environmental management and stewardship. Its main objectives are to protect and manage Florida's air, water and land. The FDEP is divided into three primary areas: Regulatory Programs, Land and Recreation, and Planning and Management. Their priorities include restoring the Everglades, improving air quality, restoring and protecting the water quality in our springs, lakes, rivers and coastal waters, conserving environmentally-sensitive lands and providing citizens and visitors with recreational opportunities, now and in the future.

While the FDEP had a role in planning and plan amendment review, its relationship with the City of Punta Gorda was based primarily on plan implementation. Managing the impacts of continued growth on the natural environment is a FDEP concern that reaches many elements of the comprehensive plan. An example of coordination with FDEP was the adoption of Punta Gorda's Manatee Protection Plan. The City's relationship with the FDEP is important and affects the infrastructure, capital improvements, conservation and coastal management, and future land use Elements especially as the City continues to grow and expand.

Florida Department of Transportation (FDOT)

The Florida Department of Transportation (FDOT) has a major role in the planning and implementation of the transportation components of the comprehensive plan. This role affects the planning and implementation of the *Future Land Use Element* as well, although to a lesser extent since that element must reflect an adequate ability to move people and goods. There are six districts under FDOT and the City lies within District One,

Southwest Florida. FDOT District One covers the following six (6) Metropolitan Planning Organizations (MPOs) which cover all twelve (12) Counties in the District:

MPO/TPO:

1. Polk TPO
 - ❖ Polk County
2. Sarasota-Manatee MPO
 - ❖ Manatee County
 - ❖ Sarasota County
3. Charlotte County-Punta Gorda MPO
 - ❖ Charlotte County
4. Lee County MPO
 - ❖ Lee County
5. Collier ~~County~~ MPO
 - ❖ Collier County
6. Heartland ~~MPO (established 2015-16?)~~ [Regional TPO](#)
 - ❖ DeSoto County
 - ❖ Glades County
 - ❖ Hardee County
 - ❖ Hendry County
 - ❖ [Highlands County](#)
 - ❖ [Okeechobee County](#)

The Charlotte County - City of Punta Gorda Metropolitan Planning Organization (MPO) is an intergovernmental transportation planning agency required by state and federal law in urbanized areas with populations of more than 50,000 in order for surface transportation projects to be eligible for federal Highway Trust Fund dollars.

The MPO is responsible for conducting a continuing, cooperative, and comprehensive transportation planning process through the development of a Long Range Transportation Plan, Transit Development Plan, 5-year Transportation Improvement Plan (http://www.ccmpto.com/joomla4/attachments/CC-PGMPO_2040LRTP_Oct2015_ExecutiveSummary_Web.pdf) and other special purpose plans for all of Charlotte County. These plans account for the movement of both people and goods within and throughout the county by all modes of travel including highways, public transportation, bicycles, and foot. It also plans for the connections (such as airports, seaports, or bus, railroad, and pipeline terminals) linking these modes.

The Charlotte County - City of Punta Gorda Metropolitan Planning Organization (MPO) continues to coordinate City and County efforts with the FDOT for all transportation issues related to the comprehensive plan process. The MPO also plans regionally through intergovernmental agreements with the Sarasota/Manatee MPO and the Lee County MPO.

Florida Fish and Wildlife Conservation Commission (FWC)

This agency is responsible for classifying habitat areas throughout the State and for preserving listed plant and animal species. Its responsibility includes the managing of fish and wildlife resources

for their long-term well-being and for the benefit of people. Included under the executive director's supervision is the Fish and Wildlife Research Institute (FWRI) (<http://research.myfwc.com/>)

Florida Statute charges the FWRI with these responsibilities:

- ❖ Monitoring marine and freshwater resources, wildlife, and habitats
- ❖ Developing and implementing techniques for restoring plant and animal species and their habitats
- ❖ Providing technical support when oil spills and human-related or natural disasters occur
- ❖ Monitoring red tides and providing technical support for state and local government public health concerns
- ❖ Providing fish and wildlife research technical results to state and local governments

In 1994, the agency published *Closing the Gaps in Florida's Wildlife Habitat Conservation System*. The study identified strategic habitat areas east of the C.M. Webb area into Hardee County, southwest Charlotte County in the Charlotte Flatwoods area, and in the western part of Charlotte County. The 1994 report, no longer available on line, was updated in July 2006 and is *Wildlife Habitat Conservation Needs in Florida: Updated Recommendations for Strategic Habitat Conservation Areas*, <https://www.fws.gov/landscape-conservation/pdf/SHCReport.pdf>. The results of this project have re-identified Strategic Habitat Conservation Areas for a new selection of focal species, including many species that were in the original 1994 report examined existing and potential habitats for various species and

recommended priorities for preservation land acquisition through first the Preservation 2000 program and the current Florida Forever Program.

The relationship of the City's Comprehensive Plan to the Florida Fish and Wildlife Conservation Commission (FWC), centers on the *Conservation and Coastal Management Elements*. Coordination with the agency resulted in acquisition of additional lands in the Charlotte Flatwoods through the Preservation 2000 program. Coordination is good and primarily occurs between City Planning staff and FWC staff and it primarily affects the *Conservation, Coastal Management*, and the *Future Land Use Elements*.

Florida Department of State

Intergovernmental coordination with the Florida Department of State occurs through the Division of Historical Resources. Historic resources planning in Punta Gorda was carried out in the context of the Downtown Redevelopment Plan which was developed with input from the City Revitalization Committee, Historic Preservation Advisory Board, and public input.

Intergovernmental coordination continues with the Florida Department of State and primarily through the Division of Historical Resources. Historic resources planning in Punta Gorda continues to be implemented within the Downtown Redevelopment Plan. Since historic resources are fairly limited, the scope of this coordination relationship is limited. The quality of the relationship appears to be good. Coordination here primarily affects the *Future Land Use Element*.

Florida Department of Environmental Health (formerly the Florida Department of Health and Rehabilitative Services)

The Florida Department of Environmental Health works to prevent disease of environmental origin. Environmental health activities focus on prevention, preparedness, and education and are implemented through routine monitoring, education, surveillance and sampling of facilities and conditions that may contribute to the occurrence or transmission of disease. Although the former agency HRS was a large state agency focused primarily on human services, it was responsible for the permitting of septic tanks. Punta Gorda was not directly involved in septic tank issues, but was indirectly involved with the Department's review of sanitary mains or other related facilities prior to installation.

Florida Housing Finance Agency

The Florida Housing Finance Agency (FHFA) role is to assist residents in obtaining safe, decent housing that might otherwise be unavailable to them. The Florida Housing's Board of Directors and staff are continuing to work to increase affordable housing opportunities for Floridians, ensure that Florida Housing's programs are well matched to the housing needs of Floridians, and communicate the importance of affordable housing to Florida's communities. The agency is a part of the DEO and has an intergovernmental coordination relationship with the City and the County concerning affordable housing through the State Housing Initiatives Program (SHIP).

