

**DEVELOPMENT REVIEW COMMITTEE
MEETING
JANUARY 8, 2021**

MEMBERS PRESENT: Lisa Hannon, Acting Chair
Randy Cole, Chief Building Official
Robert Ruth, Utilities Project Manager
Jennifer Molnar, Fire Marshal
Norman Nahra, Police Lieutenant
David Meyers, Public Works Supervisor

OTHERS PRESENT: David McCarty, Code Compliance Supervisor
Danielle Gates, Bill Flynn, Jeff Brown,
Jackson Maymon

CALL TO ORDER/ANNOUNCEMENTS

- Ms. Hannon called the meeting to order at 9:00 a.m.
- A. Roll Call
- B. Next Scheduled Meeting
- 1. January 22, 2021

CITIZENS COMMENTS ON AGENDA ITEMS ONLY

- None.

APPROVAL OF MINUTES

- A. December 18, 2020
- Ms. Molnar MOVED, Mr. Nahra SECONDED approval of the December 18, 2020, minutes.
MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS

- A. 20-161417 – Bacon Jam, March 6, 2021 at Laishley Park
- Ms. Hannon briefly reviewed the request from the agenda material, requesting the water fountain at the subject property be disconnected and the Facilities Maintenance Division be contacted two weeks prior to the event to provide water access. Additionally, she requested a Certificate of Insurance naming the City as additional insured and as the certificate holder, a copy of the alcoholic beverage license and a digital sample of the proposed off-premises signage.
- Ms. Molnar stated an application for a tent permit was required two weeks in advance of the event date.
- Mr. Nahra verified a two-officer detail was required from 11:00 a.m. to 5:00 p.m.
- Ms. Danielle Gates, applicant, indicated additional security would be present at the event.
- Messrs. Cole, Ruth and Meyers confirmed there were no further issues.

- Ms. Molnar MOVED, Mr. Cole SECONDED to approve Event Permit #20-161417 contingent the applicant provide all required documents. MOTION CARRIED UNANIMOUSLY.

B. Street Closure Request – Taylor Street – Sunloft Maintenance

- Ms. Hannon announced Kelley Crane and Johnson Controls were requesting to close Taylor Street from West Marion Avenue to Herald Court as well as the western sidewalk. She explained replacement of the air conditioning system at the Sunloft center required a crane in the middle of Taylor Street, noting the road closure would be for a maximum of eight hours. She stated the maintenance of traffic drawings for the street and sidewalk closures were attached to the application, concluding the contractors were in the process of obtaining the Florida Department of Transportation (FDOT) permit since the detour would route traffic to West Marion Avenue and West Olympia Avenue.
- Mr. Cole verified the Building Division had no issues with the request.
- Ms. Molnar requested the contractors not obstruct the fire suppression equipment attached to the side of the building where they would commence work.
- Mr. Nahra verified the date for the request was pending City and FDOT approval, requesting notice of the exact date and time for the street closure when available.
- Mr. Meyers inquired as to when work was anticipated to begin.
- Mr. Jeff Brown, Kelley Crane, replied as soon as permitted, noting the eight hour timeframe was provided in case of complications during the replacement process.
- Mr. Meyers questioned if surrounding business owners were notified that outdoor dining was not permissible during the work.
- Mr. Jackson Maymon, CAM Realty, replied affirmatively.
- Mr. Ruth stated the Utilities Department had no objections to the request.
- Mr. Brown verified the location of the fire suppression equipment, acknowledging same needed to be accessible even when the crane was in operation.
- Ms. Hannon requested a copy of the FDOT permit be forwarded to her once available. She reiterated the exact date and time for the request was needed, concluding the Committee and public would be informed once same was received.
- Mr. Meyers verified the delivery services for surrounding businesses would be notified to make deliveries on the opposite side of the building on Sullivan Street.
- Ms. Molnar MOVED, Mr. Cole SECONDED to approve the request for street closure on Taylor Street for Sunloft Maintenance. MOTION CARRIED UNANIMOUSLY.

C. Airport Road 60% Plans

- Mr. Mitchel Austin, Chief Planner, announced 60% plans were provided to the Committee for the project to install a multi-use recreational trail along Airport Road, noting same

was currently on hold as staff was working through legal issues with Charlotte County and the Seminole Gulf Railway (SGR). He stated the Public Works Department had communication with the SGR regarding each railroad crossing in the City, questioning whether specific information had been provided.

- Mr. Meyers replied SGR indicated they would not work on Airport Road as they would be working on the railroad crossings at Ann Street and McKenzie Street.
- Ms. Hannon noted the comments received from the Utilities Department were forwarded to the engineering consultants.
- Mr. Austin verified concerns from the Utilities Department as well as issues with the railroad right-of-way would be addressed between 60% and 90% plans.
- Mr. Cole, Mr. Nahra and Ms. Molnar stated they had no comments.
- Mr. Ruth reiterated comments from the Utilities Department had been submitted.
- Ms. Hannon concluded the project would return to the committee at 90% plans.

UNFINISHED BUSINESS

- No Items.

STAFF COMMENTS

- None.

COMMITTEE/BOARD COMMENTS

- None.

CITIZENS' COMMENTS

- None.

ADJOURNMENT

- Meeting Adjourned: 9:12 a.m.

Lisa Hannon, Acting Chair

Leah Pues, Recording Secretary