

**DEVELOPMENT REVIEW COMMITTEE  
MEETING  
DECEMBER 4, 2020**

**MEMBERS PRESENT:** Lisa Hannon, Acting Chair  
Randy Cole, Chief Building Official  
Robert Ruth, Utilities Project Manager  
Jennifer Molnar, Fire Marshal  
Norman Nahra, Police Lieutenant  
Mark Gering, Public Works Engineering Manager

**OTHERS PRESENT:** Terry Nichols, Executive Assistant  
Jason Amarosa, Hayley Trejo

**CALL TO ORDER/ANNOUNCEMENTS**

- Ms. Hannon called the meeting to order at 9:00 a.m.
- A. Roll Call
- B. Next Scheduled Meeting
- 1. December 18, 2020

**CITIZENS COMMENTS ON AGENDA ITEMS ONLY**

- None.

**APPROVAL OF MINUTES**

- A. November 20, 2020
- Ms. Molnar MOVED, Mr. Ruth SECONDED approval of the November 20, 2020, minutes.  
MOTION CARRIED UNANIMOUSLY.

**NEW BUSINESS**

- A. OD-06-2020 – Jersey Mikes
- Ms. Hannon briefly reviewed the request for outdoor dining denoted in the agenda material, noting same would be on private property and so would not require permit renewal. She stated compliance with all Americans with Disabilities Act (ADA) requirements must be maintained, concluding any changes to the approved site plan would require a new site plan to be submitted.
- Mr. Cole stated the Building Division verified ADA compliance was met.
- Members confirmed there were no further issues with this request.
- Ms. Molnar MOVED, Mr. Gering SECONDED approval of OD-06-2020. MOTION CARRIED UNANIMOUSLY.
- B. DD-07-2020 - Coastal Expressions & Wine
- Ms. Hannon briefly reviewed the request for doggie dining, noting same would be on private property. She stated compliance with all ADA requirements must be maintained, adding any changes to the approved site plan would require a new site plan to be

submitted. She concluded rules for doggy dining must be posted for employees and patrons.

- Mr. Cole verified ADA compliance was met.
  - Members confirmed there were no further issues with this request.
  - Ms. Molnar MOVED, Mr. Gering SECONDED approval of DD-07-2020. MOTION CARRIED UNANIMOUSLY.
- C. OD-07-2020 - Coastal Expressions & Wine
- Ms. Hannon briefly reviewed the request for outdoor dining, noting compliance with all ADA requirements must be maintained and any changes to the approved site plan would require a new site plan to be submitted.
  - Members confirmed there were no issues with this request.
  - Ms. Molnar MOVED, Mr. Gering SECONDED approval of OD-07-2020. MOTION CARRIED UNANIMOUSLY.
- D. 20-161138 Peace River Pride Festival, January 16 -18, 2021 at Laishley Park.
- Ms. Hannon briefly reviewed the request from the agenda material, noting the event was scheduled from 8:00 a.m. to 5:00 p.m. each day, with set up on January 15, 2021, and clean up on January 17, 2021. She stated attendance would be limited to 500 due to the COVID-19 pandemic, explaining masks would be required and attendees would be asked to remain in their vehicles during performances. She stated the applicant proposed two 10' x 10' tents, adding no alcohol would be served and trash receptacles would be provided. She then inquired as to whether the applicant was requesting a police-officer detail.
  - Ms. Hayley Trejo, applicant, stated same was not requested at this time.
  - Ms. Molnar advised a tent permit was required for more than a single 10' x 10' pop up and requested the applicant contact the Fire Department two weeks prior to the event to determine whether a tent permit was required.
  - Ms. Trejo amended the request to one pop up.
  - Ms. Molnar stated a Fire Department stand-by detail was not required.
  - Mr. Gering indicated parking arrangements might need to be adjusted at the time of the event, expressing concern regarding the possibility of rainfall while vehicles were parked in the grass as sod was costly to repair.
  - Ms. Hannon acknowledged the concern, noting the weather would be monitored and staff would work with the applicant on a rain date if needed. She then stated a Certificate of Insurance naming the City as additional insured was required when available.
  - Mr. Cole questioned whether a rain date could be incorporated in the approval for this event.

- Ms. Hannon replied affirmatively; however, staff would need to verify whether the alternative date was suitable.
- Mr. Nahra requested the date be provided to the Police Department if changed.
- Ms. Molnar MOVED, Mr. Cole SECONDED approval of Event Permit #20-161138 contingent on the applicant working with staff to identify a rain date. MOTION CARRIED UNANIMOUSLY.

**UNFINISHED BUSINESS**

- No Items.

**STAFF COMMENTS**

A. 2021 Meeting Dates

- Ms. Hannon stated the proposed meeting dates for 2021 were provided in the agenda material.

**COMMITTEE/BOARD COMMENTS**

- Ms. Hannon announced 60% plans had been submitted for Airport Road, noting comments for same were due by the January 8, 2021 meeting.

**CITIZENS' COMMENTS**

- None.

**ADJOURNMENT**

- Meeting Adjourned: 9:20 a.m.

---

Lisa Hannon, Acting Chair

---

Leah Pues, Recording Secretary