The coordination is generally through the Charlotte County Budget Office that manages the City's SHIP allocation for

affordable housing programs. The SHIP plan is coordinated with the Housing Element.

Federal Agencies

Federal Communications Commission (FCC)

The intergovernmental coordination with the Federal Communications Commission (FCC) is rather limited. It is restricted primarily to regulations affecting the height of transmission towers or receiving antennae, or the location of transmission lines or other communication infrastructure. The near-term review of the City's Land Development Regulations (LDR) has recognized FCC jurisdiction and rules preempt local legislation. Coordination continues to be good with the process involving mainly the City Attorney and City Planning staff. Coordination could affect the *Future Land Use and Transportation Elements*.

Florida Department of Environmental Agency (EPA)

The relationship between the City and the EPA involves the agency's responsibilities for prescribing quality standards for potable water, sanitary sewer operations, and stormwater quality. The permitting and monitoring processes continue to provide the opportunity for regular coordination between the EPA and the City's Utility Department regarding infrastructure, conservation and coastal management, and future land use. Coordination with EPA is useful to the comprehensive planning process and the quality of the relationship is good. Coordination is primarily between agency staff and staff of the City's Utility Department.

Army Corps of Engineers

The Army Corps of Engineers has jurisdictional responsibility over the navigable waters of the United States and over wetlands. Development plan review continues to be an opportunity to satisfy comprehensive plan policies through completion of Corps' requirements for wetlands protection. Coordination works well and is generally between agency staff and the City's Planning and Public Works Department staff.

Federal Aviation Administration (FAA)

As a result of the FAA's regulatory authority over the Charlotte County Airport, coordination is through the MPO and the Charlotte County Development Authority that manages the Airport. The FAA's authority over aviation facilities and airspace surrounding them has influence over facilities planning ranging from transportation to land use. The FAA's authority continues to govern aviation facilities and airspace; this agency monitors facilities planning ranging from transportation to land use through the Charlotte County Development Authority. Coordination continues to be adequate.

Federal Highway Administration (FHA)

In 2012 the Moving Ahead Progress in the 21st Century Act (MAP-21) was signed into law. (<https://www.fmcsa.dot.gov/mission/policy/map-21-moving-ahead-progress-21st-century-act>) MAP-21 funds surface transportation programs at over \$105 billion for fiscal years (FY) 2013 and 2014, MAP-21 is the first long-term highway

authorization enacted since 2005. MAP-21 represents a milestone for the U.S. economy by providing needed funds and, more importantly, it transforms the policy and programmatic framework for investments to guide the growth and development of the country's vital transportation infrastructure.

MAP-21 creates a streamlined, performance-based, and multimodal program to address the many challenges facing the U.S. transportation system. These challenges include improving safety, maintaining infrastructure condition, reducing traffic congestion, improving efficiency of the system and freight movement, protecting the environment, and reducing delays in project delivery.

In addition to its streamlining processes and improvements to safety and efficiency in freight movement and environment protection, MAP-21 builds on and refines many of the highway, transit, bike, and pedestrian programs and policies established in 1991. Over the last three years the Department has focused and shall continue to focus on working closely with stakeholders to ensure that local communities are able to build multimodal, sustainable projects ranging from passenger rail and transit to bicycle and pedestrian paths.

United States Department of Housing and Urban Development (HUD)

This agency had an intergovernmental coordination relationship with the City of Punta Gorda through the Community Development Block Grant (CDBG) program. Punta Gorda is an entitlement community receiving CDBG funds directly from HUD. HUD

relationships also exist with the Punta Gorda Housing Authority for public housing and the Section 8 Rental Assistance Program.

In the wake of Hurricane Charley, the City working in concert with HUD and FEMA developed a comprehensive redevelopment program for the City's damaged public housing areas. These coordination relationships are effective in carrying out the City's *Housing Element's* goals, objectives and policies. The relationships generally work well in terms of communication. Coordination is between City Planning staff and HUD staff. Coordination works well and potentially affects the *Housing, Future Land Use, Infrastructure, Recreation and Open Space, and Capital Improvements Elements*.

United States Department of Interior

The United States Department of the Interior, through enforcement of the Historic Preservation Act by State Historic Preservation Offices, has an indirect intergovernmental relationship with Punta Gorda and Charlotte County. The agency is responsible for the National Register of Historic Places and Punta Gorda has a National Register Historic district and seven (7) individual properties listed on the National Register. Punta Gorda, a little over 125 years old, had some historic building stock that played an important role in the initial revitalization of downtown. However, the coordination relationship between the agency and the City is likely to be limited since most of the building stock is so new. Coordination would be through Urban Design staff and would affect mostly the *Future Land Use Element, the Housing Element and the new Historic Element*. Coordination continues to remain good.

Florida Department of State

As a coastal community with a harbor heavily utilized by leisure boaters and to a lesser extent, commercial fishermen, Charlotte County and Punta Gorda have a relationship with the United States Coast Guard. However, due to the lack of a commercial port, much of the relationship was not intergovernmental but between the agency and individuals. A more direct intergovernmental relationship exists between local law enforcement units and the Florida Marine Patrol in policing activities such as unsafe boating and illegal net fishing. The agency's educational, law enforcement, and emergency resource functions have little direct bearing on the comprehensive plan.

United States Department of Agriculture (USDA)

The coordination with this agency is primarily through the Charlotte Soil and Water Conservation Service (CSWCS) An indirect link with the USDA through the Cooperative Extension Service was thought to be helpful in formulating and implementing landscaping programs and regulations. Coordination with the USDA continues to occur through the CSWCS.

United States Fish and Wildlife Service (USFWS)

The agency has the responsibility for the Endangered Species Act. This act is important as part of the conservation policies of the comprehensive plan. Although currently the City has little to do with this department, it may play a bigger role as the City's development increases through annexation.

Charlotte Harbor National Estuary Program (CHNEP)

The Charlotte Harbor National Estuary Program (CHNEP) is a partnership of citizens, elected officials, resource managers and commercial and recreational resource users working to improve the water quality and ecological integrity of the greater Charlotte Harbor watershed estuarine system from Venice in Sarasota County to Bonita Springs in Lee County to Winter Haven in Polk County. The NEP was established under Section 320 of the 1987 Clean Water Act (CWA) Amendments as a U.S. Environmental Protection Agency (EPA) place-based program to protect and restore the water quality and ecological integrity of estuaries of national significance. Section 320 of the CWA calls for each NEP to develop and implement a Comprehensive Conservation and Management Plan (CCMP). The CCMP is a long-term plan that contains specific targeted actions designed to address water quality, habitat, and living resources challenges in its estuarine watershed. A cooperative decision-making process is used within the program to address diverse resource management concerns in the 4,700-square-mile CHNEP study area. Many of these partners also financially support the Program, which, in turn, affords the Program opportunities to fund projects. The CHNEP is guided by four committees to fulfill a plan to protect the natural environment of southwest Florida.

