



JOB DESCRIPTION

Job Title: Sanitation Worker II

Reports To: Supervisor - Sanitation

Work Comp Code: 9102

Department: Sanitation / Public Works

Exempt

Non-exempt

Full Time

Part Time (hrs./week)

Pay Grade: 48

Salary Range: \$31,699.20 - \$49,129.60

Date: 10/01/2018

POSITION SUMMARY:

A laborer position responsible for solid waste collection services to residents and businesses of Punta Gorda.

ESSENTIAL FUNCTIONS AND DUTIES include the following. Other duties may be assigned as dictated by operational necessity.

- Collect solid waste from residences and businesses.
- Refuse collection either by manual pickup from the curb or by the use of a dumpster.
- Empty the packer at the landfill, following the directions of the landfill personnel to avoid vehicle damage.
- Clean the packer after being emptied at the landfill.
- Clean exterior of the truck and inside the packer body.
- Operate packer when required.

MINIMUM QUALIFICATIONS: To perform this job successfully, an individual must be able to carry out each essential duty or responsibility satisfactorily. The requirements listed below are representative of the knowledge, skills, and abilities; education and/or experience; and, certificates or licenses required in order to fill the position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the job. In lieu of certain requirements listed below, Employee may accrue or acquire certain specified time in service, specialized skills, and/or certifications, thereby qualifying for this position through the City's career progression policy.

KNOWLEDGE / SKILLS / ABILITIES:

- Knowledge of the operation and maintenance of equipment utilized;
- Knowledge of traffic laws and regulations governing equipment operation;
- Knowledge of relevant state and federal laws and regulations;
- Knowledge of city ordinances, policies, and procedures;
- Knowledge of the geography of the city and of assigned routes;
- Knowledge of relevant departmental policies, safety procedures, and guidelines.
- Skill in the use of equipment.
- Ability to follow oral and written instructions;
- Ability to work independently without close supervision;

- Ability to establish and maintain effective working relationships with other employees and supervisors.

EDUCATION, EXPERIENCE, LICENSES AND CERTIFICATIONS:

- High school diploma or equivalency certificate highly desirable, but not required.
- Must have at least 2 years of experience in similar type of work.
- Valid Florida driver’s license required, Class “B” CDL.

SUPERVISORY RESPONSIBILITIES:

- Occasionally may be asked to oversee the activities of Sanitation Worker I personnel.

ESSENTIAL PHYSICAL ABILITIES:

Code: Constant = 2/3 or more of the time
 Frequent = from 1/3 to 2/3 of the time
 Occasional = up to 1/3 of the time
 N/A = Not applicable

Physical Skills	Constant	Frequent	Occasional	N/A
Heavy lifting (45 lbs.. and over)			X	
Moderate lifting (15 to 44 lbs.)	X			
Light lifting (under 15 lbs.)		X		
Heavy carrying (45 lbs. and over)			X	
Moderate carrying (14 to 44 lbs.)	X			
Light carrying (under 15 lbs.)		X		
Reaching above shoulder		X		
Use of fingers	X			
Both hands required	X			
Climbing (use of legs and arms)			X	
Climbing (legs only)			X	
Good near vision		X		
Good distant vision		X		
Both eyes required		X		
Depth perception	X			
Distinguishing basic colors			X	
Distinguishing shades of colors			X	
Good hearing (with or without hearing aid)	X			
Straight pulling	X			
Pulling hand over hand			X	
Pushing			X	
Walking		X		
Standing		X		
Crawling			X	
Kneeling			X	
Bending		X		
Balancing			X	

Physical Skills	Constant	Frequent	Occasional	N/A
Stooping		X		
Jumping			X	
Running			X	
Throwing			X	
Driving (cars, small vans, pick-ups, etc.)		X		
Driving & operating (heavy equip., trucks, etc.)			X	

ENVIRONMENTAL CONDITIONS:

Code: Constant = 2/3 or more of the time

Frequent = from 1/3 to 2/3 of the time

Occasional = up to 1/3 of the time

N/A = Not applicable

Environment	Constant	Frequent	Occasional	N/A
Work Inside			X	
Work Outside	X			
In the Heat	X			
In the Cold			X	
In High Humidity	X			
In Dampness or Chilliness	X			
In Dry Conditions		X		
In or with Noisy Conditions	X			
In Darkness		X		
In or with Dusty Conditions		X		
With Silica, Asbestos, etc.			X	
With Fumes or Gases		X		
With Smoke or Flames			X	
With Chemicals			X	
With Solvents			X	
With Grease or Oils			X	
With Radiant Energy				X
With Electrical Energy			X	
On Slippery Surfaces			X	
On Uneven Surfaces			X	
In or With Moving Objects	X			
In or With Ladders/Scaffolding			X	
At Heights above Ground Level			X	
Below Ground Level				X
In Water			X	
With Explosives			X	
With Poor Ventilation				X
With Odors	X			
With Unusual Fatigue Factors	X			

DISCLAIMERS:

All requirements are subject to possible modification to reasonably accommodate individuals with disabilities. Individuals who cannot perform some of the requirements because they pose health or safety risks to themselves or other employees may be excluded from this position.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by this supervisor.

Requirements are representative of minimum levels of knowledge, skills and/or abilities or aptitudes to perform each duty proficiently.

This document does not create an employment contract, implied or otherwise.

EMERGENCY RESPONSE STATEMENT:

Every City employee has emergency response responsibilities, though not every position will require routine assignments during an emergency event. All employees may be subject to recall around the clock for emergency response operations, which may require irregular work hours, work at locations other than the normal work location, and may include duties other than those specified in the employee's official job description. Assignments in support of emergency operations may be extensive in nature, with little advance notice, and may require employees to relocate to emergency sites with physically and operationally challenging conditions.

I have read and understand the contents of this Job Description. I certify that I am capable of carrying out the Essential Functions and Duties of the job as specified.

(Print Name)

(Date)

(Signature)