BUILDING DEPARTMENT INFORMATION

GENERAL

In order to work in the City of Punta Gorda, **ALL** contractors and **ALL** subcontractors must first obtain a City of Punta Gorda Certificate of Competency.

Anyone can pick up or drop off permits, however, the **Qualifier** must sign all permit applications. Stamped or photocopies of the qualifier's signature **are not** acceptable.

A **CERTIFIED COPY** of the Notice of Commencement **MUST** be submitted with any permit application with a job valuation over **$2500** or for Air Conditioning over **$7500.**

INSPECTIONS

To schedule an inspection you must have the permit number and job address. Call the inspection(s) on the Building Department's inspection line at **(941) 575-3327**. Leave your name, permit number, job address, inspection type, and either AM or PM inspection. Inspections called **before 6:00 AM** will be scheduled on the current working day. Any inspection called **after 6:00 AM** will be scheduled on the next working day.
Please note that times of inspections could be changed at our department's discretion.

Prior to the **Footer/Slab** inspection on Commercial or Multi-Family projects, a compaction test must be submitted to this office and **approved** or the inspection cannot be scheduled.

ONE WEEK before **TIE BEAM** inspection is **REQUESTED**, a sealed finish floor elevation survey, with front, side and rear setbacks, must be submitted along with **2** sets of Truss Engineering drawings, **2** copies of the final truss layouts, and a sealed letter from the architect/engineer stating he has reviewed the drawings. **ALL** of the above must be submitted to our office and **APPROVED** before requesting a tie beam inspection. The sealed letter must be on the job site for tie beam inspection, the truss engineering must be on the job site for the framing inspection.

Re-inspections can be scheduled before paying the fee(s), but **ALL** fees must be paid before you can schedule final inspection(s).

A **Sealed** Elevation Certificate (FEMA) is required **3 Working days** before scheduling final inspections.

Termite Protection Certificate of Compliance from pest control company (**FL Building Code 1816.1.7 and 320.1**) required **3 working days** before scheduling final inspections.

FEES

Refer to the enclosed Permit Fee Schedule for specific costs.

Permit fees for new construction are based on job valuation. There is a base fee of $50.00 plus $7.00 per each $1000.00 of valuation.

The valuation for a new single family residence is based on the current (at time of application) International Building Code construction costs data.

For new construction, additions and some renovations, there may be a Radon Tax of ½ cent per square foot and a State Certification fee of ½ cent per square foot.

Impact fee information, can be obtained by contacting the Zoning Division at (941) 575-3314 or (941) 575-3363. The Building Division does not perform the calculations on impact fees.

If you have any questions please call the Building Department at **941-575-3324 ext 1**.