Previously hosted by the Southwest Regional Planning Council, the CHNEP relocated to the City of Punta Gorda and is now hosted by the City. The City is looking forward to this new partnership and the opportunities to work closely with them in supporting the implementation of their management plan. In addition the management plan ties in directly with the goals objectives and

policies of the City's Conservation and Coastal Management Elements protecting the City's most precious natural resource, the Charlotte Harbor.

V. COORDINATION & SPECIFIC PLAN ELEMENTS

The City's Comprehensive Plan

The Department of Economic Opportunity (DEO), previously known as the Department of Community Affairs, focuses on workforce programs, community development opportunities, and economic development initiatives and programs. Their vision and mission is to assist the Governor in advancing Florida's economy by championing the state's economic development vision and by administering state and federal programs and initiatives to help visitors, citizens, businesses, and communities. The 2011 changes to the state legislation, known as the Community Planning Act, allow for the local governments to have more control in future development. The legislature revised the procedures for the submittal and adoption of comprehensive plan amendments. The Act focuses on reducing the review time of Comprehensive Plan Amendments and removes the twice per calendar year limitation for all large scale amendments.

Coordination efforts between the City and unincorporated Charlotte County are employed through the different elements of the Comprehensive Plan.

Future Land Use Element

The City of Punta Gorda could be impacted by changes in Map #5 - Punta Gorda Future Land Use (FLUM) classifications of property within the City, in unincorporated Charlotte County or by changes in land development regulations affecting such property. A reciprocal relationship exists with respect to the impact of such changes in the City on surrounding properties in the unincorporated County. Changes in allowable use, density and intensity are a fundamental area in need of coordination because such changes may alter utilities demand, transportation demand, demand for other facilities and service, and the development potential of surrounding properties.

The coordination and implementation of the City's Annexation and Utilities Extension Strategy will result in a rational extension of utilities which appropriately uses available capacities and discourages urban sprawl by encouraging managed growth. Coordination on these issues can occur through the semi-annual and as needed joint workshops between the City Council and the County Commission. This forum is also appropriate for achieving joint solutions on issues of drainage and solid waste and any jointly developed recreational facilities

Conservation and Coastal Management Elements

The *Conservation and Coastal Management Element* reviews a variety of issues that require coordination with the Southwest Florida Water Management District, the Florida Department of Environmental Protection, The Florida Fish and Wildlife Conservation Commission, and the US Army Corps of Engineers.

While the City recognizes these agencies as the lead authority in the enforcement and review of development projects requiring environmental permitting, the City provides the local information to the agencies for them to complete their review. This coordination allows for a thorough review of all issues and impacts resulting project that is compliant with and aesthetically and most beneficial to all involved.

Charlotte Harbor is the most important natural resource to the City of Punta Gorda and protection of the harbor is imperative. Charlotte Harbor is included in the National Estuary Program, (NEP) since 1995. The NEP is administered by the Environmental Protection Agency (EPA). Completed in 2000, The Harbor's Comprehensive Conservation and Management Plan is administered locally by the City of Punta Gorda through the Charlotte Harbor National Estuary Program (CHNEP). The CHNEP is the sole authority in the management of the plan.

The water management districts complete District Water Management Plans consistent with the requirements of Section 373.036 *Florida Statutes* and Section 62-40.520, Florida Administrative Code. The plans provide long range comprehensive guidelines for four areas of responsibility: water supply, flood protection, floodplain management, water quality and natural systems. All issues are covered by policies within the Coastal and Conservation Management Elements. The City along with the County, coordinate policies between the water management districts to ensure compatibility with the long range plans and the strategic environmental protection policies established by the City.

Infrastructure Element

Coordination in public facilities occurs as a matter of necessity. As previously mentioned, the City coordinates stormwater management and environmental protection projects with the Southwest Florida Water Management District, the Florida Department of Environmental Protection, The Florida Fish and Wildlife Conservation Commission, and the US Army Corps of Engineers. Coordination between the City's and the County's Public Work staff, the respective advisory boards as well as the governing bodies on stormwater management increased due to implementation of the federally mandated National Pollutant Discharge Elimination System (NPDES) Act.

The City coordinates solid waste issues with the County through an interlocal agreement to promote public awareness, support and cooperation in solid waste management and recycling programs.

With regards to the Utilities Department, Punta Gorda services the City and extends into a portion of unincorporated Charlotte County adjacent to the City. The City and Charlotte County are negotiating an interlocal agreement which would allow for the County to purchase water from the City or the County to sell water to the City at a future date. The respective utilities staff and elected officials are holding joint meetings in an effort to arrive at an agreement.

In addition to the above agreement, the City partnered with the County and the Peace River/Manasota Regional Water Supply Authority to allow an interconnect agreement with the City. Approval from the Charlotte County Board of County

Commissioners is required prior to running the line through Charlotte County.

Coordination exists between Florida Power and Light for land use and traffic circulation. Similar coordination exists between the phone and cable companies. Coordination is generally at a development review level to avoid conflicts with utility easements and infrastructure.

Housing Element

Together Punta Gorda and unincorporated portions of Charlotte County will serve a diverse housing market in south Charlotte County. Therefore the City and the County must work in concert to ensure that the further development of varied housing resources will meet housing needs described in the respective *Housing Element* of the City of Punta Gorda and Charlotte County Comprehensive Plans. The semi-annual and as needed joint workshops of the City Council and County Commission provide coordination on broad policy issues and staff level coordination will occur with the SHIP program and other efforts.

Some of the coordination efforts with the *Housing Element* policies are as follows:

- ❖ The Housing Corporation of Charlotte County Incorporated contracts with Charlotte County to administer the City's and County's State Housing Initiative Partnership Program (SHIP). The City of Punta Gorda as a Community Development Block Grant (CDBG) entitlement community

can in a limited way assist in the support of affordable housing initiatives

- ❖ The Charlotte County Affordable Housing Advisory Committee (AHAC) provides a forum for local agencies and citizens in housing matters, including SHIP funding and the facilitation and coordination of SHIP and CDBG planning processes
- ❖ The Florida Housing Finance Corporation (FHFC) deals with affordable housing projects and works with both the City and the County. The SHIP program addresses the affordable housing needs of the City and the County as well as providing funding for housing
- ❖ The Charlotte County Housing Finance Authority has the ability to issue bonds for affordable housing projects
- ❖ The Punta Gorda Housing Authority (PGHA) manages a Section 8 Voucher program which serves both the City and the County. Currently the PGHA is approved for the development of 176 units that are replacing those that were destroyed by Hurricane Charley in 2004. The project, The Verandas, is under construction with a 120 unit development.
- ❖ HUD has an intergovernmental coordination relationship with the City of Punta Gorda through the CDBG funds. HUD relationships also exist with the PGHA for Public Housing and the Section 8 Voucher Program

All of the above relationships assist the City in fulfilling the affordable housing goals and objectives outlined in the *Housing Element*.

Recreation and Open Space Element

The City's Comprehensive Plan has a *Recreation and Open Space Element* that establishes level of service standards for recreational facilities. The City has coordinated with the County and the Florida Department of Environmental Protection in the acquisition of property for preservation. Future growth may require the City look at and increase the current staff or possibly create a new Parks and Recreation Department.

Transportation Element

Intergovernmental coordination of transportation issues is extremely important when it comes to development of projects. The coordination and implementation of local plans with the *Transportation Element* ensures the planning of an integrated transportation system meeting the needs of the City, the County, and the region. The Charlotte County-City of Punta Gorda Metropolitan Planning Organization (MPO) continues to coordinate City and County efforts with FDOT for all transportation issues related to the City's Comprehensive Plan process. The MPO works with both Charlotte County and the City of Punta Gorda in creating a Long Range Transportation Plan (LRTP) consistent with the elements of both entities. This strategy has resulted in complimentary goals, objectives, and policies within the respective *Transportation Elements*. Coordination on the local issues occurs through the semi-annual and as needed joint workshops between the City Council and the County Commission.

In 2003, the Charlotte County - Punta Gorda MPO signed an interlocal agreement with the Sarasota - Manatee MPO. This

agreement, formulated in accordance with Section 339.175 *Florida Statutes*, supports coordination of policies through development of a joint regional long range transportation plan and joint regional project priorities. The agreement advances coordination of transportation plans between Charlotte and Sarasota Counties. On July 9, 2013, the Charlotte County-Punta Gorda MPO and the Sarasota/Manatee agreed to continue with joint regional coordination.

Future agreements and coordination efforts regarding regional transportation issues and their relation to land use will also be needed with Lee County. Coordination can be performed through the Southwest Florida Regional Planning Council (SWFRPC) and the Charlotte County-Punta Gorda Metropolitan Planning Organization (MPO). The Charlotte County-Punta Gorda MPO coordinates transportation issues with the SWFRPC, the Lee County MPO and Lee County transportation agencies. Issues include transportation facilities and maintenance of roadways in the Burnt Store Road Corridor Area and regional transportation facilities affected by the Babcock Ranch Town proposal. The future development of these transportation facilities will have significant impacts on Lee County.

The City and County have agreements for the maintenance of traffic signals as well as to provide street stripping services on request. The City and the County have previously entered into agreements to complete road and drainage improvements along roads that straddle the border. Both departments continue to work together to coordinate efforts that will provide high-quality services to their customers.

Public Schools Facilities Element

The *Public Schools Facilities Element* by virtue of the overall growth management strategies analyzes the direction and intensity of future growth and development identified in the *Future Land Use Element*. The coordination of these issues is necessary as projects may serve multiple jurisdictions, construction impacts may cross jurisdictional boundaries, and improved efficiencies may reduce project costs through efficient results which produce well thought out and financially feasible projects.

Historic Element

Although not a required Element, the City has adopted a Historic Element as was requested during by the Community during public workshops. This element increases public awareness of the rich cultural heritage of the City and enhances community pride. Education of our population on the importance of historical preservation of these vast resources provides a catalyst to economic development, cultural heritage and sustainable tourism.

Capital Improvements Element

The *Capital Improvements Element* lays out the groundwork for investment in the capital facilities rooted in the *Transportation, Infrastructure, Recreation and Open Space, and Future Land Use Elements*. Capital Improvements utilizing local state or federal funding requires coordination through a financially feasible capital improvement plan. The coordination of these issues is necessary as projects may serve multiple jurisdictions, construction impacts

may cross jurisdictional boundaries, efficiencies might be gained through shared facilities, and various permitting agencies may be involved. The coordination process ensures local governments and the agencies address the impacts and mitigation across the jurisdictional boundaries.

As Capital Improvement projects are proposed, those groups involved coordinate amongst themselves. Therefore it is important to maintain good communication between all entities in an effort to produce good efficient results which produce well thought out and financially feasible projects.

Coordination with Planned Growth and Development within Punta Gorda

The existing pattern of land use in portions of unincorporated Charlotte County surrounding the City of Punta Gorda is generally inconsistent with the City's land use pattern. Topics of concern in recent years involve the enforcement of zoning code requirements near City boundaries (high grass and weeds, outside storage, etc.), development permit conditions for commercial properties along major road corridors leading into the City. Concern continues regarding land use activities within the Shell Creek and Prairie Creek Watershed which supplies the City's potable water. In terms of future land use, the City will continue to be concerned that its water supply is protected from potential discharge of hazardous chemicals, agricultural runoff, and contaminated stormwater runoff from increased urban sprawl in these watersheds. Absorption of utility capacities by development in this sparsely developed area as well as those areas looking to annex into the city could limit the ability to support continued

infill development in and around Punta Gorda. Beyond the comprehensive plan, it is important for Punta Gorda and Charlotte County to communicate the water needs of the additional projects being proposed through the County's planning and development process. These projects include the Burnt Store Road Corridor and most recently the Jones Loop Road area.

In view of the importance of potable water, this issue deserves special consideration. The City's potable water source is protected by Charlotte County's Potable Water Protection Overlay District). This Potable Water Protection Overlay District should be continued by Charlotte County for the Shell Creek and Prairie Creek Watershed area depicted in Map #13 - Charlotte County Watershed Overlay District. This is the only identified future source of potable water for Punta Gorda. Since Prairie Creek provides most of the flow into the City's reservoir and flows out of DeSoto County, the institution of a similar SSWPOD by DeSoto County would seem to be in the City's best interest.

As a means of further coordinating in the protection of its water supply, City staff proposed Policies 2.3.5 and 2.3.6. be included in Charlotte County's Future Land Use Element to address storage and transmission of hazardous or toxic substances in lands classified as Preservation or Resource Conservation, and those lands located within the Potable Water Protection Overlay District. This type of coordination is critical in protecting the City's water source.

Most recently, state statutes require the coordination of water supply and land use planning by updating or adopting new policies which provides for coordination between local entities and

regional water management supply plans. This legislation strengthens the statutory linkage between regional water supply plans prepared by local governments.

[Comparison with Southwest Florida Regional Policy Plan](#)

The Southwest Florida Regional Planning Council (SWFRPC) plays a critical role in the comprehensive process and provides major intergovernmental coordination of comprehensive planning strategies among the southwest Florida counties and municipalities under its charge. The SWFRPC is responsible for reviewing plan amendments for consistency with the *Strategic Regional Policy Plan*. The SRPP contains five strategic regional subject areas which are affordable housing, economic development, emergency preparedness, natural resources, and regional transportation. The SRPP sets forth issues, goals, and policies for each of the strategic regional subject areas and contains a coordination outline which describes the programs and processes of the SWFRPC. This outline will be used for the continuous, coordinated implementation of the regional plan by the constituent local governments.

[Comparison with the State Comprehensive Plan](#)

The State of Florida's Comprehensive Plan, contained in Chapter 187, *Florida Statutes*, provides long-range policy guidance for the orderly social, economic, and physical growth of the state. It is reviewed every other year by the Legislature, and implementation of its policies requires legislative action unless otherwise specifically authorized by the constitution or law. The Plan is intended to be a direction-setting document. Its policies may be

implemented only to the extent that financial resources are provided pursuant to legislative appropriation or grants or appropriations of any other public or private entities. The plan does not create regulatory authority or authorize the adoption of agency rules, criteria, or standards not otherwise authorized by law. The goals and policies contained in the Plan should be reasonably applied by local government where they are economically and environmentally feasible, not contrary to the public interest, and consistent with the protection of private property rights. The Plan should be applied as a whole and no specific goal or policy applied in isolation from the other goals and policies.

Punta Gorda's Comprehensive Plan Implementation

Punta Gorda's Comprehensive Plan furthers the goal of intergovernmental coordination by providing coordination with local, regional, state, and federal entities; by promoting citizen involvement in the development of the comprehensive plan; and by encouraging the initiation and continued implementation of a citizen-driven community vision process with community goals that will be supported by the City's Comprehensive Plan.

Suggested Changes to Intergovernmental Coordination Process

The City suggests the following process could be studied to improve intergovernmental coordination with the County regarding development activities:

- ❖ Continue to pursue an agreement with Charlotte County whereby the City would assume code enforcement

responsibilities for property within a certain distance from its boundaries. The applicable code within these areas would be the City code.

- ❖ Pursue an agreement with Charlotte County concerning municipal boundaries, utility connection and extension, and annexation. In short, the City's utility service areas described in 2016 Executive Annexation Summary Report are logical growth areas for the City of Punta Gorda for purposes of utility extension, economic development and diversification, and growth that compliments existing City development and avoids urban sprawl. This area should be recognized as the future growth and annexation area for Punta Gorda.
- ❖ Ensure protection of the City's Shell Creek and Prairie Creek Reservoir by maintaining the Potable Water Protection Overlay District in Charlotte County The Watershed Overlay District, as it is now called, as identified in Map #13 - Charlotte County Watershed Overlay District and by pursuing a similar Potable Water Protection Overlay District with DeSoto County.

Table 9.1A – Federal Agency Matrix of Intergovernmental Relationships

<u>Federal Agency</u>	<u>Element</u>	<u>Coordination Mechanism</u>	<u>Type of Relationship</u>	<u>Responsible Departments</u>
Environmental Protection Agency	Future Land Use Element	Public Notice	Technical Advisory	Urban Design
	Conservation and Coastal Management Element	Public Notice	Technical Advisory	Urban Design
	Infrastructure Element	A, B, & C, Public Notice	A & B Technical Advisory Funding	A,B, & C
	A. Sanitary Sewer		C. Technical Advisory	Public Works
	B. Solid Waste			
C. Drainage				
	Recreation & Open Space Element	Public Notice	Technical Advisory	Urban Design Public Works
Army Corps of Engineers	Future Land Use Element	Public Notice	Technical Advisory	Urban Design
	Transportation Element	Public Notice	Technical Advisory Funding	Public Works
	Conservation and Coastal Management Elements	Public Notice	Technical Advisory Funding	Public Works
	Infrastructure Element	Public Notice	Technical Advisory Funding	Urban Design
	A. Drainage			
	Recreation & Open Space Element	Public Notice	Technical Advisory	Urban Design
Capital Improvements Element	Public Notice	Technical Advisory	Urban Design	

	Future Land Use Element	Public Notice	Technical Advisory Funding	Urban Design
Soil Conservation Service	Infrastructure Element			
	A. Sanitary Sewer	A, B, & C, Public Notice	A. Technical Advisory Funding B. Technical Advisory C. Technical Advisory Funding	A, B, C, Public Works
	B. Solid Waste C. Drainage			
	Conservation and Coastal Management Element	Public Notice	Technical Advisory	Urban Design Public Works
Department of Housing & Urban Development	Housing Element	Public Notice	Technical Advisory Funding	Urban Design
Coast Guard	Transportation Element	Public Notice	Technical Advisory Funding	Urban Design
	Conservation & Coastal Planning Element	Public Notice	Technical Advisory Funding	Urban Design
Department of Agriculture	Housing Element	Public Notice	Technical Advisory Funding	Urban Design
	Conservation & Coastal Planning Element	Public Notice	Technical Advisory Funding	Urban Design
Department of the Interior	Recreation & Open Space Element			
	Historic Element	Public Notice	Technical Advisory Funding	Urban Design
US Fish & Wildlife	Conservation & Coastal Planning Element	Public Notice	Technical Advisory Funding	Urban Design
Federal Highway Administration	Transportation Element	Public Notice	Technical Advisory Funding	Urban Design
Federal Aviation Administration	Transportation & Future Land Use Elements	Public Notice	Technical Advisory Funding	Urban Design
Charlotte Harbor National Estuary Program	Conservation and Coastal Management Elements	Public Notice	Technical Advisory Funding	Urban Design

Source: City of Punta Gorda Urban Design 2016

Table 9.1B – State Agency Matrix of Intergovernmental Relationships

<u>State Agency</u>	<u>Element</u>	<u>Coordination Mechanism</u>	<u>Type of Relationship</u>	<u>Responsible Departments</u>
Department of Economic Opportunity	Future Land Use Element	Formal Public Notice	Technical Advisory Joint Funding Plan Approval	Urban Design
	Transportation Element	Formal Public Notice	Technical Advisory Joint Funding Plan Approval	Urban Design Public Works
	Conservation and Coastal Management Elements	Formal Public Notice	Technical Advisory Plan Approval	Urban Design
	Infrastructure Element	Formal Public Notice	Technical Advisory Plan Approval	Urban Design Utilities
	Recreation & Open Space Element	Formal Public Notice	Technical Advisory Plan Approval	Urban Design Public Works/ Parks & Grounds
	Housing Element	Formal Public Notice	Technical Advisory Joint Funding Plan Approval	Urban Design
	Intergovernmental Coordination Element	Formal Public Notice	Technical Advisory Joint Funding Plan Approval	Urban Design
	Capital Improvements Element	Formal Public Notice	Technical Advisory Plan Approval	Urban Design Finance
	Community Facilities & Services Element	Formal Public Notice	Formal Public Notice	Technical Advisory Joint Funding Plan Approval
Historic Element				

Department of Environmental Protection	Future Land Use Element	Formal Public Notice	Technical Advisory	Urban Design
	Transportation Element	Formal Public Notice	Technical Advisory	Urban Design MPO
	Infrastructure Element A. Sanitary Sewer B. Potable Water C. Solid Waste D. Drainage	Formal Public Notice	Technical Advisory A,B,C,D	A & B. Utilities Urban Design C & D Public Works
	Conservation and Coastal Management Elements	Formal Public Notice	Technical Advisory	Urban Design
	Recreation and Open Space Element	Formal Public Notice	Technical Advisory	Urban Design Public Works/Parks & Grounds
Department of Transportation	Future Land Use Element	Formal Public Notice	Technical Advisory	Urban Design
	Transportation Element	Formal Public Notice	Shared facilities Technical Advisory Joint Funding	Urban Design MPO / Public Works
	Conservation and Coastal Management Elements	Formal Public Notice	Technical Advisory	Urban Design
	Capital Improvements Element	Formal Public Notice	Technical Advisory Joint Funding	Public Works

Fish & Wildlife Conservation Commission	Future Land Use Element	Formal Public Notice	Technical Advisory	Urban Design
	Conservation and Coastal Management Elements	Formal Public Notice	Technical Advisory	Urban Design
	Recreation and Open Space Element	Formal Public Notice	Technical Advisory Shared Facilities	Urban Design Public Works/Parks & Grounds
Department of State (includes Bureau of Historic Preservation & Library Development)	Future Land Use Element	Formal -Public Notice	Technical Advisory Joint Funding	Urban Design
	Conservation and Coastal Management Elements	Formal Public Notice	Technical Advisory Joint Funding	Urban Design
	Recreation & Open Space Element	Formal Public Notice	Technical Advisory Joint Funding	Urban Design Public Works Parks & Grounds
	Housing Element	Formal Public Notice	Technical Advisory Joint Funding	Urban Design Bureau of Historic Preservation
	Community Facilities & Services Element Historic Element	Formal Public Notice	Technical Advisory Joint Funding	Urban Design
Department of Law Enforcement	Community Facilities & Services Element	Formal Public Notice	Technical Advisory Joint Funding	City of Punta Gorda Police Department
Department of Environmental Health	Future Land Use Element	Public Notice Technical Advisory	Advisory	Urban Design
	Conservation and Coastal Management Elements	Public Notice Technical Advisory	Technical Advisory	Urban Design

	Infrastructure Element A. Sanitary Sewer B. Portable Water	A. Public Notice B. Public Notice	A. Advisory B. Technical Advisory	A & B. Utilities Urban Design
	Housing Element	Public Notice Technical Advisory	Advisory	Urban Design Finance
	Community Facilities & Services Element	Public Notice Technical Advisory	Advisory Joint Funding	Urban Design Fire/Police Utilities
Florida Housing Corporation	Housing Element	Public Notice	Technical Advisory Joint Funding	Urban Design

Source: City of Punta Gorda Urban Design 2016

Table 9.1C – Regional Agency Matrix of Intergovernmental Relationships

<u>Regional Agency</u>	<u>Element</u>	<u>Coordination Mechanism</u>	<u>Type of Relationship</u>	<u>Responsible Departments</u>
	Future Land Use Element	Formal Meetings	Technical Advisory	Urban Design
Peace River/Manasota Regional Water Supply Authority	Infrastructure Element A. Potable Water	Formal Meetings	Technical Advisory Funding	Utilities
	Conservation and Coastal Management Elements	Formal Meetings	Technical Advisory Funding	Urban Design
Southwest Florida Water Management District	Future Land Use Element	Public Notice Formal Meeting	Technical Advisory Funding	Urban Design
	Infrastructure Element A. Potable Water B. Sanitary Sewer	Public Notice Formal Meeting	A,B, & C Technical Advisory Funding	A & B Utilities A, B, & C Public Works

C. Drainage				
Southwest Florida Regional Planning Council	Conservation and Coastal Management Elements	Public Notice Formal Meeting	Technical Advisory Funding	Urban Design
	Recreation & Open Space Element	Public Notice Formal Meeting	Technical Advisory Funding	Urban Design Public Works/ Parks & Grounds
	Capital Improvements Element	Public Notice Formal Meeting	Technical Advisory Funding	Urban Design Finance
	Future Land Use Element	Public Notice Formal Meeting	Technical Advisory Joint Services	Urban Design
	Transportation Element	Public Notice Formal Meeting	Technical Advisory Joint Services	Urban Design Public Works
	Infrastructure Element A. Sanitary Sewer B. Potable Water C. Solid Waste D. Drainage	A, B,C, & D Public Notice Formal Meeting	A, B,C, & D Technical Advisory Joint Services	A & B Utilities Public Works C & D Public Works
	Housing Element	Public Notice Formal Meeting	Technical Advisory Joint Services	Urban Design
	Conservation and Coastal Management Elements	Public Notice Formal Meeting	Technical Advisory Joint Services	Urban Design
	Recreation & Open Space Element	Public Notice Formal Meeting	Technical Advisory Joint Services	Urban Design Parks & Grounds
	Capital Improvements Element	Public Notice Formal Meeting	Technical Advisory Joint Services	Urban Design Finance

Source: City of Punta Gorda Urban Design 2016

Table 9.1D – Local Government Matrix of Intergovernmental Relationships

<u>Local Government</u>	<u>Element</u>	<u>Coordination Mechanism</u>	<u>Type of Relationship</u>	<u>Responsible Departments</u>
Charlotte County	Future Land Use Element	Informal Coordination	Technical Advisory	Urban Design
	Transportation Element	Informal Coordination	Technical Advisory	Public Works
	Conservation & Coastal Management Elements	Informal Coordination	Technical Advisory	Urban Design
	Infrastructure Element			
	A. Sanitary Sewer	A, B, C & D	A, B, C, & D	A, B, C, & D
	B. Potable Water	Informal Coordination	Technical Advisory	Public Works
	C. Drainage			
	D. Sanitation			
	Recreation & Open Space	Informal Coordination	Technical Advisory	Urban Design
Charlotte Soil & Water Conservation Service	Future Land Use Element	Public Notice	Technical Advisory Funding	Urban Design
	Infrastructure Element		A. Technical Advisory Funding	
	D. Sanitary Sewer	A, B, & C, Public Notice	B. Technical Advisory	A, B, C, Public Works
	E. Solid Waste		C. Technical Advisory Funding	
	F. Drainage			
	Conservation and Coastal Management Element	Public Notice	Technical Advisory	Urban Design Public Works
DeSoto, Sarasota, Glades, & Lee Counties	Future Land Use Element	Informal Coordination	Technical Advisory	Urban Design
	Transportation Element	Informal Coordination	Technical Advisory	Public Works
	Conservation & Coastal Management Elements	Informal Coordination	Technical Advisory	Urban Design
	Infrastructure Element			
	E. Sanitary Sewer	A, B & C	A, B, & C	A, B & C
	F. Potable Water	Informal Coordination	Technical Advisory	Public Works
	G. Drainage			

Source: City of Punta Gorda Urban Design 2016

Table 9.1E – Local Agency Matrix of Intergovernmental Relationships

<u>Local Agency</u>	<u>Element</u>	<u>Coordination Mechanism</u>	<u>Type of Relationship</u>	<u>Responsible Departments</u>
Charlotte County Arts & Humanities	Future Land Use Element	Informal	Advisory	Urban Design
	Recreation & Open Space Element	Informal	Joint Funds & Facilities	Urban Design
	Community Facilities & Services Element	Informal	Advisory	Growth Management Urban Design
Charlotte County Airport Authority	Transportation Element	Technical Advisory Committee/ Adopted Airport Plan	Advisory	Urban Design City Engineering Public Works/MPO
	Future Land Use Element	Approved Plan	Advisory	Urban Design City Engineering
Charlotte County Finance Housing Authority	Housing Element	Advisory	Technical Assistance	Urban Design
Charlotte County Housing Corporation	Housing Element	Advisory	Funding	Clerk’s Office Attorney’s Office Urban Design
Charlotte County School Board	Future Land Use Element	Technical Advisory Joint Workshops	Formal	Growth Management Urban Design
	Transportation Element	Informal	Advisory	Urban Design
	Conservation and Coastal Management Elements	Informal	Advisory	Urban Design
	Infrastructure	Advisory Interlocal Agreement	Shared Facilities	Urban Design

	Recreation & Open Space Element	Technical Advisory Interlocal Agreement	Shared Facilities	Urban Design
	Intergovernmental Coordination Element	Advisory	Shared Facilities	Urban Design
	Capital Improvements Element	Informal	Joint Funding	Urban Design
	Community Facilities & Services Element	Joint Workshops	Advisory/ Shared Facilities	Urban Design
Florida Power and Light	Future Land Use Element	Technical Advisory	Shared Facilities	Public Works
	Transportation Element	Technical Element	Advisory	Public Works
Soil and Water Conservation District	Future Land Use Element	Elected Board	Joint Services	Urban Design
	Infrastructure Element Solid Waste Subsection A. Drainage	Elected Board	Joint Services	Public Works A. Sanitation B. Engineering
Private Utilities*	Future Land Use Element	Technical Advisory	Advisory & Services	Utilities
	Infrastructure Element A. Sanitary Sewer B. Potable Water	Technical Advisory	Advisory & Services	Utilities
	Capital Improvements Element	Technical Advisory	Advisory & Services	Finance Utilities

Source: City of Punta Gorda Urban Design 2016

*Private Utilities: Work with a variety of private utilities at different times, Telephone, Cable, Water & Sewer

V. GOALS, OBJECTIVES, AND POLICIES

Goal 9.1: The long-term goal of Punta Gorda's intergovernmental coordination efforts is to coordinate plans and plan implementation across jurisdictional boundaries and areas of functional responsibility.

Objective 9.1.1: Punta Gorda will coordinate its Comprehensive Plan and plan implementation with the plans and implementing practices of Charlotte County, the School Board of Charlotte County, and the Charlotte County-Punta Gorda MPO; and other entities as necessary.

Policy 9.1.1.1: Punta Gorda will act to establish a formal notification process between the entities and continue to inform the respective Growth Management Departments of Charlotte County and Punta Gorda in the following ways:

- a) Punta Gorda will continue to provide Charlotte County's DRC Designee, the City's Development Review Committee (DRC) information packet for County staff review and comment.
- b) The City will notify Charlotte County of annexations, plan amendments, subdivision, and zoning actions other than variances and special exceptions.

- c) Punta Gorda will request Charlotte County notify the Growth Management, Urban Design Division of applications for all zoning actions, all subdivisions, and development plan approval requests within the South County Planning District or Charlotte Harbor Community Redevelopment Agency (CRA) area.

- d) Upon receipt of notice from Charlotte County, City staff will review and comment and respond in writing, as to whether the City wishes to participate further in the review process, and the City will request a similar written response from Charlotte County.

Measurement: Existence of written procedures and number of notifications issued between departments.

Policy 9.1.1.2: Punta Gorda will participate in semi-annual and as necessary joint workshops between City Council and the County Commission to discuss and address land use planning or conflicts related to the implementation of either comprehensive plan.

Measurement: Record of participation of City representatives in joint workshops.

Policy: 9.1.1.3: The City will continue to implement the goals objectives and policies set forth in the

Public School Facilities Element in accordance with State Statutes and update as necessary the City Council, County Commission and the Charlotte County School Board , at the annual joint meeting on School Facilities Planning.

Measurement: Implementation of the Public School Facility Element.

Policy 9.1.1.4: Punta Gorda Urban Design Division staff will implement the current adopted Interlocal Agreement for School Facility Planning in effect with the City, the County and the School Board by advising an official designated by the School Board of Charlotte County upon receipt of a Development Review Committee (DRC) application pertaining to property inside the most recent City limits boundary map and the City's DRC will review any proposed expansion on property owned by the School Board. Such review will involve comments on the availability and adequacy of public facilities and infrastructure, and the proposal's relationship to future planned improvements, etc.

Measurement: Existence of written procedure and number of notifications to the School Board as required by the current Interlocal Agreement between the City, the County and the School Board.

Policy 9.1.1.5: The City of Punta Gorda will act to coordinate with the School Board of Charlotte County in implementing the Updated Interlocal Agreement for Coordinated Planning and School Concurrency in effect with the County and the School Board to a minimum:

- a) Punta Gorda expects that The School Board of Charlotte County will coordinate with the City in fulfillment of the School Board's responsibilities under the Joint Interlocal Agreement outlined in Chapter 163.31777, and under Chapter 235.19 and 235.193, F.S.
- b) Continue to coordinate changes in land use plans, school facility capacity, population projections, development trends and future student populations. The City, County and Public School District staff (Staff Working Group), will meet as needed, but no less than annually to discuss these issues and formulate recommendations prior to any party making a decision which could impact on the areas of concern of the other parties.
- c) Ensure consistency between school facility and construction plans and the planning of related public facilities and infrastructure through the *Capital Improvements Element* and the *Community Facilities and Services Element*.

- d) Ensure consistency between the *Conservation and Coastal Management Elements* of this plan, particularly the disaster mitigation component, and school location design. The use of new school facilities should be pursued in a manner that is consistent with the provisions of City, County and regional shelter location and design policies.
- e) The City will work to maximize the potential for the collocation, and joint use of public facilities for recreational, cultural and civic purposes in accordance with the *Recreation and Open Space Element*.

Measurement: City responses to School Board development proposals and the City's participation in the annual working group under the current adopted Joint Interlocal Agreement.

Policy 9.1.1.6: At the board and staff level, Punta Gorda will continue to participate in the ongoing planning and plan implementation processes of the Charlotte County-Punta Gorda Metropolitan Planning Organization (MPO).

Measurement: Record of City staff participation in MPO-Technical Advisory Committee (TAC).

Policy 9.1.1.7: When and if the City implements local plans and projects consistent with the Comprehensive Plan (e.g., street beautification, economic development, tourism development, etc.), it will consider possibilities for coordination with other entities which have related plans and purposes (e.g., Charlotte County Development Authority, Charlotte County Economic Development Council, Charlotte County Tourism Development Council, etc.).

Measurement: Record of consideration in review and recommendation of such plans and programs.

Policy 9.1.1.8: Punta Gorda will utilize the Southwest Florida Regional Planning Council's (SWFRPC's) informal mediation process as necessary to resolve disputes with other local governments.

Measurement: Dispute resolutions pursued under SWFRPC informal mediation process.

Policy 9.1.1.9: Punta Gorda will work with other agencies to protect and restore the water quality, habitat and freshwater flows of Charlotte Harbor and its watersheds through participating in the Charlotte Harbor National Estuary Program, the Charlotte Harbor Surface Water

Improvement and Management (SWIM) Program and other efforts. *Measurement: Record of Punta Gorda's participation in the Charlotte Harbor NEP and Charlotte Harbor SWIM program and other efforts.*

Policy 9.1.1.10: Punta Gorda will work with the Charlotte Harbor National Estuary Program to evaluate gaps in and opportunities to expand volunteer water quality and habitat monitoring programs within the City.

Measurement: Increase in Punta Gorda data found in the Florida's database used for water quality assessment (STORET) and data found in the online Charlotte Harbor water atlas (www.chnep.wateratlas.usf.edu/new).

Objective 9.1.2: Punta Gorda will coordinate its currently adopted Comprehensive Plan and plan implementation with the plans and implementing practices of regional and state agencies where there is potential conflict in land development or in Levels of Service for public facilities and infrastructure.

Policy 9.1.2.1: Punta Gorda will coordinate the planning, improvement, maintenance, and management of its transportation facilities with the State Transportation Plan through participation in the MPO process.

Measurement: Record of participation by City representatives on MPO Board and MPO-TAC.

Policy 9.1.2.2: Punta Gorda will coordinate the planning, improvement, maintenance, and management of its water and wastewater facilities through the Water Use Permit (WUP) process overseen by the Florida Department of Environmental Protection (FDEP) and the Southwest Florida Water Management District (SWFWMD).

Measurement: Annual Report(s) to permitting agencies.

Policy: 9.1.2.3: The City will coordinate their water supply needs through the Peace River Manasota Regional Water Supply Authority and ensure consistency with the Southwest Florida Water Management District and their Regional Water Supply Plan by adding necessary changes to the Infrastructure Element.

Measurement: Number of Comprehensive Plan amendments regarding water supply needs.

Policy: 9.1.2.4: The City will participate in multi-jurisdictional planning initiatives relative to meeting future water needs, including the

development of alternative supplies for potable and non-potable water.

Measurement: Number of Initiatives or programs involving the City.

Policy 9.1.2.5: Punta Gorda’s park and recreation system will contain recreational facilities addressing the needs identified in the City of Punta Gorda Parks & Recreation Master Plan as amended.

Measurement: Enumeration of those outdoor recreation needs and which of them are addressed by City facilities.

Policy 9.1.2.6: The implementation of stormwater drainage planning in Punta Gorda will be coordinated through the Southwest Florida Water Management District (SWFWMD) permitting process.

Measurement: Evaluation of proposed implementing activities against SWFWMD regulations.

Policy 9.1.2.7: Punta Gorda will coordinate with Florida Department of Environmental Protection (FDEP) requirements concerning waste management by maintaining solid waste and hazardous waste programs and policies that are compatible with those of Charlotte County.

Measurement: Number of citations from Charlotte County Landfill for delivery of inappropriate materials to landfill in City households waste. Number of hazardous waste collection events in City.

Policy 9.1.2.8: Where Punta Gorda’s currently adopted Comprehensive Plan addresses the subject matter of the State Comprehensive Plan in Chapter 187, F.S., and/or the most recent Southwest Florida Regional Policy Plan, the City’s plan will be compatible with and in furtherance of these plans as determined in the intergovernmental coordination basic study in the data and analysis supporting the Comprehensive Plan.

Measurement: Evaluation of consistency with state and regional plans as contained in the plan.

Policy 9.1.2.9: Should the need for a new permanent dredge spoil disposal site arise, Punta Gorda will coordinate with Charlotte County and the West Coast Inland Navigation District.

Measurement: Record of coordination action should antecedent condition occur.

Policy 9.1.2.10: In determining appropriate dredge spoil site, the City will coordinate with the West Coast Inland Navigation District. If siting conflicts

arise, the City will enlist the help of the Coastal Management Program of the Florida Coastal Zone Section.

Measurement: Dispute resolutions pursued under the Coastal Management Program of the Florida Coastal Zone Section.

Policy 9.1.2.11: Future development in the City and other affected jurisdictions will pay their proportionate fair share cost of infrastructure and services resulting from the development's impact.

Measurement: Amount of proportionate fair share impact fees collected.

Policy 9.1.2.12: The City of Punta Gorda will coordinate with Charlotte County on annexations

consistent with the provisions of Chapter 171, *Florida Statutes* in order to create a compact and contiguous development pattern.

Measurement: Number of annual annexations applications provided for review.

Policy 9.1.2.13: The City of Punta Gorda will coordinate and partner with local state and federal agencies and other entities to obtain and implement grants that further the goals objectives and policies in the most recent comprehensive plan.

Measurement: Number of annual grant applications obtained and implemented.